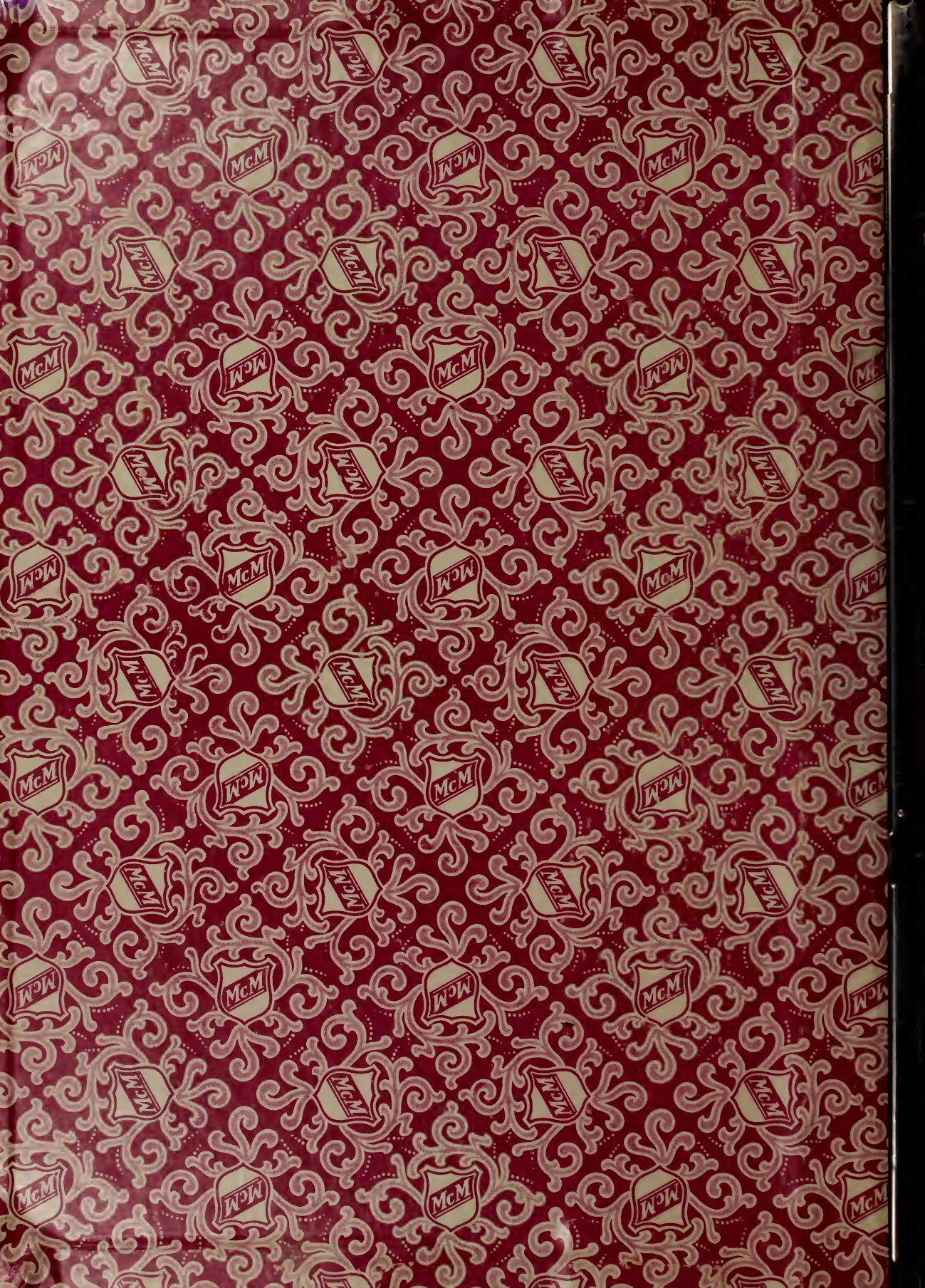


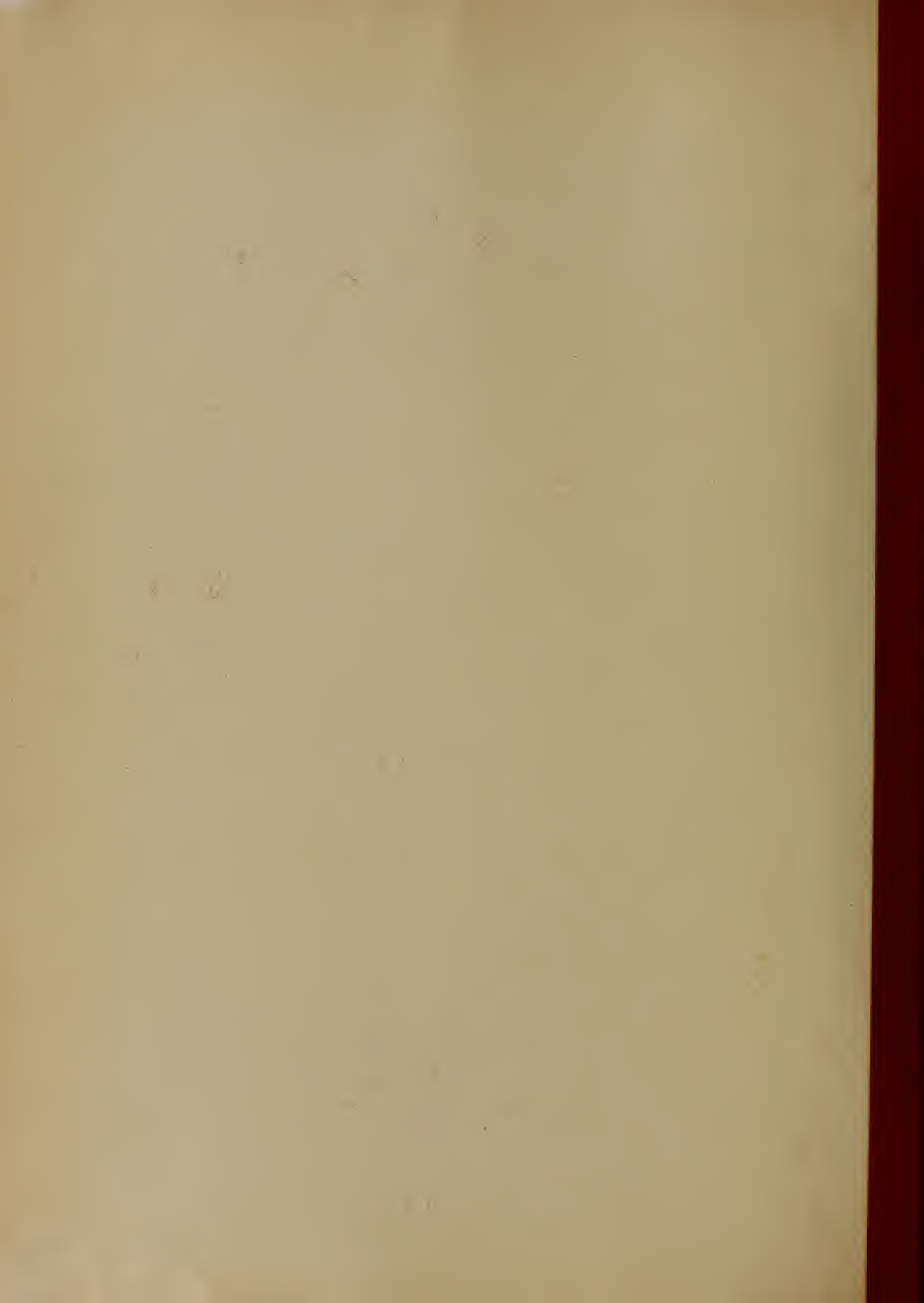
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Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, December 9th, 1948, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman
(in the Chair)
The Chancellor
The President
Dr. Neilly
Mr. LaBine
Mr. Urquhart

Mr. Gordon
Mr. Kelly
Mr. Matthews
Hon. Dr. Bruce
Mr. Burns

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Matthews,
Seconded by Mr. LaBine,

were confirmed.

Welcome
extended
to the
Chancellor

The Chairman extended a welcome to the Chancellor, the Rt. Hon. Vincent Massey, upon his return from abroad.

Executive
Committee
Minutes
adopted
as tabled

The minutes of the Executive Committee meeting held at the York Club on Friday, December 3rd, at 1 p.m., were -

Upon motion of Mr. Matthews,
Seconded by Mr. Kelly,

adopted as tabled.

Finance
Committee
Report
and Mr.
Bryden's
report

Consideration was given to Finance Committee Report Number 173 and Mr. J. T. Bryden's report on the University's Investment Policy, which had been deferred

from previous meetings due to the absence of Mr. Gordon,
Chairman of the Finance Committee.

Mr. J. T.
Bryden's
report on
University's In-
vestment
Policy

After considering Mr. Bryden's
report it was agreed that due to the relatively small
value of the Trust Pool any increase in income resulting
from a policy of greater diversification in the invest-
ment portfolio would not be sufficient to offset addi-
tional risks and administrative problems which would be
created. It was therefore resolved -

Upon motion of Mr. Gordon,
Seconded by Mr. Urquhart,

that the Board sees no reason to change at the present
time its existing policy with its emphasis on the pur-
chase of relatively short term bonds and it should con-
tinue to invest in issues of the Dominion of Canada,
the Province of Ontario and issues guaranteed by either
government with a restriction on purchases of bonds ma-
turing in 16 years.

Finance
Committee
report
Number
173

Finance Committee Report Number

173 was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a
meeting on Wednesday, October 13, 1948, at 1 p.m. at
the Toronto Club, at which the following were present:-

Mr. Walter Gordon
(in the Chair)

Mr. R. E. Spence,
Comptroller

The Chairman of the Board
The President

Mr. C. E. Higginbottom,
Secretary

Mr. R. A. Bryce

Mr. C. F. W. Burns

Mr. J. T. Bryden

Mr. Beverley Matthews

1. Report of the last meeting

The report of the last meeting held on
April 8, 1948, was presented, and -

Upon motion of Mr. Burns,
Seconded by Mr. Matthews,
was approved.

Finance
Committee
Report
(Cont'd)

2. University's Investment Policy

Your Committee gave consideration to the University's Investment Policy and to a report dated September 23, 1948, from Mr. J. T. Bryden, the University's Investment Counsellor, outlining the various investments held by the University, the yields from the same, and a policy of diversification. After discussing the question of including common stocks, etc. in the University's portfolio, which would mean an important departure from the present practice, it was agreed, in view of the fact that the investments had been chiefly confined to trustee securities and in order to obtain the views of the Board in the matter, that no recommendation be submitted by the Committee but that Mr. Bryden's report be presented to the full Board at its meeting the next day, Thursday, October 14th.

3. Transfer to Construction Account of sum from Wallberg Fund

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends the transfer to Construction Account of \$1,000,000 from the Wallberg Fund, on maturity on October 15, 1948, of \$827,000 5% Province of Ontario Bonds. The Committee also recommends that authority be given to invest these funds in short-term securities.

4. Investment of Surplus Cash Funds

The Comptroller informed the Committee of the following surplus cash funds on hand:-

Trust Endowment - \$300,000

and your Committee recommends that these funds be invested in accordance with the present policy, together with the re-investment in short-term bonds of \$1,100,000 1½% Dominion of Canada Bonds maturing November 1, 1948, held on account of building funds.

5. Interest on Income Balances on Endowed Trusts

Prior to setting up the Trust Pool on July 1, 1946, no differentiation was made, in most cases, between Capital and Income of endowed trusts, and consequently interest has in the past been allowed on both capital and income. Your Committee recommends that in the case of trusts where capital must be preserved no interest be allowed on unexpended income balances, as these are not held for investment but to meet annual charges for scholarships, etc.

6. Interest allowed on Benefactions to the University

In view of the fact that the rate of interest earned by the Trust Pool is lower than the yield now available on long term government bonds, your Committee considers it necessary to allow options to a prospective donor of funds for the purpose of endowing a scholarship, etc. Interest on Capital may be allowed as follows:-

(a) at the pool rate;

(b) at a rate of 2.95% per annum over a period of fifteen years; this rate being the current yield on long term government bonds;

(c) when the benefaction is in the form of government bonds, the coupon rate of interest will be allowed until maturity of the bonds.

If the option outlined in (b) is accepted, the Comptroller is authorized to purchase government bonds yielding at least 2.95% so that the interest of other funds forming the pool is not prejudiced.

Finance
Committee
Report
(Cont'd)

7. Confirmation of Bond Purchases

Your Committee recommends to the Board for confirmation the following bond purchases made since the last meeting:-

For Trust Pool

\$130,000 3% Ontario Hydro-Electric Power Commission, due March 1, 1961/63 at 99 $\frac{3}{4}$

For Trust Endowment

\$600,000 3% Dominion of Canada, due Nov.1, 1953/56 at 104

20,000 3% Ontario Hydro-Electric Power Commission, due March 1, 1961/63 at 99 $\frac{3}{4}$

100,000 3% Dominion of Canada, due Jan.1, 1956/59 at 101 $\frac{3}{4}$

8. Ladies' Golf and Tennis Club First Mortgage Bond

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,
your Committee recommends the acceptance of the offer of the Ladies' Golf and Tennis Club to purchase from the University a \$1,000 First Mortgage Bond of the Club at \$100 for redemption and cancellation, this bond having been received by the University from the Wallberg Estate.

All of which is respectfully submitted.

(Sgd) Beverley Matthews,
Vice-Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary."

October 13, 1948.

The foregoing report was ap-

proved with the following changes:-

Clause 6 - Interest allowed on Benefactions to the University

Section (a) reading as follows: "at the pool rate" was changed to read "at the prevailing pool rate".

Section (c) reading as follows: "when the benefaction is in the form of government bonds, the coupon rate of interest will be allowed until maturity of the bonds" was changed to read as follows: "when the benefaction is in the form of bonds, the coupon rate of interest will be allowed until maturity of the bonds".

Letter of
apprecia-
tion to be
sent to
Mr. Bryden

At Mr. Gordon's suggestion
the Board directed that a letter of appreciation be sent
to Mr. Bryden for his valuable services and advice regard-
ing the University's investments.

Report No.5
of Committee
of Award in
connection
with the
McCharles
Prize

Report Number 5 of the Committee

of Award in connection with the McCharles Prize was presented,
and -

Upon motion of Dr. Neilly,
Seconded by Mr. LaBine,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Wednesday, November 24,
1948, at 4 p.m., at which the following were present:-

Hon. Mr. Justice Laidlaw Professor H. E. T. Haultain
(in the Chair)

Mr. N. F. Parkinson Mr. C. E. Higginbottom,
Secretary

1. Minutes of the last meeting

Upon motion of Professor Haultain, the minutes
of the last meeting held on October 29, 1948, which had been
presented to and approved by the Board at their meeting held
on November 11th, were taken as read.

2. Publicity

In considering the best means of giving publi-
city to the Prize, your Committee was of the opinion that
an announcement in concise form that the Prize is available
should be prepared and distributed for posting on notice
boards, etc., in various organizations and plants across
Canada. The notice to be posted is to contain the condi-
tions of the award, and is to state that nomination forms
may be obtained upon application to -

Mr. C. E. Higginbottom,
Secretary, The McCharles Prize Committee,
University of Toronto.

3. Appointment of Sub-committee on Publicity

Upon motion of Professor Haultain,
Seconded by Mr. Parkinson,
It was resolved -

that a special committee on
Publicity be named by the Chairman to carry out the views
of the Committee, and the Chairman accordingly named Messrs.
N. F. Parkinson and W. P. Dobson, and Professor E. C. Bul-
lard; Mr. Parkinson to be convener.

4. Certificate of Award

Your Committee is of the opinion that it is
desirable to present to the recipient of the award a certi-
ficate of recognition, and after discussing the various forms
of certificate which might be suitable, your Committee makes
the following recommendations to the Board:-

(a) Upon motion of Professor Haultain,

Seconded by Mr. Parkinson,
that authority be given to your Committee to have prepared a
certificate for presentation on each occasion the award is
made, and

(b) Upon motion of Mr. Parkinson,

Seconded by Professor Haultain,
that authority be given to your Committee to name the time
and place that the presentation is to be made.

6
McCharles
Prize Com-
mittee
Report
(Cont'd)

5. Form of proposal of candidates for awards
After considering the conditions of award
of the Prize,

Upon motion of Professor Haultain,
Seconded by Mr. Parkinson,
your Committee recommends to the Board that a special
form be prepared in connection with the nomination of
candidates for the Prize, this form to include the fol-
lowing:-

1. Name
2. Address
3. Citizenship
4. Classification under which nomination is made
5. Submission in support of nomination (separate
sheet may be annexed if desired)
6. Date of application, space for proposer and
secondor
7. Footnote stating nominations should be sent
to -

Mr. C. E. Higginbottom,
Secretary, The McCharles Prize Com-
mittee,
University of Toronto.

8. See reverse side for conditions of award.
The Secretary was requested to prepare a form to be
submitted at the next meeting of the Committee.

All of which is respectfully submitted.

(Sgd) R. E. Laidlaw,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary."

November 24, 1948.

Apprecia-
tion of
Governors
to be ex-
tended to
McCharles
Prize Com-
mittee

Following the adoption of the
foregoing report -

It was moved by Dr. Neilly,
Seconded by Mr. LaBine,
And Resolved -

That the appreciation of the
Governors be extended to the members of the McCharles
Prize Committee for their work in relation to the
McCharles Prize.

Amendment
to resolu-
tion re
constitu-
tion of
Conserva-
tory Board

Arising from the notice of
motion given at the last meeting for an amendment to the
resolution dealing with the constitution of the Board of
Directors of the Royal Conservatory of Music of Toronto -

Amendment
to resolu-
tion re
constitu-
tion of
Conserva-
tory Board
(Cont 'd)

It was moved by Dr. Bruce,
Seconded by the President,
And Resolved -

That the following resolution of the
Board, passed on March 25, 1948 -

"That this Board resolves that the necessary steps be
taken as soon as possible to provide that the Vice-
Chairman of the Royal Conservatory of Music Board
'as presently constituted' shall be a Governor of the
University. Also, that of the ten Directors of the
Conservatory Board not less than seven shall be Gover-
nors of the University" -

be amended to read as follows:-

"That this Board resolves that the necessary steps be
taken as soon as possible to provide that the Vice-
Chairman of the Royal Conservatory of Music Board
'as presently constituted' shall be a Governor of
the University."

Appoint-
ment of
Conserva-
tory Board
for 1948-
1949

Upon motion of Mr. Matthews,
Seconded by Mr. Urquhart,
It was Resolved -

That Dr. Edward Johnson be appoint-
ed Chairman, and Mr. J. S. Duncan Vice-Chairman, of the Board
of Directors of the Royal Conservatory of Music of Toronto,
and that the Conservatory Board be constituted as follows for
the year 1948-49:-

The Chairman of the Board	Dr. Edward Johnson
The President	(Chairman)
The Chancellor	Mr. J. S. Duncan
	(Vice-Chairman)
	Mr. H. H. Bishop
	Mr. W. E. Humphreys
	Mr. F. S. Chalmers
	Mr. Wilfred James
	Mr. G. H. Ross

Meeting
of Decem-
ber 23
cancelled,
and auth-
ority
given to
deal with
urgent
matters

As the next regular Board meeting
falls on December 23rd it was decided to cancel it, and the
Chairman and the President were authorized to deal with any
urgent matters until the first meeting in January, 1949, and
to report them to the Board for ratification.

8

Resolution
passed on
the retire-
ment of
Mr. A. B.
Fennell,
Registrar
of the
University

The President informed the
Board that after many years of service Mr. A. B. Fennell,
Registrar of the University, was retiring as of December
31st, 1948, and -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,

the following resolution was passed:-

WHEREAS Arthur Bertram Fennell has decided to
retire from the office of Registrar of the University
of Toronto on December 31st, 1948;

AND WHEREAS he has been continuously identified
with the administration of the University since 1910
when he joined the staff of the Registrar's Office,
and has held the appointment of Registrar of the Uni-
versity of Toronto since 1930;

AND WHEREAS in the performance of his duties
and throughout his association with the University he
has displayed in the highest degree those qualities
that make for excellence in administration: a devotion
to his work that has been matched by his skill in its
execution; a rare ability to vitalize the letter of the
law by the spirit of human sympathy; a profound convic-
tion, constantly translated into action, that the Re-
gistrar is a central, unifying force within the complex
framework of the University; a realization that the
office is always greater than its incumbent; and,
above all, a firm loyalty to his Alma Mater and an
abiding recognition of her past attainments, her imme-
diate necessities and her future claims;

BE IT RESOLVED that the Board of Governors
extends to Mr. Fennell its appreciation for his distin-
guished services and assures him that, during his
years of retirement, he will always retain the grati-
tude and affection of the University community that
he has served with wisdom and distinction.

Leave of
absence
to Profes-
sor J. M.
Anderson

Upon the recommendation of
the President leave of absence was granted to Professor
J. M. Anderson, Department of Physics, from December 1,
1948, to August 31, 1949, with salary and pension contri-
bution by the University of its portion.

President's
Annual Re-
port for
1947-48

The President presented his
Annual Report for the Session 1947-48 on the academic
work of the University and University College. The re-
port was distributed to the members present and copies
were to be mailed to the other Governors.

Report
from the
Advisory
Committee
on Scientific
Research

The President also presented a report on the progress of research under grants for 1947-48 made through the Advisory Committee on Scientific Research.

Decision
of the
Ontario
Labour
Relations
Board re
petition
for collective
bargaining
purposes for
grounds
maintenance
staff

In connection with the petition between the Building Service Employees' International Union, Local 204, as Petitioner, and the Governors of the University, as Respondent, for certification as bargaining agents for the grounds maintenance staff of the University, the Comptroller reported the following decision of the Ontario Labour Relations Board in the matter:-

"The Board is of opinion that the respondent is an employer within the meaning of the Regulations made under The Labour Relations Board Act, 1944 and The Labour Relations Board Act, 1947.

The Board finds that the bargaining unit requested by the petitioner is not appropriate for collective bargaining purposes. This finding, however, is not to be taken to imply that the bargaining unit proposed by the respondent is the appropriate bargaining unit."

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Rolls-Royce Limited, the loan of a sectioned Derwent Mark V jet engine to the Department of Mechanical Engineering on a long-term basis.

Mrs. G. M. Wrong, the gift to the University Library of an oil portrait of her husband, the late Professor Wrong.

Mr. Bethune L. Smith, K.C., the gift to the University of the gown worn by his grandfather when he was Vice-Chancellor of the University.

The Will of the late Dr. William B. Boyd, formerly of Coldwater, Ontario, a residuary bequest, the income from which is to be used to assist in research work carried on by the Connaught Laboratories, and/or to assist in radio research to be carried on within the Province of Ontario; the Trustees are directed to consult with the governing body of the University, and to pay any amount or amounts to the said University, in working out a plan for the carrying out of the trusts.

Donations
(Cont'd)

From -

Mr. H. W. Davis of Kingston, Ontario, the receipt of \$500 to apply on the Mackenzie King Scholarship Fund which is now in the process of being established; the fund was originated by Dr. Frank N. Walker, Toronto, and it is the intention of the Committee, of which he is Chairman, to raise an endowment fund of \$35,000., the interest on which is to support an annual scholarship of \$1,000.

Dr. E. E. Shouldice, the sum of \$100 received towards investigation and expansion work in the Department of Art as Applied to Medicine, expenditures to be on the advice and recommendation of the Director of the Department, at present Miss M. T. Wishart.

Canadian Industries Limited, an offer to renew the award of the C-I-L Fellowship in Chemistry for the Session 1949-50 to the value of \$1,000., and a grant of \$250 to be included with the fellowship to defray some of the expenses of research.

The Community Chest of Greater Toronto, the sum of \$750 received for credit of the Ontario Community Chests Scholarships Fund in the School of Social Work.

Bloor District Business Men Inc., the sum of \$750 received for three awards of \$250 each of their scholarships to students who graduated from various Collegiate Institutes and who are now attending the University.

Mr. Fred Orpen, the sum of \$250 received to cover the award of the Fred Orpen Award for the Session 1948-49.

The Alumni and students of the Faculty of Forestry, \$500 in Dominion of Canada 3% Bonds received for credit of the Forestry Memorial Scholarship.

Dr. G. M. Cameron, Kirkland Lake, Ontario, the sum of \$300 received for credit of the Audiometric & Otological Research Fund - Burton in the Department of Physics, for research work in co-operation with Dr. J. A. Sullivan, Department of Otolaryngology.

Heintzman & Co. Ltd., the sum of \$100 received for credit of their Faculty of Music - Student Assistance Fund in the Third Year of the School of Music Course in the Faculty of Music.

Various donors for the Institute of Industrial Relations:-

Paid	-	\$ 59,370.50
Promised	-	\$100,300.50

Grant to
Employees'
Association for
Children's
Christmas
Tree Party

A grant of \$50.00 was authorized to the University of Toronto Employees' Association to help defray the expenses of their Children's Annual Christmas Tree Party to be held on December 17th.

Cash advance to
Ajax for
December

Upon motion of Dr. Neilly,
Seconded by Mr. Urquhart,

authority was given for a Cash Advance of \$100,000.00 to the
Ajax Division for the month of December, 1948.

Account-
able
Warrant
for the
month of
January
for
Queen's
Park

Applications for the monthly Account-
able Warrants are usually presented at the last meeting of the
month, but in view of the cancellation of the Board meeting on
December 23rd authority was given -

Upon motion of Mr. Burns,
Seconded by Mr. Gordon,

for an Accountable Warrant of \$700,000.00 for Queen's Park for
the month of January, 1949.

Leave of
absence
for Mr.
Justice
Hope

At the request of Mr. Justice Hope
he was granted leave of absence from the meeting.

*adjourned
m.b.*

The meeting adjourned at 5 p. m.

Minutes confirmed.

January 13th 1948

Henry Roden
Vice-Chairman

C. F. Hogginsworth

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
January 13th, 1949, at 4 p. m.

Present -

Mr. Borden (Vice-Chairman)
(in the Chair)
The Chancellor
The President
Mr. Vaughan
Dr. Johnson
Mr. LaBine
Mr. Burns

Hon. Dr. Bruce
Hon. Mr. Justice Hope
Mr. Duncan
Mr. Fennell
Mr. Bryce
Dr. Neilly
Mr. Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Fennell,
Seconded by Dr. Bruce,

were confirmed.

Minutes of
Executive
Committee
adopted as
tabled

The minutes of the Executive Com-
mittee meeting held at the York Club on Friday, December 17th,
1948, at 1 p.m. were adopted as tabled.

Report No.1
of the Com-
mittee on
Undergradu-
ate Activ-
ities

Report Number 1 of the Committee on
Undergraduate Activities was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Monday, December 20th,
1948, at 4 p. m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Hon. Mr. J. A. Hope
Mr. C. F. W. Burns
Mr. A. Kelly
Mr. B. Matthews

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

Hart House

The following representatives of Hart House were in attendance:-

The Warden, Mr. N. Ignatieff
The Comptroller, Mr. W. R. Cowan

1. Report of the last meeting

The report of the last meeting of the Hart House Committee, held on May 5, 1948, was presented and -

Upon motion of Mr. Justice Hope,

Seconded by Mr. Burns,

was confirmed.

2. Changes in Salaries and Positions

The Committee considered certain changes in salaries and positions which had been transmitted for approval and which had already been made. The Chairman of the Committee pointed out that it would be necessary in future for matters of this nature to be submitted to the Committee before any action was taken.

Upon motion of the President,

Seconded by Mr. Burns,

your Committee recommends approval of changes in salaries and positions as follows, effective October 1, 1948, due to the re-arrangement of duties of the staff arising from the resignations of Mr. H. J. A. Brown, Graduate Secretary, and Mr. R. Rule, Book-keeper:-

	Pre- sent Position	New Posi- tion	Pre- sent Sal- ary	Recom- mended	In- crease
P. R. Bryce	Assistant to the Warden	Same Grad- uate	\$1797	\$2050	\$ 253
C. Guild	Assistant to the Warden	Sec'y	1540	1900	360
D. Claringbold	Account- ant	Same	3600	3800	200
O. Petro	Clerk	Book- keeper	1605	1800	195
Part-time undergraduate assistants					\$1008 1000
				Total	\$2008

3. Audited Financial Statements for the year ended June 30, 1948

Consideration was given to the Balance Sheet and Financial Statements for Hart House for the year ended 30 June, 1948, together with the Auditor's report thereon. The statements showed net profit for the year as follows, as detailed on the attached summary of revenue and expenditure:-

Queen's Park - \$12,191.00
Ajax Division - 639.00 (loss)

Page 7 of the Auditor's report contains the following paragraph:-

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

'Amount appropriated from investments in bonds for
J. B. Bickersteth Annuity \$19,120.00

On 27th February 1948 the Finance Committee of Hart House approved setting aside such an amount from surplus and from bonds as may be required actuarially to provide an annuity of \$1,500 a year payable to Mr. J. B. Bickersteth, the retired warden of Hart House, although it was directed that no such annuity be bought. In accordance with these instructions the above amount was appropriated and a reserve created from surplus, but the bonds have not been specifically segregated for this purpose.'

Considerable discussion arose from the inclusion of this item in view of the previous action of the Board in the matter, and correspondence in this connection was read at the meeting.

Upon motion of Mr. Burns,

Seconded by Mr. Justice Hope,
your Committee recommends the Financial Statements for approval subject to the deletion of the above paragraph and the necessary adjustments regarding references and figures pertaining to the same.

In order that all the members of the Board of Governors may be familiar with the arrangements made regarding the resignation of Mr. Bickersteth and provision for any payments to him -

It was moved by Mr. Justice Hope,

Seconded by Mr. Matthews,

And Resolved -

That a report be prepared covering the matter.

4. Additional appropriations to cover Cost-of-Living Bonus

Upon motion of Mr. Justice Hope,

Seconded by Mr. Kelly,

your Committee recommends that authority be given for payment of a cost-of-living bonus to the staff of Hart House, effective January 1, 1949, on the same basis as the bonus authorized for the University staff, viz: a bonus of \$12 a month to full-time salaried members of the staff employed on a twelve monthly basis and paid from funds made available in the annual estimates, who earn \$7,000.00 per annum or less, and a bonus of 6¢ per hour on straight time for hourly-rated non-union staff members; and that the following additional appropriations be provided to cover this bonus:-

Queen's Park - From 1 January to 30	
June, 1949	- \$3,300.00
Ajax Division - From 1 January to 31	
May, 1949	- \$5,500.00

If approved this bonus is not to rate for pension purposes, it not tied to the cost-of-living index, and therefore is granted without any commitment either as to adjustment or continuance.

- - - - -

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

Athletic Association

The following representatives of the Athletic Association were in attendance:-

Mr. Warren Stevens, Director of Athletics
Mr. J. P. Loosemore, Financial Secretary
(Professor T. R. Loudon, President of the Association, waited till 6 p.m. but did not attend the meeting.)

1. Report of the last meeting

The report of the last meeting of the Athletics and Physical Education Committee held on May 5, 1948, was presented and -

Upon motion of Mr. Burns,
Seconded by Mr. Kelly,
was confirmed.

2. Audited Financial Statements for the year ended 30 June, 1948

Your Committee considered the Balance Sheet and Financial Statements of the Athletic Association for the year ended 30 June, 1948, together with the Auditor's report thereon. The statements showed net profits for the year as follows, as detailed on the attached summary of revenue and expenditure:-

Queen's Park - \$66,825.00

Ajax Division - \$ 3,184.00

Upon motion of Mr. Matthews,
Seconded by Mr. Burns,
the Committee recommends the Financial Statements for approval.

3. Transfer of Funds from 'Operating' Accounts to Special Trust Account

Upon motion of Mr. Burns,
Seconded by Mr. Kelly,
your Committee recommends that the following resolution passed by the Board of Governors on November 10, 1938 -

'Upon motion of Dr. Gibson, seconded by Sir Joseph Flavelle, the request of the Athletic Association, presented by the President, that its Financial Secretary be authorized to carry forward in the Revenue Account on the 30th of June of each year a sum not exceeding \$10,000 (instead of the \$3,000 previously authorized) and that before the 15th of May of each year when the Supplementary Estimates are passed and the accounts of the year then closing are reviewed by the Athletic Directorate, he be instructed to transfer to the Trust Account all other balances available, was concurred in, - be rescinded and that transfers be made when necessary from operating bank accounts to the Special Trust Bank Account so that at all times reserves of the Athletic Association will be offset by the balance in this bank account, plus the book value of investments if any.

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

4. Progress made on the Alterations and Improvements in the Arena

Your Committee was informed of the progress made in the initial stages of the alterations to the mechanical plant and conversion of power at the Arena, previously authorized by the Board.

5. Installation of new Arena floor next Summer

Consideration was given to the question of the installation of the new Arena floor, and in view of the difficulty in obtaining materials and the uncertainty of completing the work before the winter season, it is recommended -

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

that the installation of the new Arena floor be not proceeded with during the Summer of 1949, but that authority be given for making any necessary arrangements when advisable.

6. Increase in Rebate of the Athletic Fee to the Women's Athletic Association

Consideration was given to representations made on behalf of the Women's Athletic Association for an increase in the rebate of the Athletic fee made to them. This was supported by the approval of the Athletic Association.

Upon motion of the President,

Seconded by Mr. Matthews,

the Committee recommends that the 5% rebate of the Athletic fee to the Women's Athletic Association be increased to 10%, this increase to become effective with the current fiscal year 1948-49. This action will necessitate an additional appropriation for the year in the amount of \$1,800.00.

7. Additional appropriation to cover Cost-of-Living Bonus

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

your Committee recommends that authority be given for payment of a cost-of-living bonus to the staff of the Athletic Association, effective January 1, 1949, on the same basis as the bonus authorized for the University staff, viz: a bonus of \$12.00 a month to full-time salaried members of the staff employed on a twelve monthly basis and paid from funds made available in the annual estimates, who earn \$7,000.00 per annum or less, and a bonus of 6¢ per hour on straight time for hourly-rated non-union staff members; and that an additional appropriation of \$2,000.00 be provided to cover this bonus from January 1 to June 30, 1949. If approved this bonus is not to rate for pension purposes, is not tied to the cost-of-living index, and therefore is granted without any commitment either as to adjustment or continuance.

8. Inclusion of Mr. R. P. Masterson and Mr. H. E. Griffiths in University Pension Plan

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,

your Committee recommends that the following members of the staff of the Athletic Association be included in the University Pension and Group Life Insurance Plan as of 1 July,

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

1948, and that provision be made for an additional appropriation of \$550.00 to cover the same:-
R. P. Masterson - Football and Basketball Coach
H. E. Griffiths - Assistant Manager, Varsity
Arena and Stadium Rink

All of which is respectfully submitted.
(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary.

December 20, 1948."

Report on
arrange-
ments made
re Mr. J.B.
Bickersteth's
resignation

In connection with Clause 3 of the foregoing report on Hart House, a lengthy discussion took place regarding the circumstances of Mr. J. B. Bickersteth's resignation and provision for any payments to him, and at the suggestion of Mr. Justice Hope the Board agreed that the resolution covering the preparation of a report in this matter be amended to read as follows:-

"That the Committee recommends to the Board that a factual report in respect of the arrangements made regarding the resignation of Mr. Bickersteth be made by the Secretary, to be presented to the Board at the appropriate time."

Resolution
covering
transfer
of funds
in Athletic
Association

In connection with Clause 3 of the foregoing report on the Athletic Association, regarding the transfer of funds from "Operating" Accounts to Special Trust Account, the Chairman stated that in his opinion, as this was rescinding a former resolution of the Board, a separate resolution should be passed covering the matter. It was therefore -

Moved by Mr. Bryce,
Seconded by Mr. Burns,
And Resolved -

That the following resolution
passed by the Board on November 10, 1938 -

Resolution
covering
transfer
of funds
in Athletic
Association
(Cont'd)

"Upon motion of Dr. Gibson, seconded by Sir Joseph Flavelle, the request of the Athletic Association, presented by the President, that its Financial Secretary be authorized to carry forward in the Revenue Account on the 30th of June of each year a sum not exceeding \$10,000 (instead of the \$3,000 previously authorized), and that before the 15th of May of each year when the Supplementary Estimates are passed and the accounts of the year then closing are reviewed by the Athletic Directorate, he be instructed to transfer to the Trust Account all other balances available, was concurred in" -

be rescinded and that transfers be made when necessary from operating bank accounts to the Special Trust Bank Account so that at all times reserves of the Athletic Association will be offset by the balance in this bank account, plus the book value of investments if any.

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,

the foregoing report of the Committee on Undergraduate Activities was approved, subject to the amendments referred to above.

Report No.6
of the Com-
mittee of
Award in
connection
with the
McCharles
Prize

Report Number 6 of the Committee
of Award in connection with the McCharles Prize was present-
ed, and -

Upon motion of Dr. Neilly,
Seconded by Mr. Kelly,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, December 21st, 1948, at 4 p.m., at which the following were present:-

Hon. Mr. Justice Laidlaw	Professor H.E.T. Haultain
(in the Chair)	Mr. C. E. Higginbottom,
Mr. N. F. Parkinson	Secretary

1. Minutes of the last meeting

Upon motion of Mr. Parkinson,
Seconded by Professor Haultain,
the minutes of the last meeting, held on November 24th, 1948, which had been presented to and approved by the Board at their meeting held on December 9th, were taken as read.

Report of
Committee
re the
McCharles
Prize
(Cont'd)

At the request of the Chairman the Secretary informed your Committee of the resolution of appreciation passed by the Board of Governors at their meeting on December 9th for its work in relation to the McCharles Prize, and which he had been requested to convey to the members of the Committee.

2. Forms in connection with the Prize

Your Committee considered proofs of the following printed forms which the Secretary had been requested to prepare:-

1. The announcement of the availability of the Prize
2. The nomination form for the Prize and the Committee approved of the same, as attached hereto. The Secretary was requested to verify the wording of the conditions of award in the forms with the wording in the Will of the late AENEAS McCharles.

3. Medal

As requested, the Secretary brought to the meeting a medal in connection with the award, in order to give the members of the Committee an opportunity of seeing the same.

4. Report of Sub-committee on Publicity

Your Committee considered the report of the Sub-committee on Publicity dated December 8th, containing recommendations pertaining to the notices of availability of the Prize, and suggesting those to whom the notices should be sent by the Publicity Department of the University, such as technical journals, etc., and also those industries, including mining companies, the National Research Council, Defence Research Board, etc., to which letters should be sent by the Secretary of the Committee, and -

Upon motion of Professor Haultain,

Seconded by Mr. Parkinson,
the report was approved with certain minor amendments.

Upon motion of Mr. Parkinson,

Seconded by Professor Haultain,
a supplementary report of December 20th, suggesting that copies of the notices be sent to monthly magazines of the Canadian universities, or their Alumni Associations, and also to the head of the universities concerned, was also approved.

5. Certificate of Award

Your Committee discussed briefly the form of the Certificate of Presentation, but it was agreed to take no action in this matter at the present time.

All of which is respectfully submitted.

(Sgd) R. E. Laidlaw,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary

December 21st, 1948"

The Secretary brought to the meeting a medal in connection with the award of the McCharles Prize.

Report No.
251 of the
Property
Committee

Report Number 251 of the Property

Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, December 29, 1948, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

Mr. R. E. Spence,
Comptroller

The Chairman of the Board

The Chancellor

Mr. C. E. Higginbottom,
Secretary

Hon. Dr. H. A. Bruce

Mr. A. Kelly

Mr. A. D. LePan,
Superintendent

Mr. J. S. Duncan

Mr. C. F. W. Burns

1. Report of the last meeting

The report of the meeting held on June 22nd was presented and -

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,

was confirmed.

2. Frontage Licenses

(a) Mount Sinai Hospital - In connection with the approval given by the Board on December 11, 1947, for a license to the new Mount Sinai Hospital on University Avenue, the signing of the license had been held up pending the submission of plans of the building. These were presented at the meeting, and

Upon motion of the Chancellor,

Seconded by Mr. Kelly,

it was agreed that the receipt of the plans be recorded, and your Committee recommends that the license be executed on behalf of the Governors.

(b) Liquor Control Board of Ontario and Province of Ontario Savings Bank

In the Committee's Report No. 250, dated June 22nd, the basis upon which a frontage license should be issued to the Liquor Control Board of Ontario and Province of Ontario Savings Bank, 454 University Avenue, was referred to the Chairman of the Board, in view of the fact that these concerns are directly connected with the Provincial Government.

Upon motion of Colonel Phillips,

Seconded by the Chancellor,

your Committee recommends that authority be given to approach the Provincial Government regarding the issuance of a license on the same terms and conditions, based on the same concept of rates and return, as apply to all other properties with which the University is concerned in this connection, and that the rate be \$60 per foot.

Property
Committee
Report
(Cont'd)

- (c) Principal Investments Limited - Following the Board's authority for the issuance of a license to Principal Investments Limited, University Avenue, the document was prepared and forwarded to the Solicitors for this Company, who later wrote the University Solicitor requesting that the license be not limited to use and occupation of the University Avenue property by the Mutual Benefit Health and Accident Insurance Company. After considering the matter your Committee recommends -

Upon motion of the Chancellor,

Seconded by Colonel Phillips,

that this request be not granted.

- (d) 18-20 College Street - Your Committee considered an application for a license from Messrs. Wood & Aitken who have purchased the property at 18-20 College Street, which they desire to equip, and operate as an exclusive restaurant with cocktail license, when existing operations have been completed.

After discussing the matter the Committee recommends that the University Solicitor be informed confidentially that the University is not opposed to the principle; and that Mr. Cassels advise the applicants that before approving of the frontage license and establishing a fee, the applicants should submit evidence that they are in a position to obtain a license to operate an exclusive restaurant with cocktail license, and that plans of the proposed alterations be submitted to the Board for approval.

- (e) 171 College Street - Your Committee has been informed that in accordance with authority previously given by the Board a license for this property has been issued to Messrs. Krivy & Freed, with payment of a fee of \$1,500 on the basis of \$60 per ft.

3. Offer to sell Trinity Apartments, corner of St. George and Harbord Streets

The Committee considered a letter from W. J. Blainey, Real Estate Broker, submitting an offer to sell the Trinity Apartments at the southwest corner of St. George and Harbord Streets at a price of \$185,000.00, with \$50,000.00 to \$60,000.00 cash. The Chancellor suggested that in view of the housing shortage the Board might consider the matter of making provision for members of the staff of the University. It was agreed that the University Superintendent be requested to look into this matter as soon as possible and submit a report on the same. Information was also requested regarding the prevailing practice at some of the other universities in providing accommodation that could be sub-let to members of the staff.

4. Matter of sub-letting a portion of 88 College Street

The Comptroller informed the Committee that an enquiry had been made by the Department of Public Works, Province of Ontario, regarding the sub-letting by the University of a portion of 88 College Street now occupied by it on a five-year lease.

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,

your Committee recommends that in view of the consideration being given to a site for the proposed new School of Nursing, this matter be held over at the present time.

5. Sale of Bloor Street properties to Victoria College

The Comptroller reported that he had discussed this matter with Mr. W. J. Little, Bursar of Victoria College, and that he had prepared the attached memorandum for the consideration of the Committee. Your Committee is of the opinion that some progress has been made, and recommends that the Chairman of the Property Committee and the Comptroller endeavour to negotiate further with Victoria College and report back to the Board.

6. Conveyance of 116 College Street

The Committee again considered the conveyance of 116 College Street by the Province of Ontario to the University in connection with the proposed Best Institute. In view of the fact that the Government was under the impression that the University might not want to take action regarding this property for some time it was felt that such impression should be corrected, and

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,

your Committee recommends that the conveyance be completed for signature in the form submitted by the Government to the University Solicitor, and that the University take whatever steps are necessary to protect its interest regarding the present tenancy of this property.

7. Central Power Plant

The Chairman of the Board reported that the Provincial Government had informed him verbally that the previous proposal regarding the erection of a central heating plant which would provide necessary steam and power to the University, the hospitals and other businesses in the Queen's Park area had been abandoned. Consequently the University need now only concern itself with the erection of a plant to cover its own needs, and the Chairman stated the Provincial Government had given assurances that funds would be provided for necessary capital expenditures.

8. Consideration of Basis of Renewal of the University Insurance Schedule

In connection with the renewal of the University Insurance Schedule expiring January 1, 1949, the Comptroller presented a memorandum, copy attached hereto, showing an increase in coverage of approximately \$13,000,000. Your Committee considered the arrangements which had been made in connection with the appointment of Irish & Maulson Limited by the Board on February 24, 1938, as agents of the University, the possibility of dividing this authority between two agents, Irish & Maulson Limited, and Reed, Shaw & McNaught, and the distribution of the total amount of the Schedule among the various agents and

Property
Committee
Report
(Cont'd)

companies. Consideration was also given to the basis of renewal, and whether the replacement value should be used. After discussing the matter at length your Committee recommends that the Comptroller be requested to consult with Reed, Shaw & McNaught regarding the possibility of obtaining a reduced rate and an increased coverage, and that the information be conveyed to the Chairman of your Committee.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary.

December 29th, 1948"

Offer to
Purchase
Trinity
Apart-
ments

In connection with Clause 3 of the foregoing report, respecting the offer to sell Trinity Apartments at the corner of St. George and Harbord Streets, the Comptroller informed the Board that he had received a report from the Superintendent in this matter stating that the building was in very bad repair, that very little of the accommodation would be satisfactory for University staff housing, and that it would not be a profitable investment. The Board agreed with these views.

Renewal of
Fire Insur-
ance Sched-
ule as at
1 January,
1949

In considering Clause 8 of the Property Committee report respecting Fire Insurance, the Chairman stated that the Board should decide on the basis of renewal for the General Schedule, and it was agreed that the replacement value should be used.

Regarding the reference in the report to the possibility of dividing the authority for handling the University insurance between two agents, Irish & Maulson Limited, and Reed, Shaw & McNaught, Dr. Neilly reviewed at length the consideration which had been given to the matter of insurance prior to the appointment of Irish & Maulson Limited on February 24, 1938, as the University agents, and stated that he did

Renewal
of Fire
Insur-
ance
Sched-
ule
(Cont'd)

not think it would be a very satisfactory arrangement and that in his opinion Irish & Maulson Limited should continue to act for the University. The Comptroller informed the Board that Irish & Maulson Limited had obtained a reduction in the schedule rate from 27½¢ to 25¢, and that the same rate would be available to Reed, Shaw & McNaught.

Upon motion of Mr. Vaughan,
Seconded by Dr. Bruce,

the Property Committee report was adopted subject to referring back to the Committee for a further report to the Board the matter dealing with the selection of Insurance Advisers to the University, in connection with which Irish & Maulson Limited, and Reed, Shaw & McNaught were referred to in the report.

Report No.
13 of the
Press Com-
mittee

Report Number 13 of the Press

Committee was presented, and

Upon motion of Mr. LaBine,
Seconded by Mr. Burns,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, January 4th, 1949, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine	Mr. R. E. Spence,
(in the Chair)	Comptroller
The Chancellor	Mr. C. E. Higginbottom,
The President	Secretary
Mr. A. Kelly	Mr. A. Gordon Burns,
Mr. C. F. W. Burns	Manager of the Press

1. Report of the last meeting

The report of the meeting held on October 25, 1948, was presented, and -

Upon motion of the Chancellor,
Seconded by Mr. Burns,
was confirmed.

2. Recommendations re Salary Adjustments

In connection with the matter of salary adjustments recommended at the last meeting, the Committee decided to consider certain cases further, and now recommends -

Upon motion of the Chancellor,
Seconded by the President,
that the following increases in salary be approved, effective January 1, 1949:-

Press Com-
mittee
Report
(Cont'd)

A. L. Bryant,
Supervisor of the Book Shop - from \$2,800 to
\$3,056 per annum
C. J. Townson, Accountant - from \$2,500 to
\$2,656 per annum

3. Report on Progress made in implementing recommen-
dations contained in J. D. Woods & Gordon
Report

The Committee discussed various matters arising from the recommendations contained in J. D. Woods & Gordon Report. The President stated that there is being prepared a report for the Committee with respect to the periodicals published by the Press.

The President also informed the Committee of certain changes which had been made concerning the situation regarding the Editorship of the Press, after consultation with the Chairman of your Committee, and -

Upon motion of Mr. Burns,
Seconded by Mr. Kelly,
your Committee recommends these changes for confirmation as follows:-

(a) A change in the stipend for the Editor, Professor George W. Brown, for the fiscal year July 1, 1948, to June 30, 1949, from \$3,200 to \$2,000., due to the fact that he will not be able to spend as much time in the Press as he has been doing, as his duties in the Department of History have increased.

(b) The employment of an assistant to Miss Harman, the Associate Editor of the Press, at a salary not to exceed \$1,800 a year, involving a payment of not more than \$1,200 for the rest of this fiscal year, being the saving effected in the adjustment in Professor Brown's salary.

4. Audited Financial Statements for the year ended
June 30, 1948

Consideration was given to the Balance Sheet and Financial Statements of the Press for the year ended June 30, 1948, a draft of which had been considered at the previous meeting, together with the Auditor's report thereon. At this meeting the reasons for the low operating profit of \$18,050 were considered in detail and as a result steps have been taken to increase revenues in the publishing department as reported on earlier by the President. A summary of operating results for the years ended June 30, 1947 and 1948 is attached hereto. Reference was made to the fact that the volume of inventories on hand continued to increase and consequently the turnover of stock continued to decline. The Manager was again reminded of this fact which is of special importance since the liability to the University in respect of the construction cost of the new Book Shop and the temporary loan totalling \$55,951.49 could not be repaid until inventories were reduced. Your Committee recommends these financial statements for approval.

Press Com-
mittee
Report
(Cont'd)

5. Financial Statements for five months ended November 30, 1948

Your Committee transmits to the Board the Financial Statements for the five months ended November 30, 1948, showing a profit of \$23,406.32.

6. Additional Appropriations

Upon motion of the President,

Seconded by Mr. Kelly,

your Committee recommends an additional appropriation of \$2,500 for 'Salaries' in the Book Shop to provide for an amount which had been omitted in error from the original estimates for 1948-49.

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

your Committee recommends additional appropriations as follows:-

Book Shop:

'Maintenance' - \$1,000.00

'Salary of Stockkeeper' - \$1,500.00

The Manager informed the Committee in support of the request for additional appropriations that since opening the new Book Shop it had been found that some operating costs were in excess of similar expenditures at the old location. The President expressed concern over the higher costs in the Book Shop and the Manager assured the Committee that he would be able to effect economies during the remainder of the year.

7. Additional Appropriation to cover Cost-of-Living Bonus

Upon motion of the President,

Seconded by the Chancellor,

your Committee recommends that authority be given for payment of a cost-of-living bonus to the staff of the Press, effective January 1, 1949, on the same basis as the bonus authorized for the University staff, viz: a bonus of \$12 a month to full time salaried members of the staff employed on a twelve monthly basis and paid from funds made available in the annual estimates, who earn \$7,000.00 per annum or less, and a bonus of 6¢ per hour on straight time for hourly-rated non-union staff members; and that an additional appropriation of \$4,680.00 be provided to cover this bonus from January 1 to June 30, 1949. If approved this bonus is not to rate for pension purposes, is not tied to the cost-of-living index, and therefore is granted without any commitment either as to adjustment or continuance.

8. Transfer in Appropriations

Upon motion of Mr. Kelly,

Seconded by the President,

your Committee recommends the following transfer in appropriations for the present fiscal year 1948-49 in connection with the purchase of a Dictaphone:-

Charge: 'Editor's Travelling Expenses'

Credit: 'Apparatus' - \$223.00

9. Selling of Used Books

The Committee discussed at length the various operations of the Book Shop and the economies which might be effected. The question of exploring the sale of used books was referred to the Manager of the Press for a report at a later meeting.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary

January 4, 1949."

Re-appoint-
ment of
Governors
whose term
expired in
1948

There was presented to the meeting an Order-in-Council approved by His Honour the Lieutenant-Governor, dated December 16th, 1948, re-appointing the following members of the Board of Governors for a further term of six years from June 20, 1948:-

The Hon. H. A. Bruce
Walter L. Gordon, Esq.
The Hon. J. A. Hope
Arthur J. Kelly, Esq.
Beverley Matthews, Esq.

Upon motion of Dr. Neilly congratulations were extended by the Chairman to the re-appointed members.

Letter of
resigna-
tion from
Mr. G.H.
Ross as
a Director
of the
Conserva-
tory

A letter was presented from Mr. G. H. Ross asking permission to withdraw from the Board of Directors of the Royal Conservatory of Music, since the meetings of the Directors are held at a time inconvenient to him. At the suggestion of Dr. Johnson, Chairman of the Conservatory Board, this matter was deferred to the next meeting, together with the appointment of a Governor to replace Mr. Ross.

Re-appoint-
ment of
Governors
as Trustees
of Toronto
General
Hospital

The Chairman informed the Board of a letter received from the Toronto General Hospital stating that the Toronto General Hospital Act had been amended whereby all Trustees except those appointed by the Lieutenant-Governor in Council shall be appointed or elected in the month of January.

Upon motion of Mr. Justice Hope,
Seconded by Mr. Fennell,

the following members of the Board, who had previously been appointed for the three-year period from April 26,

Toronto
General
Hospital
Trustees
(Cont'd)

1946, to April 26, 1949, were re-appointed for three years
from January, 1949:-

The Chairman of the Board
The President
Mr. Henry Borden
Dr. Balmer Neilly
Dr. C. G. McCullagh

Recommen-
dations
of the
President

Recommendations of the President

were approved as follows:-

(a) Appointments: (1948-49)

Faculty of Arts:

A. E. Scheidegger - Demonstrator in Physics, Jan. 1
to May 31 \$500

Political Economy:

G. K. Goundrey - Teaching Fellow, Jan. 1 to May
31 \$125 a month

B. Barton - Assistant, Jan. 1 to May
31 \$37.50 a month

Faculty of Medicine:

R. A. Mustard - Fellow in Surgery, Jan. 1 to
June 30 \$150 a month

Faculty of Applied Science and Engineering:

A. J. Wood - Special Lecturer in Mechanical
Engineering, Jan. 1 to April
30 \$1,500

Ajax Division:

A. E. Carlsen - Instructor in Political Economy,
Jan. 1 to April 23 \$1,700)
for 7 mos.)

Appoint-
ments

Additional
appropriations
and reduc-
tion in
appropri-
ations

(b) An additional appropriation of \$300, representing
library fines, in the "Supplies" account of the
University Library.

(c) An additional appropriation of \$500 in the account for
"Supplies" in the University Library, and a reduction
of \$500 in the account for "Equipment".

Burton
plaque

(d) An additional appropriation of \$350 plus Sales Tax, =
\$378., to pay for a bronze plaque in commemoration
of Professor E. F. Burton, to be placed in the Burton
Wing of the McLennan Laboratory.

First Pre-
medical
Year

(e) That registration in the First Premedical Year of the
Faculty of Medicine for the Session 1949-50 be
offered to approximately 150 students.

Master of
Surgery
Fees

(f) That the fees for the degree of Master of Surgery in
the School of Graduate Studies, for the Session 1948-
49, be as follows:-

Master of
Surgery
Fees
(Cont'd)

1. Registration Fee	- \$ 5.00
Tuition	- \$50.00
(while taking any of the basic science courses, not to exceed a total of \$100 during the entire course)	
Examination of thesis and degree	- \$25.00
2. Registration fee	- \$ 5.00
Tuition	\$50.00
Examination of thesis and degree	- \$25.00

(see also section (a) and (b) of the Calendar of the School of Graduate Studies - page 13.)

Statutes
of Senate

- (g) Statutes of Senate Numbers -
- 1928 respecting the Margaret Eaton School Alumnae Association Bursaries
 - 1929 respecting the Hendry Memorial Scholarship
 - 1930 respecting the William Edward Corlett Memorial Scholarship
 - 1933 respecting an amendment to the conditions of award of the Scottish Rite Masons' Bursaries (Statute Number 1924)
 - 1934 respecting an amendment to the conditions of award of the Men of the Trees Award (Statute Number 1870)
 - 1935 respecting certain amendments to the Calendar of the Faculty of Applied Science and Engineering for the Session 1948-49
 - 1936 respecting the Ontario Association of Architects' Scholarship
 - 1937 respecting the Toronto Brick Company Prizes
 - 1939 respecting the Royal Architectural Institute of Canada Medal
 - 1940 respecting the George T. Goulstone Fellowship in Architecture

Additional
appropriations
confirmed

The Board confirmed the following additional appropriations approved by the President since the last meeting:-

1. University College Men's Residence, 73 St. George Street:
"Heating System" - \$1,555.89
2. Faculty of Medicine:
"Post-graduate Courses" - \$4,500.00
3. Royal Ontario Museum:
"Theatre Expenses" - \$3,200.00

Geograph-
ical dis-
tribution
of stud-
ents

The President presented a list showing the geographical distribution of students for the Session 1948-49, which had been requested by Dr. Bruce.

Suggestion
from the
City that
grant of
\$6,000 be
used to
endow a
Chair in
Civic Ad-
ministra-
or Muni-
cipal
Affairs

Following a telephone conversation between the Deputy City Solicitor, Mr. J. P. Kent, K.C., and the Bursar, in which the Bursar explained the conditions under which the City of Toronto made an annual payment of \$6,000.00 to the University, Mr. Kent sent the Bursar a letter asking whether this payment might be used to endow Chairs in Civic Administration or Municipal Affairs or some similar purpose instead of for Chairs for English Literature or Mineralogy and Geology. The President reviewed the conditions of the original agreement of 1859 with the City, and the subsequent agreement of 1889. Under the latter agreement the City undertook to pay the University \$6,000.00 per annum in view of the fact that the City had not complied with the conditions of the previous agreement of 1859. The agreement of 1889 also provided that this amount would be paid so long as the Province of Ontario spent \$6,000.00 per annum (in addition to the sum annually expended at that time) in salaries of professors, instructors, etc. in the School of Practical Science. In explaining his views the President stated that he thought that if the City desired to establish Chairs in Civic Administration or Municipal Affairs they should provide funds for the same, and that he did not think the University should make any departure from the existing arrangement. The Board concurred in the President's views and expressed a desire to continue the present arrangement but they would be very pleased to consider the establishment of a Chair in Civic Administration or Municipal Affairs from funds to be provided by the City. The Secretary was directed to communicate this information to the City.

Falconer
Lectures

The President informed the Board that The Most Honourable, the Marquess of Salisbury, will give in October, 1949, two lectures under the Sir Robert Falconer Lectureship.

Adminis-
trative
matters
approved

Administrative matters were approved as follows:-

Appoint-
ments

- (a) Appointments:
Hart House Theatre:
 F. Fice - Stage Manager, from Jan. 1, 1949 \$1,680 a year
Varsity Appeal:
 Mrs. L. W. Hambly - Secretary, from Jan. 1, 1949 \$2,080 a year plus bonus
Superintendent:
 L. Gumbrell - Constable, from Jan. 17, 1949 - \$1,800 a year for first 3 mos., then \$1,850 a year (plus bonus in each case)

Resigna-
tion

- (b) Resignation of M. L. Holditch, Cashier, Chief Accountant's Office, effective Nov. 30, 1948 (salary \$1,950 a year)

Additional
appropriations
for the
Varsity
Appeal

- (c) Additional appropriations for Varsity Appeal as follows:-
 1. Salaries - \$1,200.00
 2. Office Supplies and Incidental Expenses - \$ 200.00

Advance
appropri-
ation

- (d) Authority for an advance appropriation of \$4,500 against the 1949-50 appropriation for "Supplies" in the Department of Chemistry.

Increase
in rates
for Plumb-
ers

- (e) An increase in rates for Plumbers by 15¢ per hour, effective as of January 1, 1949.

Additional
appropriations
confirmed
for Con-
servatory

The Board confirmed the following additional appropriations approved by the Conservatory Board at its last meeting:-

1. Royal Conservatory of Music:
 "Cost-of-living Bonus" - \$5,350.00
 "Administrative Salaries" - 450.00
 "Coleman Lamps" - 1,500.00
 2. Senior School of Music:
 "Cost-of-living Bonus" - \$ 220.00

Donations -

Donations were reported as follows

and were accepted with thanks and appreciation:-

From -

The Rockefeller Foundation, a grant of \$17,000 to be provided during the two-year period, July 1, 1949 to June 30, 1951, for the School of Hygiene for "Facilities for Instruction and Study in Medical Care Administration", the funds to be expended at an approximate rate of \$8,500 a year.

The Rockefeller Foundation, the unexpended balance, for use in 1949-50, in the appropriation for Faculty Salaries in the School of Hygiene (Special No. 1) which comes to an end on June 30, 1949, such balance having accumulated during the last nine years due to differences in exchange rates.

Mr. André Dorfman, the sum of \$7,000 received as a donation to be used in Oto-Laryngology for setting up a psychoacoustic laboratory at the Toronto General Hospital.

Robert Gould Research Foundation, an offer of a grant of \$4,000 for "Abnormalities of Nutrition in Pregnancy" under the direction of Dr. E. W. McHenry, Department of Public Health Nutrition, School of Hygiene; funds to be made available immediately but need not be expended during the Calendar year 1949, and may be used for this investigation until the grant has been exhausted.

Mr. C. L. Burton, a donation of 125 shares of Simpson Limited Class "A" no par value stock, the income from which is to be used for annual scholarships to students in University College in (1) Modern Languages (2) Honour Science; this stock not to be sold or disposed of except in connection with a reorganization of Simpson Limited, or its amalgamation or merger with any other company, or the sale of its undertaking and assets substantially as an entirety to another company.

Canadian National Institute for the Blind, an offer of \$2,000 for research in Ocular Genetics, effective July 1, 1949; the award to be made by the Council of the Faculty of Medicine, on recommendation of the Head of the Department of Ophthalmology, to a graduate in Medicine undertaking post-graduate study or the promotion of research in Ophthalmology; and the funds are to be utilized at the discretion of the Head of the Department of Ophthalmology for the Fellow.

Insurance Company of North America, the sum of \$50 received to cover the first award of a Prize in Insurance Law, School of Law, to be made annually until further notice.

National Research Council, the sum of \$1,420 received for work under the direction of Dr. C. H. M. Williams (Dominion Government Grant - D.R. 24)

Dr. Benjamin Szalatnay-Stacho, a portrait of the late Thomas Masaryk.

Spruce Falls Power & Paper Company, the sum of \$6,000 received as the third payment towards their Fellowships in Forestry and Applied Science and Engineering.

Trustees of the Tell el-Amarna Letters, the sum of \$6,000 received to establish the Dr. Mercer Scholarship in Near Oriental Research.

Donations
(Cont'd)

From -

The Canadian Red Cross Society, Ontario Division, the sum of \$3,000 received as the balance of the grant to carry out a Demonstration Unit in the Dental Public Health Department for the Session 1948-49.

Hoffmann-La Roche Limited, the sum of \$500 received as a renewal of the grant to Dr. Bruno Mendel.

Hoffmann-La Roche Limited, the sum of \$300 received as a renewal of the grant to Dr. W. R. Franks.

Canadian Music Sales Corporation, Limited, the sum of \$100 received towards the Student Assistance

Fund, Faculty of Music, together with an undertaking to give \$100 annually for this purpose.

Waterloo Music Company, an offer of \$100 annually to the Student Assistance Fund, Faculty of Music.

Various donors for the Institute of Industrial

Relations:-

Paid -- \$ 61,045.50

Promised -- \$100,350.50

Garnet W.
McKee -
Lachlan
Gilchrist
Loan and
Scholar-
ship Fund

The Comptroller informed the

Board that of the \$2,500 in Dominion of Canada Bonds advanced in trust by Professor Lachlan Gilchrist for the Garnet W. McKee - Lachlan Gilchrist Loan and Scholarship Fund \$1,500 in bonds had been returned to Professor Gilchrist at his request on December 31, 1948, as he had not been able to obtain subscriptions for this amount, leaving a donation from Professor Gilchrist personally of \$1,000 towards the fund, which now totals \$48,500.

Sir Bertram
Windle Es-
tate

A request was presented from

the Executors of the Sir Bertram Windle Estate that authority be given to pay to Lady Windle out of capital a sum not to exceed \$150.00 per month during her lifetime, as her financial position has become precarious due to expenses arising out of illness and the ever increasing cost of living. The Board agreed to this arrangement on the understanding that there remains a sufficient amount to produce an annual income of not less than One Hundred and Fifty Pounds sterling for the daughter, Mrs. Nora Thomas, after the death of Lady Windle, as provided for in the Will.

Financial
Statements
for
Queen's
Park and
Ajax

Financial Statements were presented for Queen's Park and the Ajax Division showing consolidated operating results as follows for the five months ended November 30, 1948:-

		<u>Actual Deficit</u>	<u>Pro-rated Estimates</u>
Balance to be covered by D.V.A. and Provincial Grant -			
Queen's Park	-	\$1,005,214	\$1,219,235
Ajax	-	69,413	155,871
		<u>\$1,074,627</u>	<u>\$1,375,106</u>

Conservatory financial statements for year 1947-48

Financial Statements of the Royal Conservatory of Music for the year ended June 30, 1948, together with the Auditor's Report thereon, were presented at the meeting.

Formal notification to Government re termination of Ajax lease

At the Board meeting on March 25, 1948, it was agreed that the Minister of Reconstruction in the Dominion Government be informed of the University's intention to withdraw from Ajax as of May 31, 1949. The Board decided that formal notification of the termination of the Ajax lease as of May 31, 1949, be now sent to the Government.

Recommendation of Executive Committee for amendment to University Act

The following recommendation of the Executive Committee was adopted:-

That Section 38 of The University of Toronto Act, 1947, be amended to read as follows, in accordance with a suggestion from the Ontario Department of Education to enable them to maintain uniformity in requirements for tabling reports:-

"38. - (1) The Board shall after the close of each University year file with the Provincial Secretary an annual financial report in such form as the Lieutenant-Governor in Council may from time to time require.

(2) The Provincial Secretary shall submit the Report to the Lieutenant-Governor in Council and shall then

lay the Report before the Assembly, if it is in session, or, if not, at the next ensuing session."

*Indeferred
on 1/28*

The meeting adjourned at 5:50 p. m.

Minutes confirmed.

January 27th 1949

L. Z. Phillips

Chairman

L. E. Higgins

Secretary

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, January 27th, 1949, at 4 p.m., at which the following were present:-

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Urquhart
Mr. Fennell
Mr. LaBine
Mr. Vaughan

Mr. Kelly
Mr. Matthews
Hon. Dr. Bruce
Hon. Mr. Justice Hope
Mr. Ross
Mr. Duncan
Mr. Burns

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Vaughan,

were confirmed.

Executive
Committee
Minutes
adopted
as tabled

The minutes of the meeting of the

Executive Committee held at the York Club on Friday, January 21st, 1949, were -

Upon motion of Mr. Urquhart,
Seconded by Mr. Matthews,

adopted as tabled.

Property
Committee
Report
No. 252

Property Committee Report Number

252 was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, January 21st, 1949, at 4 p.m., at which the following were present:-

Property
Committee
Report
(Cont'd)

Mr. O. D. Vaughan
(in the Chair)
The Chancellor
The President
Mr. C. F. W. Burns
Hon. Dr. H. A. Bruce

Miss E. K. Russell,
Director, School of
Nursing
Professor E. R. Arthur,
Chairman, Committee
on Planning
Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent

1. Report of the last meeting

The report of the meeting held on December 29th, 1948, was presented, and -

Upon motion of the Chancellor,

Seconded by Mr. Burns,
was confirmed.

2. Site for new School of Nursing

Your Committee gave consideration to a number of proposed sites for the new School of Nursing as follows, with particular emphasis on the advantages and disadvantages of sites closest to the Hospital area:-

A. South side Grosvenor Street: Lane - Rear #57 to #67 inclusive; North side Grenville St.

B. Area bounded by College, Elizabeth and Grenville Streets.

C. Property bounded by LaPlant, Gerrard, Elizabeth and Hayter Streets.

D. Area fronting on College Street: West from #173 to #187, plus #67 Henry St. and Lanes.

E. South side Breadalbane Street: #55 to #77 inclusive: Area at rear #71 to #77.

In view of the undertaking of the Rockefeller Foundation to pay \$300,000.00 towards the new building the President stated that if at all possible some decision on the site should be made in order that he could inform the Foundation, with a view to obtaining a further extension of its offer beyond December 31st, 1949.

Upon motion of Dr. Bruce,

Seconded by the Chancellor,
the Committee recommends that the area marked (D) above, at College and Henry Streets, be selected as the site for the new School of Nursing, provided permission can be obtained to close the right of way behind the houses fronting on College Street, as the area north of this would itself be inadequate for the proposed building which must continue south of the lane in question.

3. Posting of Plans of University Buildings

Your Committee considered a letter addressed to the Bursar from Maj.-Gen. J. H. Elmsley, 52 Prince Arthur Avenue, suggesting that plans of University buildings be posted in conspicuous places on the grounds in order that visitors, etc. might be able to locate the various buildings and offices.

Upon motion of Dr. Bruce,

Seconded by the Chancellor,
your Committee recommends this proposal for approval, and that the Superintendent be requested to prepare draft plans to be posted at various entrances to the University grounds.

Property
Committee
Report
(Cont'd)

4. Fixtures at 112 College Street

Your Committee considered a request from the Provincial Government to be allowed to retain the electrical and plumbing fixtures at Nos. 112 and 116 College Street on the site selected for the Best Institute. As No. 116 is owned by Dr. I. R. Smith the University cannot agree to give the fixtures in this house to the Government, but -

Upon motion of Dr. Bruce,

Seconded by Mr. Burns,

it is recommended that the electrical and plumbing fixtures at 112 College Street be retained by the Provincial Government when the property is turned over to the University and the house demolished.

5. Proposed City By-Law respecting the area known as 'The Annex'

The Bursar presented a notification which he had received from the Deputy City Clerk advising of an application being made by the City of Toronto to the Ontario Municipal Board for approval of By-Law No. 17397 to repeal certain By-Laws in so far as they prevent the conversion of existing buildings in the area known as 'The Annex' into private multiple dwelling houses.

Upon motion of Dr. Bruce,

Seconded by Mr. Burns,

the Committee decided to take no action in the matter.

6. Plans for New Wing of Ontario College of Education

There was presented to the Committee a perspective or front elevation plan of the proposed new wing of the Ontario College of Education, which had been approved by Dean Lewis and the Ontario Department of Education.

Upon motion of the Chancellor,

Seconded by Dr. Bruce,

the Committee recommends the plans for approval by the Board.

7. Sub-letting a portion of 88 College Street

In connection with the previous recommendation of the Committee that the matter of sub-letting a portion of 88 College Street be held over in view of consideration being given to a site for the new School of Nursing, the Committee considered a request from the owner of this property that any vacant space be made available to the Salvation Army, and -

Upon motion of the Chancellor,

Seconded by Dr. Bruce,

your Committee recommends the same to the Board for approval.

8. Negotiations with Victoria College re sale of Properties

The Chairman of your Committee, Mr. Vaughan, stated that he had received further information concerning assessment figures for the properties involved in the negotiations with Victoria College, and that he expected to meet Mr. Macaulay again next week for a discussion of the matter. Your Committee expresses the hope that the Chairman be allowed some latitude when dealing with the financial aspect of the negotiations.

Property
Committee
Report
(Cont'd)

9. Alterations in University College

The Comptroller presented to the meeting a letter from Principal Taylor requesting the carrying out of certain alterations in University College as follows, and informed the Committee that he had obtained a report on the same from the University Superintendent:-

- (a) Eastern Stairway Reconstruction
- (b) Rubber Tile floor covering in corridors between Lecture Room 8 and Senior Common Room
- (c) Kitchenette alteration
- (d) Main West Corridor Improvements
- (e) Renovation of Registrar's Centre Office
- (f) Principal's Office - Acoustical Treatment and Improved Lighting

together with certain work suggested to be done in the corridors and in the East and West Halls.

Your Committee recommends that before any action is taken Professor Arthur be requested to prepare a report as to the suitability and practicability of making these changes provided funds are available.

10. Renewal of Fire Insurance Schedule

Further consideration was given to the matter of selecting Insurance Advisers for the University, which was referred back to the Committee by the Board at its meeting on January 13th.

Upon motion of Mr. Burns,

Seconded by Dr. Bruce,

your Committee recommends that Reed, Shaw & McNaught be appointed Managing Underwriters, and that the interests of Irish & Maulson Limited be protected by the allocation to them of an amount of insurance approximating their present coverage, on the understanding the Managing Underwriters will forego in this case any over-riding commission which may be due to them.

Your Committee further recommends -

Upon motion of the Chancellor,

Seconded by Dr. Bruce,

that the Provincial Government be informed that the University has decided to increase the coverage on the General Schedule from \$22,631,500 to \$43,690,296.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary."

Jan. 21, 1949.

Selection
of site
for new
School of
Nursing

In considering various sites
for the new School of Nursing the Board passed the following resolution:-

Site for
new School
of Nursing
(Cont'd)

That the area at College and Henry Streets be selected as the site for the new School of Nursing, and that steps be taken to procure the property; also that the Property Committee be instructed to recommend the appointment of an Architect to prepare plans for the proposed building.

Renewal of
Fire Insurance
Schedule

Regarding the renewal of the Fire Insurance Schedule, referred to in Clause 10 of the Property Committee's Report, the Chairman informed the Board that he had discussed with the Provincial Treasurer, the Hon. Leslie Frost, the matter of renewing the insurance for the full replacement value. He also stated that he had discussed with Dr. Neilly, who had had considerable to do with the previous arrangements for the appointment of Insurance Advisers to the University, the question of replacing Irish & Maulson Limited by Reed, Shaw & McNaught as Managing Underwriters. The Chairman stated that Dr. Neilly was opposed to the change, and Mr. Ross suggested that the decision in this matter be deferred until the Chairman of the Board and the Chairman of the Property Committee had had an opportunity of discussing it with Dr. Neilly.

Upon motion of Mr. Vaughan,
Seconded by Mr. Matthews,

Property Committee Report Number 252 was adopted. Mr. Ross recorded his opposition to the adoption of the report in so far as it concerned the change in Managing Underwriters for insurance.

Audited
Financial
Statements
for year
ended 30
June, 1948

The Audited Financial Statements for Queen's Park and the Ajax Division for the year ended June 30, 1948, together with the Auditor's Report to the Chairman of the Board for the same year, were presented at the meeting. The Chairman suggested that the members should take copies away with them in order to study the re-

ports and bring them back to the next meeting when they will be discussed.

Payment of
portion of
Supplemen-
tary D.V.A.
grant for
1948-49 to
Federated
Colleges

The Chairman brought up for consideration of the Board the question of payment of a portion of the Supplementary D.V.A. grant for 1948-49 to the Federated Colleges, and informed the Board of the results of the meeting with the Colleges in this connection. The Chairman stated that in his opinion any payment made should be of an "ex gratia" nature and that the approval of the Minister of Education should be obtained after explaining to him that the Board recommended such a payment as a matter of policy to assist in maintaining harmony in the University's relations with the Federated Colleges.

Upon motion of Mr. Ross,
Seconded by the Chancellor,

the Chairman was authorized to discuss the matter further with the Federated Colleges in order to arrive at a satisfactory arrangement, and report back to the Board.

Charging of
overhead
expenses to
various
units

In connection with the question of overhead expenses borne by the University being charged against the various units concerned,

It was moved by Mr. Duncan,
Seconded by Mr. Justice Hope,

That in so far as certain expenditures for salaries, insurance, heat, light, power, repairs and renewals and other maintenance costs directly attributable to associated and ancillary units of the University are now a charge against the University's budget,

BE IT RESOLVED

That as from July 1st, 1948, such expenditure be billed to and reimbursement be obtained from such associated bodies, and that in the future they be directed to make provision in their annual estimates for these charges.

Recommendations
of the
President

Recommendations of the President

were approved as follows:-

(a) Appointments:

Faculty of Medicine:

A. C. Singleton - Associate Professor of Radiology
and Acting Head of the Department from Feb. 1, 1949 -
without change in salary

Ontario College of Education:

A. P. Haig - Assistant Professor in Music from
July 1, 1949 \$4,500 a year

C. C. Pitt - Assistant Professor in Education
and Assistant in the Department
of Educational Research from
July 1, 1949 \$4,500 a year

A. Seggie - Lecturer in Commercial Subjects
from July 1, 1949, \$4,000 a year

Registrar's Office:

A. B. Fennell - Registrar Emeritus of the University from Jan. 1, 1949 -
without salary

Appoint-
ments

(b) Resignations:

Ontario College of Education:

L. R. Bell - Assistant Professor in Music in
the College of Education and
Instructor in the University
Schools (salary \$4,500)
June 30, 1949

W. G. Bennett - Professor of Commercial Subjects
(salary \$5,500) June 30, 1949

Resigna-
tions

(c) Additional Appropriations and Deductions in
Appropriations:

1. Banting and Best Department of Medical Research:

An additional appropriation of \$1,800 in the
Medical Research Banting Fund for "Supplies";
and a deduction of the sum of \$1,800 from
"Apparatus".

2. Banting and Best Department of Medical Research:

An additional appropriation of \$3,000 in the
Medical Research Banting Fund for "Supplies";
and a deduction of the sum of \$3,000 from
"Salaries".

3. School of Graduate Studies:

An additional appropriation of \$1,000 for
"Clerical Assistance"; and a deduction of the
sum of \$1,000 from "Teaching Assistance".

Additional
appropriations
and deduc-
tions in
appropria-
tions

(d) That for the Session 1949-50 registration in the
Faculty of Dentistry be offered to approximately
60 students in the First Pre dental Year.

Registra-
tion in
Dentistry

Note: In connection with certain appointments to the staff
of the Ontario College of Education, the President
informed the Board that under a new arrangement
Dean Lewis discusses appointments and promotions
with Dr. J. G. Althouse, Director of Education,
and himself, before any action is taken.

Arrange-
ment re
O.C.E.
appoint-
ments

Statute
of Senate

(e) Statute of Senate Number 1941 respecting changes
in the J. Vera Moberly Lectureship.

Royal
Canadian
Institute
anniversary
and Special
Convocation

The President informed the Board that the Royal Canadian Institute was this year celebrating its One Hundreth Anniversary, and that at a Special Convocation to be held on April 7th, 1949, honorary degrees would be conferred as follows:-

Professor M. L. E. Oliphant - University of Birmingham
Professor Otto Maass - McGill University

Students'
Administra-
tive Council
Fees Research
Group Brief

The President brought up the matter of the Students' Administrative Council Fees Research Group Brief on University Fees, and it was decided that this be transmitted to the Minister of Education.

University
Christian
Mission

The President stated that he was exceedingly pleased with the results of the University Christian Mission meetings, and that large numbers of students had attended. At these meetings, which were held during the week of January 16th, Mr. Justice McRuer was Chairman of the Committee in charge of arrangements, and Bishop Neill, Assistant to the Archbishop of Canterbury, as Chief Missioner had been the means of attracting a large attendance of students.

Adminis-
trative
matters
approved

Administrative matters were approved as follows:-

Appoint-
ment

(a) Appointment:

Chief Accountant's Office:

Miss B. E. Street - Assistant Head, Tabulating
Dept., from Jan. 1, 1949
\$1,880 a year plus bonus

Resignations

(b) Resignations:Chief Accountant's Office:

D. E. Caton - Clerk, General Accounting Dept.
(salary \$2,120) Jan. 15, 1949
Miss G. C. Green - Secretary (salary \$1,926)
Dec. 31, 1948

Additional appropriations

(c) Additional Appropriation:Miscellaneous:

"University Committee on Planning" - \$2,000

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

The Will of the late Dr. Wallace A. Scott, a legacy of \$1,000 to the University of Toronto Building Fund.

Kiwanis Club of West Toronto, the sum of \$100 received for a bursary in the School of Social Work, to be awarded on the basis of merit and need to a student who is specializing in group work or community organization, and who is looking forward to professional leadership in the broad field of recreation.

National Research Council, the sum of \$850 received for work on the Treatment of Acute Alcoholism under the direction of Dr. J. K. W. Ferguson.

Waterloo Music Company, the sum of \$100 received as a donation towards the Faculty of Music Student Assistance Fund.

Psychology Club, the sum of \$25 received to cover their bursary payable in 1948-49.

Dr. P. W. Arkle, a request to change the name of the Prize donated by him from "Dental Nurses Dental Anatomy Prize" to "Christina Arkle Dental Anatomy Prize".

The Robert Gould Research Foundation, the sum of \$4,000 to cover research in the Abnormalities of Nutrition in Pregnancy under the direction of Dr. E. W. McHenry, School of Hygiene.

Various donors for the Institute of Industrial Relations:

Paid - \$ 61,570.50

Promised - \$100,300.50

Accountable Warrant for February

Upon motion of Mr. Matthews,
Seconded by Mr. Kelly,

an Accountable Warrant for \$700,000.00 was authorized for Queen's Park for the month of February, 1949.

Financial Statements for six months to Dec. 31

Financial Statements were pre-

sented for Queen's Park and the Ajax Division showing Consolidated Operating Results for the six months ended December 31, 1948, as follows:-

Financial
Statements
(Cont'd)

Actual
Deficit

Pro-Rated
Estimates

Balance to be covered by
D.V.A. & Provincial Grant -

Queen's Park	-	\$1,324,071	\$1,463,083
Ajax	-	93,264	187,046
		<u>\$1,417,335</u>	<u>\$1,650,129</u>

Assignment
of copyright
of "The
Varsity
Story" from
Morley
Callaghan

The following recommendation

of the Executive Committee was approved:-

That the assignment of copyright from Morley Callaghan to the University of "The Varsity Story" be completed on the basis of the author retaining the motion picture rights, and that the contract with Macmillan Company for the publication of the book be executed on behalf of the Governors.

Addresso-
graph
Equipment

The following recommendation

of the Executive Committee was approved with the exception of the words "control and", which at the suggestion of Mr. Matthews were deleted:-

That in connection with the effort being made through the Alumni Association to reach the graduate body, the Addressograph equipment, which is now in the Registrar's Office and under his supervision, be placed under the control and operation of the Alumni Association.

Public
Liability
Insurance

The following recommendation

of the Executive Committee was approved:-

That the Provincial Government be advised that the University was not insured against any risks for Public Liability because of the high premium involved, and that the University would continue on this course unless the Government instructed it to follow a different course.

Frances
Loring
Bust of
Sir
Frederick
Banting

Arising from the minutes of

the Executive Committee meeting, at which the Chancellor informed the Committee of the possibility of obtaining a Frances Loring bust of Sir Frederick Banting, the Chancellor told the Board that the Art Gallery of

Frances
Loring
Bust of
Sir
Frederick
Banting
(Cont'd)

Toronto and the National Art Gallery were considering the purchase of one of these busts but that the cost was approximately \$2,000.00, and that if the Board purchased one it could share in the cost which would be about \$700. It was agreed that this matter be deferred until it was ascertained whether there was any obligation to Dr. Walter Allward in connection with the Banting Memorial, respecting which several models had previously been prepared by him.

Resolution
in connection
with the late
Dr. W. E.
Rundle

In connection with the death on January 25th, 1949, of W. E. Rundle, Esq., LL.D., who was appointed a member of the Board on December 3rd, 1934, and who resigned on account of ill health on November 23rd, 1939, the following resolution was passed:-

WHEREAS the late William E. Rundle was a member of the Board of Governors of the University from December 3rd, 1934 to November 23rd, 1939, and was also a member of the Board of Regents of Victoria University for twenty-eight years;

AND WHEREAS in both capacities he rendered distinguished service, bringing to the direction of University affairs his long experience as a leader in the business world, his understanding of the nature and purpose of higher education and his gift for warm, human sympathy;

AND WHEREAS his contribution to the welfare of the University was accompanied at all times by fruitful work on behalf of many good causes in the social and cultural life of his time so that he became in truth a leading citizen of the Dominion;

THEREFORE, BE IT RESOLVED that this Board gratefully records its appreciation of and gratitude for the services to the University rendered by Dr. Rundle, a valued counsellor and a devoted friend of the institution, and that a copy of this resolution be sent to Mrs. Rundle.

The meeting adjourned at

5:35 p. m.

Indy
Indy

Minutes confirmed.

February 10th 1949

B. Z. Phuir

Chairman

G. Higginbotham

Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, February 10th, 1949, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Burns
The Chancellor	Dr. McCullagh
The President	Mr. Ross
Dr. Neilly	Mr. Duncan
Mr. Urquhart	Mr. Matthews
Mr. Gordon	Mr. Osbourne
Hon. Dr. Bruce	Mr. Tory
Mr. Fennell	Mr. Clarke
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting
were presented and -

Upon motion of Dr. Bruce,
Seconded by Mr. Urquhart,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of February 5th was
cancelled.

Welcome
extended
to the
three new
members

The Chairman extended a cordial
welcome to the following new members of the Board:-

William Henry Clarke, Esq., B.A.
William Andrew Osbourne, Esq., B.A.Sc.
John Stewart Donald Tory, O.B.E., K.C., B.A., S.J.D.

Financial
Statements
for year
1947-48
approved

There was again presented the
Audited Financial Statements and the Auditor's Report to the
Chairman of the Board for the year ended June 30th, 1948.
Copies had been distributed at the last meeting with the

Financial
Statements
for year
1947-48
(Cont'd)

request that the members study them and bring them back for consideration, and were also sent to the members not present. The Chairman then stated that the meeting was now open for discussion of the reports.

Upon motion of Mr. Duncan,
Seconded by Mr. Fennell,
It was Resolved -

That the Audited Financial Statements of the University of Toronto, Queen's Park and Ajax Divisions, for the year ended June 30th, 1948, be accepted and approved, and that they be transmitted to the Government in accordance with Section 38 of the University Act.

Authority
to purchase
a bust of
Sir Freder-
ick Banting

At the last meeting the matter of a bust of Sir Frederick Banting had been deferred until it had been ascertained whether there was any obligation to Dr. Walter Allward in connection with the Banting Memorial. The Board was informed that the settlement made in this case was satisfactory to Dr. Allward and that the matter had been declared closed. The Chancellor then stated that he had learned that the total cost to the University, the Art Gallery of Toronto, and the National Art Gallery would be approximately \$5,000.00, of which the University's share would be one-third. The President supported the Chancellor's proposal that the University acquire one of the busts, and -

Upon motion of Mr. Duncan,
Seconded by Dr. Bruce,

authority was given for the purchase of a Frances Loring bust of Sir Frederick Banting at a cost not to exceed \$2,000.00, to be charged against the Whitney Bequest. It was suggested that the bust be placed in the Chancellor's Room in Simcoe Hall.

Payment to
Federated
Colleges
of portion
of Supple-
mentary
D.V.A. grant
for 1948-49

The Chairman informed the Board that he had discussed with the Minister of Education the matter of payment of a portion of the Supplementary D.V.A. grant to the Federated Colleges, which had been referred to him at the last meeting for a report.

Upon motion of Mr. Ross,
Seconded by Dr. Bruce,

the Board approved of the Chairman's recommendation that authority be given for an ex gratia payment of a portion of the Supplementary D.V.A. grant to the Federated Colleges for the year ending June 30th, 1949, in an amount not exceeding \$40,000.00, it being understood that no further obligation on the part of the University would be entailed in connection with either past or future years.

Report of
President
Truman's
Commission
on Higher
Education

Copies of the report of President Truman's Commission on Higher Education were distributed at the meeting.

Objection
withdrawn
to change
in Manag-
ing Under-
writers

Regarding the adoption of the Property Committee's recommendation for a change in the Managing Underwriters in connection with the University's insurance, Mr. Ross requested that his objection to this decision, as previously recorded in the minutes, be withdrawn.

Recommendations of
President

Recommendations of the President were approved as follows:-

Appoint-
ments

Appointments: 1948-49 -

Faculty of Arts:

History:

Miss A. Wright

V. Moudry

K. MacKirdy

G.P. deT. Glazebrook

- Special Lecturer, 1948-49 \$1,050
(cancelling previous appointment)
- Assistant \$300
- Teaching Fellow 750
(cancelling previous appointment)
- Special Lecturer, Spring Term
1949 \$350

Appoint-
ments
(Cont'd)

- S. I. Goldberg - Reader in Mathematics, Jan. 1 to June 30 \$125
J. C. Falardeau - Visiting Professor, Political Economy, for February, 1949, \$400 plus \$150 travelling expenses

Zoology:

- E. M. Walker - Special Lecturer, Spring Term, 1949 \$1,000
Dr. Helen Robinson - Demonstrator 300
Assistants:
W. F. Baldwin \$225.00 E. L. Bousfield 225
J. R. Brett 150.00 L. Dickie 150
W. Gunn 150.00 Miss S. Johnson 150
Miss A. McGregor 150.00 C. A. Miller 150
Miss L. Rao 150.00 Miss J. Whittaker 115
Miss L. Bograd 112.50 Miss M. Smart 100
W. G. Wiggins 75.00 A. Brooks 50
Miss M. Phillips-Brown 50.00 Miss I. Uchida 50
A. Hourston 35.00 J. O. Wheeler 35

Faculty of Medicine:

- H. A. Cates - Professor of Anatomy from 1 July, 1949 \$1,500 a year
R. J. Holden - Research Assistant in Physiology, Jan. 1 to Apr. 30 \$150

Psychiatry:

- T. A. Sweet - Clinical Teacher, Jan. 1 to June 30 \$ 75
E. J. Rosen - Clinical Teacher, 1 July to June 30 \$150
Mrs. R. Gerstein - Special Lecturer, Fall, 1948 200
Mrs. C. Pivnick - Psychologist, Jan. 1 to June 30 \$2,400 a year

Faculty of Applied Science and Engineering:

- J. A. Gow - Assistant in the Faculty Office, Apr. 1 to June 30 \$750

Applied Physics:

- D. J. Morantz - Instructor, Jan. 10 to Apr. 30 \$250 a month
R. Thomas - Reader, Jan. 24 to Apr. 30 \$50 a month
J. M. Puley - Reader in Electrical Engineering, Jan. 1 to Apr. 30 \$200
W. Bobbie - Demonstrator (part time) in Mechanical Engineering, Jan. 15 to Apr. 15 \$150

Ontario College of Education:

- H. E. Cavell - Instructor in Pedagogy, Jan. 15 to June 30 \$200

Faculty of Dentistry:

- J. E. Moser - Associate, from Feb. 7, 1949 \$300 a month

School of Architecture:

- M. Bach - Special Instructor, Jan. 1 to Jan. 31, \$190 a month; Feb. 1 to May 15 \$350 a month
D. C. Grubbe - Instructor, Feb. 1 to Mar. 31 \$300 a month

Appoint-
ments
(Cont'd)

School of Graduate Studies:

M. Ginsberg - Visiting Professor, Mar. 1 to
Apr. 30, \$2,500 - \$1,000 a
month and \$500 travelling ex-
penses

School of Physical and Health Education:

H. A. Cates - Director of the School from
July 1, 1949 \$5,500 a year
Miss M. Langley - Laboratory Assistant in Hygiene
and Preventive Medicine \$50

School of Social Work:

D. Archibald - Social Worker, Dec. 1 to Mar.
31 \$1,120
K. Gray - Special Lecturer, Spring Term,
1949 \$300

School of Hygiene:

Miss M. Holmes - Secretary in Hospital Adminis-
tration, Jan. 17 to June
30 \$1,400 a year

Institute of Child Study:

Miss M. Laurence - Teaching Fellow, Jan. 1 to
June 30 \$1,000

Resigna-
tions

Resignations:

Faculty of Arts:

D. J. Morantz - Reader in Mathematics (salary
\$250) Dec. 31, 1948

Faculty of Applied Science and Engineering:

W. W. Thompson - Demonstrator in Chemical Engin-
eering (salary \$920)
Feb. 28, 1949
I. Paghis - Reader in Electrical Engineering
(salary \$200) Jan. 3, 1949

School of Physical and Health Education:

Mrs. M. O. Podoski - Laboratory Assistant in Hygiene
and Preventive Medicine
(salary \$50) Dec. 31, 1948

Leave of
Absence

Leave of Absence:

Miss M. E. Broughton - Assistant, Feb. 1 to Apr. 30,
1949 (Library) without salary

University
Extension
Courses

University Extension Courses:

Course in Institutional Management:

F. Baldwin	- Operating	\$15
B. M. Cohen	- Statistics	70
Mrs. L. Girvan	- Operating	100
Val F. Mason	- Operating	70
J. H. Pepper	- Public Speaking	175
A. M. Reid	- Construction	150
W. A. Stead	- Operating	125

Business Courses - Administration for Graduate Engineers:

E. A. Allcut)	100
Wm. Line) Administration	100
V. W. Bladen) for Engineers	100
S. G. Hennessey)	100

University
Extension
Courses
(Cont'd)

New Courses: Lighting Design, Purchasing:		
F. G. Reed)	\$ 45
M. K. Strang)	30
G. Davidson)	15
J. M. Chorlton) Lighting Design	15
D. S. Martin)	15
A. G. V. Smith)	15
D. W. Patterson)	15
K. S. Bernhardt)	30
D. Vanek)	30
G. McDowell)	15
L. J. Austin)	15
J. R. Bell)	15
W. C. Hood)	30
J. Davies) Purchasing Agents	15
B. H. Yardley)	15
G. Davis)	15
L. Tolson)	15
I. McLaren)	15

Appropriations

Additional appropriations and deductions in appropriations:

- (a) Department of Botany:
An additional appropriation of \$500 for "Laboratory and Office Supplies", and a deduction of \$500 from "Salaries - Demonstrators".
- (b) Wallberg Fund:
An additional appropriation of \$500 to "Wallberg Lecture", and a deduction of \$500 from item of \$8,000 for salary and expenses of two junior members of the staff.
- (c) Institute of Child Study:
An additional appropriation of \$1,000., \$400 for "Salaries", and \$600 for "Supplies".

Request to
Rockefeller
Foundation
to renew
its appro-
priation
for the
School of
Nursing
for two
years

The President informed the Board that following the selection of a site for the new School of Nursing he had had a conference with Dr. Hugh H. Smith of the National Health Division of the Rockefeller Foundation in New York on January 28th, and that he had written Dr. Smith on February 7th requesting that the Foundation's appropriation for the School of Nursing be renewed for a period of two years as from January 1st, 1950. The President said that Dr. Smith had informed him that he thought the Foundation would approve of the extension.

Grant of
\$2,000,000
from the
City of
Toronto

The President presented the following letter from the City Clerk, City of Toronto, regarding the grant of \$2,000,000.00 to the University:-

"Dr. Sidney Smith,
President,
University of Toronto,
Toronto, 5.

Dear Sir:-

I forward clause contained in Report No. 4 of the Board of Control, having reference to grant to University of Toronto, which was adopted by City Council at its meeting held on February 7, 1949, viz:-

Grant to University of Toronto

The University of Toronto is conducting an appeal to raise \$13,000,000.00 for a general building programme. The Province of Ontario is making a grant of \$7,000,000.00 for the aforesaid purpose and the City of Toronto has been requested to make a grant of \$2,000,000.00.

The Board reports that the annual budget of the University and its associated bodies approximates \$12,000,000.00, of which amount it is estimated that \$7,000,000.00 would be expenses in salaries and a large portion of this would presumably be spent within the City on rent, taxes, household expenses and other living costs. The balance of the budget representing payments for equipment, supplies and other items would, to an unknown extent, be paid to industries within the City. The Board also reports that at the present time the University is paying various building contractors approximately \$3,000,000.00 per annum.

The Board has been advised that there are approximately 16,000 students enrolled in the University at the present time and of this total nearly 8,000 come from outside the City of Toronto. As the University provides residences for only about 2,000 students at Ajax and Queen's Park, it means that 6,000 out-of-town students will be living in the City and it is estimated that these students would spend nearly \$5,000,000.00 in board and lodging and other necessities of life.

The Board submits for the information of Council the appended communication (dated February 3, 1949) received from Dr. Sidney Smith, President of the University of Toronto, viz:

'Knowing that you are considering the request of the University for a grant of two million dollars, to be paid over a five-year period, I assure you on behalf of the University that the University will not call on the City for any payment until it needs funds to carry out its building programme, and until it has used the monies contributed for the general purposes of the Varsity Appeal by the Provincial Government and by corporations and individuals.'

Grant of
\$2,000,000
from the
City of
Toronto
(Cont'd)

The Board recommends that a grant of \$2,000,000.00 be made to the University of Toronto for the aforementioned purpose to be paid over a period of five years, and that the Commissioner of Finance be authorized and directed to accumulate any annual surpluses of current funds during the said period towards the reduction of amount of the grant to be capitalized, and that the City Solicitor be instructed to apply to the Ontario Municipal Board for the necessary approval of such grant as a capital expenditure upon condition that the amount of said grant to be capitalized is reduced by the aforesaid surpluses.

Yours truly,

(Sgd) J. W. Weale
City Clerk."

February 8, 1949

The President stated that a deputation consisting of himself, the Chancellor, Dr. McCullagh, Mr. Urquhart and Mr. Vaughan had conferred with the Board of Control on Thursday, February 3rd, and that he would like to pay tribute to Dr. McCullagh for his efforts in obtaining the grant. The President read a letter which he had sent to Mayor McCallum under date of February 3rd, in which he stated that the University would not call on the City for any payment until it needed funds to carry out its building programme, and until it had used the monies contributed for the general purposes of the Varsity Appeal by the Provincial Government and by corporations and individuals. The Chairman expressed the appreciation of the Board to Dr. McCullagh, and -

Upon motion of the Chancellor,

Seconded by Mr. Urquhart,

It was unanimously and enthusiastically decided -

That the Board express to one of its members, Dr. C. George McCullagh, its appreciation of and gratitude for his successful efforts in procuring from His Worship, the Mayor, the Board of Control and the City of Toronto a donation of \$2,000,000.00 to the University, and that the Board record the fact that this generous grant would not have been obtained were it not for the energy and the leadership, the faith and the vision of Dr. McCullagh.

Grant of
\$2,000,000
from the
City of
Toronto
(Cont'd)

It was further agreed that the Board's thanks and appreciation be conveyed to the City, and -

It was moved by the Chancellor,
Seconded by Mr. Urquhart,

THAT WHEREAS the City Council of Toronto by generous action on February 7th, 1949, made a grant of \$2,000,000.00, payable over a period of five years, to the University of Toronto;

AND WHEREAS this donation will enable the University to provide better facilities for its staff and students and improved service to the City, the Province and Canada;

AND WHEREAS the University has been proud to bear since 1850 the name of the City;

BE IT RESOLVED that the Board of Governors, in the conviction that there is no more beneficial investment than that which is made in today's youth and tomorrow's citizens, express to His Worship, the Mayor, the Board of Control and the City Council their gratitude for the contribution of \$2,000,000.00 and pledge their best efforts in using this gift for the advancement of the prestige and influence of the University and thereby for the promotion of the welfare and progress of the City.

Canvassing of
Insurance
Companies
in connection
with
the Varsity
Appeal

Dr. McCullagh then stated that he, the Chancellor and the President had attended a meeting in New York regarding the Varsity Appeal, and emphasized to the Board the possibilities of the U.S. programme for obtaining funds. He also stressed the necessity of a special effort being made to obtain subscriptions from the Insurance Companies. After discussing the matter at length it was agreed that Mr. Urquhart would arrange for a dinner to be held if possible on Tuesday, March 8th, to which representatives from the Canadian Insurance Companies would be invited, and that a Committee consisting of Mr. Urquhart, the President and Dr. McCullagh be appointed to arrange the details.

No action
taken re
Chair of
Civic Administration

The President read a letter which the Secretary had received from Mr. J. Palmer Kent, K.C., Deputy City Solicitor, stating that the proposal for the establishment of a Chair in Civic Administration at the

Chair of
Civic Ad-
ministra-
tion
(Cont'd)

University had been considered by the Board of Control, and that he had been instructed to take no further action in the matter at the present time.

Revised
budget
for the
Mental
Health
Programme
in School
of Social
Work

The Board approved of the President's recommendation for the following revised allocations in the original budget for the Mental Health Programme for the School of Social Work:-

<u>Item</u>	<u>Original Allocation</u>	<u>Revised Allocation</u>
Advanced Training Scholarships	\$ 7,500	\$ 4,500
Bursaries	10,000	8,000
Instructional Staff	2,800	5,300
Staff - Mental Health Consultation Service	3,000	2,500
Administration	<u>1,000</u>	<u>4,000</u>
Total	- <u>\$24,300</u>	<u>\$24,300</u>

Grant from
Defence
Research
Board re
Supersonics
Laboratory

The President informed the Board that he had received a letter from Dr. O. M. Solandt, Chairman, Defence Research Board, approving of assistance to the University of Toronto in the establishment of a Supersonics Laboratory, in connection with which a memorandum had been presented to the Board on April 22nd, 1948, and undertaking to make the following accountable grants:-

Grant No.D.R.B-126 -

\$250,000 to be expended for building modifications and research equipment in establishing a supersonic aerodynamics research laboratory at Downsview Airport, Toronto.

Grant No.D.R.B-127 -

\$100,000 to be expended over a 3-year period in defraying operating costs of the laboratory.

Dr. Solandt also stated in his letter that when the title to the building on Downsview Airport is transferred from the R.C.A.F. to the Defence Research Board it would be made available to the University, and sug-

Supersonics
Laboratory
(Cont'd)

gested that he or his representatives should visit the University and discuss details of an agreement on the operation of the laboratory, the basis of tenancy by the University, etc. Upon motion of the President the Board approved of these arrangements and authorized the signing of any necessary documents in the matter.

Gift of
\$25,000
from the
Flavelle
Founda-
tion for
Women's
Building

The President reported that Sir Ellsworth Flavelle had informed him that the Flavelle Foundation had approved of a gift of \$25,000.00 to the University of Toronto, and that in a conversation Sir Ellsworth had stated that he would like this gift to be directly connected with the name of his late father, Sir Joseph Flavelle, and earmarked for use in the proposed Women's Building. The President proposed that a room or hall in the new Women's Building be designated by the name of Sir Joseph Flavelle. Upon motion of the President the Board expressed sincere appreciation of this generous gift.

Administra-
tive matters
approved

Administrative matters were
approved as follows:-

Additional
appropria-
tions

1. An additional appropriation of \$300 for the Varsity Appeal to cover Canvassers' Luncheon.
2. Confirmation of the following additional appropriations approved by the Board of the Royal Conservatory of Music:-

<u>Examination Department:</u>	
"Salaries"	- \$1,200
"Sundries"	- 700
<u>Miscellaneous Expenses:</u>	
"Year Book"	- 260
3. The renewal for a further term of one year from April 1st, 1949, of the lease to the Canadian General Electric Company of the vacant lot owned by the University at 320 King Street West, at the same rental of \$1,450 a year.

Renewal of
lease re
320 King
St. W.

\$26,000 authorized for reconditioning of old boiler room, Mining Building

Funds to be made available for re-furnishing of Men's Residences

Cash Advance to Ajax for February confirmed

Donations -

4. The allocation of \$26,000 from the appropriation of \$45,000, which had been transferred to General Endowment for Deferred Maintenance, to be utilized for the reconditioning of the old boiler room in the Mining Building for the use of the Department of Metallurgical Engineering as a Ceramics Laboratory.

5. Expenditure for a three-year programme for re-furnishing the Men's Residences, funds to be made available from the Men's Residence Rehabilitation Reserve Account for \$50,000.00 which had been transferred to General Endowment.

Upon motion of Mr. Ross,
Seconded by Mr. Matthews,

the Board confirmed a cash advance of \$24,500.00 to the Ajax Division for the month of February, 1949.

Donations were reported as

follows and were accepted with thanks and appreciation:-

From -

Defence Research Board, notification of approval of a grant of \$35,000 (DRB-111) to purchase experimental engines in the Department of Mechanical Engineering, title to the equipment to remain with the Defence Research Board.

Charles E. Frosst & Co., the sum of \$1,000 received to be earmarked for the purchase of essential equipment in the Department of Art as Applied to Medicine.

Charles E. Frosst & Co., an offer of \$2,000 a year to establish a Fellowship in the Department of Art as Applied to Medicine, the first award to be made in 1949-50.

Carnegie Corporation of New York, an offer of \$2,000 to enable the University, with funds from its own budget, to invite Professor Keith Feiling of All Souls' College, Oxford, to visit the University for approximately two months in the Autumn of 1949 and lecture to students, particularly in the Department of History.

Dr. Leslie Bell, an offer of a \$100 scholarship for 1948-49 for a student in the Third Year of the School Music Course who shows promise and need.

Dow Chemical Company, an offer of \$1,500 on June 1 of 1949, 1950 and 1951, to meet expenses incurred in connection with the fellowship research during the period June 1, 1949 to and including May 30, 1952; the research to be on the effect of newer protectants and fumigants on the chemistry and

Donations
(Cont'd)

microbiology of soils. If any patent arises out of the research the University is to reserve ownership, but the donor is to receive preferential consideration as a prospective licensee or assignee.

Mr. Percy Hermant, an offer to renew his Fellowships in Ophthalmology, for 1949-50.

B'Nai B'Rith Lodge No. 836, Toronto, an offer to renew their Scholarships for 1949-50.

Mr. R. A. Bryce, the sum of \$250 received to cover the award for 1948-49 of the U.T.S. Engineering Scholarship, and an offer to renew it for 1949-50.

An anonymous donor, an offer to continue in 1949-50 the Urwick Prize in Commerce & Finance, and the Urwick Prize in Political Science and Economics.

Dr. J. B. Tyrrell, an offer to continue the Tyrrell Fellowship in Economic Geology as long as he lives, and advising that after his death it will be provided for in his Will.

Canada Cycle & Motor Co. Ltd., and Canadian Acme Screw & Gear, Ltd., an offer to provide the balance necessary to continue the T. A. Russell Memorial Research Fellowship in 1949-50.

Mrs. Frederick Davidson, the sum of \$600 received to augment her previous gift of \$500 for the Frederick Davidson Scholarship in University College.

Various donors for the Institute of Industrial Relations:

Paid	- \$ 62,170.50
Promised	- \$100,300.50

Approval of
arrangements
in University
Health Service

The Board approved of an extension of leave of absence without salary to Dr. W. B. Stiver, University Health Service, from December 31, 1948, to January 31, 1949, the Health Service to continue to pay its share of his group insurance and pension payments for this period; also that Dr. Stiver resume his appointment as Assistant Director of the Health Service with effect February 1, 1949, and that Dr. E. Clark Noble cease his appointment as Acting Assistant Director with effect January 31, 1949, and resume his previous appointment as Staff Physician with effect 1 February, 1949. Dr. Arthur Smith will cease to hold the appointment of Staff Physician with effect January 31, 1949.

Leave of
absence to
Mr. Justice
Hope

At the request of Mr. Justice Hope he was granted leave of absence from the meetings of

the Board during the time he will be attending to affairs in connection with the Royal Commission on Education.

*Indesed
M.B.*

The meeting adjourned at 5:30 p. m.

Minutes confirmed.

February 24th 1949

Milly

Acting Chairman

W. Hagginbotham

Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, February 24th, 1949, at 4 p. m.

Present -

Dr. Neilly (in the Chair)	Mr. Kelly
The President	Hon. Mr. Justice Hope
Mr. Tory	Hon. Dr. Bruce
Mr. Bryce	Mr. Burns
Mr. Vaughan	Mr. Matthews
Mr. Osbourne	Mr. Gordon
Mr. Clarke	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Dr. Neilly to
be Acting
Chairman in
absence of
Chairman and
Vice-Chairman

In the absence from the City of
both the Chairman and the Vice-Chairman,

It was moved by Dr. Bruce,
Seconded by Mr. Bryce,
And Resolved -

That Dr. Balmer Neilly act as Chairman
of this meeting and any future meetings until the return of
the Chairman or the Vice-Chairman.

Mr. Gordon
appointed
Acting Chair-
man for the
signing of
documents
in absence
of Chairman
and Vice-
Chairman

Upon motion of Dr. Bruce,
Seconded by Mr. Vaughan,
Mr. Walter Gordon was appointed as Acting Chairman for the
signing of any documents on behalf of the Board during the
absence of the Chairman and the Vice-Chairman.

The minutes of the last meeting

Minutes
confirmed

were presented and -

Upon motion of Mr. Clarke,
Seconded by Mr. Osbourne,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Committee were presented as the meeting of February 18th was cancelled.

Order-in-
Council
appointing
three new
members of
the Board

There was presented an Order-in-Council approved by His Honour the Lieutenant-Governor, dated the 9th day of February, A.D. 1949, appointing the following persons to the Board of Governors:-

William Henry Clarke, Esq., B.A., to fill the vacancy created by the resignation of The Honourable R.S. Robertson, LL.D., for a term of six years, dating from June 20th, 1948.

William Andrew Osbourne, Esq., B.A.Sc., to fill the vacancy created by the resignation of Alfred Rogers, Esq., for the period ending June 20th, 1950.

John Stewart Donald Tory, Esq., O.B.E., K.C., B.A., S.J.D., to fill the vacancy created by the appointment of The Right Honourable Vincent Massey as Chancellor of the University of Toronto, for the period ending June 20th, 1952.

University
College
Committee
Report
Number 7

Report Number 7 of the University College Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, February 23rd, 1949, at 4 p.m., at which the following were present:-

The Chancellor, Mr. Massey (in the Chair)	Principal Taylor
The President	Mr. R. J. Cudney,
Mr. Beverley Matthews	President, U.C.
Mr. J. S. D. Tory	Alumni Association
	Mr. B. Sadowski
	Mrs. A.G. Walwyn
	Mrs. Brian S. McCool

Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

Report Number 6 of the meeting held on March 22, 1948, was presented, and -
Upon motion of Principal Taylor,
Seconded by Mr. Sadowski,
was confirmed.

University
College
Committee
Report
(Cont'd)

2. University College Men's Residences

The Chairman reviewed the progress which had been made in the Varsity Appeal, and stated that he thought the University was now in a position to start construction of the new University College Men's Residences.

Upon motion of Mr. Matthews,

Seconded by Mr. Cudney,
your Committee recommends to the Board that the construction of the U.C. Men's Residences be proceeded with as soon as possible, providing for accommodation of at least 191 students.

Upon motion of the President,

Seconded by Principal Taylor,
your Committee recommends that provision be made and plans prepared for the eventual construction of a Principal's House.

Upon motion of Principal Taylor,

Seconded by the President,
the Chairman appointed a Committee, consisting of the Chairman of your Committee, the President, the Principal and the Comptroller, to consult from time to time with the Architects in relation to details in the construction of the Men's Residences.

3. University College Bulletin

Mr. R. J. Cudney, President of the U.C. Alumni Association, reviewed the situation in connection with the U.C. Bulletin, and suggested that funds be provided for the distribution of copies of the Bulletin to U.C. graduates and certain other groups. It was decided not to increase the number of copies of the Bulletin.

4. Statement of the Athletic Committee of the University College Council

The President presented to the Committee copies of a statement of the Athletic Committee of the University College Council, which was read by the Chairman. This statement contained reports of the Men's and Women's Athletic Directors, which were dealt with as follows:-

(a) Tennis Courts - In considering the suggestion which was made for the location of Tennis Courts in the area bounded on the north by the Dean's Residence, and on the east by the College cloisters, the Committee was of the opinion that if construction of the U.C. Men's Residences is to commence, this space would not be available, and -

Upon motion of Mr. Sadowski,

Seconded by Mr. Matthews,
your Committee recommends that the University College Council be informed that while the Board of Governors realize the need for tennis accommodation they regret that there is no space available on the University grounds which can be satisfactorily set aside for this purpose; and that the U.C. Council be requested to submit an alternative suggestion for the consideration of the Board respecting accommodation which might be obtained off the University grounds.

(b) Women's Athletic Building -

Consideration was also given to representations made by the U.C. Women's Undergraduate Association dealing with the need for a Women's Athletic Building,

University
College
Committee
Report
(Cont'd)

including space for badminton, basketball and volleyball. Your Committee recommends that the Secretary be requested to inform the U.C. Council that the Board would be pleased to consider this matter when they are in a better position to plan more definitely for the construction of a Women's Building.

In view of the fact that the Chairman of your Committee will be unable to attend the meeting of the Board of Governors, tomorrow, February 24th, he requested the President to present this report.

All of which is respectfully submitted.

(Sgd) S. E. Smith,
for Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

February 23, 1949.

Upon motion of the President,
Seconded by Mr. Osbourne,
It was Resolved -

That Report Number 7 of the
University College Committee be received and referred
to the Property Committee for consideration and report
to the Board.

Appointment
of a Governor
to fill
vacancy on
Conservatory
Board deferred

In connection with the resignation of Mr. G. H. Ross from the Board of Directors of the Royal Conservatory of Music, the President informed the Board that Dr. Edward Johnson had requested him to have the matter of the appointment of a successor to Mr. Ross deferred until the next meeting.

Letter of
appreciation
for resolution
in connection
with the late Dr.
W. E. Rundle

A letter was presented from Mrs. W. E. Rundle's sister acknowledging the resolution passed by the Board in connection with the late Dr. Rundle.

Appoint-
ments

Upon motion of the President,
Seconded by Mr. Bryce,

the following appointments were approved:-

Mr. K. F. Tupper to be Associate Dean of the Faculty of Applied Science and Engineering, from April 1st to June 30th, 1949, with a salary at the rate of \$12,000 a year; and that he be authorized to submit vouchers for travelling expenses, incurred during that period, in an amount not to exceed \$1,500. The salary and expenses are to be charged to the Wallberg Fund.

Mr. K. F. Tupper to be Dean of the Faculty of Applied Science and Engineering as from July 1st, 1949, at a salary of \$12,000 a year; and that he be authorized to submit vouchers for expenses incurred on University business in an amount not to exceed \$1,200 a year.

Recommendations of the President

were approved as follows:-

(a) Appointments: - 1948-49Faculty of Arts:

Miss F. Slacer - Technical Assistant in Botany
from Feb. 14, 1949, \$1,200 a year
Miss U. Martius - Fellow in Physics, Feb. 1 to
June 30, 1949 \$1,500 a year

Zoology:

F. A. Urquhart - Assistant Professor from July 1,
1949 without salary
D. Cucin - Technician from Feb. 1,
1949 \$100 a month

Faculty of Applied Science and Engineering:

A. S. Williamson - Instructor in Civil Engineering:
Municipal & Structural, Jan. 3
to Mar. 30, 1949 \$150

Ajax Division:

A. E. Carlsen - Instructor in Political Economy,
Jan. 1 to Apr. 23 \$1,060
P. H. Aykroyd - Instructor in Engineering Draw-
ing, Feb. 15 to Apr. 30 \$500

School of Hygiene:

R. A. Slute - Fellow in Hospital Administration,
Mar. 1 to May 31 \$350

(b) Resignations:Faculty of Arts:

Miss M. Dickson - Technical Assistant in Botany
(salary \$1,200) Feb. 14, 1949

Resigna-
tions

Resigna-
tions
(Cont'd)

(b) Resignations (Cont'd):

Faculty of Medicine:

C. E. Hill - Associate in Ophthalmology,
(salary \$200) Feb.21, 1949

Pathology:

Miss J. Brown - Technician (salary \$1,712)
Mar. 5, 1949

Miss M. G. Hein- Senior Technician (salary
\$1,600) Mar.14, 1949

Office of the Registrar:

Mrs. Nancy Gray- Stenographer (salary \$1,400)
(Miss N. Roberts) Jan.31, 1949

University
Extension
Courses

(c) University Extension Courses:

New Courses - Marketing Research:

D. S. Frost	- 1 lecture	- \$10	
	travelling		
	expenses	- 75	\$85
E. Reibold	- do.		85
W. B. Ricketts	- do.		85
W. J. Main	- do.		85
D. Gordon	- do.		85
P. White	- do.		85
T. A. Brown	- do.		85

Additional
appropria-
tions and
deductions
in appro-
priations

(d) Additional appropriations and deductions in ap-
propriations:

Faculty of Applied Science and Engineering:

An additional appropriation of \$1,100 for
"Stationery, printing, etc." in the Dean's
and Secretary's Offices; and a deduction
of \$1,100 from "Salaries", Department of
Engineering Drawing, Ajax Division.

An additional appropriation of \$1,965 for
"Examinations"; and a deduction of \$1,965
from "Salaries", Department of Engineering
Drawing.

School of Graduate Studies:

An additional appropriation of \$350 for
"Office supplies and postage"; and a deduc-
tion of \$350 from "Clerical Assistance".

University Library:

An additional appropriation of \$300, repre-
senting library fines, for the "Supplies"
account.

Statutes
of Senate

(e) Statutes of Senate:

Nos. 1942 - respecting the Courses of Study in
the School of Law for the
Session 1949-50
1943 - respecting the Christina Arkle
Dental Anatomy Prize
1944 - respecting the Ramsay Scholarship
in Political Economy
1945 - respecting amendments to the Cal-
endar of the Faculty of Arts for
the Session 1948-49

Statutes
of Senate
(Cont'd)

(e) Statutes of Senate (Cont'd):

- Nos. 1954 - respecting the Curriculum of the Certificate Course in Business (Evenings) for the Session 1949-50
1955 - respecting the Course of Instruction in Institutional Management for the Session 1949-50

Other recommendations of the President were approved as follows:-

Advanced
Graduate
Course
in Medicine

- (a) An Advanced Graduate Course to be given in Medicine, Surgery, and Obstetrics and Gynaecology, from August 29th to October 13th, 1949, the fee for which shall be \$200 for each student; courses to be given for a minimum of ten students and a maximum of twenty-five students in each subject.

Research
appropriations for
1949-50

- (b) That the sum of \$55,000 be set aside in the Estimates for the Session 1949-50 for Scientific Research; and further that the sum of \$15,000 be appropriated from the income of the Wallberg Fund for the support of research in the Faculty of Applied Science and Engineering.

Budget for
1949-50 of
the Mental
Health
Programme
Committee

The President presented the recommendations of the Mental Health Programme Committee for the year 1949-50, showing the amounts, totalling \$314,410.00, to be allocated to the various departments as follows:-

Department of Psychiatry	- \$124,550
Department of Medicine	- 10,900
Department of Paediatrics	- 13,910
Department of Pathology	- 5,550
Department of Psychology	- 74,000
School of Social Work	- 42,800
School of Nursing	- 28,200
Institute of Child Study	- 5,000
Institute of Industrial Relations	- 5,000
Forest Hill project	- -
Ontario College of Education	- 4,500
Total	- <u>\$314,410</u>

Upon motion of the President,
Seconded by Dr. Bruce,

the foregoing budget was approved, and the President was authorized to present the budget to the Provincial Government with the request that it, in turn, will transmit it to the Dominion Government for adoption.

Provincial
Government
Grants

The President informed the Board that prior to the Chairman's departure they had discussed with the Minister of Education the question of the Provincial grant to the University, which the Minister had previously stated might have to be reduced. The President said that he had subsequently stated to the Director of Education, Dr. Althouse, that the University had practised the most stringent economy, and that he referred to the insuperable difficulties which would be encountered if a reduction were made in the grant, and that he had stated that the Board would advise strongly against any increase in tuition fees at the present time. He told the Board that he has now been assured by Dr. Althouse that no pressure will be put on them to increase the University fees and that the grant outlined in the brief for a five-year plan that had been presented to the Government would be made for 1949-50.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Mr. F. B. Frost, the sum of \$50 received for Cancer Research, this gift to be turned over to Professor Arthur Ham to help purchase some essential equipment for use in the prosecution of his research on cancer.

Lady Davis Foundation, the sum of \$1,500 received as the first year's instalment of a \$3,000 Fellowship granted to Miss Ursula Martius.

Charles E. Frosst & Co., confirmation received of offer to establish a fellowship, to the value of \$2,000, beginning with the financial year 1949-50, the holder to be chosen by the Director of Art as Applied to Medicine; it being understood that he or she will be an integral part of the teaching and illustration staff in the Department of Art as Applied to Medicine.

Donations
(Cont'd)

From -

Dr. A. E. MacDonald, the sum of \$1,200 received as a further donation towards the Eye Center Fund.
The International Nickel Company of Canada, an offer to continue their scholarship in 1949-50.
Canadian Lumbermen's Association, an offer to continue their Timber Research Fellowship in 1949-50.
White Pine Bureau, an offer to continue their scholarship in Forestry in 1949-50.
Canadian Underwriters' Association, the sum of \$500 received to continue for 5 years the Prize in the Department of Political Economy of \$100, formerly donated by the Dominion Board of Insurance Underwriters, the conditions of the Prize to remain the same.
Class of S.P.S. 1910, an offer to continue their award of the Hugh Gall Award for 1949-50 and 1950-51 at least.
Medical Alumni Association, an offer to add two scholarships of \$200 each to those already donated, to be awarded in the second and third medical years.
Mr. D. Lou Harris, notification of the termination of the awards donated by him in Commerce and Finance.
Mr. Michael O'Mara, the sum of \$25 received to be added to the Anita Freedman Memorial Fund.
Various donors for the Institute of Industrial Relations:
Paid - \$ 62,320.50
Promised - \$100,300.50

Administrative matters were ap-

proved as follows:-

Additional
appropriations
and
deductions
in appro-
priations

- (a) Additional appropriations and deductions in appropriations:

Royal Ontario Museum:

An additional appropriation of \$600 for "Desk Sales - Purchase of Supplies".

Department of Civil Engineering: Surveying & Geodesy:

An additional appropriation of \$408 for "Equipment in Surveying";

An additional appropriation of \$500 for "Equipment at Gull Lake";

A deduction of \$908 in the Survey Camp appropriation at Ajax.

Advance
appropriations
for
1949-50

- (b) An advance appropriation for 1949-50 of \$5,000 for the Supplies Account of the Department of Chemical Engineering.

Accountable
Warrant
for March

Upon motion of Mr. Bryce,
Seconded by Mr. Matthews,

authority was given for an Accountable Warrant of \$700,000.00 for the month of March, 1949.

Financial
Statements
for Queen's
Park and
Ajax

Financial Statements were presented for Queen's Park and Ajax showing consolidated operating results as follows for the seven months ended January 31st, 1949:-

	Actual Deficit	Pro-Rated Estimates
Balance to be covered by D.V.A. & Provincial Grant -		
Queen's Park	\$1,536,887	\$1,706,930
Ajax	126,469	218,220
	<u>\$1,663,356</u>	<u>\$1,925,150</u>

Financial
Statements
of the
Connaught
Medical
Research
Laborator-
ies

Financial Statements of the Connaught Medical Research Laboratories for the nine months ended December 31, 1948, were tabled. Dr. Neilly, Chairman of the Connaught Committee, explained in detail the present situation in connection with the manufacture of certain products in the general operations of the Laboratories at the present time.

*Indeped
m.B.*

The meeting adjourned at 5:10 p. m.

Minutes confirmed.

March 10th 1949

Neilly
Acting Chairman

E. Higgins
Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, March 10th, 1949, at 4 p. m.

Present -

Dr. Neilly (in the Chair)	Mr. Urquhart
The Chancellor	Mr. Kelly
The President	Mr. Clarke
Mr. Gordon	Hon. Dr. Bruce
Mr. Tory	Mr. Burns
Mr. Duncan	Mr. Matthews
Mr. Vaughan	Hon. Mr. Justice Hope
	Mr. R. E. Spence,
	Comptroller
	Mr. C. E. Higginbottom,
	Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Duncan,
Seconded by Dr. Bruce,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive

Committee were presented as the meeting of March 4th was
cancelled.

Resigna-
tion of
Mr. Ross
and ap-
pointment
of Mr.
Clarke on
Conserva-
tory Board

Arising out of the minutes the

Board accepted the resignation of Mr. G. H. Ross as a member
of the Royal Conservatory of Music Board of Directors, and -

Upon motion of the President,
Seconded by Mr. Kelly,

Mr. W. H. Clarke was appointed to replace Mr. Ross on the
Conservatory Board.

Leave of
absence
granted
to Mr. R.
Fennell

At the request of Mr. Robert Fennell he was granted leave of absence from the meetings of the Board for the months of March and April as he will be away in South America on a business trip.

Appoint-
ment of
C.A.Wright
as Dean of
the School
of Law

Upon motion of the President,
Seconded by the Chancellor,
the Board approved of the appointment of C. A. Wright as Dean of the School of Law from July 1st, 1949, at a salary of \$10,000 a year, and that he be authorized to submit vouchers for expenses incurred on University business in an amount not to exceed \$1,500 a year.

Other
appoint-
ments

Upon the recommendations of the President other appointments were approved as follows:-

Appointments:

Faculty of Arts:

- | | | |
|---------------|---|----------------|
| M. W. Lister | - Assistant Professor in Chemistry from July 1, 1949 | \$4,400 a year |
| Miss N. Farah | - Clerical Assistant in Physics, Mar. 16 to June 30, 1949 | \$1,400 a year |

Faculty of Medicine:

- | | | |
|-------------------|--|---------------|
| Miss J. Gouinlock | - Secretary in Pathological Chemistry, Apr. 1 to June 30, 1949 | \$120 a month |
|-------------------|--|---------------|

Ontario College of Education:

- | | | |
|---------------|---|----------------|
| Miss E. Weber | - Lecturer in Library Science from Mar. 1, 1949 | \$3,200 a year |
| Miss M. Mack | - Clerical Assistant from Mar. 1, 1949 | \$1,625 a year |

School of Law:

- | | | |
|------------------|-----------------------------------|----------------|
| W. P. M. Kennedy | - Dean Emeritus from July 1, 1949 | without salary |
| J. Willis | - Professor from July 1, 1949 | \$7,200 a year |
| B. Laskin | - Professor from July 1, 1949 | \$6,550 a year |

Other recommendations of the President were approved as follows:-

Resigna-
tions(a) Resignations:Faculty of Arts:

R. Saunders

- Gardener in Botany (salary
\$1,100) Mar. 7, 1949Faculty of Medicine:

Miss E. Aird

- Secretary in Pathological
Chemistry (salary \$1,440)
Mar. 31, 1949University
Extension
Courses(b) University Extension Courses:Evening Tutorial Classes - Classical Literature:

H. N. Frye - 2 evenings \$ 30

Course in Occupational Therapy:F. J. Horwood - Music Appreciation
(increase \$100)
from \$200 to 300Miss M. Driver - Clinics in Occupational
Therapy (increase \$20)
from \$80 to 100Dr. Mary Jackson - Psychiatry (increase \$40)
from \$100 to 140Miss J. Davidson - Chronic Conditions
(4 lectures) 40Miss L. Bartley - Clinics in Occupational
Therapy 20E. J. Chiasson - Reader in Second Year
English 150Course in Physical Therapy:Miss R. Lewis - Speech Therapy
(6 lectures) 60Course in Institutional Management:

C. A. Tibbetts - Lectures \$100.00

Return fare to
Tulsa, Oklahoma 57.45Accommodation in
Toronto 30.00

\$187.45

Management Conference Course - New Courses:1. Tentative Budget:

Salaries \$ 5,000

Travelling Expenses 1,750

Office Expenses 1,000

Clerical Assistance 500

Residence Dues (Victoria College) 1,500

Meals (Hart House and elsewhere) 3,000

Facilities and rooms for meetings 500

Accommodation for lecturers 750

Contingencies and miscellaneous
expenses 1,500Total - \$15,5002. A fee of \$350 each, covering board and lodging,
for 50 men.3. Additional appropriations:

Office Expenses \$ 1,000

Additional Clerical Assistance 500

Travelling Expenses 1,750

New Courses 12,250

Total - \$15,5004. The appointment of Professor S. G. Hennessey
as Director of the Course at a remuneration
of \$750.00.

University
Extension
Courses
(Cont'd)

Correspondence Courses - Pass Course for Teachers:
G. G. Blake - Economics Ia (remuneration
(replacing R.W.Watson) will depend on number of
students enrolled)

Evening Tutorial Classes:

S. G. Hennessey	- Accounting I	\$150
T. B. Godfrey	- Accounting II	150
J. F. Heard	- Astronomy	150
J. M. Elson	- Authorship	250
W. G. Bennett	- Business Law	150
B. E. Shore	- Contemporary Eastern Europe	150
F. R. Crocombe	- Cost Accounting	150
G. N. Bramfitt	- Diction & Voice Development	150
G. E. Bettson	- Drama	250
K. F. M. Helleiner	- Economics	150
C. W. Dunn	- English Composition	150
Miss G. M. Jacquemin	- French I	150
Miss I.G. Balthazard	- French III	150
H. N. Milnes	- German	150
C. E. Olive	- Industrial	150
Miss V. H. Peene	- Interior Decoration	150
Miss M. K. Ziemann	- Magazine Writing	150
J. R. Cadwell	- Mercantile Law	150
B. Chalmers	- Metallurgy	150
A. Green	- Metallurgy (Assistant)	100
F. J. Horwood	- Music Appreciation (2 classes)	300
Mrs. Helen Tucker	- Oral Expression	150
K. H. Rogers	- Personal Problems of Living	150
W. M. D. Long	- Philosophy	150
D. F. Roberts	- Psychology	150
H. R. Wideman	- Psychology	150
T. J. Mallinson	- Psychology-Social	150
W. G. Frisby)	150
J. E. Laughlin) Public Speaking	150
J. H. Pepper)	150
B. P. Skey	- Russian	150
J. Cano	- Spanish	150
C. C. Love	- The Classics in Translation	150
E. J. Collins	- Word Study	150
Miss F. M. Quinlan	- Phenomena of Sound	45
H. W. Tonkin	- Lantern Operator	15
H. N. Frye	- 2 lectures	30
Miss K. Fenwick	- 1 lecture	15
G. S. Vickers	- 1 "	15
S. J. Key	- 1 "	15
A. Floyd	- 1 "	15
R. Finch	- 1 "	15
G. Brett	- 2 lectures	30
Mrs. Dora M. Moore	- 1 lecture	15

Approval was also given to payment of clerical
assistants and attendants for evening work during
the Easter Term at the rate of \$1.50 each evening.

Additional
appropriations and
deductions
in appro-
priations

- (c) Additional appropriations and deductions in appro-
priations:

Faculty of Arts:

An additional appropriation of \$250 in Department of Geological Sciences for "Supplies"; and a deduction of \$250 from "Salaries" in the Department of Mathematics.

Art as Applied to Medicine:

An additional appropriation of \$190 for "Clerical Assistance".

Physiology:

An additional appropriation of \$1,189.72 for "Supplies"; and a deduction of \$1,189.72 from "Salaries".

Revised
budget for
1948-49
for Domin-
ion Govern-
ment grant
in School
of Social
Work

- (d) Revised budget for 1948-49 for Dominion Government Grant
in the School of Social Work as follows:-

Lecturer (Miss Hatch)	\$3,600.00
Lecturer, half time (Miss Boynton)	1,800.00
Lecturer, half time (Miss Grotewohl)	1,500.00
Stenographer	176.13
Library and office assistance	250.00
General expenses and contingencies	1,363.87
Visiting Lecturers (lecture series)	200.00
Special Lecturer (Miss Stancliffe)	
(3½ mos. @ \$280)	980.00
Furniture and equipment	370.00
Administration	\$10,240.00
Bursaries	4,400.00
Total	<u>\$14,640.00</u>

Confirma-
tion of a
Cash Ad-
vance to
Ajax

Upon motion of Mr. Justice Hope,
Seconded by Mr. Clarke,

the Board confirmed a Cash Advance of \$57,500.00 to the Ajax
Division for the month of March, 1949.

Administra-
tive mat-
ters
approved

Administrative matters were ap-

proved as follows:-

- (a) Additional appropriations and deductions in appropriations:

Additional
appropriations and
deductions
in appro-
priations,
Ajax

Ajax Division:

<u>Additions</u>	<u>Deductions</u>	
Steam:		
Salaries & Wages	Coal	\$1,500
Oil & Supplies	Coal	150
Water Treatment	Coal	1,000
Repairs & Renewals	Coal	1,000
Electricity:		
Operating Labour	Hydro	40
Water:		
Salaries & Wages	Coal (Steam)	850
Repairs & Renewals	Coal (Steam)	1,100

Appropriations, Ajax
(Cont'd)

(a) Additional appropriations and deductions in appropriations (Cont'd):

Ajax Division (Cont'd):

<u>Additions</u>	<u>Deductions</u>
Sewage Disposal:	
Salaries & Wages	Water Treatment \$ 235
Oil & Supplies	Repairs & Renewals 60
Transportation:	
Miscellaneous	Salaries & Wages (repairs) 1,000
Student Residences:	
Repairs & Renewals	Cleaning 3,000
Laundry:	
Supplies	Salaries & Wages 1,000

Advance appropriation for 1949-50

(b) An advance appropriation for 1949-50 of \$1,795.00 for "Clinic Supplies" in the Faculty of Dentistry.

Letters from Federated Colleges re payment of Supplementary D.V.A. grant portion

Following the approval of the Board on February 10th for payment of a portion of the Supplementary D.V.A. Grant to the Federated Colleges for the year 1948-49, the Comptroller presented the replies received from the Colleges in acknowledgment of the cheques transmitted to them. The Colleges in every case accepted the cheque, without prejudice, as they were not in agreement with the terms on which the payment was made as outlined in the Comptroller's covering letter, and it was agreed that this matter stand over until the return of the Chairman for his consideration.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Dominion Government Department of National Health and Welfare, grants as follows:-

(a) School of Hygiene, Department of Chemistry in Relation to Hygiene, for "Studies of Food Utensil Sanitation"-

Supplies, etc.	\$2,100
Salaries	2,800
	<u>\$4,900</u>

Donations
(Cont'd)

From -

Dominion Government Department of National Health and Welfare, grants as follows (Cont'd):

(b) Department of Obstetrics and Gynaecology, for investigation of "Excretory function of skin in eclamptic toxæmia and the effect of electrolytes thereon" -

Salaries	\$150
Supplies	250
Apparatus	100
	<u>\$500</u>

(c) Faculty of Dentistry, for "Study of the effectiveness of topical application of sodium fluoride in the control of dental caries" -

Salaries	\$825
Small instruments and supplies	150
	<u>\$975</u>

Professor H. E. T. Haultain, 50 shares of Consolidated Mining and Smelting Company received for the establishment of a series of occasional lectures, to be known as the "Engineering Society Lectures"; the stock to be held by the Governors and the income therefrom to be used for the lectures, the purpose of which is to aid young men in their self-development after graduation, by leading them to an analytical study of their objectives and of the means by which objectives are reached.

Rebekah Assembly of Ontario, I.O.O.F., the sum of \$1,751.00 received to be used for Cancer Research work.

Famous Players Canadian Corporation, the sum of \$500 received for the establishment of a scholarship in the Faculty of Medicine, to be awarded to the student who stands highest in the Arts subjects taken by medical students in the two years of their premedical work.

Mr. R. M. Sherk, the sum of \$500 received for the use of a scholarship in Grade XIII of U.T.S. to be awarded at the discretion of the Headmaster, the details of the award to be submitted later.

Ford Motor Company, the loan of a Mercury chassis to the Mechanical Building, of the approximate value of \$1,200; this to be replaced from time to time by a more modern chassis.

Hydro-Electric Power Commission of Ontario, an offer to increase by \$3,838.00 its former offer to donate \$6,500 for the glass-sided flume in the Mechanical Building, making a total of \$10,338.00.

Professor Lachlan Gilchrist, \$1,000 in bonds received to be added to the Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund, bringing the total value to \$49,500.00.

McLean Charitable Foundation, the sum of \$500 received for the W. L. Mackenzie King Scholarship Fund.

Ontario-Minnesota Pulp & Paper Company Limited, an offer to continue their Bursaries for 1949-50.

Mrs. B. Kilbourn, the sum of \$100 received for continuation of the Emerson Wickett Memorial Scholarship for 1949-50.

Donations
(Cont'd)

From -
 School of Social Work Alumni Association, the sum of \$100 received to cover the second instalment of their scholarship payable in 1948-49, and an offer to continue the scholarship for 1949-50.
 Toronto Public Library Staff Association, the sum of \$75.51 received to be added to the George H. Locke Memorial Scholarship Fund.
 Various donors for the Institute of Industrial Relations:
 Paid - \$ 62,320.50
 Promised - \$100,300.50

Press
 Committee
 Report
 No. 14

Press Committee Report Number

14 was presented as follows:-

"To the Board of Governors,
 University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, February 28th, 1949, at 4 p.m., at which the following were present:-

Mr. C. F. W. Burns,
 Vice-Chairman
 (in the Chair)
 The President

Mr. R. E. Spence,
 Comptroller
 Mr. C. E. Higginbottom,
 Secretary
 Mr. A. Gordon Burns,
 Manager of the Press

1. Report of the last meeting

The report of the meeting held on January 4, 1949, was presented, and upon motion of the President was confirmed.

2. Negotiations with Unions re Wage Increases

The Manager of the Press, Mr. A. Gordon Burns, informed the Committee of negotiations which the industry had just concluded with the Unions regarding wage increases and other matters. After careful consideration the Committee recommends to the Board for confirmation the action of the Press in granting an increase to Press employees of 15¢ an hour, as this adjustment has been made by all members of the Toronto Graphic Arts Association, and represented the increase recommended by the conciliation board. The Committee supports the recommendation of the Manager that the University Press disassociate itself from the Toronto Graphic Arts Association in so far as the agreement between the Association and the Union is concerned, and also that it continue without any union agreement, although the Press employees will receive the same union benefits pertaining to wages, hours of work and holidays with pay which prevail throughout the industry. By not signing any agreement the Press is free from restrictions relating to union security, check-off, seniority rights, etc.

The Committee also considered the question of present wage rates paid to Bookbinders, and

Press
Committee
Report
(Cont'd)

the Manager stated that in view of the high costs of operation resulting from wage increases consideration should be given to discontinuing case making, stamping and binding of cloth-bound books, and the special hand repair and bindery work. Before making any decision in this regard your Committee has requested the Manager to ascertain the volume of business in the departments of the bindery so that an evaluation can be made of the resulting reduction in profits earned by the Press if these departments were to be closed. The Manager's report should also show sales and profit derived from outside sources as distinct from University departments.

3. Report of Advisory Committee on Publications re Periodicals

The report of the Advisory Committee on Publications with respect to the periodicals published by the Press, which the President stated at the last meeting was being prepared, was presented for consideration. When the proposals contained therein are implemented it is expected that the subsidy of \$12,000 provided for periodicals will prove to be adequate, but it may be found necessary to request a small additional appropriation for 1948-49 because the proposed economies are applicable to part of the current year only. The Committee accepted the report, and the Secretary was requested to send copies of the following to all members of the Press Committee in order that they may be familiar with the situation when the report is presented to the Board:-

- (a) A statement on Press Periodicals.
- (b) A statement on Publication Policy with special reference to the Journals.

Consideration was also given to the Commercial Section of the Publications Department, and reference was made to a statement contained in Report No. 12 of the Press Committee, dated October 25, 1948, to the effect that the Manager of the Press must accept the responsibility for operating this department without a loss. In this connection the Manager pointed out that at present no administrative overhead is charged to Scholarly Publications and therefore any financial statements show an operating loss in respect of the Commercial Section which is now carrying all indirect expenses of the entire Publications Department. He estimated that in 1948-49 a sum of \$7,000 would represent the charge applicable to Scholarly Publications. This figure was referred to the Comptroller for verification and it is recommended that in the estimates for next year the subsidy to Scholarly Publications should be increased by this amount.

4. Financial Statements for the seven months ended January 31, 1949

Financial Statements of the Press operations for the seven months ended January 31, 1949, were considered by your Committee and are transmitted to the Board.

5. Average expenditure on Books required by Students

In considering the business done in the Book Shop the Manager was requested to prepare a statement showing the average expenditure on books required by University students, this statement to be compiled according to faculties.

Press
Committee
Report
(Cont'd)

6. Confirmation of Committee's Action

As there was not a quorum present at the meeting your Committee requests the Board's confirmation of action taken in the foregoing matters.

All of which is respectfully submitted.

(Sgd) C. F. W. Burns,
Vice-Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

February 28, 1949.

The foregoing report was discussed and the recommendations contained therein approved other than the Financial Statements for the seven months ended January 31, 1949.

Appreciation of the Board conveyed to Mr. Urquhart for his generous action re arrangements for dinner to Insurance Company representatives

Mr. Walter Gordon stated that the Governors were grateful to Mr. Urquhart for the arrangements which he had made regarding the dinner to which representatives from the Canadian Insurance Companies had been invited in connection with the Varsity Appeal, as discussed by the Board at its meeting on February 10th. Upon motion of the President it was agreed that the appreciation of the Board be conveyed to Mr. Urquhart for his generous action in this connection.

The meeting adjourned at 5:25 p.m.

Minutes confirmed.

March 24th 1949

W. G. Gordon
Acting Chairman

C. E. Higginbottom

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, March 24th, 1949, at 4 p. m.

Present -

Dr. Neilly (in the Chair)
The President
The Chancellor
Mr. Duncan
Mr. LaBine

Mr. Urquhart
Mr. Clarke
Hon. Dr. Bruce
Mr. Gordon
Mr. Vaughan

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting
were presented and -

Upon motion of Mr. Duncan,
Seconded by Mr. Urquhart,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of March 18th was can-
celled.

Leave of
absence
to Mr.
Beverley
Matthews

Upon motion of Mr. LaBine, the
Board granted the request of Mr. Beverley Matthews for leave
of absence from the Board meetings of March 24th and April
14th as he will be in England.

Upon motion of Mr. LaBine,
Seconded by Mr. Clarke,
the following appointments were made upon the recommendation
of the President:-

Appoint-
mentsFaculty of Arts:

- A. McPherson - Gardener in Botany, from Mar. 9, 1949 \$1,100 a year
- H. Mehlberg - Visiting Professor in Philosophy (Lady Davis Foundation Fund) Mar. 15, 1949 to Mar. 14, 1950 \$5,000 a year

Faculty of Medicine:Psychiatry:

- Miss B. E. Ramsey - Secretarial Assistant, Apr. 1 to June 30, 1949 \$1,800 a year
- Miss A. B. Kane - Stenographer, Mar. 21 to June 30, 1949 \$1,740 a year

Faculty of Applied Science and Engineering:Mechanical Engineering:Special Lecturers:

- A. B. Carr) May 15 to \$375 a month
- W. E. Morley) June 30, 1949 300 " "
- H. Savidge - May 1 to 14, 1949 \$150
- Demonstrators:
- G. E. MacIsaac) Apr. 15 to 200
- J. M. F. Vickers) May 14, 1949 200
- G. N. Patterson - Director of the Institute of Aerophysics, Apr. 1 to June 30, 1949, without salary; from July 1, 1949, \$1,500 a year in addition to his salary of \$6,000 per annum paid in the Department of Aeronautical Engineering

School of Graduate Studies:

- M. Ginsberg - Visiting Professor, Mar. 1 to Apr. 30, 1949 \$2,500 (\$625 a month and \$1,250 travelling and living expenses)

Faculty of Dentistry:

- R. E. Moyers - Professor of Orthodontics from July 1, 1949 \$7,000 a year

School of Social Work:

- Miss B. Stancliffe - Special Lecturer, Mar. 15 to June 30, 1949 \$280 a month

School of Hygiene:

- Miss M. Gibson - Laboratory Assistant in Physiological Hygiene, Feb. 14 to June 30, 1949 \$1,104 a year

Department of University Extension:

- Miss B. Butler) Stenographers \$1,400 a year
- Miss L. Bond) from July 1, 1,400 a year
-) 1948

Other recommendations of the

President were approved as follows:-

Resigna-
tionsResignations:Faculty of Arts:

R. Brauer

- Professor of Mathematics,
(salary \$6,000) June 30, 1949Ajax Division:

K. H. Andison

- Demonstrator in Chemical
Engineering (salary \$2,070)
Mar. 31, 1949University
Extension
CoursesUniversity Extension Courses:Business Courses - Administration for Graduate Engineers:

W. S. Thomson

- Industrial Relations \$100

A. W. Currie

- Business 100

New Courses - A Week-End Conference in the School of
Social Work:

Miss L. R. Young

- Lectures and Discussions
for 2½ to 3 days \$100
Expenses (estimated) 80 180Course in Institutional Management:

S. Triantis

- Economics II 150

L. Aitken

- Operating I 10

J. Burton

) Operating II 10

D. J. Caswell

) 30

T. H. R. McNally

- Operating 10

K. Kingsland

- Operating II 10

M. Wallace

- Operating 80

H. D. Christie

- Marking papers in
Operating I 16Summer Session in Arts:Pass Course for Teachers:

An additional appropriation - \$577.75

Other Courses:

A deduction in appropriation - \$577.75

Additional
appropria-
tions and
deductions
in appro-
priationsAdditional appropriations and deductions in appropriations:Aeronautical Engineering:An additional appropriation of \$300 for "Supplies"; and
a deduction in appropriation of \$300 for "Apparatus".University Library:An additional appropriation of \$300 for "Supplies" repre-
senting Library fines.Registrar's Office:

Additional appropriations for "Printing Examination Papers" -

Faculty of Arts \$2,500.00

Ontario Agricultural College 500.00

Ontario College of Pharmacy 80.00

Ontario Veterinary College 50.00

Statutes
of SenateStatutes of Senate:Numbers 1938 - respecting the Hobbs Glass Limited Scholar-
ships in Architecture1957 - respecting The Class of Medicine 1924 War
Service Scholarship1958 - respecting the Phi Delta Epsilon Medical
Fraternity Bursary1959 - respecting the Dr. Mercer Scholarship in
Near Oriental Research1960 - respecting the Elizabeth Arbuthnot Dyson
Fellowship

Statutes
of Senate
(Cont'd)

Statutes of Senate (Cont'd):

- Numbers 1961 - respecting the Arch Hutchison Fellowship
1962 - respecting the Frances Esther Hutchison Fellowship
1971 - respecting an amendment to the Courses of Study in the School of Nursing for the Session 1948-49
1972 - respecting the Courses of Study in Household Science to be offered at the Ontario Agricultural College, Guelph, for the Session 1949-50.

Special
Convoca-
tion on
occasion
of the
Centennial
Celebra-
tion of
the Royal
Canadian
Institute

The President stated that at the Special Convocation to be held on April 7th at 8:30 p.m., on the occasion of the Centennial Celebration of the Royal Canadian Institute, the honorary degree of Doctor of Science will be conferred upon -

Marcus Laurence Elwin Oliphant,
Poynting Professor of Physics in the University
of Birmingham

and

Otto Maass,
MacDonald Professor of Physical Chemistry in
McGill University.

One-day
Conference
in the
Institute
of Indus-
trial
Relations

The President recommended that there be held a One-day Conference in the Institute of Industrial Relations on April 30th, with a minimum registration of 70, and a maximum of 100, and that the fee to be charged be \$10.00 for each person. The recommendation was approved.

Institute
of Aero-
physics

The President explained to the Board that in connection with previous discussions regarding the establishment of an Institute of Supersonics at the University, it was desired to call this the Institute of Aerophysics, and he presented the following recommendation:-

That there be established in the Faculty of Applied Science and Engineering an Institute of Aerophysics, as from April 1st, 1949.

Institute
of Aero-
physics
(Cont'd)

The Board approved of the foregoing recommendation, it being understood that the capital sum of \$250,000 being provided by the Defence Research Board for building modifications and research equipment for an Aerophysics laboratory at Downsview is sufficient, and that the University will not be required to augment this amount.

Official
opening
of Mechan-
ical Build-
ing addition
and the
Burton Wing
of the
McLennan
Laboratory

The President informed the Board of the arrangements made for the official opening of the following new buildings on April 7th, the same day as the Special Convocation for the Royal Canadian Institute:-

- (a) Mechanical Building Addition - to be opened by the Hon. Dana Porter, Minister of Education for Ontario, at 2:45 p. m.
- (b) Burton Wing of the McLennan Laboratory- to be opened by Professor M. L. E. Oliphant of the University of Birmingham, at 3:45 p. m.

Rockefeller
Foundation
grants

The President reported the receipt of letters from the Rockefeller Foundation regarding the action taken by their Executive Committee in connection with the following grants to the University:-

(a) School of Nursing

The extension for two years to December 31, 1951, of the terminating date on Appropriation RF 45037 for \$300,000 to the University toward the cost of a building for the School of Nursing.

(b) Laboratory of Experimental Clinical Neurology

The provision up to Canadian \$32,000 for development of a laboratory of experimental clinical neurology under the direction of Dr. John Scott, during the four-year period beginning July 1, 1949, not more than \$8,000 to be available in any one year, it being understood that if at any time Dr. Scott ceases to be in active direction of this research there shall be no commitment on the part of the Foundation for more than one year thereafter, and the situation will be reviewed by the Foundation and the University. If convenient to the University the Foundation will make payments on a semi-annual basis, and would appreciate receiving annual statements of receipts and

Rockefeller
Foundation
grants
(Cont'd)

and expenditures; any balance of the funds unexpended at the close of each of the first three years is returnable to the Foundation and will be considered as part payment of the allotment for the following year, and any balance unexpended on June 30, 1953, will revert to the Foundation.

(c) Slavic Studies

The provision up to \$90,000 toward the development of Slavic Studies during the five-year period beginning July 1, 1949, it being understood by the Trustees of the Foundation that the fund will be allocated annually approximately as follows:-

Salaries	-	\$13,000
Library	-	3,000
Visiting Lecturers	-	2,000
		<u>\$18,000</u>

and also on the understanding that the University is prepared to assume full responsibility for this budget at the end of the five-year period. If convenient to the University the Foundation will make payments on a semi-annual basis, and would appreciate receiving annual statements of receipts and expenditures; any balance of the funds unexpended at the close of each of the first four years is returnable to the Foundation and will be considered as part payment of the allotment for the following year, and any balance unexpended on June 30, 1954, will revert to the Foundation.

Upon motion of the President, the Board accepted the above mentioned grants with sincere thanks and appreciation, and approved of the conditions attached thereto.

Letter of
apprecia-
tion from
Dean Ken-
nedy

The President read a letter from Dr. W. P. M. Kennedy, Dean of the School of Law, expressing his appreciation of the consideration which he had received during his long term of office with the University.

Boyd Be-
quest

On December 9th, 1948, there was reported to the Board a residuary bequest under the will of the late Dr. W. B. Boyd, the income from which, to be paid to the University, is to be used to assist in research work carried on by the Connaught Laboratories and/or to assist in radio research to be carried on within the Province of Ontario. The President reported

Boyd Be-
quest
(Cont'd)

that he had taken up this matter with the Chairman of the Connaught Committee, Dr. Balmer Neilly, and with Dr. R. D. Defries, Director, and that after considering the same he was prepared to recommend to the Board the payment by the University to the Connaught Laboratories of the income from the residue of the Estate (which would be approximately \$9,000.00), as referred to in the letter to the President from Mr. G. F. Stevens of the National Trust Company Limited, dated March 9th, 1949. Upon motion of Dr. Bruce the Board approved of the President's recommendation that the University accept the income from the residue of the Estate and pay the same to the Connaught Laboratories for the purpose of research work. Mr. Urquhart requested that his opposition to this decision be recorded on the minutes.

Reinstatement of
H. W. Bee

The President stated that he would like to bring up for consideration the case of Harold William Bee, who was expelled from the University by the Caput in May, 1948, after pleading guilty to the charge of having used unauthorized and forbidden aids at the annual examinations in 1948. The President told the Board that representations had been made on behalf of Mr. Bee and that he had appealed to the Caput for permission to re-enter the University. Upon motion of the Chancellor the Board adopted the President's recommendation that the following resolution of the Caput be approved:-

That Mr. Harold William Bee be permitted to re-enter the School of Physical and Health Education and to sit the annual examinations in the Second Year of that School in 1949.

Property Committee Report

Number 253 was presented as follows:-

Property
Committee
Report
No. 253

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, March 17th, 1949, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)
The President
Mr. J. S. Duncan
Mr. Arthur Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent

1. Report of the last meeting

The report of the meeting held on January 21, 1949, was presented and -

Upon motion of Mr. Duncan,

Seconded by Mr. Kelly,

was confirmed.

2. Posting of Plans of University Buildings

Arising out of the previous report the Superintendent informed the Committee that his office was proceeding with the plans of University buildings to be posted on the grounds.

3. Request from A. W. Robertson Company for Release of Holdback

In accordance with the terms of the contract with A. W. Robertson Company and the provisions of the Mechanics Lien Act the University is retaining as holdback 15% of the cost of construction of the Wallberg Building which has been certified by the Architects. This firm, with the support of the Architects, Page & Steele, have requested the University to release a portion of this holdback, as the delay in completing the building has given them considerable financing problems. Your Committee recommends -

Upon motion of Mr. Duncan,

Seconded by Mr. Kelly,

that the University release the holdback in respect of all completed sub-contract work which has been certified by the Architects, and also in respect of costs incurred by the Contractor directly, which have been verified by the Clerk of Works appointed by the Architects, with the limitation that the holdback retained by the University will never fall below \$200,000, and provided the Contractor will pay the University interest at the rate of 1 $\frac{1}{2}$ % on monies released from the agreed 15% holdback, the rate being the interest payable by the University on its outstanding Bank Loan.

4. Alterations in University College

Your Committee considered a report from Professor E. R. Arthur which he had been requested to prepare in connection with the suitability and practicability of making the suggested changes in University College referred to in the previous report of this Committee. The cost of the work which Professor Arthur recommends should be undertaken involves an expenditure of \$5,251.00.

Property
Committee
Report
(Cont'd)

Upon motion of Mr. Duncan,

Seconded by the President,
your Committee recommends the adoption of Professor Arthur's report and that the following work be proceeded with; also that authority be given for the expenditure of the estimated amounts set opposite the respective items:-

Item (a) Reconstruction of eastern stairway	No work
Repainting walls, and cleaning and oiling woodwork	\$ 460
(b) Tiling on floor between Room 8 and Senior Common Room	No work
(c) Construction of Kitchenette	\$1,854
(d) Restoring woodwork on first floor west of Atrium and doors and frames on second floor to natural colour	No work
Cleaning brick and stone surfaces, and cleaning and oiling existing wood including ceilings	\$ 485
(e) Renovation of Registrar's Office	\$1,072
(f) Acoustical ceiling and improved lighting	\$ 380

Final paragraph:

East Hall:

Woodwork, other than ceiling, to be cleaned and oiled; wall surfaces, windows and radiators repainted \$1,000

West Hall:

No work, until results of work on East Hall can be assessed

\$5,251

5. University College Men's Residence

Your Committee considered the recommendations of the University College Committee regarding the construction of the new University College Men's Residence as soon as possible, as contained in its report No. 7, dated February 23rd, 1949, which was referred to the Property Committee by the Board of Governors. Before your Committee presents a report in this matter it is recommended that the President be requested to prepare a list of contemplated new buildings, and that the Comptroller submit a report on funds available.

6. School of Nursing

At the request of the Comptroller the Committee discussed the procedure to be followed in acquiring the properties on the site selected for the new School of Nursing at College and Henry Streets, and recommends as follows:-

- (1) The appointment of an architect to prepare preliminary plans.
- (2) That the University solicitor be advised to make application to the proper City authorities for permission to close the right-of-way from Henry Street to the lane running south on the western boundary of the Ingram-Bell property. This is providing that the architect's plans show need for property south of the said right-of-way.
- (3) That a real estate firm be appointed to carry out necessary negotiations with property owners.

Property
Committee
Report
(Cont'd)

Suggestions for firms were as follows:-

National Trust Co. (Mr. Poucher)
W. H. Bosley
Chambers and Meredith
Cyril DeMara

6 (a). Appointment of Architects, School of Nursing
Your Committee considered particularly the architectural firms, Mathers and Haldenby; Allward and Gouinlock; Fleury and Arthur.

As Mathers and Haldenby had sufficient University work in hand and as Professor E. R. Arthur was connected with the University, your Committee recommends -

Upon motion of Mr. Duncan,

Seconded by Mr. Kelly,

that Messrs. Allward and Gouinlock be appointed.

Much discussion took place concerning the advisability of appointing architects from the staff of the Architectural Department and your Committee would appreciate advice on this point for future guidance.

7. School of Nursing Alumnae Association Fund

The Committee considered a request from the Alumnae Association of the School of Nursing for suggestions for the use of their fund of approximately \$20,000.00 in connection with the new School of Nursing, and your Committee recommends that this matter be deferred until the completion of plans by the Architects.

8. Proposals regarding the sale of Bloor Street properties to Victoria College and the purchase from them of 'Wymilwood'

The Chairman of your Committee stated that a further meeting had been held in connection with negotiations with Victoria College on Wednesday, March 9th, in the office of Mr. Leopold Macaulay, at which the following were present: Mr. Macaulay, Mr. Little, Mr. Vaughan and Mr. Spence. Your Committee considered the basis upon which it appears possible that a formal offer might be obtained from Victoria, and -

Upon motion of the President,

Seconded by Mr. Duncan,

recommends the same to the Board as follows:-

(a) University of Toronto to deed to Victoria the following properties on Bloor Street West -
113 - 127 - 131 - 137 - 143 - 147 - 151.

The above for the sum of \$240,000 being the amount of - assessment - \$192,000
plus 25% - 48,000

\$240,000

(b) University of Toronto to include the following properties in the \$1.00 per annum lease to Victoria - 67 Queen's Park
71 Queen's Park
75 Queen's Park

(c) Victoria to deed to University of Toronto the property known as 'Wymilwood' for the sum of \$140,000.

(d) Victoria to give back the perpetual lease on Wymilwood property.

Property
Committee
Report
(Cont'd)

9. Report of the Sub-Committee on Library Plans

A report of the Sub-Committee on Library Plans was presented at the meeting and deferred to a later date for consideration.

10. Application by 20th Battalion Club for liquor license at proposed building at Spadina and Sussex Avenues

The Bursar informed the Committee that he had received a telephone call from Mrs. Jean Ross Mackay, 56 Sussex Avenue, requesting that the University sign a petition opposing a proposed By-Law to grant the 20th Battalion Club permission to dispense liquor in a building which they contemplate using at the corner of Spadina and Sussex Avenues. Upon motion of Mr. Duncan, your Committee decided to take no action in the matter.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

March 17th, 1949.

Upon motion of Mr. Vaughan the

Property Committee report was approved, and action taken in connection with items mentioned therein as follows:-

Clause 6 - School of Nursing

The choice of real estate agents was left with the Chairman of the Committee.

Clause 6 (a) - Appointment of Architects, School of Nursing

Regarding the question of policy in connection with the appointment of Architects, on which the Committee requested guidance,

It was moved by the Chancellor,

Seconded by Mr. Duncan,

And carried -

That a member of the staff, in this case Professor Arthur, be not disqualified as Architect for University construction.

Clause 8 - Proposals regarding the sale of Bloor Street properties to Victoria College and the purchase from them of "Wymilwood"

Upon motion of the Chancellor the Board authorized the Chairman of the Committee to endeavour to obtain a formal offer from Victoria on the basis outlined in the report, it being understood that the settlement would be all inclusive and final.

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

Donations

From -

The Lady Davis Foundation, the sum of \$5,000 received, being an individual fellowship for one year for Dr. Henryk Mehlberg in the Department of Philosophy.

University College Literary and Athletic Society, the sum of \$300 received to establish for three years a prize of \$100 annually, to be awarded to the male student who has, in the opinion of the Committee of Award, submitted the most outstanding work in painting or in sculpture; it being understood that the painting and sculpture will become the property of University College.

Trustees of the W. L. Mackenzie King Fellowship Fund, the sum of \$9,500 received to be added to the \$1,000 already reported. The award is to be made to a Canadian citizen holding a B.A. degree from any Canadian university, providing that he has included in his under-graduate studies at least two of geography, political science, economics and history over a period of at least two years; consideration to be given not only to academic standing but also to personality and initiative. The value of the Fellowship for 1949-50 to be \$500, and future awards to be the income from the capital sum of \$10,000, together with the income from any further amounts which may be added to the fund; the award to be made biennially until such time as the income enables it to be made annually or in such frequency as the Committee of Award may determine.

Community Chest of Greater Toronto, the sum of \$750 received, being the first instalment of \$1,500 granted for the Ontario Community Chests Scholarships during 1949-50.

Various donors for the Institute of Industrial Relations:

Paid - \$ 63,620.50
Promised - \$100,300.50

Confirmation of action in signing documents

The Board confirmed the action

taken in signing the following documents:-

- (a) Contracts with four Dental firms for the purchase of laboratory kits by students in the Faculty of Dentistry.
- (b) Lease to Dominion Government for use of space by C.O.T.C. in Military Studies Building at 119 St. George Street.
- (c) Agreements with the Honorary Advisory Council for Scientific and Industrial Research for research work to be carried on by the University at the request of the National Research Council.

Letters
from the
Connaught
Labora-
tories
and the
Insulin
Committee
re Estim-
ates for
1949-50

Letters were presented from the
following ancillary units of the University showing estimates
for the year beginning April 1st, 1949:-

1. <u>Connaught Medical Research Laboratories:</u>	
Total revenue	- \$1,600,000
Net margin, after deduction of operat- ing and research expenses	- \$ 52,000
2. <u>Insulin Committee:</u>	
Total revenue	- \$ 202,000
Net margin, after deduction of operat- ing and research expenses	- \$ 140,000

Adminis-
trative
matters
approved

Administrative matters were ap-

proved as follows:-

- (a) An Accountable Warrant of \$700,000.00 for the month
of April, 1948.
- (b) Schedule of rates for Men's Residences to be inserted
in the Calendars on a "per Session" basis with pro-
vision for payment by instalments on certain dates;
no change being made in the rate payable by students
for residence accommodation.
- (c) An increase of \$10 in the laboratory deposit payable
by students enrolled in the Dental Nursing Course
in the Faculty of Dentistry, thus increasing the
deposit from \$66 to \$76 which is necessitated by
the increased purchase price of nurses' uniforms.

Accountable
Warrant

Instalment
payments
for Men's
Residence
rates

Increase in
laboratory
deposit in
Dental Nur-
sing Course

Financial Statements were pre-

Financial
Statements

sented for Queen's Park and the Ajax Division showing consoli-
dated operating results for the eight months ended February
28th, 1949, as follows:-

	Actual Deficit	Pro-Rated Estimates
Balance to be covered by D.V.A. & Provincial Grant -		
Queen's Park -	\$1,828,697	\$1,950,777
Ajax -	155,058	249,392
	<u>\$1,983,755</u>	<u>\$2,200,169</u>

*Indorsed
m.B.*

The meeting adjourned at 5:35 p. m.

Minutes confirmed.

April 14th 1949

Henry Borden
Vice-Chairman

John J. Gignier

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, April 14th, 1949, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman
(in the Chair)
The Chancellor
The President
Mr. Ross
Dr. Neilly
Mr. LaBine
Mr. Osbourne

Mr. Burns
Hon. Mr. Justice Hope
Hon. Dr. Bruce
Mr. Gordon
Mr. Duncan
Mr. Tory
Mr. Kelly

Mr. R. F. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting
were presented and -

Upon motion of the Chancellor,
Seconded by Mr. Osbourne,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of April 8th was can-
celled.

Leaves of
absence

Upon motion of Dr. Neilly,
Seconded by Mr. Osbourne,
the requests of the following members of the Board for leave
of absence were granted:-

Mr. Vaughan - meetings of April 14, April 28, May 12
Mr. Clarke - meetings of April 14 and April 28

At the same time the Board grant-
ed leave of absence to the Vice-Chairman, Mr. Borden, to be
retroactive and effective for the meetings during the period
February 10th to March 24th, 1949.

Letter
from the
Royal
Canadian
Institute

A letter was presented from
Professor J. W. Bain, President of the Royal Canadian
Institute, expressing appreciation for many kindnesses
and favours extended to the Institute during the 100th
Session.

Recommen-
dations
of the
President

Recommendations of the Presi-
dent were approved as follows:-

Appoint-
ments

(a) Appointments:

Ontario College of Education:

Miss M. E. Cockshutt - Lecturer and Reviser in Lib-
rary Science, from July 1,
1949 \$2,200 a year

School of Hygiene:

Mrs. M. L. MacFarland - Associate in Public Health
Nutrition, Apr. 1 to June
30, 1949 \$1,700 a year

Resigna-
tions

(b) Resignations:

Faculty of Arts:

A. McPherson - Gardener in Botany (salary
\$1,100) Mar. 31, 1949

Faculty of Medicine:

Miss M. Langley - Laboratory Assistant in
Hygiene and Preventive
Medicine (salary \$1,400)
Apr. 15, 1949

Ontario College of Education:

Miss D. Watson - Lecturer and Reviser in
Library Science (salary
\$2,400) June 30, 1949

School of Nursing:

Mrs. B. Y. Yeo - Secretarial Assistant (sal-
ary \$1,554) Mar. 31, 1949

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Arts:

J. G. Andison - Associate Professor of
French, from July 1, 1949
to June 30, 1950, without
salary, the University to
pay its portion towards
his pension.

Faculty of Medicine:

Mrs. M. Currie - Research Assistant in Psy-
chiatry, from Mar. 21,
1949, for two months,
without salary

Appropriations

(d) Additional appropriations and deductions in appropriations:Committee on Experimental Research:

An additional appropriation of \$1,000 for "Supplies"; and a deduction of \$1,000 in the appropriation for "Apparatus".

School of Architecture:

An additional appropriation of \$500 for "Supplies"; and a deduction of \$500 in the appropriation for "Salaries".

University Library:

An additional appropriation of \$500 for "Additional Assistance"; and a deduction of \$500 in the appropriation for "Books and Periodicals".

An additional appropriation of \$300 for "Supplies", representing Library fines.

Registrar's Office:

An additional appropriation of \$5,797.10 for "Clerical Assistance"; and a deduction of \$5,797.10 in the appropriation for "Salaries".

Miscellaneous:

An additional appropriation of \$1,200 for "Travelling Expenses - General"; and a deduction of \$1,200 in the appropriation for "Receptions to Societies, etc."

Statutes of Senate

(e) Statutes of Senate:

Numbers 1973 respecting Canadian Underwriters' Association Prize, Department of Political Economy

1976 respecting the Wallberg Research Fellowships

1977 respecting the Dow Chemical Company Research Fellowship

Letter of sympathy sent to Dow Chemical Co.

In connection with Statute of Senate Number 1977, respecting the research fellowship donated by the Dow Chemical Company, the President informed the Board that he had communicated the sympathy of the University to the Company on the tragic death of its President.

Registration figures

In presenting registration figures at the University the President stated that the registration for the Session 1947-48 was 17,723. The budget for 1948-49 was based on a total attendance of 15,145, but the actual registration as at April, 1949, was 16,489. In budgeting for 1949-50 it was estimated that there would be an attendance of 14,054.

Other re-
commenda-
tions of
President

Other recommendations of the

President were approved as follows:-

Fees for
Master of
Arts
degree

- (a) That in the School of Graduate Studies, candidates required by the Department to spend two years to complete the requirements for the Master of Arts degree pay the full scale of fees for each of the two-year programme, the fee for the first year being \$171.00, and for the second year \$201.00.

Humanities
and Social
Sciences

- (b) That the sum of \$9,000 be set aside in the Estimates for the Session 1949-50 for research in the Humanities and Social Sciences.

Slavic
Studies
Department

- (c) That there be established as from July 1, 1949, in the Faculty of Arts the Department of Slavic Studies.

Refresher
Course for
1950

- (d) That a combined refresher course in Oto-Laryngology and Ophthalmology be held from January 9th to 14th, 1950, for a minimum of ten students and a maximum of twenty students, the fee for the course to be \$100.

Payments
for Refresh-
er Course
for 1949

- (e) That the following payments be made in connection with the refresher course in Oto-Laryngology and Ophthalmology held from January 24 to January 29, 1949:-

Amount of Fees collected		\$900.00
Less: 10% overhead	\$ 90.00	
half the cost of the		
luncheon (\$112.40)	56.20	146.20
Balance	-	<u>\$753.80</u>
Dr. Ramon Castroviejo	\$ 94.70	
Dr. A. J. Elliot (Dr. Castro- viejo's fare to New York)	25.30	
Dr. Lawrence R. Boies	180.00	
Mr. Hart (Lecture Theatre, T.G.H.)	10.00	
Miss E. K. Wilson (secretary)	15.00	
Department of Oto-Laryngology, reimbursement for stencils	14.80	
Honoraria for members of staff as listed in letter of Mar. 16, 1949, from Dr. Ireland and Dr. Elliot	414.00	<u>\$753.80</u>

Committee
to confer
with Law
Society
re legal
education

The President, in referring to

the relations between the University and the Law Society of Upper Canada, stated that in a recent conversation he had had with Mr. G. W. Mason, Treasurer of the Society, it was felt that representatives of the University and the

Committee
to confer
with Law
Society
re legal
education
(Cont'd)

Society should confer further regarding some form of co-operation in legal education. In this connection the Board approved of the President's recommendation that the Chairman be authorized to appoint a Committee to consist of four members of the Board and Dean Wright, to confer with representatives of the Law Society with a view to planning closer co-operation between the two institutions.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The National Research Council, consolidated grants offered as follows:-

\$25,000 in aid of research projects to be undertaken under the direction of Dr. C. H. Best during the year ending March 31, 1950.

\$21,000 in aid of research projects to be undertaken under the direction of Dr. E. C. Bullard in connection with the Computation Centre at the University, during the year ending March 31, 1950.

The National Research Council, grants received as follows:-

\$2,125.00 for methods of determining radon in the breath of human beings working in the uranium and radium industries.

\$1,050.13 for M.P. 198 - Moloney

\$1,000.00 for crystal boundaries in metals - Chalmers

\$556.25 for accumulation of radio-active material in the marine organisms in the Ottawa River.

The Rockefeller Foundation, an offer of \$200 to cover expenses of a rapporteur for the small discussion group set up to provide the officers in the Social Sciences with a report on ethical values in the economic order; the grant to be available for the period ending December 31, 1949.

McIntyre Porcupine Mines, Ltd., an offer of \$500 for a Geochemical Laboratory Fund to be used for research on the ores of the Ontario-Quebec Mining Districts, to defray the cost of collecting, shipping and testing ore specimens; the supervision of the work involving the disposal of the funds to be the responsibility of the Head of the Department of Geological Sciences.

The John Inglis Company, the loan of an Olsen type "4S" balancing machine to the Department of Mechanical Engineering.

The English-Speaking Union of the British Empire, the sum of \$100 received to stimulate discussion on International Relationship between the Universities of the United States and Canada; Mr. E. A. Macdonald to requisition against this fund, with the endorsement of the President.

Donations
(Cont'd)

From -

The Will of the late Alfred J. Mitchell, the sum of \$101,934.25 received in payment of a legacy of \$100,000.00 plus interest at 2% for one year from the date of his death amounting to \$1,934.25; this fund, to be known as the Dr. John P. Mitchell Trust, to be used to provide periodic scholarships for medical research work in the first instance in the study of cancer and the best method of remedying, curing and preventing the spread of the disease, and the allocation of such scholarships from time to time to be on the recommendation of the Trustees of the Academy of Medicine of Toronto.

The Estate of the late Thomas Foster, the sum of \$30,000 received on account of income from the residue of the Estate.

Hydro-Electric Power Commission of Ontario, the sum of \$10,338 received to provide a glass-sided flume to be built in the River Flow Laboratory of the new Mechanical Building.

National Cancer Institute of Canada, a renewal of the grant, in the amount of \$5,560., in aid of the cancer research project "The lipotropic factors in the prevention and treatment of tumours in rats", project No. 31 - Best and Sellers.

The Estate of the late Dr. John S. Chisholm, the sum of \$4,000 received on account of income.

The Will of the late Mrs. Elizabeth R. Hendry, the sum of \$1,500 received to be added to the fund previously donated and entitled "The William John Hendry Scholarship in Obstetrics and Gynaecology", to form "The Hendry Memorial Scholarship" in Obstetrics and Gynaecology, the capital of which will amount to \$4,500.

The Estate of the late Dr. Wallace A. Scott, a bequest of \$1,000 received for the Building Fund.

Gordon V. Thompson Limited, the sum of \$100 received for the Faculty of Music - Student Assistance Fund for an award in the third year of the School Music Course.

Dr. Leslie Bell, the sum of \$100 received for a scholarship in the third year of the School Music Course in the Faculty of Music.

An anonymous donor, the sum of \$200 received to continue the Mary Keenan Award for 1949-50.

Various donors, the sum of \$85.00 received to be added to the Anita Freedman Memorial Fund.

Various donors for the Institute of Industrial Relations:

Paid - \$ 69,815.50

Promised - \$100,300.50

The Board confirmed arrangements made in connection with the following donations:-

Confirmation of changes in certain scholarships

- Hobbs Glass Scholarships - A change in the scholarship from one of \$300 to two of \$200 and \$100 respectively, to be awarded to the two students of the Fourth Year of the School of Architecture who obtain highest and second highest honour standing in Architectural Design.
- Anaconda American Brass Scholarship - A change in the scholarship to one which is made to the student obtaining the highest aggregate standing in the subjects of the Fifth Year of the School of Architecture, instead of for standing in a problem in Architectural Design.
- Toronto Brick Company Prize - A change in the Prize to one which is made on work in Architectural Design done throughout the year, rather than on the standing in a special problem set for the purpose.
- Dr. L. J. Fenech Prize in Endodontia - The value of the Prize is to be \$50 annually.

Administrative matters approved

Administrative matters were

approved as follows:-

Resignation

- (a) Resignation:
Superintendent's Office:
 C. W. Lake - Mechanical Engineering Assistant (salary \$2,782 plus bonus) May 6, 1949

Appropriations

- (b) Additional appropriations and deductions in appropriations:
Royal Ontario Museum:
 An additional appropriation of \$1,200 for "Theatre Expenses".
Bursar's Office:
 An additional appropriation of \$400 for "Board of Governors - Sundry Expenses".
Chief Accountant's Office:
 An additional appropriation of \$800 for "Supplies"; and a deduction of \$800 in the appropriation for "Salaries".

Cash advance to Ajax

- (c) A cash advance of \$80,000 for the Ajax Division for the month of April, 1949.

Leave of absence

- (d) Leave of absence without salary for Miss B. M. Hart, Superintendent's Office, from June 20 to July 9, 1949, Miss Hart to pay her own pension contribution plus the amount payable by the University during this period.

Approval of design for Overpass on west side of Queen's Park

In the absence of Mr. Vaughan, Chairman of the Property Committee, the Comptroller presented a plan of the proposed Overpass on the West side of Queen's Park, and in order to expedite this matter and to enable the

Approval
of design
for Over-
pass
(Cont'd)

Comptroller to discuss it with the City,

It was moved by Mr. Duncan,
Seconded by the Chancellor,
And Resolved -

That the design of the Overpass
prepared by Messrs. Fleury & Arthur, Architects, dated
April 13th, 1949, be approved.

*Indorsed
on B.*

The meeting adjourned at 4:45 p. m.

Minutes confirmed.

April 28th 1949

H. Z. Renuir
Chairman

O. Higginbotham
Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
April 28th, 1949, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Hon. Mr. Justice Hope
Mr. Kelly
Mr. Vaughan

Mr. LaBine
Mr. Burns
Mr. Urquhart
Mr. Tory
Dr. Neilly
Hon. Dr. Bruce

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. LaBine,
Seconded by the Chancellor,

were confirmed.

No Executive Committee minutes were

presented as the meeting of April 22nd was cancelled.

Executive
Committee
Meeting
cancelled

The Chairman informed the Board that

in accordance with the authority given to him at the meeting of
April 14th, he had appointed the following Special Committee to
confer with representatives of the Law Society of Upper Canada:-

Dr. Sidney E. Smith, K.C., LL.D., D.C.L.
Mr. Henry Borden, C.M.G., K.C.
Mr. Arthur Kelly, K.C.
The Honourable John A. Hope
Dr. Cecil A. Wright, K.C., LL.D., D.J.S.

As Mr. Kelly had informed the Chairman that he felt he was too
busy to serve on this Committee it was decided to leave the com-
position of the Committee with the President.

Committee
to confer
with re-
presenta-
tives of
the Law
Society
of Upper
Canada

Recommendations
of the
President

Recommendations of the President

were approved as follows:-

Appoint-
ments

(a) Appointments:

Faculty of Medicine:

Miss L. K. Snyder - Secretary in Therapeutics, May
1 to June 30, 1949 \$1,320 a year

Faculty of Applied Science and Engineering:

Electrical Engineering:

J. E. Lane) Demonstrators, Sept. 19, 1949 \$700
S. F. Love) to Apr. 30, 1950 \$1,700

Engineering Drawing:

Pei-Tung Hsu) Instructors, Sept. 16, 1949 1,900
Ju-Pei Li) to Apr. 30, 1950 1,900

Institute of Aerophysics:

Research Assistants:

I. I. Glass - July 1 to Sept. 30, 1949) \$225
G. E. Reesor - May 1 to Sept. 30, 1949) a month
J. F. E. Defosse - Apr. 18 to Sept. 18, 1949) each

Institute of Industrial Relations:

H. J. Waisglass) Fellows, May 1 to \$200 a month
R. C. Joyner) June 30, 1949 200 " "
W. L. Jacobsen) 200 " "

University Library:

Miss J. Gibson - Assistant, June 1, 1949 to
June 30, 1950 \$1,750 a year
Miss M. E. Broughton - Assistant, July 1, 1949 to
June 30, 1950 \$1,750

Resigna-
tions

(b) Resignations:

Faculty of Arts:

J. H. Hodgson - Assistant Professor in Geophysics
from May 31, 1949 (salary \$3,600)
G. C. Cooper - Technician in Psychology, to be
retired on pension as from May
31, 1949 (salary \$2,632)

Faculty of Medicine:

Miss J. Schondelmayer - Secretary in Therapeutics from
Apr. 30, 1949 (salary \$1,320)

University Library:

Miss R. Burt - Assistant from May 31, 1949
(salary \$1,750)

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Applied Science and Engineering:

G. Lodge - Technician in Metallurgical En-
gineering, without salary, from
June 1 to July 31, 1949, the
University to pay its portion of
the pension contributions
(salary \$2,200)

University Library:

Miss M. E. Broughton - Assistant, without salary, from
May 1 to Sept. 15, 1949
(salary \$1,750)

University
Extension
Courses

(d) University Extension Courses:

<u>Summer Session: Course in Pedagogy:</u>		
H. W. Cavell		\$400
H. M. Fowler		400
R. W. B. Jackson		400
J. A. Long		400
T. H. W. Martin		500
F. W. Minkler		400
M. D. Parmenter		400
C. E. Phillips		500
H. S. Baker		\$550
	Travelling expenses	150
		700
H. R. Low		\$200
	Travelling expenses	400
		600
H. Pullen		\$ 80
	Travelling expenses	20
		100

Additional
appropriations
and
deductions
in appro-
priations

(e) Additional appropriations and deductions in appropriations:

School of Graduate Studies:

An additional appropriation of \$1,311.59 as follows:-

"Calendar" \$991.59; "Printing of Ph.D. examination programmes" \$200; "Remuneration to Examiners" \$120; and a deduction of \$1,311.59 in the "Teaching Assistance Fund".

School of Hygiene: Department of Public Health Nutrition:

An additional appropriation of \$400 for "Supplies"; and a deduction of \$400 in the "Salaries" account.

Faculty of Dentistry:

An additional appropriation of \$600 for "Printing Examination Papers".

School of Physical and Health Education:

An additional appropriation of \$400 for "Administration - Supplies and General Expenses".

Proposed
agreement
covering
processing
of patents
arising
from inven-
tions of
members of
the staff

The President informed the Board

that for some time consideration has been given to the matter of processing minor patents arising from inventions of members of the staff. He referred to the invention of Dr. William Paul who had made improvements to an Oximeter now in commercial production, this apparatus having been developed in the Department of Pharmacology as a result of a Banting Research Foundation grant. The President stated that the National Research Council, after studying suitable ways of handling and exploiting patents and inventions that arise in Government laboratories, had been instrumental in the incorporating of a Crown company called Canadian Patents and Development Limited, and that the Company is now prepared to make available its facilities to universities

Processing
of patents
arising
from inven-
tions of
members of
the staff
(Cont'd)

and to inventors who are members of the staff of a University. The Company submitted a master agreement between Canadian Patents and Development Limited, and the University, and an agreement between the Company and university inventors. Certain amendments suggested by the University were approved by the Company and the agreement was referred to the Advisory Committee on Scientific Research. The President presented a report from this Committee with a recommendation that the master agreement as amended be executed by the Board of Governors. It was agreed that the matter be deferred to a subsequent meeting to give Dr. Neilly, Chairman of the Connaught Committee, an opportunity of discussing the agreement with Dr. Defries, Director of the Connaught Laboratories.

Offers re-
ceived by
some mem-
bers of
the staff
from other
universi-
ties

The President reported on the academic staff and the offers which seventeen members had received in connection with senior appointments at other Universities at higher salaries and increased responsibility. He stated that he was extremely pleased to be able to inform the Board that with two exceptions the persons concerned were not accepting the offers but remaining with the University of Toronto.

Use of
Holwood Hall
as a U.C.
Men's Resi-
dence for
1949-50

The Board approved of the President's recommendation that the use of Holwood Hall, 78 Queen's Park, as a Men's Residence for University College, be continued for the Session 1949-50.

Heating
problem
and new
building
programme

Following the approval given for the use of Holwood Hall, the Chairman referred briefly to the new building programme and emphasized the opinion of the Chairman of the Property Committee that the heating problem

Heating
problem
(Cont'd)

should be dealt with before any further construction was undertaken. He said he would take the matter up with the Government at the earliest opportunity.

Resolution
in connection with
the late
Dr. F. F.
Tisdall

In connection with the sudden death
of Dr. F. F. Tisdall, Associate Professor of Pediatrics,

It was moved by Dr. H. A. Bruce,
Seconded by President Smith,
And unanimously Resolved -

That the Board of Governors express to Mrs. F. F. Tisdall and members of the family their deep sympathy in the untimely passing of Dr. Tisdall.

Since the date of his first appointment in 1921, Dr. Tisdall served with distinction the Department of Pediatrics, the Faculty of Medicine and the University.

An inspiring teacher, the warmest testimony would come from the successive classes whom he taught with such significant success, and whose lives will always bear the imprint of his precept and example. His work as an outstanding scientist in the field of nutrition was fully recognized at home and highly acclaimed abroad. He was not an impersonal investigator: he was animated always by a love for his fellow men and by his devotion to children, for whom he poured out without stint his energy.

A generous colleague and a fine citizen, he brought lustre to the University, he enriched its programmes and he deepened and widened its influence. Dr. Tisdall's career exemplified always the postulate that the greatness of a University is to be found in its staff.

Donations -

Donations were reported as follows

and were accepted with thanks and appreciation:-

From -

The National Cancer Institute of Canada, the following amounts received:-

1. \$2,000 as the first instalment of a grant of \$4,000 for the period Apr. 1, 1949, to Mar. 31, 1950, for project No. 60 - Engelbert entitled "A Study of the growth and behaviour of certain tissues of a common frog, the chick and the rat when cultured in Vitro with and without Lymphatic and Thymic tissues".
2. \$2,000 to support a Fellowship for Dr. C. J. Bardawill during the fiscal year Apr. 1, 1949 to Mar. 31, 1950; the funds to be administered under the direction of Dr. R. F. Farquharson.

The National Research Council, the following amounts received:-

1. \$250 for Dominion Government Grant - G.49-20 - Butler
2. \$250 for Dominion Government Grant - G.49-19 - Butler

Donations
(Cont'd)

From -

The Executors of the Estate of the late Dr. Helen L. Vanderveer, the following amounts received under her Will:-

- \$50,000 to be divided equally between "The Arch Hutchison Fellowship" and "The Frances Esther Hutchison Fellowship" previously established by her.
- \$25,000 to establish "The Elizabeth Arbuthnot Dyson Fellowship" for post-graduate study and for the promotion of research in Paediatrics.
- Imperial Oil Limited, a renewal of the R. V. LeSueur Fellowship for 1949-50.
- McIntyre-Porcupine Mines Ltd., the sum of \$500 received for the Geochemical Laboratory Fund.
- Various donors for the Institute of Industrial Relations:-
 - Paid - \$ 70,165.50
 - Promised - \$100,300.50

Accountable
Warrant for
May, 1949

Upon motion of Mr. Tory,
Seconded by Dr. Neilly,

the Board authorized an Accountable Warrant of \$750,000.00 for the month of May, 1949.

Financial
Statements
for Queen's
Park and
Ajax

Financial Statements were presented for Queen's Park and Ajax showing consolidated operating results for the nine months ended March 31, 1949, as follows:-

	Actual Deficit	Pro-Rated Estimates
Balance to be covered by D.V.A. and Provincial Grant -		
Queen's Park -	\$2,061,336	\$2,194,624
Ajax -	181,738	280,569
	<u>\$2,243,074</u>	<u>\$2,475,193</u>

Revised
distribu-
tion of
fees to
Hospitals
for clin-
ical in-
struction

Approval was given to the following recommendation for a revised distribution of fees payable to hospitals for clinical instruction to students of the Faculty of Medicine:-

Revised
distribu-
tion of
fees to
Hospitals
for clin-
ical in-
struction
(Cont'd)

1. That the Burnside fee of \$8.00 charged to medical students in the Fourth Year be paid to hospitals on the following basis:-

<u>Hospital</u>	<u>Former Rate</u>	<u>Present Rate Effective 1948-49</u>
Toronto General	\$ 8.00	\$ 4.00
Toronto Western	2.00
St. Michael's	2.00

2. That the fee payable to hospitals for clinical instruction to students in the Second, Third and Fourth Medical Years be fixed at -

<u>Hospital</u>	<u>Former Rate</u>	<u>Present Rate Effective 1948-49</u>
Toronto General	\$25.00	\$20.00
Toronto Western	5.00	6.00
St. Michael's	5.00	7.00
Hospital for Sick Children	5.00	7.00

Use of Aura
Lee Grounds
for Season
of 1949

Approval was given to the appli-
cation of the Canada Life Assurance Company for the use of the
Aura Lee Grounds for the Season of 1949, at a rental of \$800.,
and the inclusion of members of the staff of the North American
Life Assurance Company in addition to those of the three Insur-
ance Companies previously associated with them.

*Indesed
m.A.*

The meeting adjourned at 4:45 p. m.

Minutes confirmed.

May 12th 1949

B. Z. Blair

Chairman

C. Higgins

Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
May 12th, 1949, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Osbourne
The Chancellor	Mr. Clarke
The President	Mr. Tory
Mr. Gordon	Hon. Mr. Justice Hope
Dr. Neilly	Mr. Ross
Mr. Bryce	Mr. Kelly
Mr. Vaughan	Hon. Dr. Bruce
Mr. Borden	Mr. Matthews
Mr. LaBine	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Committee were presented as the meeting of May 6th was cancelled.

Report No.
174 of the
Finance
Committee

Report Number 174 of the Finance
Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on
Monday, May 2nd, 1949, at dinner at the York Club at 6 p.m.,
at which the following were present:-

Mr. Walter Gordon	Mr. R. E. Spence,
(in the Chair)	Comptroller
The Chairman of the Board	Mr. C. E. Higginbottom,
The President	Secretary
Mr. C. F. W. Burns	
Mr. G. A. LaBine	

Finance
Committee
Report
(Cont'd)

1. Report of the last meeting

The report of the last meeting held on October 13th, 1948, was presented and -
Upon motion of Mr. Burns,
Seconded by Mr. LaBine,
was confirmed.

2. Confirmation of Bond Purchases

Your Committee recommends to the Board for confirmation the following Bond purchases made since the last meeting:-

For Trust Pool

\$200,000	3%	Ontario Hydro-Electric Power Commission, due Dec. 15, 1963/65 at 99 3/8
\$140,000	3%	Province of Ontario, due Apr. 15, 1962/65 at 99 7/8

For Trust Endowment

\$100,000	3%	Province of Ontario, due Apr. 15, 1962/65 at 99 7/8
\$135,000	3%	Dominion of Canada, due Mar. 1, 1952/54 at 104.05

For Banting Research Foundation

\$ 8,000	3%	Ontario Hydro-Electric Power Commission, due Dec. 15, 1963/65 at 99.50
\$ 4,000	3%	Ontario Hydro-Electric Power Commission, due Dec. 15, 1963/65 at 99.375

For Banting Research Foundation - Kate E. Taylor Fund

\$ 3,500	3%	Ontario Hydro-Electric Power Commission, due Dec. 15, 1963/65 at 99 5/8
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For Hart House

\$ 10,000	3%	Dominion of Canada, due Jan. 1, 1956/59 at 102 1/8
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For Sigmund Samuel Fund - Archives Building

\$ 50,000	1 3/4%	Dominion of Canada, due Nov. 1, 1950 at 100.25
-----------	--------	--

For Royal Conservatory of Music

\$ 2,000	3%	Ontario Hydro-Electric Power Commission, due July 2, 1960/64 at 99.375
----------	----	--

3. Increases in Residence Dues

Your Committee recommends the following increases in Residence Dues, effective with the Session 1949-50:-

University College Women's Residences:

From \$12.00 to \$13.00 per week

School of Nursing:

From \$10.50 to \$12.50 per week; from \$138.00 to \$163.00 per term

4. Financial Position vis-a-vis the Province of Ontario:

(a) The Comptroller informed your Committee that in addition to the usual grants received from the Provincial Government on current account, a special supplementary grant of \$1,800,000 was received within the last several days. This together with one-quarter of the amount provided by the Government in its budget for its year ended March 31, 1950, will finance the University's estimated deficit for the year 1948-49 and the balance of its outstanding deficit carried forward at June 30, 1948.

(b) The Comptroller informed your Committee that only \$1,250,000 has been received from the Province to date on account of the \$7,000,000 grant promised by the Provincial Government for construction purposes. He reported that the University was at present carrying a bank

Finance
Committee
Report
(Cont'd)

loan guaranteed by the Provincial Government of approximately \$4,000,000. Interest on this loan is payable at the rate of 1 $\frac{3}{4}$ %, i.e., \$70,000 per annum. The Chairman of the Board stated that he would discuss this question with the Provincial Government authorities at the first opportunity.

5. Developing 'Establishments' for all Departments

The Committee discussed the desirability and feasibility of creating 'establishments for all ranks' in both academic and administrative departments. This would include the number of lecturers, professors, clerical help, administrative staff and so on. The President undertook to study this proposal with his academic and administrative colleagues and to prepare a report thereon for submission to the Board during the year 1949-50.

6. The establishment of new procedures to be followed in connection with the preparation of the University Annual Estimates

The present practice is for each department to prepare its estimates in detail for submission to the President. The President reviews these estimates, endeavours to reduce them where he thinks they are excessive and then presents them to the Finance Committee and subsequently to the Board. This procedure places the President in a difficult position. He must review and often criticize estimates prepared by his colleagues on which they have spent considerable time and to which they are personally committed.

As an alternative, it is suggested that early in the fall of 1949, the Board of Governors - on the recommendation of the President - determine a minimum estimate for each department of the University for the year 1950-51. The heads of each department should be requested to submit to the President a budget within the minimum amounts determined by the Board together with a list of any additional items of expenditure which they may think are necessary or desirable in order of priority. It is believed that this change in procedure would place the President and the Board of Governors in a much better position to assess the relative importance of the various expenditures which comprise the University budget and to control such expenditures. This change in procedure is recommended to the Board of Governors for their approval.

7. Estimates for 1949-50

Your Committee has reviewed and considered the estimates for 1949-50 which show an expenditure of \$7,322,738 and revenue of \$4,065,966., leaving a balance to be covered by supplementary grants and the Provincial Government and the Department of Veterans' Affairs of \$3,256,772. A summary of these estimates showing a comparison with the estimates of 1948-49 (and with the earlier estimate for 1949-50 which was prepared in January, 1948) is attached as Exhibit 'A'. A summary of the differences between the estimates for 1949-50 and the estimates for 1948-49 (exclusive of Ajax) is attached as Exhibit 'B'.

In addition to the explanations set forth in Exhibit 'B', your Committee wishes to report that -

- (a) It is expected that the actual deficit for 1948-49 will be some \$100,000 to \$150,000 less than the budget figure.
- (b) All recommendations for increases in salaries of \$150 per annum and over have been carefully reviewed. All such increases are within the general salary formula previously approved by the Board.

Finance
Committee
Report
(Cont'd)

- (c) The estimates are predicated on no change being made in the present scale of tuition fees.
- (d) The estimates as presented include provision for a grant of \$25,000 to the Alumni Association to assist that Association in continuing its work amongst the graduate body.

Subject to the above comments and explanations, your Committee recommends that the estimates be approved by the Board of Governors after providing for an additional expenditure of \$1,500 referred to in the next paragraph.

8. Annual Allowance to Mr. J. B. Bickersteth

The Chairman of your Committee brought up the question as to whether the Board of Governors should assume any responsibility in connection with the continuation of an annual allowance of \$1,500 to Mr. J. B. Bickersteth, former Warden of Hart House, which had been provided from the funds of Hart House for the years 1947-48 and 1948-49. After discussing this matter at length your Committee recommends that the sum of \$1,500 be added to the University Estimates for 1949-50 for payment to Mr. Bickersteth in recognition of his services to the University, and that a similar amount be included in the University Estimates in future. Your Committee recommends that Mr. Bickersteth be advised to this effect.

9. Estimates of Department of Health Service for 1949-50

The Committee also transmits for approval the Estimates of the Department of Health Service for 1949-50 showing revenue of \$63,900 and expenditures of \$62,003., with a surplus of \$1,897.00.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

In considering the foregoing report action was taken as follows:-

Procedure
regarding
prepara-
tion of
Estimates

Clause 6 - The establishment of new procedures to be followed in connection with the preparation of the University Annual Estimates

Upon motion of Mr. Gordon,
Seconded by Mr. Ross,
the Board approved of the principle outlined, this to be applicable to each main budgetary unit and department.

Amount in
Estimates
for Dr. H.
J. Cody

Clause 7 - Estimates for 1949-50

An additional item (e) was approved as follows:
"The Estimates also include an amount of \$5,000 as the Annual Allowance to Dr. H. J. Cody."

Annual Al-
lowance to
Mr. J. B.
Bickersteth

Clause 8 - Annual Allowance to Mr. J. B. Bickersteth

In presenting the Committee's recommendation that the annual allowance of \$1,500 to Mr. Bickersteth be included in the University Estimates, the Chairman of the Finance Committee, Mr. Gordon, stated that he thought this was a matter for the Board of Governors to decide.

Annual Allowance to
Mr. J. B. Bickersteth
(Cont'd)

The Chancellor informed the Board that Mr. Bickersteth was in need of funds, and the Chairman stated the artifice hitherto used of granting expense allowances was no longer a practical possibility either in this or any other instance.

Mr. Justice Hope called attention to the fact that the report called for at the meeting of January 13, 1949, had not been presented and until this had been considered he was of the opinion no decision on the matter could be reached, although he was prepared to give his views at this time. He stated that the proposed payment of \$1,500 a year was the equivalent of the interest on a capital sum of \$50,000., and he would dissent from any decision to make the payment until it had been justified.

Motion

It was moved by the Chancellor,
Seconded by Mr. Gordon,

That the Committee's recommendation as contained in Clause 8 be approved.

1st Amendment

It was moved by Mr. Justice Hope,
Seconded by Mr. Clarke,

That Clause 8 be stricken from the report.

In speaking to the amendment, Mr. Justice Hope asked who had made any commitment on behalf of the University, and stated that the present Warden, Mr. Ignatieff, had referred to the fact that a commitment had been made and that a moral obligation was involved. The Chancellor and the President both stated that to the best of their knowledge they had made no commitment to Mr. Bickersteth. Mr. Justice Hope asked why the matter had been brought before the Board. The President said that Mr. Bickersteth would welcome the gratuity, and Mr. Bryce referred to the possibility of the request having originated from Hart House.

After quoting from sub-sec. (1) of Sec. III - Amendments, in the By-Laws, which reads as follows: "A motion which would nullify the main motion is not an amendment and cannot be introduced", the Chairman stated that he was compelled to rule out of order the amendment that Clause 8 be stricken from the report. Dr. Neilly raised the question of procedure and suggested that notice of motion was required.

2nd Amendment

Mr. Borden then stated that he would move a second amendment to give notice of motion for the consideration of this matter when the report on Mr. Bickersteth has been prepared.

3rd Amendment

The issue was then finalized in a -
Motion by Mr. Borden,

Seconded by Mr. Ross,
that this matter be deferred pending the preparation of a report.

Finance
Committee
Report
adopted
subject
to deferring
Bickersteth case

Upon motion of Mr. Gordon,
Seconded by Mr. LaBine,

the Finance Committee Report was adopted subject to deferring the case of Mr. Bickersteth for consideration at a later meeting.

Estimates
of the
ancillary
units to
be review-
ed by the
Finance
Committee

Following approval of the University Estimates for 1949-50, the Chairman stated that he thought that in order to obtain uniformity the Estimates of the various ancillary units - Athletic Association, Hart House and University Press - should be reviewed by the Finance Committee before being presented to the Board.

Upon motion of Mr. Ross,
Seconded by Mr. Osbourne,

the Board authorized that this procedure be followed in future.

Report No.2
of Commit-
tee on Un-
dergraduate
Activities
re Hart
House

Report Number 2 of the Committee on Undergraduate Activities respecting Hart House was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, April 12th, 1949, at 4 p.m., at which the following were present:-

Mr. R. A. Bryce	From Hart House:
(in the Chair)	Mr. N. Ignatieff, Warden
The President	Mr. W. R. Cowan, Comptroller
Hon. Mr. J. A. Hope	Mr. E. A. Wilkinson,
Mr. C. F. W. Burns	Assistant Comptroller
Mr. A. Kelly	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom,
	Secretary

1. Report of the last meeting

The section of the report of the last meeting of the Committee dealing with Hart House, which was held on December 20, 1948, was presented and -

Upon motion of Mr. Justice Hope,

Seconded by Mr. Burns,
was confirmed.

2. Estimates of Hart House for 1949-50

Your Committee, in reviewing the Estimates presented for Hart House for 1949-50, took into consideration the matter of the closing of Ajax as at May 31, 1949, and the revenue to be derived from the Hart House fees during the coming year based on the following estimated male registration:-

1948-49	1949-50
8,747	7,830

With reference to the personnel of Hart House, the Committee considered the proposal that Mr. R. H. Perry, at present Dean of Residence at Ajax, be transferred to Hart House Queen's Park as Director of Educational Programmes. The Committee recommends this arrangement to the Board for approval.

Report of
Committee
on Under-
graduate
Activities
re Hart
House
(Cont'd)

Upon motion of Mr. Burns,
Seconded by Mr. Justice Hope,
the Committee recommends for approval the Estimates of Hart House for 1949-50 as presented, showing an estimated revenue of \$532,063.00, an estimated expenditure of \$524,205.00, and a profit of \$7,858.00, subject to the Board's consideration of the question of including in these estimates the sum of \$1,500.00 for payment to the ex-Warden, Mr. J. B. Bickersteth.

3. Arts and Crafts Organization

The Warden suggested that the Committee give consideration to the establishment of an organization of Arts and Crafts in Hart House, consisting of an outing club, etc., the expenses in acquiring any area for this purpose to be provided from the Hart House reserve. In this connection the Warden was requested to prepare a report for the Committee which would contain information regarding a similar organization at McGill and any other universities.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary."

April 12, 1949.

Upon motion of Mr. Bryce,
Seconded by Mr. Kelly,

the foregoing report was approved, subject to the following:-

Clause 2 - Estimates of Hart House for 1949-50

The word "surplus" was substituted for the word "profit".

Clause 3 - Arts and Crafts Organization

This matter was deferred for consideration.

Report No.3
of Committee
on Undergrad-
uate Activi-
ties re
Athletic
Association

Report Number 3 of the Committee on

Undergraduate Activities respecting the Athletic Association was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, May 10, 1949, at 4 p.m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
The Hon. J. A. Hope
Mr. C. F. W. Burns
Mr. Arthur Kelly

Professor T. R. Loudon,
President, Athletic Association
Mr. J. P. Loosemore,
Secretary, Athletic Association
Mr. Warren Stevens, Director of
Athletics
Mr. R. E. Spence, Comptroller
Mr. C. E. Higginbottom, Secretary

Report of
Committee
on Under-
graduate
Activities
re Athle-
tic Asso-
ciation
(Cont'd)

1. Report of the meeting held on December 20, 1948

The section of the report of the meeting of the Committee dealing with the Athletic Association which was held on December 20, 1948, was presented, and -

Upon motion of Mr. Burns,

Seconded by Mr. Justice Hope,
was confirmed subject to the substitution in Clause 2 of the word "surplus" for the words "net profits" in connection with the Audited Financial Statements for the year ended 30 June, 1948.

2. Addition to the Stadium Bleachers

Your Committee considered a recommendation from the Athletic Directorate for the extension of the Stadium concrete bleachers to meet the covered stand, thereby providing an estimated addition to present capacity of 5,000 seats. In addition to this proposal the Committee considered the question of replacing the present wooden-covered stand with a new stand overhanging Devonshire Place, thus providing accommodation for a total of approximately 30,000 people.

Upon motion of Mr. Burns,

Seconded by Mr. Justice Hope,
your Committee recommends that authority be given to erect the additional bleachers, and as their location would be dependent on whether the existing covered stand was replaced, authority also be given to obtain the University Solicitor's opinion regarding the University's right to erect an overhanging stand on Devonshire Place, and that, if there is no legal objection to this, plans be proceeded with and submitted to the Property Committee for consideration.

3. Estimates of the Athletic Association for 1949-50

Your Committee has carefully considered the Estimates of the Athletic Association for 1949-50, and

Upon motion of the President,

Seconded by Mr. Justice Hope,
recommends the same to the Board for approval subject to the following changes:-

Schedule B - Salaries:

The item "H. E. Griffiths (charged to Arena)	\$4,000.00
H. E. Griffiths (Programme Manager)	500.00"
to be changed to -	
"H. E. Griffiths - Manager of Arena and Stadium	\$4,500.00"

4. Athletic Injuries Policy

The President of the Athletic Association, Professor T. R. Loudon, requested that the Committee give consideration to the question of responsibility for athletic injuries to students in inter-faculty competition, etc., which had been raised by Dr. C. D. Gossage, Director of the University Health Service. In discussing this matter the President referred to the question of liability and the actuarial position of any provision which might be made. Your Committee is of the opinion that as this is a Health Service matter it does not properly come under its jurisdiction, but it is willing to consider the problem if proposals are submitted in sufficient detail to allow the Committee to deal with the matter effectively.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary."

May 10, 1949.

Report of
Committee
on Under-
graduate
Activities
re Athle-
tic Asso-
(Cont'd)

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,

the foregoing report was approved subject to the following:-

Clause 3 - Estimates of the Athletic Association for 1949-50

The Chancellor drew attention to the item of \$1,000 included in the Estimates for Mr. T. A. Reed, Honorary Historian, and the question was raised as to whether Mr. Reed was in receipt of a pension from the University. The Chancellor stated that this honorarium was exactly similar in nature to the proposed payment to Mr. Bickersteth which had been discussed at the meeting. The Board adopted Dr. Bruce's suggestion that this item be deferred for consideration until a report had been prepared on Mr. Reed's service with the University and his pension position, so that both his and Mr. Bickersteth's case could be dealt with at the same time.

Leave of
absence
to Mr.
Duncan

Leave of absence was granted to Mr.

Duncan for two weeks as he will be absent on a trip to South America.

Annual
Report
for the
year
1947-48

The Annual Report of the Board of

Governors for the year ended 30 June, 1948, was presented, and copies were available for the members.

Acknow-
ledgment
of reso-
lution re
Dr. F. F.
Tisdall

There was presented an acknowledg-
ment of the resolution passed in connection with the late Dr. F.
F. Tisdall.

Recommen-
dations
of the
President

Recommendations of the President

were approved as follows:-

Appointments:

Faculty of Arts:

E. S. Moore

- Professor Emeritus of Geological
Sciences, from July 1, 1949,
without salary

Faculty of Applied Science and Engineering:

W. J. Surtees

- Research Assistant, Electrical
Engineering, May 1 to Aug. 31,
1949 \$210 a month

Ontario College of Education:

From July 1, 1949:

H. M. Fowler

- Associate Professor, Educational
Research \$4,600 a year

Miss M. E. Silverthorn

- Associate Professor, Library
Science \$4,600 a year

Appoint-
ments
(Cont'd)

Ontario College of Education (Cont'd):

J. C. Spry	- Lecturer, Industrial Arts and Crafts	\$3,800 a year
T. H. G. Luther	- Lecturer, Industrial Arts and Crafts	\$3,100 a year
E. B. Rideout	- Lecturer, Educational Research	\$3,300 a year

Resigna-
tions

Resignations:

Faculty of Medicine:

H. Bishop	- Laboratory Assistant, Biochemistry (salary \$1,284)	May 28, 1949
Miss M. Cory	- Librarian, Physiology, to be retired on pension from June 30, 1949 (salary \$1,660)	
J. C. McClelland	- Associate Professor, Surgery (salary \$300)	June 30, 1949
<u>Faculty of Applied Science and Engineering:</u>		
Miss E. Birkett	- Assistant Secretary of the Faculty (salary \$2,900)	May 31, 1949

Ontario College of Education:

Miss A. Letts	- Lecturer in Library Science (salary \$2,900)	May 31, 1949
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Faculty of Dentistry:

Mrs. H. A. Ferguson	- Dental Nurse (salary \$1,180)	May 31, 1949
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School of Physical and Health Education:

Mrs. S. McCatty	- Associate, Physical Education (salary \$2,200)	June 30, 1949
Miss A. I. van Nostrand	- Office Assistant (salary \$1,500)	May 31, 1949

University Library:

Mrs. M. George	- Assistant (salary \$1,900)	June 30, 1949
Miss P. Sutherland	- Clerical Assistant (salary \$1,500)	May 31, 1949
Mrs. N. Greig	- Clerical Assistant (salary \$1,300)	May 31, 1949

Additional
appropriation
and deduc-
tion in
appropri-
ation

Additional appropriation and deduction in appropriation:

Banting and Best Department of Medical Research:

An additional appropriation of \$3,000 for "Supplies", Medical Research Banting Fund; and a deduction of \$3,000 in the "Salaries" account, Medical Research Banting Fund.

Statutes
of Senate

Statutes of Senate:

- Numbers 1947 - respecting the Courses of Study in the Faculty of Medicine for the Session 1949-50
- 1948 - respecting the Courses of Study in the Faculty of Forestry for the Session 1949-50
- 1965 - respecting the Courses of Study in the Faculty of Dentistry for the Session 1949-50

Other recommendations of the President were approved as follows:-

Bonus Payments (a) Payment of a bonus of \$500 to each of the following for the fiscal year 1948-49:-
 Dr. W. J. Dunlop - Director of the Department of University Extension
 Mr. W. S. Wallace - Librarian of the University.

Payments from the Foster Bequest (b) Payment of the following amounts from the Foster Bequest:
 From the income for 1949-50:
 To the Department of Banting and Best Medical Research for Dr. Franks, Dr. Hartroft and Miss Thornton \$ 8,100.00
 To the Department of Anatomy for Dr. Ham 4,000.00
 To the Department of Biochemistry for Dr. J. M. Fisher 500.00
 To the Department of Zoology for Professor Fisher and Dr. Engelbert 2,400.00
\$15,000.00

Payments from the Chisholm Bequest (c) Payment of the following amounts from the Chisholm Bequest:
 From the income for 1949-50:
 Research Fellow and Adviser to Head of Department of Surgery \$ 5,000.00
 Research Fellow 1,600.00
 Laboratory Assistant 1,800.00
 Part-time Secretary 750.00
\$ 9,150.00

Fee and requirements for Second Year of course leading to Diploma in Hospital Administration (d) Charging of a fee of \$100 for the Second Year of the Course leading to the Diploma in Hospital Administration, School of Hygiene; the fee for the diploma, viz: \$20., to be paid with the fee of \$100 at the commencement of the Second Year.
 The candidate shall be required to spend the Second Year as an administrative resident in an approved hospital under the supervision of the Department of Hospital Administration, and also to submit monthly reports of his work and to complete a thesis dealing with a particular aspect of hospital administration.

Resolution respecting Professor H. R. MacCallum in connection with the sudden passing of Professor H. R. MacCallum of the Department of Philosophy,
 It was moved by W. H. Clarke, Esq.,
 Seconded by President Smith,
 And unanimously Resolved -

That the Board of Governors express to Mrs. Henry Reid MacCallum their deep sympathy in the untimely passing of Professor MacCallum.

Since his appointment in 1927 to the staff of the Department of Philosophy, Professor MacCallum gave devoted and valued service to the Department, the Faculty of Arts and the University as a whole. In a unique degree he exemplified the validity of the postulate that a University can be

Resolution
respecting
Professor
H. R. Mac-
Callum
(Cont'd)

great only by reason of the calibre and the character of its staff. Able and indefatigable, imaginative and wise, he brought rare gifts to the seminar room and to the lecture hall. He touched and moulded for high purposes the lives of many students who were guided by his precepts and inspired by his example. For him ideals were not only to be professed but always to be practised. For him the study of philosophy was a search for and the finding of the beautiful, the good and the true. In rich proportions he combined the zeal of the scholar and the zest of the artist. With constancy he sought to attain excellence in himself and with humility he encouraged his colleagues and taught his students to be satisfied with no lesser hall-mark.

Notice of
motion for
an amend-
ment to
regulation
relating
to retire-
ment of
members of
certain
clinical
departments
in the
Faculty of
Medicine

The President presented the following notice of motion to amend the regulation relating to retirement of members of certain clinical departments in the Faculty of Medicine:-

RESOLVED THAT the following regulation relating to the retiring age of members of the teaching staff in certain clinical departments in the Faculty of Medicine, adopted by the Board of Governors on February 13th, 1947 -

BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, and Oto-Laryngology, in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years -

be amended by adding thereto the following:

WHEREAS Dr. R. I. Harris and Dr. Harold W. Wooksey, members of the teaching staff of the Department of Surgery in the Faculty of Medicine, have attained the age of sixty years,

AND WHEREAS they were promoted to the rank of Associate Professor as from July 1st, 1948,

AND WHEREAS it is desirable in the interests of the teaching of medical students and the care of patients that certain younger men in the Department of Surgery should receive further experience and training under their direction.

BE IT RESOLVED that, notwithstanding the regulation of February 13th, 1947, hereinbefore recited, the appointments of Dr. R. I. Harris and Dr. Harold W. Wooksey shall be renewed for one additional year, that is, until June 30th, 1950.

In this connection Dr. Bruce pointed out that this should not be considered as creating a precedent.

Master agreement with Canadian Patents and Development Limited regarding patents arising from inventions of members of staff

The President referred to the proposed master agreement with Canadian Patents and Development Limited in connection with patents arising from inventions of members of the staff, which was deferred from the last meeting. The President, after stating that further consideration had been given the matter, moved that the Board do not approve of the recommendation of the Advisory Committee on Scientific Research that this master agreement be executed by the Governors. The President's motion was carried.

Report on work undertaken with grants in aid of research in the Humanities and Social Sciences

The President presented a report on the work undertaken by various members of the staff during the Session 1947-48 with the grants in aid of research in the Humanities and Social Sciences, and it was suggested that the members present take copies home with them.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The National Research Council, Dominion Government Grants received as follows:-

✓ G. 49-46	- Gordon	-	\$500.00
✓ G. 49-115	- Grayson Smith	-	480.00
W.L.R. 49-4-	Dymond	-	375.00
G. 49-70	- Minard		200.00

Miss Elsie Watt, an offer of a scholarship in the School of Nursing for students in the High Schools of Ontario, to be awarded on the results of the Grade XIII examinations of June, 1950, the candidate to enter the Degree Course in September, 1950. The scholarship is to be of the value of \$1,250 and paid in annual instalments of \$250 over the 5 year course; funds for the award being offered as follows:- (a) \$500 of the balance of \$532.84 in the Watt Bursary Fund to be transferred to the Scholarship Fund; (b) \$750 to be added to the above to make up the \$1,250. If this one scholarship serves the desired purposes, an effort would be made to have one more made available for competition in the examinations of June, 1951, and meantime attention would be given to the advisability of the establishment of a permanent scholarship fund.

Donations
(Cont'd)

From -

An anonymous donor, the sum of \$500 previously received in connection with the U.T.S. Old Boys' Engineering Scholarship to be used to provide a scholarship of \$100 a year for 5 years, 1949 to 1953 inclusive, and to be awarded to a member of the graduating class who in the opinion of the Committee of Selection best satisfies the following requirements: (1) scholarship especially in Mathematics and Science; (2) interest in a broad range of extra-curricular activities; (3) leadership. The winner must enrol in a course in Engineering at the University, and no one shall qualify who has been awarded any scholarship of equal or greater value in the same year.

Central Mortgage and Housing Corporation, an offer of a grant of \$5,800 for the purpose of carrying out a design research project in the School of Architecture.

Dr. Waltman Walters, the return by him of the \$200 honorarium for giving the Balfour Lecture, to be used for people who come from England or the Continent to give the Balfour or other lectures; this sum not to be added to the capital of the Lectureship Fund but to be kept as money available for payment of special lecturers.

Mr. G. G. Cosens, the sum of \$1,000 received to be added to the Bessie Griffith Cosens Scholarship Fund in University College, making a total of \$5,067.50.

Various donors for the Institute of Industrial Relations:

Paid - \$ 70,300.50

Promised - \$100,300.50

Administrative
matters
approved

Administrative matters were

approved as follows:-

Appointments:

Superintendent's Office:

D. W. W. Whalen

- Mechanical Engineering Assistant, from May 9, 1949; \$2,400 a year plus bonus, and \$2,500 at end of 6 mos. if satisfactory.

James Orr

- promoted to Grounds Foreman from July 1, 1949; \$2,300 a year plus bonus.

Resignations

Resignations:

Superintendent's Office:

R. R. Corbett

- Grounds Foreman (salary \$2,782 plus bonus) June 30, 1949

R. C. A. Pittis

- Assistant (salary \$2,782 plus bonus) May 21, 1949

F. P. Mottram

- Caretaker, Medical Building, to be retired on pension at June 30, 1949 (salary \$2,088 plus bonus)

Additional
al appro-
priation

Additional appropriation:
Royal Ontario Museum of Zoology:
"Extra Clerical Assistance"

-

\$338.00

Cash ad-
vance to
Ajax
authorized

Upon motion of Dr. Neilly,
Seconded by Mr. Kelly,
a cash advance of \$22,000 was authorized for the Ajax Division
for the month of May, 1949.

Account-
able
Warrant
authorized

Upon motion of Mr. Borden,
Seconded by Mr. Vaughan,
authority was given for an advance appropriation for 1949-50 of
\$800 for "Supplies" in the Department of Biochemistry.

Audited
Financial
Statements
of Insulin
Committee
for year
1947-48
deferred

The Audited Financial Statements
of the Insulin Committee for the year ended July 31, 1948, were
presented, and after consulting with Dr. Neilly it was agreed to
defer consideration of the statements until the next meeting.

Students
of Western
University
course at
St. Mich-
ael's
College
to be
granted
full mem-
bership
in the
Health
Service

The Board approved of a recommen-
dation from Dr. Gossage that students of the University of Western
Ontario course at St. Michael's College be granted the privilege
of full membership in the University Health Service, with effect
the academic session 1949-50. (Extract from previous report -
"These were a group of students who were graduates of American
high schools and were considered by St. Michael's College as Uni-
versity students, but owing to University of Toronto regulations
with regard to matriculation they could not be registered in the
University of Toronto: in order to give them university standing
they had been registered by St. Michael's College through Assump-
tion College in the University of Western Ontario: they were
therefore university students though not actually in the Univer-
sity of Toronto: they were living in residence with and were
associated with the Arts students of St. Michael's College.")

The City
to widen
Hoskin
Avenue

Satisfac-
tory pro-
gress re-
ported by
the Chair-
man in
discussions
with feder-
ated col-
lege re-
garding
payment of
supplemen-
tary D.V.A.
grant

The Board was informed of the
intention of the City to widen Hoskin Avenue.

The Chairman reported that he
had held another discussion with representatives of the
federated colleges regarding the payment to them by the
University of a portion of the supplementary grant receiv-
ed from D.V.A. He stated that satisfactory progress had
been made and he expected to receive communications from
Victoria University and St. Michael's College to the ef-
fect that all their needs had been met up to and includ-
ing the year 1948-49. It was not certain whether a sim-
ilar letter would be forthcoming from Trinity College,
and he would report again on this matter at a later meet-
ing of the Board.

*Indefinite
P.A.*

The meeting adjourned at 6:25 p. m.

Minutes confirmed.

May 26th 1949.

L. S. Turner

Chairman

A. Higgins

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
May 26th, 1949, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Hon. Dr. Bruce
The Chancellor	Mr. Kelly
Mr. Borden	Mr. Clarke
Mr. Osbourne	Mr. Ross
Dr. Johnson	Hon. Mr. Justice Hope
Mr. Urquhart	Mr. Tory
Mr. Duncan	Mr. Vaughan
Mr. Bryce	Mr. Matthews
Mr. LaBine	Mr. Gordon
Dr. Neilly	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Bryce,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of May 20th was cancelled.

Audited
Financial
Statements
of the
Insulin
Committee
for the
year ended
July 31,
1948

Dr. Neilly presented the Audited
Financial Statements of the Insulin Committee for the year end-
ed July 31, 1948, showing a surplus of \$248,100.45 and a re-
serve for contingencies of \$25,100.00. In accordance with a
request of Doctors Best and Collip, as transmitted by the Insu-
lin Committee, it was agreed -

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,

that \$25,100.00 be set aside for the following purposes:-

Financial
Statements
of Insulin
Committee
(Cont'd)

\$20,000.00
(plus exchange)

- for the American Diabetes Association

\$ 5,000.00

- for a Canadian association like or com-
parable to the American Diabetes
Association

and that the balance be divided as heretofore as follows:-

1. For addition to Insulin Committee Trust Fund	\$124,050.20
2. For Medical Research (Banting)	41,350.08
3. For Medical Research (Best)	41,350.09
4. For medical research at	
(a) The University of Western Onta- rio	\$39,683.41
# (b) University of Alberta	<u>1,666.67</u>
	<u>41,350.08</u>
	<u>\$248,100.45</u>

Note:

Accountings at the time when Dr. Collip resigned from the University of Alberta to accept an appointment at McGill University had an effect that Alberta was under paid to the extent of \$1,666.67. At Dr. Collip's request, adjustment of this was deferred, but in view of the fact that a new agreement with him effective from 1948-49 is anticipated, it was recently suggested to him, and he willingly agreed, that the adjustment be made at this time so that provision for it would be included in final accountings with him up to 31st July, 1948.

Retirement
of W. W.
Winterburn,
Swimming
Instructor,
on account
of ill
health

A report from the Administrative Pension Scheme Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report as follows:-

W. W. Winterburn - Swimming Instructor, Department of
Athletics & Physical Education - Men

On May 9th, 1949, Mr. Warren Stevens, Director of Athletics, wrote to the President stating that Mr. Winterburn had great difficulty in carrying out the strenuous physical activities required in the department. Dr. Gossage, Director of Health Service, after examining Winterburn confirmed Mr. Stevens' opinion that he is not physically fit to continue his duties, and Mr. Stevens strongly recommended that he be retired on pension. Winterburn was subsequently examined by the University doctor who reports that on exercise the applicant gets short of breath and has to rest, and that he is not in fit physical condition to carry on as a swimming in-

Retirement
of W. W.
Winterburn
(Cont'd)

structor at the University. Winterburn was 65 years of age on September 13th, 1948, and has been in the employ of the University for approximately 30 years.

Your Committee recommends that Winterburn be retired on pension as of June 30th, 1949, at the rate of \$112.13 per month.

Respectfully submitted.

(Sgd) C. E. Higginbottom
M. A. Mackenzie
A. D. LePan"

May 23, 1949.

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

the Board approved of the Committee's recommendation that Mr. Winterburn be retired on pension as of June 30th, 1949, at the rate of \$112.13 per month.

Estimates
of the
Royal Con-
servatory
of Music
for the
year 1949-
1950

In presenting the Estimates of the Royal Conservatory of Music for the year 1949-50, showing a surplus of \$150., Mr. Duncan reviewed the financial position of the Conservatory. He drew the attention of the Board to the fact that in a time of prosperity it was only possible to budget for a negligible surplus even after cutting expenses to a minimum, and emphasized the financial problems which would arise from a reduced enrolment following any extended period of economic depression. It was also stated that it would be extremely difficult to offset decreased revenues from tuition commissions by an equivalent reduction in expenditures, and consequently there was a strong probability the Conservatory would under these circumstances operate at a deficit. Dr. Johnson explained that musical schools on this continent of any note were subsidized in varying degrees and therefore it was not unreasonable for the Conservatory to receive some financial support in difficult times. The Chairman pointed out that the University was at present making a contribution to the Conservatory by its grant of nearly \$50,000 to the Senior

Royal Conservatory
of Music
(Cont'd)

School of Music and it was his opinion the Provincial Government would not be sympathetic to any request for additional support. He suggested that this grant was likely to be all that would be available and the needs of the Conservatory would have to be covered therefrom, if necessary, at the expense of the Senior School.

Upon motion of Mr. Duncan,
Seconded by Dr. Johnson,

the Board approved of the Estimates of the Conservatory for the year 1949-50 as presented.

Report and
decision
in the case
of an annual
allowance
to Mr. J.B.
Bickersteth,
Warden Emeritus
of Hart
House

The Chairman stated that as the report which the Secretary was requested to prepare in connection with Mr. J. B. Bickersteth had been completed and mailed to the members of the Board, he felt that they should now be fully cognizant of the facts of the case and in a position to continue the discussion which was deferred from the previous meeting.

It was moved by the Chancellor,
Seconded by Mr. Gordon,

that the following resolution be adopted:-

That in view of exceptional services rendered to the University as Warden of Hart House from 1921 to 1947, J. B. Bickersteth should receive an ex-gratia payment each year of \$1,500., and that this amount be voted for this purpose for the year 1949-50.

Following presentation of the resolution Mr. Justice Hope presented a list which he had requested just prior to the meeting, containing the names of 27 former members of the non-academic staff, 2 of whom had been asked for their resignations and the remaining 25 having received no special consideration other than the return of their personal contributions to the Pension Fund plus interest. The Chancellor stated that in his opinion Mr. Bickersteth's case was not analogous to the 25 referred to above.

Mr. J. B.
Bickersteth's
case (continued)

It was then moved as an amendment by Mr. Justice Hope,
Seconded by Mr. Urquhart,

that the matter be deferred until a report had been prepared on the cases of the 25 individuals on the list presented. The Chairman enquired of the Bursar as to whether there might be any cases other than those listed which should be considered at the same time, and the Bursar replied that there would likely be some additional ones. After a lengthy discussion Mr. Justice Hope, with the consent of the seconder, withdrew his amendment. A vote was then taken and on division of the members the motion was defeated.

Report and
decision
in the case
of Mr. T.
A. Reed,
Honorary
Historian
of the
Athletic
Association

In connection with the item in the Estimates of the Athletic Association for 1949-50 of \$1,000 for Mr. T. A. Reed, Honorary Historian, which had been deferred from the last meeting, consideration was given to a report prepared by the Secretary on Mr. Reed's case. This report stated that Mr. Reed had had approximately 41 years' service with the University, for 33 of which he had acted as Financial Secretary of the Association; that he had been retired on a pension of \$2,000 per annum as of July 1st, 1947; and that after a lapse of one year he had been appointed Honorary Historian of the Athletic Association for 1948-49 at an honorarium of \$1,000. Mr. Bryce suggested that the \$1,000 deducted from Mr. Reed's salary as his contribution to the Pension Fund for the five-year period for which he was employed after he had reached age 70 be refunded to him. In this connection the Bursar said that the Actuary for the Pension Fund, Professor M. A. Mackenzie, had stated that deductions have to be continued as long as a salary is paid. The matter was discussed at length and -

Upon motion of Mr. Bryce,
Seconded by Dr. Neilly,

the paid office of the Honorary Historian of the University of Toronto Athletic Association was abolished.

Proposed out-
door centre,
and Arts &
Crafts, Hart
House

The Chairman of the Committee on Undergraduate Activities, Mr. Bryce, referred to the matter of the proposed centre for out-door activities and Arts and Crafts respecting Hart House, which had been deferred at the last meeting for consideration. As requested a report was presented from the Warden, but after discussing the question of financing maintenance and current operating costs it was agreed that he should be asked to prepare a more detailed report in this connection.

Letters from
federated
colleges
regarding
payment by
University
of a por-
tion of the
D.V.A. grant

The letters received from Victoria and St. Michael's Colleges in connection with payment of a portion of the supplementary D.V.A. grant for 1948-49 were tabled, and the Chairman stated that he hoped to receive a letter from Trinity College in the near future.

Payment of
\$7,000,000
Provincial
Government
grant to
be financed
by deben-
tures

The Chairman reported that he had had a very satisfactory interview with the Provincial Treasurer and the Minister of Education regarding the payment of the capital grant of \$7,000,000 which he understood would be financed by the issue by the University of debentures which would be guaranteed by the Government. He also reported that he was hopeful funds would be provided for an addition to the Central Power Plant.

Letter of
apprecia-
tion from
Committee
on Scien-
tific
Research

A resolution was presented from the Committee on Scientific Research expressing to the President and the Governors its appreciation of their interest in the stimulation of scientific research and of their success in obtaining funds for its continuation.

Recommendations
of the
President

Upon motion of Mr. Borden,
Seconded by Dr. Bruce,

recommendations of the President were approved as follows:-

Appoint-
ments

(a) Appointments:

<u>Faculty of Arts:</u>		<u>Annual Salary</u>
From 1 July, 1949:		
Miss K. L. Hull	- Librarian and Lecturer in Botany	\$2,140
G. S. Vickers	- Assistant Professor in Art & Archaeology	\$3,500
J. F. Heard	- Associate Professor of Astronomy	\$4,500
C. W. Dunn	- Assistant Professor in English	\$3,600
C. D. Rouillard	- Professor of French	\$5,500
E. W. Nuffield	- Assistant Professor in Geological Sciences	\$3,500
History:		
E. W. McInnis	- Professor	\$5,500
J. M. S. Careless	- Assistant Professor	\$3,500
D. A. S. Fraser	- Assistant Professor in Mathematics	\$3,500
T. A. Goudge	- Professor of Philosophy	\$5,500
Physics:		
M. A. Preston)	\$3,500
C. C. Gotlieb) Assistant Professors	\$3,800
G. D. Scott)	\$3,500
A. W. Currie	- Associate Professor of Political Economy	\$4,500
D. C. Williams	- Professor of Psychol- ogy	\$5,500
Miss V. E. Engelbert	- Assistant Professor of Histology in Zoology	\$3,500
For the Session 1949-50:		
Anthropology:		
E. S. Carpenter) Lecturers	\$3,300
J. N. Emerson)	\$2,900
Art and Archaeology:		
J. A. Hall) Special Lecturers	\$ 600
P. Haworth)	\$ 800
M. Baldwin	- Special Lecturer, without salary	
S. J. Key	- Instructor	\$1,300
Mrs. B. C. Haworth	- Assistant	400
Mrs. H. Whitley	- Reader	200
Botany:		
K. H. Rothfels	- Lecturer, 1 July to June 30	3,000
B. H. MacNeill) Lecturers	2,600
Miss E. R. Dearden)	2,600
R. F. Cain	- Lecturer and Curator, 1 July to June 30	3,200
Demonstrators, 1 Oct. to May 31:		
S. N. Linzon	\$750 M. Weintraub	750
T. W. Fairlie	750 H. M. Dale	500
A. F. Beckwith	750 W. G. Benedict	750
A. G. Davidson	750 E. Eggertson	750
K. M. MacMillan	750 N. J. Whitney	750
L. G. Wilson	750 W. G. Ziller	750

Appoint-
ments
(Cont'd)

Chemistry:

Miss E. V. Eastcott	- Lecturer	\$2,700
Demonstrators, Sept. 21 to May 21:		
C. H. Amberg	\$800 W. E. Cooke	800
J. N. Henderson	800 G. R. Hoey	800
Miss M. A. Marks	800 R. H. Meen	800
J. E. Tyler	800 R. R. Barefoot	720
M. R. Berlie	720 J. R. G. Bryce	720
M. Cluett	720 D. C. Cordingley	720
R. J. Cvetanovic	720 H. Greenspan	720
Mrs. H. Hampson	720 E. C. Horswill	720
R. E. Jervis	720 R. L. Kay	720
W. R. Kingdon	720 A. G. Mitchell	720
H. B. Morley	720 Miss O. Pincock	720
F. A. Pugsley	720 J. A. Snelgrove	720
A. Rodgman	720 Mrs. D. I. Butler	1,440
Mrs. J. P. Gracie	1,440 Miss R. Haines	1,440
E. J. Halbert	1,440	

East Asiatic Studies:

Mrs. R. Watts	- Instructor	1,500
C. Y. Cheng	- Librarian	550
Mrs. C. Y. Cheng	- Assistant	440

Geography:

Lecturers:		
D. P. Kerr	\$3,100 J. B. Bird	2,900
W. C. Wonders	2,600 Mrs. M. B. Bird	2,400
J. Spelt	2,600	
Miss M. K. Moore	- Cartographer	1,500
Miss M. J. Warren	- Secretary	1,500

Geological Sciences:

W. M. Tovell	- Lecturer	2,600
Assistants:		
J. B. Currie	\$600 W. H. Gross	600
E. G. Robinson	600 I. H. Milne	600
K. D. Lawton	600 F. Barnes	300
J. F. Davies	300 K. R. Dawson	300
J. S. Ross	300 W. H. Pfeffer	350
R. L. Christie	300 H. D. Carlson	300
R. W. Boyle	300 H. W. Green	300
E. P. Henderson	300	

Italian, Spanish and Portuguese:

U. Leo	- Special Lecturer	3,500
Miss B. M. Corrigan)	2,400
N. H. Tayler) Lecturers	2,400
J. A. Molinaro)	2,200

Instructors:

Miss E. Lamb	\$1,900 L. C. Dawson	2,000
K. L. Levy	1,700 Miss W. A. Campbell	1,600
G. R. Fluegge	1,600 T. B. Barclay	1,500
J. K. McDonald	1,400 Miss E. Rugg	1,300
M. W. Ukas	- Teaching Fellow	1,000

Mathematics:

W. T. Tuttle)	3,200
R. G. Stanton) Lecturers	3,000

Teaching Fellow:

G. Berman	\$900 S. A. Kushneriuk	900
W. B. Thompson	900 A. E. Scheidegger	900
H. S. Heaps	900 C. Kassimatis	800
F. A. E. Pirani	800 G. M. Petersen	800
R. A. Jenkins	750 J. M. Kennedy	700
J. M. Maranda	700 K. Smillie	700

Appoint-
ments
(Cont'd)

Physics:

Special Lecturers:

J. O. Wilhelm)	without
A. Thomson)	salary
C. M. Penner)	
P. E. Pashler)	Lecturers \$3,100
G. E. Reesor)	2,500
Miss E. Cohen)	Instructors 2,000
Mrs. D. Elson)	2,000
Mrs. C. E. C. Morrison)	750
D. K. Ritchie)	Demonstrators 700
Mrs. M. Rotenberg)	800
C. A. M. Smith)	700
A. A. Brant	-	Special Lecturer in Geo-

		physics (cancelling	2,500
		previous appointment)	
G. D. Garland	-	Lecturer in Geophysics	2,500
D. Buek	-	Technician in Geophysics	2,250
Miss N. K. Reed	-	Secretary & Librarian	2,050
Miss O. E. Innes	-	Clerical Assistant and	
		Records Keeper	1,450
Miss N. Farah	-	Clerical Assistant	1,400
B. Clark	-	Mechanician	3,200

Assistant Mechanicians:

G. T. Woodward	\$2,675	F. M. Shepherd	2,568
A. Owen	2,600	B. Legg	2,140
R. G. Carter	2,140	A. Holland	2,140
J. Ellery	-	Senior Laboratory	
		Assistant	1,750
R. H. Chappell	-	Glassblower	3,200
H. W. Tonkin	-	Lecture Assistant	2,350
H. C. Christie	-	Laboratory and Lecture	
		Assistant	1,712

University College:

Classics:

R. Shepherd)	2,500
D. F. S. Thomson)	Lecturers 2,200
F. M. Heichelheim)	3,000

French:

Lecturers:

D. M. Hayne	\$3,200	C. R. Parsons	2,900
R. G. Chauvin	2,400	Miss I. G. Balthazard	2,600
Miss M. MacDonald	2,600		

German:

H. N. Milnes)	3,000
Miss M. Sinden)	Lecturers 2,900
P. F. Veit)	2,000
Miss M. T. Russell	-	Teaching Fellow 700

Registrar's Office:

W. J. McAndrew	-	Registrar	1,700
Miss M. E. Wickham	-	Stenographer	1,500

Women's Residences and Union:

Miss K. B. Forgie	-	Nurse - \$1,200 for 8 mos., with	
		living allowance of \$400 a year	
Miss B. J. Thompson	-	Assistant Dietitian - \$1,600 a	
		year with living allowance of	
		\$400 a year	

Appoint-
ments
(Cont'd)

Faculty of Medicine:

From 1 July, 1949:

Miss M. McConnell

- Assistant Secretary in Anat-
omy \$1,550 a year

Biochemistry:

E. Lehtila

) Laboratory 1,200 "

H. Vanesche

) Assistants 1,200 "

Hygiene and Preventive Medicine:

J. S. McAllister

- Chief Techni-
cian 2,400 "

Miss F. H. Fraser

- Professor 1,600 "

Medicine:

W. H. Brown

) Associate 300 "

H. H. Hyland

) Professors 300 "

E. A. Broughton

) 200 "

F. C. Hamilton

) 150 "

A. J. Kerwin

) Associates 150 "

N. B. McGillivray

) 500 "

J. R. McArthur

) 200 "

Pathology and Bacteriology:

S. Klosevych

- Technical Assist-
ant, Pathology 1,400 "

Miss V. L. McKinnon

- Museum Curator,
Pathology 1,840 "

Miss M. I. Tom

- Associate in
Neuropathology 3,100 "

Physiology:

R. S. Smith

- Chief Techni-
cian 2,650 "

R. E. Haist

- Professor 5,500 "

E. S. Goranson

- Assistant
Professor 3,600 "

H. H. Hyland

- Associate in
Psychiatry from
June 1, 1949 1,500 "

C. L. Ash

- Assistant Pro-
fessor in
Radiology 250 "

Surgery:

J. L. McDonald

- Associate Pro-
fessor 300 "

F. G. Kergin

- Assistant Pro-
fessor 250 "

Associates:

W. G. Carscadden

- 200 "

C. Aberhart

- 200 "

J. T. Danis

- 200 "

J. R. F. Mills

- 200 "

N. W. Roome

- 200 "

S. A. Thomson

- 200 "

C. H. Watson

- 200 "

F. R. Wilkinson

- 200 "

Mrs. M. Proctor

- Assistant in the
Dean's Office 1,700 "

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

For the Session 1949-50:

Miss A. Ruddy	- Clerical Assistant, Dean's Office, July 1 to June 30	\$1,450
Anatomy:		
Miss K. I. McMurrich	- Lecturer	2,200
Demonstrators:		
S. E. O'Brien	\$950 L. F. Levy	950
G. G. McKinley	950 C. W. Hill	950
M. Wilson	950 W. N. Lotto	550
V. W. Pepper	850 M. I. MacKay	850
M. N. Shulman	850 H. deW. Ball	500
Miss M. M. Mosbaugh	800	
T. Muller	- Special Lecturer without salary	
Art as Applied to Medicine:		
Miss E. Blackstock	- Assistant Medical Artist and Instructor	\$2,850
Mrs. L. Gordon	- Fellow	2,300 (Frosst)
Miss M. Drummond	- Instructor	150
Biochemistry:		
Fellows:		
J. S. Barlow	\$1,100 J. L. Koppel	1,000
D. B. Smith	1,200 A. M. Moore	1,200
Miss M. S. DeWolfe	1,100 K. A. A. Degen	1,000
Committee of Experimental Research:		
W. Cowan	- Chief Technician	2,300
L. Hughes	- Laboratory Assistant	1,150
Hygiene and Preventive Medicine:		
A. M. Goulding	- Lecturer	1,300
Miss S. R. Toshach) Fellows, Sept. 6 to	1,100
Miss E. I. Whittaker) June 30	1,100
Miss G. Mickle	- Senior Laboratory Assistant	2,000
Miss L. Keyes	- Laboratory Assistant	1,284
Miss C. W. Christian	- Laboratory Attendant	1,100
Medicine:		
Clinical Teachers:		
A. F. W. Anglin	\$150 C. B. Brown	150
C. R. Burton	150 A. M. Doyle	150
D. C. Graham	150 C. C. Gray	1,000
W. F. Greenwood	4,000 H. C. Hair	2,500
W. E. Hall	150 I. M. Hilliard	150
W. H. Jacques	150 D. J. MacKenzie	2,500
D. B. Moran	500 D. P. Murnaghan	2,000
W. A. Oille	500 H. E. Pugsley	150
J. C. Sinclair	2,400 R. C. Smith	2,400
A. H. Squires	250 R. M. Taylor	2,400
J. G. Watt	2,400	
Without salary:		
G. F. Boyer	J. G. Falconer	
J. F. Paterson	J. W. Scott	
J. L. Uren	O. H. Warwick	
M. W. Johnston	- N.R.C. Fellow	
M. A. Ogryzlo	- Can. Rh. and Arth. Assoc. Grant	
Fellows:		
C. J. Bardawill) without salary	
W. A. Rowland)	
H. J. Barnett	\$1,500 W. E. Boothroyd	\$1,500
W. T. W. Clarke	1,500 O. Kofman	1,200
P. M. O'Sullivan	1,500	

Appoint-
ments
(Cont'd)

Medicine (Cont'd):

R. L. MacMillan)	Fellows (part-time) and	without salary
I. Rother)	Demonstrators in	\$500
G. E. Wodehouse)	Clinical Microscopy	500
)	copy	
N. W. Simmons	-	Demonstrator in Clinical Microscopy	250
Miss M. I. Hanna	-	Senior Technician	1,950
Miss L. Dawson)		1,450
Miss M. M. Scott)	Technicians	1,500
Miss B. Seibert)		1,500

Obstetrics and Gynaecology:

Clinical Teachers:

A. D. T. Purdy	\$200	M. C. Watson	200
W. H. Murby	200	R. B. Meiklejohn	150
F. P. McInnis	150	W. E. Apter	150
T. C. Jewell	150	E. S. Macdonald	150
Miss G. Maloney	150	C. B. Shier	150
D. J. Van Wyck	-	Fellow (part time)	750
J. Rogers	-	Fellow (resident)	540
Miss M. E. Clarke	-	Technician	1,600
Mrs. M. Gillean	-	Secretary	1,550

Ophthalmology:

Clinical Teachers:

T. H. Hodgson	\$200	J. F. A. Johnston	200
J. S. Crawford	200	J. C. Hill	200
O. B. Richardson	1,200	H. L. Ormsby	1,200

Oto-Laryngology:

Clinical Teachers:

G. A. Fee	\$200	G. A. Henry	200
K. McAskile	200	A. M. McLeod	200
G. C. Snell	200	W. B. Wallace	200
J. B. Whaley	200		
D. P. Bryce)		1,500
B. W. Fearon)	Fellows	600
E. J. Stark)		1,200

Paediatrics:

Clinical Teachers:

W. W. Barraclough	\$250	Mrs. E. C. Robertson	200
M. A. Cox	150	J. R. Ross	200
W. A. Hawke	200	J. F. McCreary	150
H. E. Edwards	150		

Without salary:

A. L. Chute	J. P. Fletcher		
B. Allan	G. Manace		
B. Laski	J. D. Keith		
S. H. Jackson	- Biochemist		1,150
Miss W. M. Johnstone	- Senior Technician)	
Miss R. Pocock	- Technician)	without salary
Miss M. Willms	- Technician)	
Mrs. J. Wightman	- Technical Assistant)	

Pathological Chemistry:

J. F. R. Fleming)		\$1,200
M. M. D. Kovalik)	Fellows	1,200
I. G. Walker)		1,000
J. S. Wilson)	Demonstrators	500
M. O. O'Sullivan)		400
Mrs. H. Wallace	-	Technician	1,600
W. Lawrence	-	Attendant (Laboratory)	1,200
Miss P. Webber	-	Secretary	\$120 a month

Appoint-
ments
(Cont'd)

Pathology and Bacteriology:

Pathology:

W. L. Donohue - Lecturer \$300

Fellows:

I. D. Maxwell \$1,500 L. H. Campbell 1,200

G. W. Cates 1,200 B. S. Wells 1,200

Demonstrators:

J. S. Crawford 500 Miss V. Laughlen 100

Miss E. Morgan 100 A. J. Blanchard 100

P. Lechycky - Attendant (Laboratory and Museum) 1,150

Bacteriology:

Miss R. M. Price) Lecturers 3,200

G. H. Hawks) 1,940

H. M. Ross - Fellow 1,200

T. E. Roy - Demonstrator 125

Neuropathology:

Miss C. L. Aszkanazy - Fellow 1,200

Pharmacy and Pharmacology:

H. W. Smith) Lecturers 2,900

W. Paul) 2,500

Physiology:

M. A. Ashworth) Lecturers, July 1 2,500

J. W. Scott) to June 30 5,000

B. Kinash - Research Assistant 1,550

Fellows:

W. M. Lougheed - Sept. 15 to June 15 900

H. P. Lei - July 1 to June 30 1,620

F. Gerritzen - July 1 to Aug. 31 200

Miss M. T. Nishikawara - Oct. 1 to May 31 300

Miss E. F. Purdie - Demonstrator, Sept. 1 to June 30 1,100

J. H. Royce) Senior Technicians, 2,300

R. Donovan) July 1 to June 30 1,800

E. B. Johnson - Technician, July 1 to June 30 1,600

Psychiatry:

Clinical Teachers:

J. D. Atcheson \$150 W. Baillie 150

Mrs. R. M. Franks 150 E. P. Lewis 150

E. J. Rosen 150 A. T. Sweet 150

W. E. Boothroyd - Fellow 1,800

Miss D. Leggett - Secretary 500

Psychiatry - Mental Health Grant:

A. M. Doyle) Clinical Teachers 1,500

A. J. Walters) 1,500

J. Seeley) 7,000

N. Teicher) 4,000

Miss L. Maltby) 3,000

L. Gjessing) 2,400

E. B. Cahoon) Fellows 1,800

T. P. Dixon) 1,800

Mrs. C. Pivnick - Psychologist 2,400

G. Elliott - " 770

G. Caster) 2,400

Miss D. Hally) Social Workers 500

Mrs. E. Hurka) 2,500

Mrs. M. Currie - Research Assistant 2,080

Miss A. Kane) Stenographers 1,740

Miss M. F. Bacon) 800

Miss B. Ramsey - Secretary 1,800

Appoint-
ments
(Cont'd)

Radiology:			
K. F. MacEwen)		\$150
O. B. Millar)		150
D. G. Wollin)		150
Special Lecturers in the Faculty of Medicine:			
V. F. Stock	-	Medical Ethics and Economics	100
K. G. Gray)		100
W. L. Robinson)	Medical Jurisprudence	150
S. A. Lawson)		10
Without salary:			
J. G. Falconer	-	Life Insurance	
H. Wasteneys)		
H. B. Van Wyck)	Humanities in Medicine	
Surgery:			
Fellows:			
I. B. Macdonald	\$2,000	D. L. MacIntosh	2,000
R. A. Mustard	2,000	J. L. Russell	1,200
Part-time:			
N. C. Delarue	900	F. P. Dewar	1,200
G. H. C. Joynt	900	W. T. Mustard	600
P. F. McGoe	500	E. B. Tovee	600
Resident:			
D. C. Robertson	500	D. R. Wilson	500
G. F. Culnan	1,000	W. H. Caven	900
C. A. Stephens	450		
Clinical Teachers:			
L. Barclay	150	J. W. Brennan	150
H. H. Campbell	150	H. S. Coulthard	150
M. I. Davis	150	C. S. Day	150
D. A. Duckworth	150	J. C. Gray	150
S. R. Lowrey	150	H. R. C. Norman	150
F. B. Flewes	150	H. F. Robertson	150
H. V. Slemon	150	W. D. Smith	150
C. M. Spooner	150	J. W. Scott	without salary
Experimental Surgical Research - Chisholm Bequest:			
W. G. Bigelow	-	Research Fellow and Adviser to Head of Department	5,000
J. C. Callaghan)		1,200
W. B. McClintock)		1,200
D. Hughes	-	Laboratory Attendant	1,400
Therapeutics:			
G. A. Low	-	Research Fellow in Therapeutics	1,200
D. M. Finlayson)	Assistants in Therapeutics	75
J. A. Little)		75
W. B. Spalding)		75
A. H. Squires)		without salary
Miss L. K. Snyder	-	Secretary	1,320
Clinical Teachers in Anaesthesia:			
G. R. Balfour	\$150	G. D. M. Boddington	150
H. W. Boyes	150	W. E. Brown	150
C. G. Bryan	150	W. H. Butt	150
S. M. Campbell	150	J. Chassels	150
N. S. Clark	150	S. J. Evelyn	150
R. A. Gordon	150	H. R. Hargrave	150
R. H. Meredith	150	H. E. Robinson	150
L. A. Stubensey	150	J. A. Vining	150
A. R. Wilkins	150		

Appoint-
ments
(Cont'd)

Therapeutics (Cont'd):

Assistants in Anaesthesia, without salary:
D. C. Bastow H. E. Hopkins
F. L. Junkin P. Marchant
F. Smith

Miss D. C. Madgett - Assistant in Physical Therapy \$330

Physiology - Medical Research Best Fund:

From 1 July to 30 June:

W. R. Feasby - Lecturer (part time) 300
W. J. Linghorne - Research Associate (part time) 1,000

J. B. Firstbrook - Fellow 500

G. Balasubramanyam - Fellow 500

Miss D. M. Secord - Secretary 200

Miss N. R. Hearn) 1,300

I. W. Davidson) Technical Assistants 1,500

W. A. Heys) 1,800

Mrs. Florence Lutton - Laboratory Attendant 1,300

A. Hartop) 1,400

H. Smith) Attendants, Animal Room 1,500

From Sept. 15 to June 15:

Miss B. A. Karger) 900

J. S. Munroe) Research Assistants 800

From Sept. 15 to June 30:

J. E. C. Dorchester - Research Assistant 750

F. C. Monkhouse - Fellow 1,330

Mrs. Nancy M. Danoff - Fellow, July 1 to Sept. 30 300

Faculty of Applied Science and Engineering:

Electrical Engineering:

Research Assistants:

H. F. Philp - May 1 to Sept. 15, 1949 \$210 a month

Miss B. E. Meredith - May 1 to Aug. 31, 1949 \$210 a month

A. J. Kravetz - May 1 to July 1, 1949 \$210 a month

School of Law:

F. E. LaBrie - Lecturer to students in Optometry, 1948-49 \$300

School of Architecture:

G. A. Robb - Director of Housing Design Study, May 16 to Sept. 16, 1949 \$375 a month

L. G. Dirassar - Research Assistant, May 16 to Sept. 16 \$160 a month

School of Hygiene:

Miss D. Webster - Laboratory Assistant in Parasitology, May 1 to Aug. 31 \$1,855 a year

Re-appoint-
ment for
one year
of those
age 65 or
over

(b) Re-appointment for one year from July 1, 1949, of the following members of the staff:

	Age as at July 1, 1949		Age as at July 1, 1949
Professor W. H. Clawson	69	Professor J. R. Cockburn	69
Professor J. Satterly	69	Professor Healey Willan	68
Professor Gilbert Norwood	68	Professor Griffith Taylor	68

Re-appoint-
ment for
one year of
those age
65 or over
(Cont'd)

(b) Re-appointment for one year from July 1, 1949, of the following members of the staff (Cont'd):

	Age as at July 1, 1949		Age as at July 1, 1949
Professor H. Wasteneys	68	Dr. W. J. Dunlop	68
Professor H.A.Hoskin	68	Professor W.A.Riddell	67
Dean S. Beatty	67	Professor T.J.Meek	67
Professor Leo Smith	67	Principal W.R.Taylor	67
Professor C. Martin	67	Professor T.L.F.Rowe	66
Professor W.M.Tread- gold	66	Professor P.V.Jermyn	66
Professor T.R.Loudon	65	Professor H.S.Jackson	65
Professor A.G.Huntsman	65	Professor A. MacLean	65
Dr. H. A. Ross	65	Professor E. Fidler	65
Professor J.E.Toomer	65	Mr. W. S. Wallace	65

Resignations

(c) Resignations:

Faculty of Arts:

- A. E. Schild - Assistant Professor in Mathematics (salary \$3,700) June 30, 1949
- M. H. Thompson - Assistant Professor in Philosophy (salary \$3,500) June 30, 1949
- A. A. Brant - Associate Professor of Physics (salary \$4,500) June 30, 1949

Faculty of Medicine:

- Mrs. A. W. Sime - Secretary in Art as Applied to Medicine (salary \$55 a month) May 31, 1949
- Miss E. K. Wilson - Secretary in Oto-Laryngology and in Ophthalmology (salary \$675 in each department) May 31, 1949
- Miss J. Gouinlock - Secretary in Pathological Chemistry (salary \$1,440) May 27, 1949
- C. E. C. Cole - Associate in Therapeutics (salary \$250) June 30, 1949
- Miss A. P. Perry - Assistant in the Dean's Office (salary \$2,100) June 30, 1949

Retirements

(d) Retirements:

Faculty of Medicine:
Medicine:

- R. G. Armour - Associate Professor (salary \$300) June 30, 1949
- H. K. Detweiler - Associate Professor (salary \$300) June 30, 1949

Leave of
absence

(e) Leave of Absence:

- Miss Z. Christie - Laboratory Assistant in Parasitology, School of Hygiene, May 1 to Aug. 31, 1949, without salary

University
Extension
Courses

(f) University Extension Courses:

Week-End Conference on Economic Security, May 28-30, 1949:

W. Cohen	- Honorarium	\$50	
	Expenses	75	\$125
W. Haber	- Honorarium	\$50	
	Expenses	75	125
J. Moss	- Expenses		125
J. Morgan	- Secretary		150
Clerical Assistance	-		100
Entertainment	-		150

(A fee of \$15 per student was authorized for this course which is to be held in collaboration with the School of Social Work).

Course in Child Welfare, May 30 to June 25, 1949:

Miss M. E. Hatch	-		\$400
J. D. M. Griffin	-		160
School of Social Work	- additional secretarial assistance and office supplies		100

(A fee of \$25 per student was authorized for this course)

Statutes
of Senate

(g) Statutes of Senate:

- Numbers 1953 respecting the Calendar of Admission Requirements and Scholarships for the Session 1949-50
- 1963 respecting the Courses of Study in the Ontario College of Education for the Session 1949-50
- 1964 respecting the Courses of Study in the Library School for the Session 1949-50
- 1968 respecting the Courses of Study in the School of Social Work for the Session 1949-50
- 1969 respecting the Courses of Study in the School of Nursing for the Session 1949-50
- 1970 respecting the Courses of Study in the Institute of Child Study for the Session 1949-50
- 1974 respecting the Medical Alumni Association Scholarships and Bursaries
- 1975 respecting the Ontario-Minnesota Pulp and Paper Company Limited Bursaries
- 1982 respecting the W. L. Mackenzie King Fellowship
- 1983 respecting the Charles E. Frosst and Company Fellowship in Medical Illustration
- 1986 respecting an amendment to the Calendar of the Ontario College of Education for the Session 1949-50

Appropriations

(h) Additional appropriations and deductions in appropriations:

Department of Surgery:

An additional appropriation of \$700 for "Supplies"; and a deduction of \$500 from "Apparatus", and \$200 from "Laboratory Equipment".

Faculty of Medicine:

An additional appropriation of \$2,218.46 for "Completion of the steroid chemistry laboratory" in Psychiatry; a deduction of \$2,000 in "Salaries" in Psychiatry; and a deduction of \$218.46 in "Messenger Service", Dean's Office.

Appropriations
(Cont'd)

(h) Additional appropriations and deductions in appropriations (Cont'd):

Ontario College of Education:

An additional appropriation of \$500 for "Office Supplies, etc."; and a deduction of \$500 in "General Supplies for Classroom Use, etc."

School of Law:

An additional appropriation of \$300 for "Salaries".

Institute of Child Study:

An additional appropriation of \$200 for "Supplies".

University Library:

An additional appropriation of \$300, representing library fines, \$5.00 of which is for "Apparatus and Equipment", and \$295 for "Supplies".

Department of University Extension:

An additional appropriation of \$2,000 for "Business Courses"; and a deduction of \$2,000 in the account for "Certified Public Accountants' Association".

Dates of
the Con-
vocations

The Board was informed of the

following dates of the Convocations:

Tuesday, June 7th	- 2:30 p.m.	- B.A.Sc., B.Paed., B.L.S., B.Sc.F., Mus.Bac., D.D.S., B.Sc.(Dent), LL.B., Phm.B., B.F.R.E., B.S.W., B.Sc.N.
	- 8:30 p.m.	- Honorary Degrees and Graduate Degrees
Wednesday, June 8th	- 10:30 a.m.)	- B.A.Sc., B.Arch.
	- 2:30 p.m.)	
Thursday, June 9th	- 10:30 a.m.)	- B.A. (Pass Course)
	2:30 p.m.)	
Friday, June 10th	- 10:30 a.m.)	- B.A. (Honour and General Courses), B.Com.
	2:30 p.m.)	
Friday, June 17th	- 3:00 p.m.	- Medicine

Honorary
Degrees
to be
conferred
at Convo-
cation

The Chancellor stated that the

degree of Doctor of Laws (honoris causa) would be conferred upon the following:-

Tuesday, June 7th, 8:30 p.m.:

A. R. Ford - Chancellor, University of Western Ontario

John Lowe - Vice-Chancellor, University of Oxford

H. R. Raikes - Vice-Chancellor of the University of Witswatersrand

L. T. Ride - Vice-Chancellor, University of Hong Kong

O. S. Tyndale - Chancellor, McGill University

Friday, June 17th, 3:00 p.m.:

Dr. W. E. Gallie - former Dean and Professor Emeritus of Surgery

Proposed
amendment
to regula-
tion to
provide for
renewal of
appointment
of two mem-
bers of the
staff in
Medicine

In accordance with the notice of motion given by the President at the last meeting to provide for the renewal of the appointments of Dr. R. I. Harris and Dr. H. W. Wookey for one additional year to June 30, 1950, after attaining the retirement age of sixty years in certain clinical departments in the Faculty of Medicine, as fixed by resolution of the Board dated February 13th, 1947, in the absence of the President -

It was moved by Dr. Bruce,
Seconded by Mr. Justice Hope,

that this be approved. In discussing the proposed amendment Mr. Borden stated that he was of the opinion that the retiring age previously set should be adhered to, and moved that the matter be referred back for further serious consideration to the President, the Dean of the Faculty of Medicine, and the academic and hospital authorities concerned. The Board agreed to let the matter stand for the present.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The National Research Council, the following Dominion Government Grants received:-

G. 49-16 - Bullard	\$1,750.00~
G. 49-104 - Welsh	800.00^
W.L.R. - 49-5 - Butler	580.00^
M.P. 219 - Baer	500.00^
A.P. 49-3 - Bott	500.00^
W.L.R. - 49-1 - Butler	250.00^

The National Research Council, a Consolidated Grant of \$5,000.00 received for the Establishment of a Computation Centre - Bullard.

The National Cancer Institute of Canada:

Consolidated Grant of \$12,000 for the fiscal year 1949-50 - \$5,837.65^ forwarded on account; Projects Nos. 2, 11, 50 and 76 - Franks.

Grant of \$4,100 for the fiscal year 1949-50 - \$3,164.21^ forwarded to cover the grant less \$935.79 carried forward from 1948-49; Project No. 12 - Ham.

Grant of \$6,500 for the fiscal year 1949-50 - \$2,793.06^ forwarded to cover half the grant, less \$913.88 carried forward from 1948-49; Project No. 20 - Wynne.

Donations
(Cont'd)

From -

The National Cancer Institute of Canada (Cont'd):

Grant of \$5,560 for the fiscal year 1949-50 -
\$2,172.61¹ forwarded to cover half the grant, less
\$1,214.78 carried forward from 1948-49; Project
No. 31 - Best and Sellers.

Grant of \$4,250 for the fiscal year 1949-50 -
\$2,043.55¹ forwarded to cover half the grant, less
\$162.91 carried forward from 1948-49; Project No.
14 - Manery.

Grant of \$4,000 for the fiscal year 1949-50 -
\$1,914.35¹ forwarded to cover half the grant, less
\$171.30 carried forward from 1948-49; Project No.
36 - Duff.

Kappa Kappa Gamma Fraternity, the sum of \$50¹ received
to provide a bursary for 1948-49, to be awarded on
the combined basis of scholarship and need to a
woman student of University College in any year or
course, the selection to be made by the Scholarship
Committee of the University College Council.

The National Trust Company Limited, sole executor of
the Dr. W. B. Boyd Estate, an advice received to
the effect they consider it unnecessary to have a
formal agreement executed by the University in con-
nection with the residuary bequest to the Connaught
Medical Research Laboratories, and that they will
remit the income to the University to be paid over
to the Connaught Laboratories for the purpose of
research work.

The W. L. Mackenzie King Fellowship Committee, the sum
of \$2,000¹ received to be added to the capital of the
fund, making a total of \$12,000¹, in addition to which
there is \$500¹ for the 1949-50 award.

Imperial Oil Limited, the sum of \$500¹ received for the
R. V. LeSueur Fellowship for the 1949-50 award.

Dr. Frank J. A. Daly, the sum of \$4,000¹ received to es-
tablish the Mary Adele Daly Memorial Scholarship in
the Faculty of Dentistry in the field of clinical
dentistry for children, final year; the details of
the award to be drawn up as soon as possible.

Various donors for the Institute of Industrial Rela-
tions:

Paid - \$ 70,600.50

Promised - \$100,300.50

Accountable
Warrant for
June

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

authority was given for an Accountable Warrant of \$750,000
for the month of June, 1949.

Administrative matters were

approved as follows:-

Resignation

Resignation:

Royal Conservatory of Music:

W. E. Case

- Secretary-Treasurer (salary
\$4,500) May 31, 1949

Appropriations

Additional appropriation and deduction in appropriation:
Hart House Theatre:

An additional appropriation of \$360 for "Sundry Wages & Cleaning"; and a deduction of \$360 in the appropriation for "Salaries".

Advance appropriations

Advance appropriations for 1949-50:Department of Physics:

"Apparatus"	-	\$4,000.00
"Laboratory & Workshop Supplies"	-	\$5,000.00

Chief Accountant's Office:

"Office Supplies"	-	\$1,500.00
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Superintendent's Office:

"Repairs and Renewals"	-	\$3,000.00
(Central Power Plant)		

Financial Statements for ten months ended April 30, 1949

Financial Statements were presented for Queen's Park and Ajax showing consolidated operating results for the ten months ending April 30, 1949, as follows:-

	<u>Actual Deficit</u>	<u>Pro-Rated Estimates</u>
Balance to be covered by D.V.A. and Provincial Grant -		
Queen's Park -	\$2,302,112	\$2,438,471
Ajax -	207,677	311,743
	<u>\$2,509,789</u>	<u>\$2,750,214</u>

Increases in salary for the President and the Comptroller

The Chairman stated that he thought the Board should give consideration to an increase in the President's salary, and following a discussion of the matter -

It was moved by Mr. Bryce,
Seconded by Mr. Osbourne,
And Resolved -

That the salary of the President be increased from \$15,000 to \$17,500 per annum, and that the salary of the Comptroller be increased from \$7,850 to \$8,350., these increases to become effective with the year 1949-50.

Committee
appointed
to confer
with Law
Society
has not
yet report-
ed to the
Board

Mr. Tory enquired as to wheth-
er anything had been reported in connection with the Com-
mittee appointed to confer with representatives of the Law
Society of Upper Canada. It was stated that nothing had
been received yet for presentation to the Board.

The meeting adjourned at 6:20 p. m.

*deleted
in B.*

Minutes confirmed.

June 23rd 1949

Henry Borden.
Vice-Chairman

C. Higgins

Secretary

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, June 23rd, 1949, at 4 p. m. (The regular meeting of June 9th was cancelled on account of convocations).

Present -

Mr. Borden, Vice-Chairman
(in the Chair)
The Chancellor
The President
Dr. Johnson
Dr. Neilly
Mr. Bryce
Mr. Urquhart
Mr. Clarke

Mr. Burns
Mr. Vaughan
Mr. Matthews
Mr. Tory
Mr. LaBine
Hon. Dr. Bruce
Mr. Kelly
Mr. Duncan

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were presented and -

Upon motion of Dr. Neilly,
Seconded by Mr. Urquhart,

were confirmed.

Executive
Committee
Meeting
cancelled

No Executive Committee minutes were presented as the meeting of June 17th was cancelled.

Centre for
out-door
activities,
Hart House

In connection with the proposed centre for out-door activities at Hart House, and Arts and Crafts, Mr. Borden explained that the Warden had prepared a further report as requested by the Board, stating that the price asked for the property was \$8,500., and that further expenditures for improvements, etc. to provide sleeping accommodation for 50-60 students and an arts and crafts programme, would amount to approximately \$6,500., making a total capital expenditure of \$15,000. Mr. Borden

Centre for
out-door
activities,
Hart House
(Cont'd)

called on Mr. Bryce, Chairman of the Committee on Undergraduate Activities, to express his views in the matter. Mr. Bryce then read the following letter which he had sent to the members of his Committee, and stated that they had all agreed to the proposal:-

"Dear Mr.:-

Enclosed is a copy of a letter dated June 8th from the Warden of Hart House, together with a memo requesting that our Committee on Undergraduate Activities examine into and if possible permit the Board of Stewards and Finance Committee of Hart House to purchase and equip a place at Caledon Mountain. This is explained in the enclosed memo.

I visited this farm and site at Caledon Mountain and, for the purposes outlined herein, I think it is an ideal situation, for the money involved. As the students and club members would furnish most of the labour of rehabilitation, the property should develop and be worth considerably more than what they pay for it, and I think would be easily salable for at least what they paid for it, if not more.

Mr. Ignatieff, the Warden, is an ideal man with considerable experience along these lines and he is very keen to go on with this project. I am inclined to think that for the amount of money involved and, inasmuch as the current expenses will have to be paid by club members who use the place, it will not be a direct tax on Hart House finances proper.

It is strictly understood that if the operating cost is not covered by current income from dues and revenue derived from those who will be using the place they will then have to dispose of it because it cannot be allowed to be an expense connected with the Hart House Fund proper.

With this stipulation, I recommend the project at this time.

Yours sincerely,

June 10th, 1949.

(Sgd) Robt. A. Bryce,
Chairman of Committee on
Undergraduate Activities"

Upon motion of Mr. Bryce,
Seconded by Mr. Matthews,

the Board concurred in the proposal in accordance with the foregoing letter.

mittee was presented as follows, and -

Upon motion of Mr. LaBine,
Seconded by Mr. Burns,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, June 3rd, 1949, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine	Mr. R. E. Spence,
(in the Chair)	Comptroller
The Chairman of the Board	Mr. C. E. Higginbottom,
(Colonel Phillips)	Secretary
Mr. C. F. W. Burns	Mr. A. Gordon Burns,
	Manager of the Press

1. Report of the last meeting

The report of the meeting held on February 28, 1949, was presented and -

Upon motion of Mr. C. F. W. Burns,
Seconded by Colonel Phillips,

was confirmed.

2. Proposed closing of departments of the Bindery

Arising from the Committee's request that the Manager of the Press prepare a report on the proposed closing of some departments of the Bindery due to the high costs of operation, etc., Mr. Burns informed the Committee that in order to compete with other plants outside the City, whose costs were lower and who had undertaken work for the University library, he had reviewed the operations of this department and as a result had been able to decrease the staff in the Bindery from 28 to 17. Consequently, they were again doing work for the University library at competitive prices. During this discussion the Manager stated that he did not actively canvass business outside the University because of the fear of complaints from other plants that the Press was entering into unfair competition on account of their preferred position resulting from non-payment of property and income taxes, and your Committee recommends that in order to maintain turnover the Manager of the Press be authorized to solicit work in a limited sphere from outside sources.

3. Report on position of the Press vis-a-vis the Pressmen's Union as a result of not signing a Union agreement

The Manager reported on the relationship of the Press with the Union as a result of not signing a Union agreement, although wage rates, vacation benefits, etc. were in accordance with the overall agreement signed by members of the Toronto Graphic Arts Association. As a result of the Union's appeal against this action of the Press to the Minister of Labour for the Province the matter was referred to the Ontario Labour Relations Board. The Board met, heard the evidence, and reserved judgment. As soon as further information is available it will be given to the Board.

Press
Committee
Report
(Cont'd)

4. Estimate of average expenditure on books required
of University students

In accordance with the Committee's request at the last meeting the Manager of the Press presented the following statistics:-

(a) Book Department Sales per student based on
total enrolment

1943-44	\$23.00
1944-45	26.90
1945-46	22.70
1946-47	21.65
1947-48	21.60
1948-49	22.86

(b) Registrar's estimate of total amount the
average student should spend on books
per year

Arts	\$50 for each of 4 years
S.P.S.	\$65 " " " 4 "
Dentistry	\$30 " " " 5 "
Forestry	\$30 " " " 4 "
Medicine	\$75 " " " 6 "
P.H.E.	\$30 " " " 3 "

5. Brief on high cost of Text Books by Students' Administrative Council and the Manager's memorandum on matters brought up in the Brief

Consideration was given to a Brief submitted by the Students' Administrative Council on the high cost of Text Books and to a memorandum from the Manager of the Press on matters brought up in the Brief. It is recommended that the views of the Committee, as set out below, be transmitted by the Board to the President for consideration and preparation of a reply:-

(a) That a list of all recommended text books for the coming academic year be made public in the early summer months.

The Committee concurs in the recommendation that this information be made available to students.

(b) That if alterations in courses are necessary, due notice of these changes be given to students and bookstores as soon as the changes have been decided upon.

The Committee concurs in this recommendation, with the deletion of the words 'and bookstores'.

(c) That when professors draw up their list of recommended text books, they give due consideration to the burden sometimes placed on students by asking for a wide variety of texts at all levels.

The Committee concurs in this recommendation.

(d) That consideration be given to the immediate abolition of the additional mark-up made by the University of Toronto Press Book Room on text books purchased directly from the American publishing houses.

In view of Customs, cartage, and other expenses where no Canadian agent exists, the Committee reserves its decision until it has been ascertained what is the prevailing practice in other large establishments.

(e) That consideration be given to alteration of the policy of the University of Toronto Press in refusing to sell its published texts to competitors of the Book Room who are retailing these texts at prices below those of the Book Room.

Press
Committee
Report
(Cont'd)

This matter was deferred for further consideration early next year, but the Committee was of the opinion it was unwise to follow a procedure which could in any way be construed as being in restraint of trade.

(f) That consideration be given to a change in policy with respect to the management of the Book Room to one of operation on a cost plus maintenance basis. If this policy, which we so strongly urge, were carried forth we feel that the Book Room would be giving its maximum service to the students. Their appreciation, we feel, would be shown in an even greater patronage of the Book Room.

The Committee recommends that no change be made in the financial policy of the Press at the present time.

Mr. Burns pointed out that in most cases comparisons in the S.A.C. Brief between the University Press and Coles Book Store were irrelevant as they pertained to second-hand books rather than new text books. The Press does not handle second-hand texts.

Upon motion of Colonel Phillips,

Seconded by Mr. C. F. W. Burns,
your Committee recommends against the granting of student credit, but that credit be allowed the staff and other approved cases.

6. Discontinuance of 10% discount allowed to students on
Medical books

Your Committee considered the question of the 10% discount at present allowed to students on Medical books, and -

Upon motion of Mr. C. F. W. Burns,

Seconded by Colonel Phillips,
recommends that this practice be discontinued.

7. Compassionate grant to Bindery Worker on retirement at
age 70

Your Committee considered a recommendation from the Manager of the Press for a compassionate grant of \$300 to Mr. C. C. Wilmot, a bindery worker, who had suffered a stroke and had retired from the Press in April, 1949, at the age of 70 after 30 years' service. He was not eligible for a pension.

Upon motion of Colonel Phillips,

Seconded by Mr. C. F. W. Burns,
your Committee forwards this matter without comment to the Board for consideration.

8. Financial Statements for the ten months ended April 30,
1949

Financial Statements of the Press operations for the ten months ended April 30, 1949, were considered by your Committee and are transmitted to the Board. Although inventories in other departments have been reduced the Book Department inventory has increased by comparison with the corresponding date in the previous year, and the Committee instructed the Manager of the Press to make a reduction from the stock of \$116,401.05 shown in the statement to \$50,000.00 by December 31, 1949, unless the Manager could satisfy the Committee that some other figure was reasonable. A reduction in the Publications Department stocks was also recommended.

9. Estimates of the Press for the year 1949-50

9. Estimates of the Press for the year 1949-50
The Estimates of the Press for the year 1949-50 were presented to the Committee, and -

Upon motion of Colonel Phillips,
Seconded by Mr. C. F. W. Burns,
are sent on to the Board for approval.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

Property
Committee
Report
(Cont'd)

2. School of Nursing Building

Your Committee was informed that it was expected sketch plans for the new School of Nursing building would be available after a meeting to be held next week, and that it was hoped to break ground in the Spring. The Committee recommends that the matter of provision of funds for the acquisition of necessary properties now on the site, at an estimated cost of \$100,000., be referred to the Chairman of your Committee, the President and the Comptroller.

3. Addition to Heating Plant

The Chairman of the Board informed your Committee that he had heard nothing from the Minister of Education, the Hon. Dana Porter, in connection with the proposed addition to the Heating Plant since their recent discussion during which he had intimated that a sum of \$2,000,000 would be made available. Your Committee recommends that the Architects be requested to prepare a rough elevation showing the proposed Archives Building, the proposed Library addition and the addition to the Heating Plant, and that in view of the fact that it is expected the Provincial Government will provide the necessary funds, two proposals be presented to them - (1) a new Heating Plant, costing approximately \$3,000,000., located west of St. George Street, which is the more desirable, and (2) an addition to the existing plant to cost approximately \$2,000,000.

4. Report of Planning Committee on Siting of Buildings and Physical Growth of University

While of the opinion that no commitment for the future should be made in connection with the proposals contained in the report of the Planning Committee on the siting of buildings and the physical growth of the University, your Committee recommends that the Board of Governors express appreciation and gratitude to Professor E. R. Arthur and his Committee for the very comprehensive report submitted by them.

5. Report of President on Building Priority and Comptroller's report on funds available for proposed new buildings

The President presented a résumé of the building programme, dealing with money available, cost of proposed buildings, and proposals as follows:-

A - MONEY AVAILABLE

- | | |
|---|-----------------------|
| 1. Varsity Appeal - Payments and pledges as at June 13, 1949 | \$4,344,948.91 |
| 2. Available for other building projects from Provincial Government's pledge of \$7,000,000 after the Wallberg Memorial Building, Physics Building and Mechanical Engineering Building are paid for | \$1,353,694.00 |
| 3. Earmarked funds in hand available for University College Men's Residence, Women's Building and Charles H. Best Institute | \$ 989,000.00 |
| | <u>\$6,687,642.91</u> |

Property
Committee
Report
(Cont'd)

B - COST OF PROPOSED BUILDINGS

1. (a) War Memorial	\$ 25,000.00
(b) Library	1,500,000.00
(c) University College Men's Residence	1,600,000.00
(d) Charles H. Best Institute	1,500,000.00
(e) Arts Building (Holwood)	500,000.00
(f) Women's Building (Wymilwood)	800,000.00
	<u>\$5,925,000.00</u>
2. Cost of extras, furniture, grounds	<u>762,642.91</u>
	<u><u>\$6,687,642.91</u></u>

C - PROPOSALS

1. Request architects (Mathers and Haldenby) to prepare plans for Library Building to be erected north of the present Library Building but not to sprawl out into the valley and to cost \$1,500,000.
2. Request architects (Mathers and Haldenby) to prepare plans for University College Residence with a student capacity of 191 and with a Principal's Residence at a cost of \$1,600,000.
3. Request architects (Mathers and Haldenby) to prepare plans for the Charles H. Best Institute costing \$1,500,000.
4. Appoint and request architects to prepare sketch plans for renovation of and extension to Holwood for Arts Departments in line with recommendations in the Arthur Report.
5. Appoint and request architects to prepare sketch plans for a Women's Building on Wymilwood.

D - HEATING PLANT

The foregoing proposals are made on the assumption that the Provincial Government will provide funds over the \$7,000,000 for the erection of an addition to the present Heating Plant or for the erection of a new Heating Plant west of St. George Street.

Regarding the foregoing proposals the Committee presents the following recommendations for approval:-

(a) University College Men's Residence

That the Comptroller be requested to prepare estimates of operating costs for a student occupancy of 191, both single and double room occupancy, and the Architects be asked to prepare plans which would allow construction of the residence within the limit of available funds,

(b) Charles H. Best Institute

That the Architects (Mathers and Haldenby) be requested to prepare plans.

(c) Arts Building - Holwood

That in connection with the renovation and extension of Holwood for Arts Departments in line with the Arthur Report, Architects be appointed.

(d) Women's Building - Wymilwood

The Committee is of the opinion that the proposed Women's Building should contain a gymnasium and swimming pool.

Note:

It was recommended that Mr. Mackenzie Waters and Professor E. R. Arthur be appointed as Architects for buildings C and D above, and that the decision should be made by your Chairman as to which one of these Architects would do the Arts building and which one would do the Women's building.

6. Overpass on and Alterations to West side of Queen's Park

The Comptroller informed the Committee that the Board of Control, City of Toronto, had approved, with two minor amendments, the terms and conditions under which the City could proceed with the proposed overpass on and alterations to the West side of Queen's Park. Tenders for the bridge are being called for by July 5th, and it is expected that the alterations to the roadway will be proceeded with in June. Upon motion of Colonel Phillips your Committee recommends these arrangements to the Board for approval.

7. Offer from Victoria University covering purchase of Bloor Street properties, sale of Wymilwood, and adjustment of Park leases

The Committee was informed that a letter had been received from Victoria University stating that their Property Committee had agreed to the proposals previously made by the University covering the purchase by Victoria of the Bloor Street properties, the sale of Wymilwood, and the adjustment of Park leases. The Committee was also informed that the Acting President of Victoria had stated that although the agreement called for the turning over of Wymilwood in 1952, it was likely that it would be available at an earlier date.

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,

your Committee recommends the approval of these arrangements, and that the Chairman of the Property Committee be commended for bringing this matter to a conclusion.

8. Acceptance of Tender for construction of Extension to the Ontario College of Education Building

Your Committee considered the proposed arrangements for the construction of the extension to the Ontario College of Education Building, and was informed that funds on hand amounted to \$480,000. As it was estimated from tenders received that the total cost including acquisition of the site would be approximately \$610,000., debentures amounting to \$110,000 would be issued to provide funds for the balance.

Upon motion of Dr. Bruce,

Seconded by Colonel Phillips,

your Committee recommends the acceptance of the lowest tender submitted by A. W. Robertson Company Limited for the construction of the extension, and of the tender of Bennett and Wright for alterations to the boiler room.

The estimate of total cost submitted by the Superintendent included items for contingencies totalling \$25,270. Colonel Phillips recommended that these be deleted in view of the fact that firm price tenders had been received and there would seem to be no need for any such item. If it were found necessary to expend monies in excess of the Superintendent's reduced estimate of \$593,065., it would be necessary to receive approval from this Committee.

Property
Committee
Report
(Cont'd)

9. Authority to prepare Plans and Specifications of additional Open Stands at Stadium

Upon motion of Dr. Bruce,

Seconded by Colonel Phillips,

the Committee recommends that on the suggestion from the Superintendent's Office the firm of Proctor, Redfern and Laughlin, Consulting Engineers, be requested to prepare plans and specifications, in consultation with Professor T. R. Loudon, for the proposed additional stands at the Stadium, which would be financed from a Reserve Account of approximately \$160,000 held by the Athletic Association.

It is planned ultimately to replace the present covered stand with an open stand which would encroach over the sidewalk on the east side of Devonshire Place and as the location of the stands now to be constructed to the North and South would depend on the site of this second project, the University Solicitor was instructed to ascertain whether the University could be granted the right of encroachment by the City. The Solicitor reports that in order to obtain the easement it would be necessary to close Devonshire Place under powers contained in Section 125 of the University of Toronto Act 1947, and then to rededicate the roadway to the City, but at this time retaining the right of encroachment over the sidewalk on the East side. This procedure would, however, mean that the University would lose the right to close Devonshire Place at any future time. The Commissioner of City Planning has indicated that the City would raise no objection to this procedure, but the proposal could not be considered as having been approved until formal application had been made to the City. It is recommended that after plans and specifications are available, the City's consent to the University's proposal be obtained before tenders are called for.

10. Plans for drug store building at 171 College Street

In connection with the request for approval of plans for the drug store building at 171 College Street, your Committee is of the opinion that the frontage license for this property should be subject to the restrictions previously laid down by the Board, but in view of the fact that a license has already been granted without these restrictions it is recommended -

Upon motion of Colonel Phillips,

Seconded by Mr. Duncan,

that this matter be referred to the University Solicitor to see if these conditions cannot be imposed.

11. Cost of placing Directory Boards on University grounds

In connection with a previous recommendation of the Committee that Directory Boards be placed on the grounds to indicate the location of the various University buildings, estimates amounting to \$1,200 were considered at the meeting.

Upon motion of Colonel Phillips,

Seconded by Mr. Duncan,

your Committee recommends that these estimates be rejected, and that the Superintendent's Office be authorized to proceed with this work at a cost not to exceed \$250.

Property
Committee
Report
(Cont'd)

12. Offer from W. J. Blainey, Real Estate Broker, to sell No. 186 St. George Street to the University for \$35,000

The Committee considered an offer for the purchase of No. 186 St. George Street at \$35,000., but because it is located north of Bloor Street it was felt that the University would not be interested, and -

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,

the Committee recommends that the property be not acquired.

13. Application by City of Toronto for approval of By-Law No. 17544

After considering an application by the City of Toronto for approval of By-Law No. 17544 restricting part of area bounded by Avenue Rd., Davenport Rd., Bay St. and Bloor St., for residential purposes, and part for commercial purposes, your Committee recommends -

Upon motion of Mr. Kelly,

Seconded by Dr. Bruce,

that no action be taken.

14. Approval for addition to War Memorial

Your Committee considered the matter of the addition to the War Memorial, and in order that it might be proceeded with and completed by next Armistice Day it is recommended -

Upon motion of Mr. Duncan,

Seconded by Mr. Burns,

that the work be proceeded with at an estimated cost of \$27,000., funds to be made available from the Varsity Appeal; also that the following wording approved by the Chancellor, the Chairman of the Board, the Chairman of the Property Committee, and the President be confirmed:-

1. At the top of the panel on which the list of names commences:

'To the glorious memory of the members of this University who fell in the Second World War, 1939-1945.'

2. At the top of the panel on the opposite side:

'Their story is not graven only on stone over their native earth, but lives on far away, without visible symbol, woven into the stuff of other men's lives.'

15. Alterations at Downsview Airport for Institute of Aerophysics

Your Committee recommends that authority be given to call for tenders covering alterations at Downsview Airport for the Institute of Aerophysics, after specifications have been approved by the Defence Research Board who have made funds available for this project.

Upon motion of Dr. Bruce,

Seconded by Mr. Duncan,

the meeting adjourned at 11:15 p.m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

June 21st, 1949.

Property
Committee
Report
(Cont'd)

Upon motion of Mr. Vaughan,
Seconded by Mr. Burns,

the foregoing report was adopted subject to the Chancellor's suggestion, which was approved by the Board, that before taking any action in connection with the additional open stands at the Stadium, referred to in Clause 9 of the report, sketches of the same be obtained and submitted to the Committee on Planning.

In considering the following clauses of the Property Committee's report action was taken as follows:-

Report of
Planning
Committee

Clause 4 - Report of Planning Committee on Siting of
Buildings and Physical Growth of University
The President was requested to communicate to Professor Arthur and his Committee the appreciation and gratitude of the Board for the very comprehensive report submitted.

Plans for
drug store
at 171
College St.

Clause 10 - Plans for drug store building at 171 College
Street
The Chairman of the Property Committee pointed out that the plans for the proposed drug store on 171 College Street had been approved by the Committee but as this property was adjacent to the site of the new School of Nursing building consideration should be given to the desirability of expropriating this site. It was pointed out that if expropriation was considered advisable, proceedings should be taken at this time before the drug store was completed. The matter was left for the consideration of the Chairman, President and Comptroller, and in the meanwhile it was agreed not to approve of the plans and specifications of the new drug store.

Appreciation
extended to
Mr. Vaughan
and members
of Property
Committee

The Chairman expressed the appreciation of the Board to Mr. Vaughan and the members of the Property Committee for the unusual amount of business which had been attended to by them during the year.

Connaught
Laborator-
ies Finan-
cial State-
ments
tabled

At Dr. Neilly's request the Audited Financial Statements of the Connaught Medical Research Laboratories for the year ended March 31, 1949, were tabled, and the reports of the Connaught Committee and the

Connaught
Laborator-
ies Finan-
cial State-
ments
(Cont'd)

Director of the Laboratories, with any comment or discussion thereon, were left till after the Summer recess. Dr. Neilly gave a brief résumé of the operations of the Laboratories for the year in question.

Members of
the Board
re-appoint-
ed as
Trustees
of Banting
Research
Foundation

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,

the following members of the Board were re-appointed as Trustees of the Banting Research Foundation for three years from July 28th, 1949:-

Dr. S. E. Smith
Hon. J. A. Hope
Mr. Beverley Matthews

Notice of
motion to
supplement
existing
regulations
regarding
execution
of docu-
ments, etc.

Notice of motion was given that at the next meeting of the Board there would be introduced a regulation supplementing the existing regulations of the Board with respect to the method of execution of instruments of the Board to provide for the facsimile signature of the Chairman, the President, or any member of the Board designated for the purpose, on debentures issued by the University.

Recommendations of
President

Upon motion of the President the following recommendations submitted by him were approved:-

Appoint-
ments

(a) Appointments - Session 1949-50:

Faculty of Arts:

Astronomy:

Miss R. J. Northcott)	Lecturers	\$2,450
R. L. Baglow)		2,200
Mrs. H. S. Hogg	-	Lecturer and Research Associate	2,150

Assistants:

G. F. Longworth	-	Technical Assistant	2,300
A. A. Griffin)	4 mos. from	\$110 a month
G. W. Mills)	May 16, 1949	110 " "
T. A. Matthews	-	4 mos. from	
		May 25, 1949	110 " "
K. C. McCulloch	-	4 mos. from	
		May 9, 1949	110 " "
R. G. Duffy	-	Senior Gardener, Botany	\$2,100
R. Butters	-	Demonstrator, Chemistry	
		Sept. 21 to May 21	800

Appoint-
ments
(Cont'd)

H. A. Johnson	- Assistant, Geological Sciences	\$300
History:		
Lecturers:		
Miss M. Albright	\$2,400 J. B. Conacher	\$3,000
G. M. Craig	3,000 G. C. Paterson	2,700
M. R. Powicke	3,000	
Miss F. Hahn	- Secretarial Assistant (10 mos.)	1,400
Lecturers:		
H. Nelson	\$3,000 G. Bennett	3,000 (with bonus)
M. S. Anderson	\$3,000	
Mathematics:		
Special Lecturers:		
D. B. DeLury) without salary	
D. B. W. Reid)	
J. R. Pounder	- Instructor	\$1,200
A. J. Coleman	- Lecturer	3,000
J. H. Millar	- Assistant, Military Studies (for 8 mos.)	\$1,100
Philosophy:		
E. L. Fackenheim)	\$2,600
J. C. S. Wernham) Lecturers	2,800
C. Campbell)	2,900
Political Economy:		
Lecturers:		
Miss J. R. Burnet	\$2,200 E. Chinoy	\$2,300
R. H. Fleming	2,500 P. J. Giffen	2,400
A. B. Jack	2,300 S. G. Murray	2,800
Miss M. E. Wallace	2,400 R. J. Sutherland	2,300
A. N. Reid	2,500	
Instructors:		
J. Garner	1,400 M. P. O'Connell	1,500
Miss E. Orr	1,900 S. Triantis	1,900
E. Hardy	800	
Assistants:		
S. C. Clarkson	300 F. J. Doucet	300
Miss E. Eager	300 W. E. Graham	300
N. L. Huggard	300 J. W. McLaggan	300
M. C. McLeod	300 G. G. Thielman	300
E. Westbrook	300 J. F. McRae	300
Secretaries:		
Miss I. McTaggart	-	1,600
Miss C. Thomson	-	1,500
D. A. McGibbon	- Visiting Professor	1,500
D. J. O'Connell) Instructors	1,500
W. G. Phillips)	1,250
H. J. Waisglass)	1,000
D. R. Pullman) Teaching Fellows	1,100
G. K. Goundrey)	800
M. M. Haskell)	300
R. Ito) Assistants	300
J. Madden)	300
Psychology:		
B. J. Quarrington)	2,800
A. H. Smith) Lecturers	2,600
H. O. Steer)	2,400
M. W. Wright	- Instructor	1,500
Mrs. R. Gerstein	- Teaching Fellow	800
R. C. Joyner	- Demonstrator	900
D. L. Sampson	- Laboratory Assistant	300

Appoint-
ments
(Cont'd)

Psychology (Cont'd):

Assistants:			
H. M. Fowler	\$400	Miss D. Millichamp	\$400
J. M. Brown	400	M. F. Grapko	400
R. G. N. Laidlaw	400	R. W. Ross	400
R. I. Atkey	400	L. H. Ainsworth	300
D. B. Blewett	300	A. G. Hiller	300
D. M. MacLeod	300	A. F. Shirran	300
S. M. Tobin	300	J. A. Tuck	300
Mrs. M. M. Wright	300		
W. G. Clark	-	Technician	2,600
Miss D. D. Hearn)	Laboratory Attendants	1,400
Miss G. Evans)		500
Miss G. M. Hearle	-	Secretary	1,500
Miss E. M. Gratton	-	Library Attendant	250

Slavic Studies:

Lecturers, July 1 to June 30:			
R. V. Allen	-		2,500
J. Odin	-	\$2,000 with bonus	
G. N. Kulikovsky	-	\$2,000 "	
B. E. Shore	-	Chairman of the Department,	
		July 1 to June 30	no addition-
			al salary
	-	Lecturer, 8 mos.	\$2,000

G. A. Grobicki

Zoology:

G. M. Neal)	Lecturers	3,200
Mrs. L. W. Lennox)		2,000

Technical Assistants:

A. Quantrill	\$2,350	Miss J. Watt	1,800
W. Brygider	1,800	Miss A. Cockeram	1,500
E. Smith	1,300	R. Taylor	1,300
Mrs. A. Shortt	-	Technical Assistant,	
		Sept. 1 to June 30	1,700
J. O'Donnell	-	Assistant in Vivarium	1,200
A. Prince	-	Chief Laboratory	
		Assistant	1,900
W. Smith	-	Stores Manager	1,900
W. Klaave)	Laboratory Attendants	1,300
W. Hackett)		1,300
Miss R. Jenkins	-	Secretary	2,058
Mrs. M. Sullivan	-	Stenographer & Librarian	1,450
Miss M. Harris	-	Secretarial Assistant,	
		West Wing, Sept. 15 to	
		May 15	1,000

University College:

English:			
E. Rhodes)	Lecturers	2,400
H. Maclean)		2,400
E. Schanzer	-	Instructor	1,500
W. Braun	-	Teaching Fellow, German	700

Faculty of Medicine:

Physiology:

Miss K. Richardson	-	Librarian	1,660
A. Rappaport	-	Research Assistant	2,500

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

W. J. Jakimiuk)		\$600
W. H. Jackson)	Special Lecturers,	600
W. Czerwinski)	Aeronautical Engin-	500
R. B. McIntyre)	eering, Oct. 1 to	300
)	Apr. 30	

Applied Physics:

J. T. N. Atkinson)		3,400
F. B. Friend)	Lecturers	2,700
J. J. Klawe)		2,700
Mrs. G. Becker	-	Secretary & Librarian	1,600
G. L. Grieve	-	Assistant Mechanician	950

Chemical Engineering:

Lecturers:

L. A. Williams	-	Aug. 16 to May 31	\$300 a month
T. L. Batke	-	Sept. 1 to May 31	\$300 " "
W. J. L. Sutton	-	Sept. 16 to May 31	\$275 " "

Instructors:

F. G. Roughton)	Aug. 16 to	\$260 " "
J. G. Fraser)	Apr. 30	275 " "
Miss L. I. Cowan)		250 " "
A. J. Gunn)		260 " "
S. Sandler)	Sept. 1 to	260 " "
D. W. H. MacDowell)	Apr. 30	260 " "
R. N. Dempster	-	Sept. 16 to	125 " "
		Apr. 30	
M. Adelman	-	Sept. 16 to	100 " "
		Apr. 15	

Demonstrators:

M. Bergman)	Aug. 16 to	240 " "
W. S. Karpinski)	Apr. 30	230 " "
N. L. Kelly)		230 " "
C. M. Lampl)		240 " "
J. C. Doherty)		230 " "
E. H. Greig)		220 " "
H. V. Moore)	Sept. 1 to	230 " "
A. P. Coccotas)	Apr. 30	230 " "
M. J. Mann)		240 " "
S. Glickman)		230 " "
D. B. Mutton)		110 " "
S. Zradowsky)		110 " "
D. R. Arntfield)		80 " "
K. D. Hester	-	Sept. 16 to	110 " "
		Apr. 30	

Civil Engineering: Municipal & Structural:

Special Lecturers:

W. M. Walkinshaw	\$3,500	C. W. Dillane	\$3,500
C. Hersfield	3,500	R. K. Cleverdon	3,500
A. C. Davidson	3,500		
A. E. Berry	-	Municipal Engineering,	
		Oct. 1 to Apr. 30	1,000
W. Storrie	-	Civil Engineering,	
		Jan. 1 to Apr. 30	500

Instructors, Sept. 1 to Apr. 30:

A. H. S. Adams	\$2,300	V. R. Davies	2,300
A. Grzedzielski	2,300	D. C. Hume	2,300

Appoint-
ments,
(Cont'd)

Civil Engineering: Surveying & Geodesy:			
B. J. Haynes)	Lecturers	\$2,700
G. T. Horton)		3,250
Instructors:			
W. H. Carr	-	Sept. 23 to Dec. 22	750
S. L. Kao)	Sept. 20 to Dec. 19	450
F. S. Mooney)		450
G. L. Grieve	-	Assistant Mechanic	950
Dorset Survey Camp:			
F. S. Mooney)	Instructors, Aug. 15	250
M. B. Wong)	to Sept. 16	250
W. M. Kelly)		200
W. H. Carr	-	Instructor, Aug. 15 to Sept. 22	\$200 a month
Electrical Engineering:			
F. C. Barnes)	Demonstrators, Sept. 19	\$1,500
W. L. Hayhurst)	to Apr. 30	850
A. G. Ratz	-	Special Lecturer, Sept. 1 to Apr. 30	640
P. Yachimec	-	Instructor, July 1 to Aug. 31	520
Miss D. Ellis)	Demonstrators, Sept. 19	1,200
H. A. Slack)	to Apr. 30	525
A. H. D. Haiblen)		575
Engineering Drawing:			
R. E. Bertram)	Special Lecturers,	\$2,800
W. F. Haehnel)	Aug. 1 to May 31	3,000
C. A. Wrenshall)		3,000
Instructors, Aug. 1 to May 31:			
J. Bilterijst	\$2,300	G. C. Collison	\$2,300
H. R. Frizzle	2,600	S. Moses	2,400
E. E. Noonan	2,400	A. W. Walker	2,600
G. Brown	-	Attendant, Aug. 16 to June 15	1,500
C. A. Dykeman	-	Attendant, July 1 to June 30	1,850
Mechanical Engineering:			
Lecturers:			
J. W. Church	\$2,900	F. C. Hooper	2,400
D. G. Huber	3,000	H. M. McFarlane	2,500
R. T. Waines	3,100		
R. O. King	-	Honorary Lecturer	without salary
Special Lecturers, Sept. 16 to May 15:			
A. B. Carr	\$3,000	O. Clodman	\$2,300
J. R. Doyle	3,400	W. Laari	2,900
C. C. Li	3,000	H. Savidge	2,400
W. T. Thompson	3,100	A. J. Wood	3,000
W. E. Morley	-	Aug. 16 to May 15	2,900
Instructors, Sept. 16 to May 15:			
W. H. Carter	\$2,400	E. J. Durand	2,400
K. H. Y. Mark	2,200	G. W. Simonson	2,200
J. B. Templeton	2,200	J. C. Corkery	1,800
E. H. Dudgeon	1,800	D. F. Quan	1,800
J. M. F. Vickers	1,800		
F. Moskal	-	Sept. 16 to Apr. 30	2,000
Demonstrators, Sept. 16 to Apr. 15:			
H. Y. M. Mar	\$1,600	D. Pinkus	1,600
T. F. Willisroft	1,800	B. S. H. Chou	700
W. E. Abbott	-	Assistant Engineer	2,610
E. H. Kubbinga	-	Machinist	2,500
A. Legge	-	Laboratory Attendant	1,600

Appoint-
ments
(Cont'd)

Mechanical Engineering (Cont'd):

A. B. Carr	- Special Lecturer, July 1 to Sept. 15	\$375 a month
A. B. Allan)	\$1,400
G. R. Masson) Demonstrators,	1,400
S. S. Lazier) Sept. 15 to Apr. 14	1,400
W. E. Morley	- Special Lecturer, July 1 to Aug. 14	\$322 a month
B. M. Thall	- Lecturer, Metallurgical Engineering,	\$3,200
Mining Engineering:		
P. B. Crowley) Demonstrators,	1,875
E. E. G. Heaslip) Sept. 19 to Apr. 30	1,875
A. B. Irwin	- Instructor, Sept. 19 to Apr. 30	2,250
P. Goodfellow	- Demonstrator, Sept. 19 to Apr. 30	1,875
Special Lecturers:		
R. R. Grant	- Accountancy and Business, Jan. 1 to Apr. 30	1,500
P. H. Mills	- Engineering Law, Oct. 1 to Dec. 31	1,000
G. A. McMullen	- Public Speaking, Jan. 1 to Apr. 30	450

Faculty of Household Science:

Food Chemistry:		
Mrs. J. R. Butterfield	- Lecturer	\$3,000
J. F. Francis	- Instructor	1,750
Miss J. Vicary	- Demonstrator	1,100
Household Science:		
Lecturers:		
Mrs. E. H. Smith	\$2,900 Miss H. Coatsworth	2,700
Miss J. Dix	2,200 Miss M. McKellar	3,100
Miss M. Stroud	- Research Assistant	1,100
Miss J. Karstedt	- Assistant	1,000
Miss H. Hall	- Secretary	1,450

Ontario College of Education:

Educational Research:		
Clerical Assistants:		
Miss M. Graham	\$2,150 Miss M. Spalding	2,150
Mrs. A. Black	1,725 Miss J. Constable	1,725
Library School:		
Miss L. H. Smith	- Instructor in Work with Boys and Girls	\$615
Miss F. Trotter	- Instructor in Story-Telling	270
W. S. Wallace	- Instructor in College and University Libraries	375

Faculty of Forestry:

J. A. C. Grant	- Instructor	1,850
F. G. Jackson	- Senior Technician	2,354
A. D. Hall	- Lecturer	3,000

Appoint-
ments
(Cont'd)

Faculty of Music:

S. D. Wolff	- Lecturer and Instructor	\$1,200
G. Ridout)	250
A. Walter) Special Lecturers	125

Faculty of Dentistry:

Special Lecturers in Surgery:

H. W. Wookey	\$20	S. D. Gordon	100
E. H. Botterell	10	P. E. Ireland	10
C. L. Ash	70	D. M. Tanner	40

G. A. McMullen - Special Lecturer in Public Speaking 240

H. M. Worth - Lecturer in Radiography 450

W. E. Secord - Lecturer in Principles of Accounting 216

W. E. Secord - Instructor in Typewriting for Dental Nurses 266

Demonstrators in Dentistry: (8 mos.)

G. A. C. Adams	\$720	E. R. W. Bilkey	720
M. G. Boyes	720	J. T. Crouch	600
F. D. Dempster	720	J. R. Fletcher	840
R. O. Green	840	E. J. Johns	392
S. J. Lesco	425	R. W. Marshall	880
W. O. Nursey	864	W. M. Twible	720

L. E. Riddolls) 12 mos. 600

W. K. Shultis) 928

A. J. Blanchard - Demonstrator in Dental Pathology & Bacteriology 800

W. P. Dykes - Technician 2,400

Miss F. D. Crowe - Stenographer 1,554

Miss H. O'Neill - " 1,500

Infirmery:
Miss W. M. Leask - Supervisor of Dental Nurses in Training, 10 mos. 1,500

Miss F. I. Stevens) Nurses in Surgery, 1,500

Miss I. O'Brien) 10 mos. 1,350

Dental Nurses, 10 mos:

Miss D. A. Dearing	\$1,230	Miss M. W. Fleet	1,300
Miss A. G. Godfrey	1,235	Miss G. M. Johnston	1,230
Miss C. A. McNabb	1,230	Miss D. M. Pringle	1,230
Miss A. H. Rose	1,340	Miss B. B. D. Smith	1,230
Miss F. G. Whitehead	1,445		
Miss M. E. Joyner	- 11 mos.		1,500

School of Law:

D. Vanek - Lecturer 3,250

School of Architecture:

A. Elken - Instructor, 8 mos. from Sept. 15 \$190 a month

Lecturers:

G. Englesmith \$3,400 H. Fliess \$2,650

W. J. McBain 2,650 J. A. Hall 2,700

S. Kent - Lecturer and Secretary of the School 3,200

Instructors:

F. Coates - 8 mos. from Sept. 1 2,300

G. A. McMullen - 6 mos. from Oct. 1 300

D. F. Dadson - 6 mos. from Sept. 20 500

Miss P. A. Chapman - Librarian & Secretary 1,700

J. Record - Attendant 1,850

Mrs. E. Ingram - Office Asst. 8 mos. from Aug. 28 1,000

Appoint-
ments
(Cont'd)

School of Physical and Health Education:

<u>Administration:</u>			
Miss J. Bain	- Office Assistant		\$1,500
<u>Hygiene & Preventive Medicine:</u>			
R. J. Wilson	- Lecturer		300
<u>Hygeialogy:</u>			
<u>Special Lecturers:</u>			
J. H. Ebbs	\$1,000	R. G. Armour	30
G. Bates	10	G. T. Mitton	30
W. J. Gardiner	20	C. D. Gossage	10
J. D. Griffin	20	S. K. Jaffary	10
E. W. McHenry	20	T. Owen	10
L. A. Pequegnat	30	Mrs. E.C. Robertson	30
Miss F. Stewart	10		
<u>Literature and Expression:</u>			
R. D. H. Smith)	Lecturers	300
G. A. McMullen)		300
<u>Physical Education - Women:</u>			
Miss W. Baxter)	Assistants,	
Miss K. M. S. Oswald)	without salary	
Miss N. E. Simpson)		
Mrs. J. W. Baker)		
Miss H. E. DeJardine)	Assistants (part time)	
Miss M. Wickson)	without salary	
Mrs. I. G. Lewis	-	Pianist, without salary	
Miss J. Craig	-	Pianist (part time)	
		without salary	

School of Nursing:

Miss G. B. Carter	- Visiting Lecturer	\$3,200
Miss H. A. Bennett	- Lecturer	3,000
Miss D. K. Duff	- Lecturer and Secretary	
	of the School	\$2,600 with
		living valued at \$200
Miss M. I. Tresidder	- Lecturer, Sept. 1 to	
	June 30	\$3,000 a year
Miss M. A. Lane	- Instructor, July 1 to Aug.	
	31 at \$2,000 a year with	
	living valued at \$400 a year	
Miss M. Bird	- Instructor, Sept. 15 to June	
	30 at \$2,000 a year with	
	living valued at \$400 a year	
Miss M. C. Masters	- Lecturer	\$2,400
Miss M. J. L. Van Wyck) Instructors with	1,700
Miss M. J. Greenslade) living valued at	2,000
) \$400	
Mrs. S. DuVernet	- Librarian	1,820
Mrs. L. M. Clarkson	- Secretary to the	
	Director	1,900
<u>Secretarial Assistants:</u>		
Miss D. J. Stacey	\$1,900	Miss H.M. Meadows 1,560
Miss N. Press	1,500	Miss R. Flesch 1,560
Miss E. Fenton	- Residence Nurse at \$1,800	
	with living valued at \$400	
Miss D. L. Hogle	- Assistant Residence Nurse,	
	at \$1,500 with living	
	valued at \$400	
Miss K. S. Cowan	- Supervisor and Assistant	
	Residence Nurse at Gren-	
	ville House at \$1,712 with	
	living valued at \$400	
Miss E. M. Howard	- Lecturer	\$3,000

Appoint-
ments
(Cont'd)

School of Hygiene:

Physiological Hygiene:

Mrs. R. C. Partridge	- Lecturer (part time)	\$ 500
H. N. MacFarland	- Lecturer in Industrial Hygiene	150
J. H. Horwood	- Senior Technician	2,200
S. J. Freeman	- Research Fellow, July 1 to Aug. 15	150

Epidemiology and Biometrics:

Miss G. E. Stenhouse	- Laboratory Assistant	1,125
Miss D. L. Muller	- Secretary	1,456

Public Health Administration:

Special Lecturers:

E. L. Barton	\$100	G. C. Brink	100
W. G. Brown	100	G. A. Edge	150
A. L. MacNabb	150	A. H. Sellers	100
D. C. Smith	100		
Miss E. Cryderman	- without salary		
D. S. Caverley	- Demonstrator	150	
Miss J. M. Day	- Secretary	1,600	

Chemistry in Relation to Hygiene:

Miss M. J. Holland	- Laboratory Assistant	1,320
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Public Health Nutrition:

W. J. McGanity	- Lecturer (part time)	1,800
Mrs. L. Shier	- Secretary	1,600

Hospital Administration:

Miss M. Holmes	- Secretary	1,644
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Parasitology:

R. G. Struthers	- Special Lecturer	200
Miss D. Webster	- Laboratory Assistant, July 1 to Aug. 31	\$1,135 a year
Miss Z. Christie	- Laboratory Assistant, Sept. 1 to June 30	\$1,135 a year

Institute of Child Study:

Miss D. I. McKenzie) Lecturers	\$1,800
Miss R. R. Keith)	1,700
Miss M. L. Northway	- Lecturer, Sept. 1 to June 30	1,100
Mrs. M. L. Kirkpatrick	- Dietitian and Lecturer	770
Miss H. M. Shepherd) Research Assistants	1,310
Mrs. J. G. Partridge)	1,700
Miss M. R. McKeown	- Secretary (part time)	
	Parent Education Division	1,100
Miss M. M. D. Wallace	- Secretary, Nursery School Division	1,700
Miss G. Evans	- Office Assistant	414
Miss H. Boothe	- Parent Education Assistant	1,600
Mrs. F. L. Johnson	- Lecturer (part time)	500
Mrs. A. Foster	- Parent Education Assistant	800
Miss E. C. Brown	- Teacher, Sept. 1 to June 30	1,000
Mrs. M. W. Brown	- Parent Education Assistant, Sept. 1 to June 30	700
Miss B. M. Talbot	- Assistant, Sept. 1 to June 30	600
Miss C. Schroeder) Assistants	150
Miss E. R. Campbell)	150

Appoint-
ments
(Cont'd)

Institute of Industrial Relations:

F. C. Toombs	- Research Associate	\$4,800
Miss M. S. Nagata	- Secretarial Assistant	1,400
H. J. Waisglass	- Fellow, July 1 to Apr. 30	\$200 a month
G. Schonning	- Fellow, July, August & Sept., Oct. 1 to May 31 -	\$200 a month and \$50 a month respectively
R. C. Joyner	- Fellow, July and August	\$200 a month

University Library:

Miss B. Margrett (Mrs. Ball)	- Assistant	\$1,750
Miss J. Lampel	- Assistant, Aug. 1 to June 30	\$1,800 a year
Miss E. Craig	- Clerical Assistant	\$1,500

Athletics & Physical Education - Women:

Assistants:		
Miss N. E. Simpson	\$2,000	Miss K.M.S.Oswald 2,000
Part time:		
Mrs. J. W. Baker	\$700	Miss H.E.DeJardine 600
Miss M. Wickson	500	
Mrs. I. G. Lewis	- Pianist	1,200
Miss J. Greig	- Pianist (part time)	800
Miss A. E. M. Parkes	- Secretary-Treasurer, Women's Athletic Association	600

Athletics & Physical Education - Men:

Instructors, 10 mos:		
A. R. T. Chetwynd	\$2,900	L. B. Smith \$2,900
B. G. Lowes	2,600	W. F. Clayson 2,400
F. Sgambati	2,300	R. Mitchell 2,300
Instructors (part time):		
J. G. Nick	\$ 500	D. M. Graham without) salary)
J. Primeau	200	A. D. White 50
N. R. Speirs	50	
J. R. Rimmer	- Assistant Locker and Attendance Clerk	\$2,460
J. Green) Locker Attendants	1,926
J. Brown)	1,712
P. Robb	- Locker Attendant, 10 mos.	1,338
Mrs. M. Penny	- Clerical Assistant, 8 mos.	750

University Advisory Bureau:

W. C. Jones	- Executive Secretary	3,400
Miss M. Munro	- Interviewer	1,800

University Health Service:

Mrs. H. H. McKinnon	- Staff Physician - Health 9 mos. from Sept. 1	\$2,475
Mrs. M. Atack	- Staff Physician - Health 7 mos. from Sept. 1	1,750
P. Leitch	- First Aid Attendant, Hart House Surgery, 8 mos. from Sept. 15	500

Appoint-
ments
(Cont'd)

Banting and Best Department of Medical Research:

Medical Research Banting Fund:

Research Associates:

J. E. Goodwin)	Honorary - without stipend	
A. E. MacDonald)		
Miss J. H. Ridout	-		\$2,780
Miss J. M. Lang	-		1,856
D. C. O'Connell)	Research Assistants	2,656
Miss J. M. Patterson)		1,500

Fellows:

R. W. Robertson	-	part time	500
R. R. Tasker	-	do.	660
Miss E. Eldridge	-		1,440
A. R. Colwell	-	part time - July 1 to Dec. 31	720

Miss M. Henderson	-	July 1 to Sept. 30	1,200
Mrs. M. G. Cornell	-	Librarian	1,800
Miss F. F. Herbert	-	Secretarial Assistant	1,500
H. M. Douglas)		1,800
D. A. Elliott)	Senior Technicians	2,100
D. A. Noonan)		1,700
Miss A. Crooks)	Laboratory Assistants	1,356
Mrs. A. Moffitt)		925

Canadian Life Insurance Officers' Association:

J. B. Firstbrook	-	Fellow	2,500
Miss V. Gaston	-	Technician	1,200

Sub-department of Cellular Physiology:

Banting Research Foundation:

Miss M. Nishikawara	-	Research Assistant	-
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Ontario Cancer Fund - Mendel:

Miss J. M. Lang)	Research Assistants	200
Miss J. Thornton)		1,500
Marvin English	-	Laboratory Assistant	1,200

Dominion Government Grant M.P. 197:

D. K. Myers	-	Research Assistant, July 1 to Mar. 31	\$140 a month
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Sub-department of Synthetic Chemistry in Relation to

Medical Research:

F. Martin	-	Technician	\$1,350
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National Research Council - Baer:

A. Newcombe, July 1 to Sept. 30,	Research Assistant,	\$125 a month
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Dominion Government Grant D.R. 22 - Best:

W. J. Linghorne	-	Research Associate (part time) July 1 to Mar. 31	\$2,000
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Foster Fund:

W. S. Hartroft	-	Associate Professor	\$4,000
P. L. Hoogland	-	Research Associate, July 1 to Dec. 31	\$250 a month

National Cancer Institute, Project 31 - Best-Sellers:

Miss R. Bland	-	Technical Assistant	\$1,200
R. H. Donovan	-	Technician	800
F. Longbottom	-	Animal Caretaker	1,560

N.R.C. Consolidated Best:

P. L. Hoogland	-	Research Associate, July 1 to Dec. 31	600
D. H. Beaton	-	Senior Technician, July 1 to Mar. 31	2,640
W. Wilson)	Technicians (part time)	500
R. H. Donovan)	July 1 to Mar. 31	280

Appoint-
ments
(Cont'd)

Banting and Best Department of Medical Research (Cont'd):

N.R.C. Consolidated Best (Cont'd):

R. Williams	- Laboratory Technician,	July 1 to Mar. 31	\$1,330
Mrs. Estelle Wright	- Laboratory Assistant,	July 1 to Mar. 31	1,125
Nutrition Foundation, Inc. Fund - Best:			
C. S. McArthur) Assistant Professors		3,944
L. B. Macpherson)		3,900
Dominion Government Grant M.P. 92 - Franks:			
Mrs. K. M. Robertson	- Technical Assistant	(part time) July 1 to Mar. 31	\$80 a month

National Cancer Franks, 2, 11 & 50:

G. A. Meek	- Research Associate		\$3,144
Miss M. M. Shaw	- Research Assistant		1,944
Miss J. McDougall	- Technical Assistant		1,400
Mrs. K. M. Robertson	- Technical Assistant	(part time) July 1 to Mar. 31	\$ 45 a month
		Apr. 1 to June 30	\$125 " "
Miss G. Thomson	- Technical Assistant		\$1,400

Ontario Cancer Franks 1:

A. Rodgman	- Research Assistant,	July 1 to Sept. 30	
	(full time)		\$200 a month
		Oct. 1 to June 30 (part time)	\$75.55 "
W. Wilson	- Technician (part time)		\$125 a month
C. P. Arnott	- Technical Assistant		\$165 a month

Ontario Cancer Franks III:

R. Bather)		\$1,400
Miss J. Manser) Research Assistants		1,800
M. R. Sutton)		1,600
Miss E. O'Neail	- Technical Assistant		1,400

National Research Council Medical Fellowship:

D. Fraser	- Research Assistant		-
Rockefeller Fellowship:			
D. M. Adams	- Research Associate		-

Department of Physiology:

Research Assistants:

F. L. Robinson) part time -		\$1,125
J. S. Speakman) July 1 to Mar. 31		300
S. Greben)		200
Mrs. B. E. Hines	- Sept. 1 to Mar. 31		770
H. P. Lei) Fellows, July 1 to Mar. 31		1,215
Mrs. Nancy M. Danoff) Mar. 31		900
Miss E. F. Purdie	- Demonstrator, Sept. 1 to Mar. 31		840
Miss F. M. Davies	- Technical Assistant,	Apr. 1 to Mar. 31	1,620
I. W. Davidson	- Technical Assistant,	July 1 to Mar. 31 at	\$1,700 a year

Appoint-
ments
(Cont'd)

Department of Physiology (Cont'd):

Defence Research Board Grant No. 86 (Sellers):	
S. S. You)
Mrs. Rosemary Wen-You) Research Assistants
E. T. Pennells)
	1,800
	1,500
	1,750
Defence Research Board Grant No. 113 (Sellers):	
J. C. D. Barlow	- Research Associate, July
	15 to June 30
	\$3,000 a year

School of Hygiene:

Rockefeller Fund I:

D. R. E. MacLeod	- Assistant Professor	Epidemi-	\$750
Mrs. Margaret R. Richardson	- Fellow	ology &	\$2,144
		Biomet-	
		rics	

Department of Physiological Hygiene:

H. N. MacFarland	- Lecturer	\$2,650
G. E. Mack	- Demonstrator	1,600
Miss M. Gibson	- Laboratory Assistant	1,200

Rockefeller Fund II:

Department of Public Health Administration:		
Miss E. Cryderman	- Associate (part time)	1,500

Rockefeller Fund IV:

Department of Public Health Nutrition:

Mrs. Eleanor F. Esler	- Research Fellow	1,800
Miss J. R. McKerrow	- Research Fellow, July 1 to	
	Sept. 20	400
Miss D. Neale	- Laboratory Assistant	1,440

Ontario Cancer Treatment and Research Foundation:

Department of Public Health Nutrition:

Miss R. M. Ballantyne	- Research Fellow	1,920
Miss D. E. Hosler	- Laboratory Assistant	1,200

Federal Public Health Research Grants:

Department of Chemistry in Relation to Hygiene:

K. H. Geiger	- Senior Research Fellow	3,100
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Department of Public Health Nutrition:

R. E. Lau	- Research Fellow, July 1 to	
	Mar. 31	1,350

Robert Gould Research Foundation:

Department of Public Health Nutrition:

J. Barsky	- Research Fellow, July 1 to	
	Mar. 31	187.50
J. R. Beaton)	1,500
Mrs. Alice Steckley) Research Fellows	1,620

Defence Research Board, No. 137:

Sub-Department of Parasitology:

Miss D. Webster	- Laboratory Assistant, July 1	
	to Aug. 31	120
Miss Z. Christie	- Laboratory Assistant, Sept.	
	1 to Mar. 31	420

National Foundation for Infantile Paralysis:

Department of Physiological Hygiene:

V. B. Brooks)	1,500
S. H. Cohn) Research Fellows	900
J. Grimaldi	- Laboratory Assistant	1,200

National Research Council, M.P. 31:

Department of Physiological Hygiene:

Miss N. Evans	- Laboratory Assistant	1,200
Miss B. Grafstein	- Laboratory Assistant, July 1	
	to Aug. 31	200
D. Murray	- Laboratory Assistant	1,200

Appoint-
ments
(Cont'd)

School of Hygiene (Cont'd):

National Research Council, M.P. 87:		
Department of Physiological Hygiene:		
Mrs. N. Hornstein) Research Fellows	\$1,400
J. J. Secker		1,200
National Research Council, M.P. 183:		
Department of Hygiene and Preventive Medicine:		
Miss P. E. Naylor	- Research Fellow	1,800
National Research Council, M.P. 184:		
Department of Physiological Hygiene:		
J. B. Gallagher	- Research Fellow	1,200
National Research Council, M.P. 195:		
Department of Public Health Nutrition:		
J. Barsky	- Research Fellow	1,250
National Research Council, M.P. 209:		
Department of Physiological Hygiene:		
S. Fine	- Research Fellow	1,300
S. H. Chapman	- Laboratory Assistant	1,500

Faculty of Dentistry:

Kellogg Fund:		
Miss M. Gwyn	- Assistant, Graduate and post-graduate dental education programme	\$1,500
Canadian Red Cross Fund:		
Miss C. Lukes	- Dental Nurse and Stenographer, Department of Dental Public Health	\$1,500

Faculty of Arts:

R. Watters	- Visiting Professor of English	\$4,500
G. B. Langford	- Professor and Head of the Department of Geological Sciences from July 1, 1949	\$6,500 a year
W. J. R. Crosby	- Assistant Professor in Mathematics, from July 1, 1949	\$3,500 a year
P. E. Pashler	- Assistant Professor in Physics, from July 1, 1949	\$3,500 a year
F. H. Buck	- Lecturer to students in Optometry in Political Economy	\$300

Faculty of Medicine:

Mrs. M. Parr	- Laboratory Attendant in Biochemistry, from July 1, 1949	\$1,284 a year
K. G. Gray	- Special Lecturer in Medical Jurisprudence	without salary
Miss E. K. Wilson	- Technical Assistant in Neuro-pathology, from July 1, 1949	\$1,300 a year

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

G. R. Edwards - Assistant Professor in Engineer-
ing Drawing, from July 1,
1949 \$3,500 a year

Mechanical Engineering:

W. G. McIntosh - Professor, from July 1,
1949 \$5,500 a year

W. A. Wallace - Assistant Professor, from
July 1, 1949 \$3,500 a year

Faculty Office:

Miss L. E. Dorsey)
Miss H. Penhale) Assistants \$1,800 a year
1,700 a year

Ontario College of Education:

Miss D. Martin - Clerical Assistant in Education-
al Research, from July 1,
1949 \$1,700 a year

Faculty of Music:

L. R. Bell - Assistant Professor, from
July 1, 1949 \$1,000 a year

Faculty of Dentistry:

Assistant Professors from July 1, 1949:

O. J. Yule - \$1,620 a year
J. B. Macdonald - part time 3,000 " "

Associates from July 1, 1949:

C. E. Aho - 720 " "
J. L. Chalmers - 840 " "
M. J. Gibson - 1,620 " "
A. E. Hobden - 816 " "
W. R. Jackson - 840 " "
D. H. J. Macdonald - 720 " "
A. W. S. Wood - 1,620 " "
H. J. Wildfong - 1,440 " "
M. N. Rockman - 1,680 " "
F. T. Pearson - 1,110 " "
J. E. Moser - 4,300 " "
D. S. Moore - 810 " "

School of Law:

J. Finkelman)
F. C. Auld) Professors \$6,200 a year
5,700 " "
Miss J. McClennan - Secretary to the Dean
from July 1, 1949 \$1,800 " "

School of Architecture:

A. P. C. Adamson - Assistant Professor, from
July 1, 1949 \$3,500 a year

School of Physical and Health Education:

Miss Z. Slack - Assistant Professor in Physical
Education - Women, from
July 1, 1949 without salary

School of Hygiene:

Miss E. M. Taylor - Assistant Professor in Chemistry
in Relation to Hygiene,
from July 1, 1949 \$750 a year

Appoint-
ments
(Cont'd)

School of Hygiene (Cont'd):

Public Health Administration:

C. E. A. Robinson) Associates, \$4,000 a year
L. O. Bradley) from July without salary
J. T. Phair) 1, 1949 " "
Mrs. M. L. MacFarland	- Associate in Public Health Nutrition, from July 1, 1949 \$1,700 a year
A. F. Graham	- Associate in Virus Infections, from July 1, 1949 \$100 a year
Mrs. E. Kuitunen	- Associate in Parasitology from July 1, 1949 \$2,400 a year

Registrar's Office:

A. B. Fennell	- Registrar Emeritus \$250
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Department of University Extension:

Miss D. Perryman	- Stenographer, from July 1, 1949 \$1,350 a year
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Department of Athletics and Physical Education - Women:

Miss Z. Slack	- Director of Athletics and Physical Education - Women from July 1, 1949 \$3,700 a year
Miss D. N. R. Jackson	- Assistant Director of Physical Education - Women from July 1, 1949 \$3,700 a year
Miss W. Baxter	- Associate, from July 1, 1949 \$2,500 a year

University Health Service:

Miss R. Ramsden	- Supervisor of Nurses, from July 1, 1949 \$2,076 a year
Miss D. Milne	- Nurse (Women) from July 1, 1949 \$1,600 a year
J. M. Thomas	- Senior Clinical Assistant from July 1, 1949 \$2,076 a year
W. Purdue	- Clinical Assistant from July 1, 1949 \$1,926 a year

Resigna-
tions

(b) Resignations:

Faculty of Arts:

A. W. Hill	- Senior Gardener in Botany, from May 19, 1949 (salary \$1,700)
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Physics:

H. G. Smith	- Associate Professor of Physics, from June 30, 1949 (salary \$5,000)
A. D. Misener	- Assistant Professor, from June 30, 1949 (salary \$3,700)
F. H. Buck	- Assistant Professor in Political Economy (salary \$3,600) June 30, 1949

Resigna-
tions
(Cont'd)

(b) Resignations (Cont'd):

School of Physical and Health Education:

Miss F. A. Somers - Assistant Professor (salary \$3,500) June 30, 1949

School of Hygiene:

Physiological Hygiene:

G. K. Roseblade - Technician (part time) (salary \$400) Dec. 31, 1948

Mrs. E. Levy - Laboratory Assistant (salary \$1,100) June 15, 1949

Miss M. O. Elder - Secretary (salary \$1,600) June 22, 1949

J. J. Secker - Research Fellow (salary \$1,200) Apr. 1, 1949

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Arts:

English:

H. S. Wilson

- Associate Professor, Sept. 1, 1949 to Aug. 31, 1950, without salary; his pension contribution to be paid by the University

F. E. L. Priestley

- Assistant Professor, July 1, 1949, to June 30, 1950; the University to pay half of his salary (\$2,350) and the University portion of his pension contribution

L. T. Morgan

- Associate Professor of Political Economy, July 1, 1949, to June 30, 1950, without salary; the University will not pay its portion of his pension contribution

Ontario College of Education:

W. A. Stickland

- Instructor, University Schools, July 1, 1949, to June 30, 1950 without salary; the O.C.E. to pay both its contribution and Mr. Stickland's contribution to the pension fund

University Library:

Miss J. Jarvis

- Assistant, for August, 1949, with salary

University
Extension
Courses

(d) University Extension Courses:

Management Conference Course:

P. Hunt	\$250	E. D. McGarry	\$250
V. S. Karabas	500	F. F. Gilmore	250
E. M. Barnet	600	V. W. Bladen	100
E. A. Allcut	100	S. G. Hennessey	750

(Appointment of Prof. Hennessey previously approved; revenue from fees will not cover the expenditure of this Course but it is hoped that this is only the beginning of a series of more successful courses of this kind).

Course in Youth Leadership:

C. R. Blackstock - Instructor in Camping \$100 (replacing R. Perry previously appointed)

University
Extension
Courses
(Cont'd)

Short Courses - Training Course in Youth Leadership:			
C. E. Hendry	- Co-ordinator of the Course and in charge of Group Work, Programme Planning and Community Resources		\$500
K. S. Bernhardt	- Psychology		100
F. J. Horwood	- Music		100
Miss M. Donaldson	- Recreation		100
W. McVicar	- "		100
Mrs. Dora Mavor Moore	- Drama		160
R. H. Perry	- Camping		100
Rev. K. J. Joblin	- Old Testament		50
Rev. G. Hern	- New Testament		50
Miss L. Tupper	- Religious Education		100
Miss P. Neve	- Girls' Work		50
Miss K. Moore)		80
Miss M. Cane) Crafts		80
Miss I. Loudon)		80
Pianist	- to be named later		15
(An additional appropriation of \$2,000 for this course was authorized). (Authority was also given for the fee to be \$25 per student for the whole course, and \$15 for those who are able to take only half of the course).			
Summer Session - Pass Course for Teachers:			
(An additional appropriation of \$1,000 for this course was authorized).			
W. T. Easterbrook	- Economics 1a		\$480
F. E. L. Priestley	- English 1a, 1b		
	salary	- \$480	
	marking		
	papers	- 100	580
W. H. Magee	- English 1a (Reader)		150
W. J. Ruddock	- French 1a		480
G. C. Paterson)		240
M. R. Powicke) History 1a		240
R. V. Allen)		240
Rev. B.F.Sullivan	- Philosophy (St. Michael's)		480
C. H. Haagen	- Psychology 1a		480
Miss N. Thompson	- Psychology 1a (Reader)		100
O. Hall	- Sociology 1a		
	salary	- \$480	
	travelling		
	expenses	30	510
D. M. Hayes	- French 2a		480
G. Taylor	- Geography 2a		480
S. Kling	- Geography 2a (Assistant)		240
Miss J. Harbron	- Geography		240
G. Berman	- Mathematics 2a		480
J. C. S. Wernham	- Philosophy 2c		480
D. C. Williams	- Psychology 2b		
	salary	- \$480	
	travelling		
	expenses	90	570
Miss H. Gatch	- Psychology 2b (Reader)		100
E. Morrison	- English 3a, 3b		
	salary	- \$480	
	travelling		
	expenses	175	
	marking	100	755

University
Extension
Courses
(Cont'd)

Summer Session - Pass Course for Teachers (Cont'd):			
J. M. S. Careless)	History 3a	\$240
G. M. Craig)		240
Miss R. J. Northcott)	Astronomy 1b	240
R. L. Baglow)		240
Mrs. V. Dearborn	-	Astronomy 1b (Assistant)	200
A. J. V. Lehmann	-	Botany 1b	480
Rev. D. McNeil	-	Latin	480
H. Boeschstein	-	German	480
J. H. Aitcheson	-	Political Science 1a	480
Course in Occupational Therapy:			
Miss I. Robinson	-	Instructor	2,300
Miss G. Watts	-	"	2,300
Course in Physical Therapy:			
W. J. Gardiner	-	Supervisor of Course in Physical Therapy and Instructor in Therapeutics and use of machines	900
Miss L. Pollard	-	Chief Instructor in Physical Therapy	3,300
Mrs. Doris M. Allan	-	Instructor in Electrotherapy	2,400
Miss R. Harland	-	Instructor in Physical Therapy and Electrotherapy	2,100
Short Courses - Three-Day Workshop:			
Authority was given to hold this course on Sept. 6, 7 and 8, as requested by the Ontario Chapter of the International Association of Public Employment Services:			
H. M. Cassidy	-	Director and Lecturer	\$150
J. Morgan	-	Lecturer	75
Dr. Wagenet	-	honorarium and travelling expenses	125
G. Haythorn	-	do.	50
J. D. M. Griffin and one other	-	Lecturers	50
Social Functions	-		50

Royal Ontario
Museum
appointments

Upon motion of the President the following appointments made by the Royal Ontario Museum Board were confirmed:-

V. B. Meen	-	Director of the Royal Ontario Museum of Geology and Mineralogy	\$2,000
F. A. Urquhart	-	Director of the Royal Ontario Museum of Zoology	\$4,300
L. L. Snyder	-	Associate Director of the Royal Ontario Museum of Zoology	\$4,500

Other recommendations of the President were approved as follows:-

Additional
al appro-
priations
and deduc-
tions in
appropri-
ations

(a) Additional appropriations and deductions in appro-
priations:

Political Economy:

An additional appropriation of \$300 for "Salaries".

Zoology:

An additional appropriation of \$395.40 for "Laboratory Supplies"; and a deduction of \$395.40 for "Office Supplies".

Ophthalmology: Neuropathology:

An additional appropriation of \$220 for "Apparatus"; and a deduction of \$120 from "Supplies", Neuropathology, and of \$100 from "Apparatus", Neuropathology.

Pathology and Bacteriology: (Pathology Division)

An additional appropriation of \$625 for "Apparatus"; and a deduction of \$625 from "Supplies".

School of Nursing:

An additional appropriation of \$600 for "Residences - Wages"; and a deduction of \$600 from "Office Salaries".

University Library:

An additional appropriation of \$405.60, representing library fines, for "Supplies".

Statutes of
Senate

(b) Statutes of Senate:

Statutes Numbers 1946 respecting the Courses of Study in the Faculty of Arts for the Session 1949-50

1950 respecting the Courses of Study in Pharmacy for the Session 1949-50

1984 respecting the Courses of Study in the Faculty of Household Science for the Session 1949-50

1987 respecting the Famous Players Canadian Corporation Scholarship.

Budget for
Medical
Post-graduate
Courses,
1949-50

(c) Budget for Medical Post-graduate Courses for the
Session 1949-50:

Receipts (fees)

Graduate students registered in)

Faculty of Medicine \$3,500)

M.S. students registered in) \$ 4,000

School of Graduate)

Studies \$ 500)

Advanced Graduate Course

(Medicine, Surgery, Obstetrics
and Gynaecology) 14,000

Oto-Laryngology & Ophthalmology

Refresher Course 2,000 \$20,000

Medical
Post-
graduate
Courses
(Cont'd)

(c) Budget for Medical Post-graduate Courses for the Session
1949-50 (Cont'd):

<u>Receipts</u>	carried forward	-	<u>\$20,000</u>
<u>Expenditures</u>			
Dr. R. B. Kerr, Director		\$2,000	
Instruction in graduate courses:			
<u>Anatomy</u>			
Surgery	\$1,800		
M.S. course	500		
Ophthalmology	200		
Oto-Laryngology	200		
Anaesthesia	200		
Assistants for night classes	650		
<u>Pathology</u>			
Radiology	300		
Ophthalmology	100		
<u>Physiology</u>			
Anaesthesia	200		
Ophthalmology	200		
Oto-Laryngology	200		
<u>Graduate lectures</u>			
General, including basic science conferences	450	\$5,000	
Office expenses (stationery, postage, printing)		300	
Special refresher courses:			
Honoraria to staff		11,300	
Entertainment		700	
Special Lecturers (visiting)		500	
10% of receipts for University overhead		200	<u>\$20,000</u>

Amount
from in-
come of
Wallberg
Fund for
Faculty
of Applied
Science

(d) That the sum of \$16,700 be made available for the Session
1949-50 from the income from the Wallberg Fund for the
following purposes in the Faculty of Applied Science and
Engineering:-

- (a) A year's leave of absence with salary, plus
 \$1,000 travelling and tuition costs for
 two members of the staff not above the
 grade of Assistant Professor \$ 8,000
- (b) Two Wallberg research fellowships, each of
 the value of \$1,500 3,000
- (c) Four Wallberg undergraduate scholarships,
 each of the value of \$300 1,200
- (d) Travelling expenses of teaching staff to
 attend technical or educational conferences 3,000
- (e) Wallberg Lecture 1,500

\$16,700

\$25 exemp-
tion from
tuition
fee for
staff mem-
bers for
B.Sc. (Med.)
degree

- (e) That candidates registered for the degree of B.Sc. (Med.)
who hold teaching or research appointments on the University
staff or in a federated or affiliated institution, or who
hold appointments on the staff of any hospital supplying
clinical facilities for University students, may receive
an exemption of \$25.00 of the tuition fee prescribed for
the course.

Regulations
for Service
Training
Courses and
Physical
Education

(f) That the following regulations be adopted for the Session 1949-50:-

1. That such Service Training courses as may be offered by the Navy, the Army and the Air Force for the Session 1949-50 be authorized by the Board of Governors for that session, but that the participation by students in such training courses be voluntary;
2. That for the Session 1949-50, physical education shall be optional for ex-service men and women.

Report on
number of
degrees,
diplomas,
etc.,
awarded
in 1948-49

The President presented a report, prepared by the Registrar and dated June 20th, 1949, showing that 4,077 candidates had received degrees and 368 diplomas or certificates had been awarded by the University of Toronto for the Session 1948-49.

Mental
Health
Training
Grant,
1949-50

The President presented the following letter from the Ontario Department of Health regarding the continuation of Project 605-5-1, Mental Health Grant, for the Mental Health Training Programme for 1949-50:-

"Dr. Sidney Smith,
President,
University of Toronto,
Toronto, Ontario.

RE: Project 605-5-1, Mental Health
Training Programme, Mental
Health Grant

Dear Dr. Smith:-

This is to advise that arrangements have been completed whereby the continuation of the above mentioned project into the fiscal year 1949-50 is approved and is being included as a Provincial project under the terms of the National Health Grants.

The continuation is approved in the sum of \$235,907.50 to cover that portion of the coming academic year which falls within the fiscal year period. This is the second continuation application which is approved for this fiscal year, the first being in the sum of \$128,920.60 covering the period of April, May and June. The unexpended balance of this first continuation will be cancelled when the June claims have been paid and from July 1st through to March 31st, 1950, the project will be financed by the second continuation which is referred to in this communication.

Mental
Health
Training
Grant
(Cont'd)

Although further detail respecting the allocation of the grant will be forwarded when certain details have been cleared with the Federal Authorities, we can inform you that the sum of \$235,907.50 has been allocated by departments as follows:-

Department of Psychiatry	\$93,412.50
Department of Medicine	8,175.00
Department of Paediatrics	10,432.50
Department of Pathology	4,162.50
Department of Psychology	55,500.00
School of Social Work	32,100.00
School of Nursing	21,250.00
Institute of Child Study	3,750.00
Institute of Industrial Relations	3,750.00
Forest Hill Project	-
Ontario College of Education	3,375.00

Yours very truly,

June 23, 1949.

(Sgd) J. T. Phair
Deputy Minister of Health"

Summer
Course in
Nursery
Education,
Institute
of Child
Study

Upon the recommendation of the President approval was given for the holding of a Summer Course in the basic principles of Nursery Education in the Institute of Child Study from July 4th to 30th, 1949; the course to be divided into two parts, Part II for those who completed Part I last year, and Part I for those beginning for the first time, and the fee for each student to be \$30.00, with a fee of \$10.00 per child. In this connection the following tentative budget was approved:-

Receipts

Students (40) at \$30	\$1,200.00	
(First and Second parts)		
Children (25) at \$10	250.00	
	<u>1,450.00</u>	
General administrative overhead		
(10% - Simcoe Hall)	145.00	<u>\$1,305.00</u>

Expenditures

SALARIES -		
Director	\$100.00	
N.S. Supervisor	100.00	
N.S. Staff	400.00	
Lecturers		
(38 x \$8)	304.00	
Staff un-		
assigned	<u>158.00</u>	\$1,062.00
ATTENDANTS		
Cleaning Woman		
(5 wks. at \$15)	75.00	
Floors Woman		
(5 wks. at 3.50)	<u>17.50</u>	92.50

Summer
Course in
Nursery
Education
(Cont'd)

<u>Expenditures (Cont'd)</u>		
Carried forward		\$1,154.50
Supplies -	Advertising	12.00
	Nursery School	20.00
	Office	20.00
	Household	25.00
	Nourishment	15.00
	Laundry	8.50
	Emergency Funds	50.00
		<u>\$1,305.00</u>

Medical
Social
Work
Plan and
authority
to apply
to the
Govern-
ment for
a grant

The President presented a letter which he had received signed by Dean J. A. MacFarlane of the Faculty of Medicine, and Dr. H. M. Cassidy, Director of the School of Social Work, submitting a plan for the extension of training in medical social work, copies of which had been sent to the members of the Board for their consideration. The plan had been worked out in conferences between Dr. R. F. Farquharson of the Department of Medicine; Dr. J. E. Sharpe, Superintendent of the Toronto General Hospital; and the Director of the School of Social Work, with the assistance of their colleagues. The Board approved of a formal request being made by the University, through the Ontario Department of Health, for a grant under the Dominion National Health Plan of 1948. The amount of the grant requested by the University for the academic year 1949-50 is \$30,450 to be administered under the President's direction by the School of Social Work. The Toronto General Hospital will request a grant of \$12,100 for the year 1949-50 to cover its share of the costs of the total plan, and the grand total will be \$42,550 made up as follows:-

Medical
Social
Work
Plan
(Cont'd)

School of Social Work:

Administration:

Salaries:

Instructor	-	\$4,500	
Field Supervisors (2)	-	4,300	
Faculty member during the summer term	-	500	
Special Lecturers	-	1,200	
Secretarial Assistance	-	1,500	
Office supplies, equipment, travel, etc.	-	<u>1,000</u>	\$13,000
Bursaries	-		10,250
Advanced Training Scholarships		<u>7,200</u>	\$30,450

Toronto General Hospital:

Social Service Department:

Medical Social Workers (3) -		\$ 9,000	
Additional clerical help and equipment		<u>3,100</u>	<u>12,100</u>
Grand Total	-		<u>\$42,550</u>

Report of
Senate's
Committee
respect-
ing the
office of
Chancellor

Upon motion of the President

the report of the Senate's Committee respecting the office of Chan-
cellor was laid on the table, to be considered at the next meeting.

Upon motion of the President

Agreement
for the
operation
of the
Limnolog-
ical
Laboratory,
Maple, Ont.

authority was given for the execution of an agreement between the
Ontario Department of Lands and Forests and the University of Toronto
for the operation of the Limnological Laboratory at the Southern Re-
search Station of the Department near Maple, Ontario. The details of
the agreement, which the President had discussed with Hon. H. R. Scott,
Minister of Lands and Forests, provide that the Department of Lands
and Forests shall be financially responsible for the construction,
maintenance and equipment of the Laboratory building, and that the
University shall be financially responsible for the staff (except
maintenance staff) and for consumable supplies and apparatus for the
research.

Agreement
respecting
Ranger
School and
University
Forest

Upon motion of the President

approval was given to a revision of the agreement between the De-
partment of Lands and Forests and the University, with respect to the
Ranger School and the University Forest, after the University Solici-

Agreement
respecting
Ranger
School and
University
Forest
(Cont'd)

tor has gone over the document. The agreement provides that in the event of timber on the University Forest being utilized and sold, the rates therefor shall be set by the Department, and the proceeds thereof shall be divided equally between the University and the Department after all amounts contributed by the University and the Department towards the management of the University Forest have been credited respectively to the University and the Department.

Amendment
to regula-
tion re-
specting
retirement
of members
of clinical
departments
providing
for re-
appointment
of Dr. H.
W. Wookey

Arising from the notice of motion previously given by the President, the Board approved of the following resolution relating to an amendment of the regulation with respect to the retirement of members of the staff of certain clinical departments in the Faculty of Medicine, and providing for the renewal for one year of the appointment of Dr. Harold W. Wookey, Department of Surgery:-

RESOLVED THAT the following regulation relating to the retiring age of members of the teaching staff in certain clinical departments in the Faculty of Medicine, adopted by the Board of Governors on February 13th, 1947:

BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, and Oto-Laryngology, in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years

be amended by adding thereto the following:
WHEREAS Dr. Harold W. Wookey, a member of the teaching staff of the Department of Surgery in the Faculty of Medicine, has attained the age of sixty years,
AND WHEREAS he was promoted to the rank of Associate Professor as from July 1st, 1948,
AND WHEREAS it is desirable in the interests of the teaching of medical students and the care of patients that certain younger men in the Department of Surgery should receive further experience and training under his direction,

Re-appoint-
ment of
Dr. H. W.
Wookey for
1949-50

BE IT RESOLVED that, notwithstanding the regulation of February 13th, 1947, hereinbefore recited, the appointment of Dr. Harold W. Wookey shall be renewed for one additional year, that is, until June 30, 1950, and that in no way shall this action ever be considered as a precedent.

Meetings on
Legal Education and
proposals
for the dis-
continuance
of certain
courses in
Law and the
establish-
ment of a
three-year
course for
degree of
Bachelor
of Laws

Mr. Borden informed the Board that a meeting had been held on Friday, June 17th, of three representatives each of the Special Committee appointed by the Board regarding Legal Education, and of the Law Society of Upper Canada, and that Mr. Mason was convening a meeting of his Committee to discuss the matter further. He also stated that the President had reported to the Senate at a recent meeting the discussion which had taken place as outlined in the memorandum dated May 3rd, 1949, which had been sent to members of the Board and which contained proposals to discontinue the four-year Honour Course in Law leading to the degree of Bachelor of Arts, now offered in the Faculty of Arts; to discontinue the three-year course leading to the degree of Bachelor of Laws that is now offered in the School of Law, and the five-year combined course leading to the degree of Bachelor of Arts and the degree of Bachelor of Laws that is now offered in the Faculty of Arts and the School of Law; and to establish in the School of Law a course of three years' duration (requiring full time attendance) leading to the degree of Bachelor of Laws that will be at least equivalent to the law course in any other university in Canada.

Authority
to deal
with
urgent
matters
during the
Summer

In view of the possible absence from the City of the Chairman and the Vice-Chairman during the Summer months -

It was moved by Mr. Bryce,
Seconded by Mr. LaBine,
And Resolved -

that the President be authorized to consult with any other mem-

Authority
to deal
with
urgent
matters
during the
Summer
(Cont'd)

ber of the Board if he finds it necessary to recommend additional appointments or deal with urgent matters; and that the Comptroller and the Bursar be authorized to act upon such recommendations of the President, which are to be reported to the Board at its first meeting in October for confirmation.

Adminis-
trative
matters
approved

Administrative matters were
approved as follows:-

Appoint-
ments

(a) Appointments:

Superintendent's Office:

A. Russell - Assistant Superintendent,
from July 1, 1949, at
\$5,000 a year plus bonus

Chief Accountant's Office:

D. J. Reid - Accountant, from July 1,
1949, at \$4,200 a year
plus bonus

W. G. Smith - Assistant Accountant, from
July 1, 1949, at \$3,000
a year plus bonus

Resigna-
tions

(b) Resignation:

Chief Accountant's Office:

J. H. Kew - Accountant (salary \$4,500)
June 30, 1949

Additional
appropria-
tions and
deductions
in appro-
priations

(c) Additional appropriations and deductions in appropri-
ations:

Comptroller's Office and Contingencies:

An additional appropriation of \$250 for "Travelling
Expenses - Comptroller's Office"; and a deduction
of \$250 from "Contingencies".

Departments of Civil Engineering, S. & G., and Elec-
trical Engineering:

An additional appropriation of \$2,768 for "Installa-
tion of Ajax Equipment at Queen's Park - Civil
Engineering: S. & G."; and a deduction of \$2,768
from "Salaries - Electrical Engineering - Ajax".

School of Architecture:

An additional appropriation of \$250 for "Supplies";
and a deduction of \$250 from "Salaries - Ajax".

Registrar's Office:

An additional appropriation of \$519.50 for "Remuner-
ation to Examiners, etc. - Ontario Agricultural
College".

Advance
appropri-
ations,
1949-50

- (d) Advance appropriations for 1949-50:
Royal Ontario Museum of Palaeontology:
 "Specimens and Collecting" - \$400
Department of Civil Engineering: S. & G.
 "Repairs, Renewals, Staff Expense and
 General Maintenance - Gull Lake Survey
 Camp" - \$300
Alumni Association Grant:
 "To cover the first issue of the Varsity
 Graduate" - \$1,750
Department of Botany:
 "Botanical Garden Greenhouse Supplies" - \$25

Varsity
Appeal
Budget,
1949-50

- (e) Varsity Appeal Operating Budget for 1949-50:
 "Office Salaries" - \$3,000
 "Office Supplies and Incidental Expenses" - \$ 600

Increase
in wage
rates

- (f) Increases in wage rates for Electricians,
 Machinists and Carpenters:
Electricians:
 An increase of 10¢ in the hourly rate pay-
 able, from \$1.65 to \$1.75, effective
 June 1, 1949.
Machinists:
 An increase of 7¢ in the hourly rate pay-
 able, effective June 1, 1949.
Carpenters:
 An increase of 10¢ in the hourly rate pay-
 able to Carpenters, from \$1.50 to
 \$1.60, effective June 13, 1949.
 An increase of 7¢ in the hourly rate pay-
 able to Shop Carpenters, from \$1.17 to
 \$1.24, effective June 13, 1949.
 An increase of 15¢ in the hourly rate pay-
 able to Carpenter Foreman, from \$1.60
 to \$1.75, effective June 13, 1949.

Accountable
Warrants

Upon motion of Mr. Bryce,
 Seconded by Dr. Neilly,

Accountable Warrants were authorized as follows:-

July	-	\$600,000.00
August	-	500,000.00
September	-	500,000.00
October	-	750,000.00

Cash advance
for Ajax

Upon motion of Mr. Vaughan,
 Seconded by Mr. Kelly,

The Board confirmed a cash advance of \$16,000.00 to the
 Ajax Division to cover a portion of their requirements
 for the month of June, 1949.

Financial
Statements
for 11
months
ending
May 31,
1949

Financial Statements for
Queen's Park and the Ajax Division, showing consolidated
operating results for the 11 months ending May 31, 1949,
as follows, were tabled:-

	<u>Actual Deficit</u>	<u>Pro-Rated Estimates</u>
Balance to be covered by D.V.A. & Provincial Grant -		
Queen's Park	\$2,557,990	\$2,682,318
Ajax	193,188	374,092
	<u>\$2,751,178</u>	<u>\$3,056,410</u>

Donations -

Donations were reported as
follows and were accepted with thanks and appreciation:-

From -

The Will of the late Miss Harriet V. Ellis, notification
received of a \$1,000 legacy for the building fund.
National Research Council, Dominion Government grants
received as follows:-

Consolidated Grant - Best	\$6,250.00 ^u	
F. F. 49-8 - Fisher	3,250.00	3 1/2 50
H. T. 49-2 - Pidgeon	2,000.00 ^u	
M. P. 224 - Fisher	1,520.00 ^u	
G. 49-5 - Beamish	750.00 ^u	
G. 49-39 - Fisher	750.00 ^u	
G. 49-117 - Smith	725.00 ^u	
A. P. 49-2 - Bernhardt	505.00 ^u	
G. 49-50 - Grayson Smith	503.18 ^u	
F. F. 49-6 - Fry	500.00 ^u	
F. F. 49-7 - Ide	300.00 ^u	

National Cancer Institute of Canada:

An additional grant of \$3,000^u awarded by the Institute
in support of Projects Nos. 2, 11, 50 and 76 -
Franks, making a total of \$15,000 during the fis-
cal year 1949-50.

An additional grant of \$435^u awarded by the Institute
in support of Project No. 20 - Wynne, making a total
of \$6,935 during the fiscal year 1949-50.

Canadian National Institute for the Blind, the sum of
\$2,000^u received to cover their fellowship in Ocular
Genetics for the Session 1949-50.

Central Mortgage and Housing Corporation, the sum of
\$1,450^u received on account of their research project,
School of Architecture.

Miss Elsie Watt, the sum of \$750^u received together with
her authority for the transfer of \$500 from the Watt
Bursary Fund, making a total of \$1,250 for the Schol-
arship to be awarded in the School of Nursing in
June, 1950.

Household Science Alumnae Association, the sum of \$300^u
received, to be added to the Annie L. Laird Prize
Fund - Household Science.

Donations
(Cont'd)

From -

The George Putnam Fund of Boston, the sum of \$300⁰⁰ received, representing the second prize won by the University of Toronto team in the William Lowell Putnam Mathematical Competition; the total now in the fund is \$1,975.25, which is used to purchase mathematical books.

Various donors for the Institute of Industrial Relations:

Paid - \$ 70,600.50
Promised - \$100,300.50

Other administrative matters

were approved as follows:-

W.P.Firth
Bursary
Fund

- (a) That any accumulation of unexpended income in the W. P. Firth Loan Fund be applied to setting up a W. P. Firth Bursary Fund, and that as of the end of each fiscal period any further accumulated income be added to this Fund.

Appoint-
ment of
Dr. Gossage
as Medical
Adviser re
Pension Fund

- (b) That Dr. C. D. Gossage, Director of the University Health Service, be appointed as Medical Adviser to consider the cases of those members of the non-academic staff who apply for pensions on the ground of disability, to succeed Dr. G. W. Loughheed who is resigning; payment for this service to be on a fee basis.

Purchase
of Hydro
Bonds

- (c) That the following bonds be purchased for account of Trust Endowment:-
\$400,000.00 3% Ontario Hydro-Electric Power Commission, due Dec. 15, 1963/65.

Mortgage
on 460
Avenue Rd.
to be
repaid

- (d) That the mortgage on No. 460 Avenue Road, property occupied by the Royal Conservatory of Music, be repaid on the next interest date, viz: October 1, 1949.

Grant for
Employees'
picnic

- (e) That the sum of \$75.00 be voted for financial assistance towards the expenses of the University of Toronto Employees' Association annual picnic for 1949.

Coal
Contracts

- (f) That contracts with the following Companies for the supply of Coal for 1949-50 be executed:-
Dominion Coal Company Limited
Canada Coal Limited
The F. P. Weaver Coal Company Limited
Rochester & Pittsburgh Coal Co. (Canada) Limited
The Great Lakes Coal Company Limited
Halliday Bros. Limited
Toronto Fuels Limited

*Indented
m. 10.*

The meeting adjourned at 6 p. m.

Minutes confirmed.

October 13th 1949

[Signature]
Chairman

[Signature]

Secretary.

Minutes of a Special Meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Monday, August 8th, 1949, at 2:30 p. m.

The Secretary of the Board presented to the meeting proof of service of notice of the meeting under date of August 3rd, 1949.

The following were present at the meeting:-

The Chairman (Colonel Phillips)	Mr. Urquhart
Hon. Dr. Bruce	Mr. Ross
Hon. Mr. Justice Hope	Mr. LaBine
Mr. Tory	Mr. Duncan
Mr. Gordon	Mr. Fennell
Mr. Vaughan	Mr. Matthews
Mr. Kelly	Mr. Burns
Mr. Clarke	
	Mr. R. E. Spence,
	Comptroller
	Mr. C. E. Higginbottom,
	Secretary
	Mr. I. G. Wahn, of Messrs.
	Borden, Elliot, Kelley,
	Palmer & Sankey,
	Barristers

A quorum being present the meeting was declared to be regularly constituted.

Notice
calling
meeting

Upon motion of Mr. Ross,
Seconded by Mr. Urquhart,

reading of the following notice calling the Special Meeting, proof of service of notice having been given to the Board, was dispensed with:-

UNIVERSITY OF TORONTO

"TAKE NOTICE that a special meeting of The Governors of the University of Toronto (hereinafter called the 'Board') will be held in the Board Room of the University of Toronto, Simcoe Hall, Toronto, Ontario, on Monday, the 8th day of August, 1949, at the hour of 2:30 o'clock in the afternoon, Eastern Daylight Saving Time, for the following purposes:

Notice
calling
meeting
(Cont'd)

1. To enact a by-law to be designated as By-Law IIIA of the general by-laws of the Board specifying officers by whom and the manner in which interim and/or definitive debentures issued by the Board and interest coupons attached to such debentures shall be signed and executed and authorizing the use for such purpose of engraved, lithographed, printed or mechanically reproduced signatures of officers and the mechanical reproduction of the impression of the corporate seal.
 2. To authorize, subject to the approval and authorization of the Lieutenant-Governor in Council, the borrowing of money by the Board by means of the creation, issuance and sale of \$7,500,000 principal amount of 3% debentures of the Board to be dated the 15th day of August, 1949, and to mature on the 15th day of August, 1970.
 3. To authorize an application to the Lieutenant-Governor in Council for his approval and authorization of the borrowing of money by the Board by the creation, issuance and sale of the said debentures and a request that the Lieutenant-Governor in Council for and in the name of the Province of Ontario guarantee the payment of the principal of and interest on the said debentures.
 4. To approve an agreement with Wood, Gundy & Company Limited providing for the sale of the said debentures to a syndicate of which Wood, Gundy & Company Limited is the syndicate manager and an application to the Lieutenant-Governor in Council for his approval and authorization of the sale of the debentures as aforesaid.
 5. To transact such other business as may properly come before the meeting.
- DATED at Toronto, Ontario, the 3rd day of August, 1949.

BY ORDER OF THE CHAIRMAN

C. E. Higginbottom,
Secretary to the Board"

By-Law
III A
providing
for fac-
simile
signatures
on debentures

In accordance with the following notice of motion given at the last regular meeting held on June 23, 1949 -

"Notice of motion was given that at the next meeting of the Board there would be introduced a regulation supplementing the existing regulations of the Board with respect to the method of execution of instruments of the Board to provide for the facsimile signature of the Chairman, the President, or any member of the Board designated for the purposes, on debentures issued by the University."

It was moved by Mr. Ross,
Seconded by Mr. Tory,
And Resolved -

That the following By-Law is hereby enacted by the Governors of the University of Toronto as By-Law IIIA of the General

By-Law
IIIA
(Cont'd)

By-Laws of the Governors of the University of Toronto:-

"IIIA. Interim and/or definitive debentures issued by the Board shall be under the corporate seal of the Board and shall be signed by the Chairman of the Board, Vice-Chairman of the Board or President and by the Comptroller or the Bursar and the interest coupons attached to any such debentures shall be signed by the Comptroller or the Bursar. The signature of the Chairman of the Board, Vice-Chairman of the Board or President upon interim and/or definitive debentures and the signature of the Comptroller or Bursar upon the said interest coupons may be engraved, lithographed, printed or otherwise mechanically reproduced and any such engraved, lithographed, printed or otherwise mechanically reproduced signature shall be deemed for all purposes the signature of such officer and shall be binding upon the Board. The said signatures shall be the signatures of the Chairman of the Board, Vice-Chairman of the Board or President and of the Comptroller or Bursar respectively holding office at the time of the execution of the said interim and/or definitive debentures respectively and notwithstanding any change in any of the persons holding the said offices between the time of execution and the date of delivery thereof, the said interim and/or definitive debentures and the said coupons so executed shall be valid and binding upon the Board. The impression of the corporate seal upon any interim and/or definitive debenture may be mechanically reproduced and any interim and/or definitive debenture upon which the impression of the corporate seal has been mechanically reproduced shall be deemed to have been validly sealed under the corporate seal of the Board.

(Sgd) W. E. Phillips,
Chairman (L.S.)
(Sgd) C. E. Higginbottom,
Bursar"

Purpose
of call-
ing the
meeting

The Chairman explained that this meeting had been called for the purpose of considering and, if thought fit, approving of an issue of \$7,500,000 - 3% - University of Toronto Debentures to be dated August 15th, 1949, guaranteed by the Provincial Government, and maturing on August 15th, 1970.

Chairman's
summary
of the
situation

In recapitulating the events leading up to the specific proposal now before the Board, the Chairman summarized the situation as follows:-

In June, 1946, the Honourable George Drew, while Premier of the Province and Minister of

Chairman's
summary
(Cont'd)

Education, authorized the commencement of construction of the Wallberg Building as well as additions to the Mechanical Engineering Building and the Physics Building.

At a meeting held with Mr.

Drew at this time it was accepted that cost estimates were incomplete, but it was understood that a sum of between \$6,000,000 and \$7,000,000 would be required to construct and equip these buildings, and that something would be left over towards the rehabilitation of the Central Power Plant.

In the letter confirming this authority Mr. Drew said: "The method of financing this development can be worked out in detail between the representative of your Board and the Provincial Treasurer. I am sure that no serious difficulty will be encountered in settling the details of an arrangement that will be satisfactory to both the Board of Governors of the University and the Ontario Government."

The provision of the necessary funds for immediate payment to the contractors was met by means of an overdraft account officially authorized by order-in-council. This overdraft account was regarded as a temporary arrangement and from time to time there were discussions as to the most satisfactory method of permanent financing.

In 1947, a cash payment of \$1,250,000 was received from the Provincial Treasurer against the original promise of \$7,000,000.

On the date of this special meeting the debit balance in the overdraft account amounted to approximately \$4,600,000 and there was an estimated amount of \$800,000 remaining due to contractors, etc., on account

Chairman's
summary
(Cont'd)

of the costs of these three buildings.

It was recognized by the Honourable Leslie Frost and his staff that the overdraft was of a temporary nature, and indeed on several occasions the Canadian Bank of Commerce had raised the question of its liquidation by a cash payment or some other form of permanent financing.

As the situation developed, it became quite clear that the Provincial Treasurer did not desire to solve the problem by the simple expedient of paying cash, and in the early summer a definite proposal was developed involving the sale by the University of 10-Year Debentures to be unconditionally guaranteed by the Province. Following many discussions, the original plan to issue 10-Year Debentures was altered and is seen today in its final definitive form which involves the issue of 21-year debentures.

When it became clear that the Provincial Government had made the decision that the cost of the construction programme was to be financed by the issue of debentures, the conclusion was reached that this would be the last opportunity to obtain additional funds to enable us to complete the Central Power Plant. The Chairman pointed out that this was an issue of long standing, the matter having first been raised with the then Premier some seventeen years ago.

Premier Frost finally agreed that the amount of the issue would be increased to \$7,500,000 resulting in a sum available to the University of \$7,275,000, but expressly stipulated that for the period of the ensuing ten years the University should make no capital demands upon the Provincial Treasury. W. E. Phillips undertook, as Chairman of the Board of Governors, that he would make no such demand.

General
discus-
sion

In the discussion which ensued Mr. Ross pointed out that the effect of this issue would be to increase the annual budget of the University by \$225,000, the amount of the annual interest payments, and further some provision would also have to be made for redemption of the debentures at an annual rate of over \$350,000 even though the terms of the issue did not provide for a sinking fund.

Mr. Justice Hope, Mr. Fennell and Mr. Tory pointed out that whilst the Government might be of the opinion that by guaranteeing the debenture issue it was fulfilling the promise made by Mr. Drew, they did not think that those individuals and corporations who had contributed to Varsity Appeal on the understanding the Government would make a grant of \$7,000,000 would share this opinion. It was contended that the proposed debenture issue could not be construed as a gift from the Province as interest payments and the amount required for redemption of the bonds would become a charge against the annual budget of the University.

It was further pointed out that the effect of the trust deed was undoubtedly to mortgage the whole of the University assets which might well include the trust funds, etc. Whether or not this would actually be the legal position, it was quite clear that the proposed issue of debentures was not from the University's point of view the same thing as the payment of an equivalent amount in cash by way of a Government grant.

The Chairman emphasized that the proposal to finance the building programme as agreed with Mr. Drew in 1946 by means of the debenture issue had been decided by the Provincial Government, and, whilst he could

General
discus-
sion
(Cont'd)

not disagree with the various points brought up in the discus-
sion, he was still of the opinion that there was no choice but
to adopt the arrangement, the details of which were actually
negotiated by the Provincial Government officials.

Meeting
concurred
with the
Chairman's
views

The meeting concurred with the view
taken by the Chairman, and, upon a suggestion made by Mr. Mat-
thews, the Chairman was instructed for purposes of record to
submit to the Provincial Treasurer in writing a summary of the
opinions of the Board as expressed in the discussion.

Resolution
authorizing
issue of
debentures

Following this discussion -

It was moved by Mr. Urquhart,
Seconded by Mr. Ross,
And unanimously Resolved -

1. That in order to enable The Governors of the Univer-
sity of Toronto (hereinafter referred to as the "Board")
to provide for the erection of such buildings as the Board
presently deems necessary for the purposes of the Univer-
sity of Toronto and of University College, including addi-
tions to, improvements of and equipment for buildings now
or hereafter erected, the Board, subject to the approval
and authorization of the Lieutenant-Governor in Council,
do borrow the sum of Seven Million, Five Hundred Thousand
Dollars (\$7,500,000.00) which the Board presently deems
necessary and estimates to be necessary to be presently
borrowed for the purposes aforesaid, and that for the pur-
pose of such borrowing and for securing payment of the sum
so borrowed and the interest thereon, the Board do make,
issue and sell Debentures of the Board in the said princi-
pal sum of Seven Million, Five Hundred Thousand Dollars
(\$7,500,000.00).
2. That such Debentures be dated the 15th day of August,
1949, do bear interest from the 15th day of August, 1949
at the rate of Three per centum (3%) per annum and be pay-
able on the 15th day of August, 1970, and that the said
Debentures be issued in the denomination of One Thousand
Dollars (\$1,000.00) and have coupons attached thereto for
the payment of interest half-yearly on the 15th days of
February and August in each year during the currency there-
of, and that the principal of and interest on the said
Debentures be payable in lawful money of Canada at any
office of The Canadian Bank of Commerce in either of the
Cities of Toronto or Montreal at holder's option.
3. That the Board do cause to be kept at the principal
office of The Canadian Bank of Commerce in the City of
Toronto, Canada, a Register in which the holder of any
of the Debentures may register the same as to principal
only, such registration to be noted on the Debenture. After
such registration, such Debentures may be transferred only
by an instrument in writing signed by the registered holder

Resolution
authorizing
issue of
debentures
(Cont'd)

or his lawful attorney and registered in the Debenture Register, such transfer being duly noted on the Debenture. A transfer to bearer may subsequently be registered, after which the Debenture will be transferable by delivery but may again and from time to time be registered and discharged from registry. Notwithstanding registration of a Debenture as to principal, the interest coupons shall continue to be transferable by delivery.

The Canadian Bank of Commerce in the City of Toronto is hereby appointed Registrar of the said Debentures.

4. That pending the preparation and delivery of Definitive Debentures, the Board do issue and sell Interim Debentures of an equal aggregate principal amount in denominations of One Thousand Dollars (\$1,000.00) or any multiple or multiples thereof bearing a like rate of interest maturing on the like date and to the like effect as the Definitive Debentures but having no interest coupons attached and to be exchangeable for a Definitive Debenture or Debentures for an equal aggregate principal amount at the principal office of The Canadian Bank of Commerce in the City of Toronto, Canada, and that the said Interim Debentures be cancelled upon the exchange thereof for the said Definitive Debentures.

5. That the said Definitive Debentures be substantially in the form set forth in Schedule "A" hereto annexed and that the said Interim Debentures be substantially in the form set forth in Schedule "B" hereto annexed.

6. That the said Interim Debentures and the said Definitive Debentures shall be under the Seal of the Board and shall be signed by the Chairman or Vice-Chairman of the Board and by the Comptroller or Bursar of the University of Toronto and the interest coupons attached to the Definitive Debentures shall be signed by said Comptroller or Bursar; that the signature of the Chairman or Vice-Chairman of the Board upon the said Interim Debentures and upon the said Definitive Debentures and the signature of the Comptroller or Bursar upon the said interest coupons may be engraved, lithographed or printed and any such engraved, lithographed or printed signature shall be deemed for all purposes the signature of such officer and shall be binding upon the Board; that the said signatures shall be the signatures of the Chairman or Vice-Chairman of the Board and of the Comptroller or Bursar of the University respectively holding office at the time of the execution of the said Interim Debentures and the said Definitive Debentures respectively and notwithstanding any change in any of the persons holding the said offices between the time of execution and the date of delivery thereof the said Interim Debentures, the said Definitive Debentures and the said coupons so executed shall be valid and binding upon the Board.

7. That application be made to the Lieutenant-Governor in Council for his approval and authorization of the borrowing by the Board of the said sum of Seven Million, Five Hundred Thousand Dollars (\$7,500,000.00) for the purposes herein set forth, of the estimate of the Board therefor, and of the making, issue and sale by the Board of Debentures of the Board in the said principal sum of Seven Million, Five Hundred Thousand Dollars (\$7,500,000.00) as provided for in this Resolution.

Resolution
authorizing
issue of
debentures
(Cont'd)

8. That the Lieutenant-Governor in Council be requested for and in the name of the Province of Ontario to guarantee the payment of the principal of and interest on the Debentures of the Board, both Interim and Definitive, authorized to be issued as aforesaid.

9. That the officers of the Board be and they are hereby authorized and directed to execute such instruments and to affix the Seal of the Board thereto and to do such other acts as to them may seem necessary or advisable in order to give effect to the foregoing.

SCHEDULE "A"

CANADA

PROVINCE OF ONTARIO

THE GOVERNORS OF THE UNIVERSITY OF TORONTO

\$

Number

Issue of Seven Million, Five Hundred Thousand Dollars (\$7,500,000.00) in principal amount of Debentures of The Governors of the University of Toronto dated 15th August, 1949, bearing interest payable half-yearly at the rate of three per centum (3%) per annum and maturing on the 15th day of August, 1970; made under the authority of The University of Toronto Act, 1947, being Statute of Ontario 1947, Chapter 112, and of an Order of the Lieutenant-Governor in Council.

GUARANTEED AS TO PRINCIPAL AND INTEREST BY THE PROVINCE OF ONTARIO.

THE GOVERNORS OF THE UNIVERSITY OF TORONTO (hereinafter called the "Board") for value received, hereby promises to pay to the bearer or if registered to the registered holder thereof on the 15th day of August 1970 on presentation and surrender of this debenture the sum of One Thousand Dollars in lawful money of Canada, at any office of The Canadian Bank of Commerce in either of the Cities of Toronto or Montreal, Canada, at holder's option, with interest thereon from 15th August, 1949, at the rate of three per centum (3%) per annum, payable half-yearly in like money at any of said places at holder's option, on the 15th days of February and August in each year of the currency of this debenture, upon presentation and surrender of the interest coupons hereto annexed as they severally become due and payable.

This debenture shall pass by delivery, unless registered as to principal, in the name of the holder in a register kept at the principal office of The Canadian Bank of Commerce in the City of Toronto, Canada, such registration being duly noted hereon. After such registration, this debenture may be transferred only by an instrument in writing signed by the registered holder or his lawful attorney and registered in the said register, such transfer being duly noted hereon. A transfer to bearer may subsequently be registered after which this debenture shall be transferable by delivery, but may again and from time to time be

Resolution
authorizing
issue of
debentures
(Cont'd)

registered and discharged from registry. Notwithstanding registration of this debenture as to principal, the interest coupons will continue to be transferable by delivery.

This debenture is issued under the authority of The University of Toronto Act, 1947, being Statute of Ontario 1947, Chapter 112, and of an Order of the Lieutenant-Governor in Council.

In witness thereof the Board has caused its Corporate Seal and the engraved facsimile signature of its Chairman or Vice-Chairman to be affixed hereto and the engraved facsimile signature of the Comptroller or Bursar of the University of Toronto to be placed on the coupons for interest annexed hereto, and this debenture to be duly signed by said Comptroller or Bursar and to be dated the 15th day of August, 1949.

.....
Chairman

.....
Comptroller

COUPON

The Governors of the University of Toronto will pay to the bearer on the 15th day of 19 \$15. in lawful money of Canada at any office of The Canadian Bank of Commerce in either of the Cities of Toronto or Montreal, Canada, at holder's option, being half year's interest then due on its debenture number .

Coupon number

.....
Comptroller

Payment of this coupon is guaranteed by the Province of Ontario.

REGISTRATION

No writing on this debenture except by authorized registrar

<u>Date of</u> <u>Registration</u>	<u>Name of Regis-</u> <u>tered Owner</u>	<u>Signature</u> <u>of Registrar</u>
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GUARANTEE BY THE PROVINCE OF ONTARIO

By virtue of the powers conferred by the Legislature of the Province of Ontario, and of an Order of the Lieutenant-Governor in Council, the Province of Ontario hereby guarantees to the holder for the time being of the within debenture and to the holder for the time being of any of the coupons attached thereto, due payment of the principal of the within debenture and of the interest thereon, according to the tenor of the said debenture and of the coupons attached thereto.

.....
Treasurer of Ontario

Countersigned

.....
Officer of the Treasury Department

Resolution
authorizing
issue of
debentures
(Cont'd)

SCHEDULE "B"

CANADA

PROVINCE OF ONTARIO

THE GOVERNORS OF THE UNIVERSITY OF TORONTO

\$.....

Number

INTERIM DEBENTURE

Issue of Seven Million, Five Hundred Thousand Dollars (\$7,500,000.00) in principal amount of Debentures of The Governors of the University of Toronto dated 15th August, 1949, bearing interest payable half-yearly at the rate of three per centum (3%) per annum and maturing on the 15th day of August 1970; made under the authority of The University of Toronto Act, 1947, being Statute of Ontario 1947, Chapter 112, and of an Order of the Lieutenant-Governor in Council.

GUARANTEED AS TO PRINCIPAL AND INTEREST BY THE PROVINCE OF ONTARIO.

THE GOVERNORS OF THE UNIVERSITY OF TORONTO (hereinafter called the "Board") for value received, hereby promises to pay to the bearer hereof on the 15th day of August 1970 on presentation and surrender of this debenture the sum of

DOLLARS

\$) in lawful money of Canada, at any office of The Canadian Bank of Commerce in either of the Cities of Toronto or Montreal, Canada, at holder's option, with interest thereon from 15th August, 1949, at the rate of three per centum (3%) per annum, payable half-yearly in like money at any of said places at holder's option, on the 15th days of February and August in each year upon presentation of this debenture for notation hereon of the payment of such interest.

This interim debenture shall pass by delivery, and when definitive debentures are prepared and ready for delivery, may be exchanged at the principal office of The Canadian Bank of Commerce in the City of Toronto, Canada, for definitive debentures of an equal aggregate principal amount of the like maturity, bearing a like rate of interest and payable on the same terms and at the same places as this interim debenture but with interest coupons attached.

This interim debenture is issued under the authority of The University of Toronto Act, 1947 being Statute of Ontario 1947, Chapter 112 and of an Order of the Lieutenant-Governor in Council.

In witness whereof the Board has caused its Corporate Seal and the engraved facsimile signature of its Chairman or Vice-Chairman to be affixed hereto, and this interim debenture to be duly signed by the Comptroller or Bursar of the University of Toronto and to be dated the 15th day of August, 1949.

.....
Chairman

.....
Comptroller

Resolution
authorizing
issue of
debentures
(Cont'd)

GUARANTEE BY THE PROVINCE OF ONTARIO

By virtue of the powers conferred by the Legislature of the Province of Ontario and of an Order of the Lieutenant-Governor in Council, the Province of Ontario hereby guarantees to the holder for the time being of the within debenture and of the interest thereon according to the tenor of the said debenture.

.....
Treasurer of Ontario

Countersigned

.....
Officer of the Treasury Department

Resolution
authorizing
sale of
debentures
to a Syndi-
cate headed
by Wood,
Gundy & Co.

In requesting authorization for
the sale of the debentures to a Syndicate headed by Wood,
Gundy & Company Limited -

It was then moved by Mr. Ross,
Seconded by Mr. Duncan,
And unanimously Resolved -

That the Seven Million, Five Hundred Thousand Dollars (\$7,500,000.00) in principal amount of Debentures of the Board authorized by Resolution of the Board passed the 8th day of August, 1949, be sold to a Syndicate of which Wood, Gundy & Company Limited are Syndicate Managers, at a price of \$97. and accrued interest per \$100 debenture, in accordance with the letter dated July 27, 1949 from Wood, Gundy & Company Limited, Syndicate Managers, to the Board in the form attached as Schedule "A" to this Resolution.

That application be made to the Lieutenant-Governor in Council for his approval and authorization of the sale of said Debentures in accordance with the foregoing.

SCHEDULE "A"

WOOD, GUNDY & COMPANY
Limited

36 King Street West
Toronto

July 27, 1949

Lieutenant-Colonel W. E. Phillips, C.B.E., LL.D.,
Chairman, Board of Governors,
University of Toronto,
Toronto, Ontario.

Dear Sir:-

We understand that you propose to create
the following new debenture issue:-

Resolution
authorizing
sale of
debentures
(Cont'd)

\$7,500,000 University of Toronto
3% Debentures
(Unconditionally guaranteed as to principal
and interest by the Province of Ontario)
To be dated August 15th, 1949
To mature August 15th, 1970

The foregoing debentures will be payable as to principal and interest (February 15th and August 15th) in lawful money of Canada in Toronto or Montreal at the holder's option. Debentures will be in denominations of \$1,000.

The creation and issue of these debentures will be subject to the favourable legal opinion of our solicitors, which will be paid by us, and the debentures will be available for delivery in interim form in the City of Toronto on August 15th, 1949. The obligors will agree within a reasonable time thereafter to deliver to the holders definitive debentures in exchange for interims without cost to the holders.

On behalf of the usual list of banks and dealers, we hereby offer to purchase these debentures at a price to net you \$97 and accrued interest per \$100 debenture.

This offer is subject to immediate acceptance and, if you approve, we would appreciate your signing the attached copy to indicate such approval.

Yours very truly,

WOOD, GUNDY & COMPANY LIMITED,
Syndicate Managers

Per "W. P. Scott"
Vice-President

ACCEPTED ON BEHALF OF THE UNIVERSITY OF TORONTO

..... "W. E. Phillips"
Chairman, Board of Governors

..... "L. M. Frost"
Provincial Treasurer

By-Law and
resolutions
signed by
Chairman
and Bursar
at meeting

By-Law IIIA and the resolutions
covering the issuance and sale of the debentures were signed
by the Chairman and the Bursar at the meeting and the impres-
sion of the corporate seal of the Board was placed thereon.

Notice of
motion to
introduce
at next
meeting a
resolution
dealing
with the
scope of
the annual
audit

With the unanimous consent of the
meeting an item not on the Agenda was submitted. The Chairman
reported that he had received a letter from Clarkson, Gordon &
Co., referring to the scope of the annual audit of the Univer-
sity's books and accounts, in which it was suggested that for
the year 1948-49 and for future years it would be sufficient

Notice of
motion to
introduce
resolution
dealing
with scope
of annual
audit

for them, as auditors, to carry out a spot check of the accounting records for one month in each year instead of a three months' check as presently provided for. After discussing the matter, notice of motion was given to introduce at the next meeting of the Board a resolution dealing with the scope of the annual audit which, in addition to the change just referred to, would authorize the auditors to accept a certificate from the University's bankers reporting on securities held in safe custody on behalf of the Governors of the University of Toronto, instead of requiring them to carry out a physical count of securities, as called for at present.

*Indented
9th B.*

The meeting adjourned at 3:30 p. m.

Minutes confirmed.

October 13th 1949

L. J. H. H. H.
Chairman

E. J. H. H. H.

Secretary.

Minutes of a Special Meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Friday, September 9th, 1949, at 11 a.m., which had been called for the purpose of approving of a By-Law providing for expropriation of property for the School of Nursing site.

Present -

The Chairman (Colonel Phillips)	Mr. Osbourne
The President	Hon. Dr. Bruce
Dr. Neilly	Mr. Clarke
Mr. Bryce	Mr. Morrow
Dr. McCullagh	Hon. Mr. Justice Hope
Mr. LaBine	Mr. Duncan
Mr. Burns	

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Reading of
minutes of
Special
Meeting re
debentures

The Chairman requested, in view of the importance of the matters dealt with, that the members read the minutes of the Special Meeting of the Board held on August 8th, at which approval was given for the issuance of \$7,500,000 - 3% - University of Toronto Debentures, guaranteed by the Province of Ontario.

Letter of
the Chair-
man to
Prime Min-
ister Frost
re debenture
issue

Arising from the minutes the Comptroller, at the Chairman's request, read the following letter which the Chairman had written to Prime Minister Frost summarizing the opinions of the Board as expressed at the meeting:-

Letter of
the Chair-
man to
Prime Min-
ister Frost
re debenture
issue

UNIVERSITY OF TORONTO

August 31, 1949

"The Honourable Leslie M. Frost,
Prime Minister of Ontario,
Queen's Park,
Toronto 5, Ontario.

Dear Mr. Prime Minister:

Following discussions with you in connection with the financing of the cost of new construction at the University of Toronto, a special meeting of the Board of Governors held on August 8 last adopted the necessary resolutions, thereby authorizing the execution of the formal documents and the proceeds of the debenture issue are now in our hands.

The discussion which took place at the special meeting clearly emphasized the feeling of the Governors, of whom there were fifteen present, that this method of financing was not the equivalent of a direct cash grant as had been at first contemplated.

The net result of the debenture issue from a legal point of view was to mortgage all the assets and revenue of the University. Inasmuch as the issue was not a serial debenture and there was no sinking fund provision, the University at the maturity date might well be faced with the necessity of repudiating the obligation to repay the principal, and the holders of the debentures would be compelled to look to the Provincial Government under the terms of its guarantee, unless during the life of the issue the University accumulated its own sinking fund, unofficial though it might be.

I am sure the Board well understands the practical necessity of spreading the \$7,500,000 over the term of twenty-one years, but I think we all feel that, unless some provision is made to set up something in the nature of an unofficial sinking fund, the University might possibly be faced with an exactly similar condition when it comes to payment of the principal at maturity.

I discussed this point with you immediately after the meeting and have had further discussions with Chester Walters. He agreed in principle that we should in fact set up such an unofficial sinking fund.

In the final analysis, the Government has really borrowed the amount originally intended to be paid to the University in cash, and the desirable arrangement is that from time to time Government grants should be made to this unofficial sinking fund, and thereby, at maturity, the transaction would be completed as originally intended.

As a matter of practice therefore, with your approval, we would propose to include henceforth in our annual budget an amount equal to the interest charges on the debenture, and, in addition, an amount equivalent to one-twenty-first of the total principal amount, or, alternatively, the exact amount necessary to establish the sinking fund required.

Letter to
Prime Min-
ister Frost
re debenture
issue
(Cont'd)

This latter amount would, of course, be accumu-
lated under such controls as were satisfactory to the Treas-
ury Department.

With renewed appreciation of your constant and
helpful interest in our affairs, I remain,

Sincerely yours,

(Sgd) W. E. Phillips,
Chairman

Board of Governors

WEP:MM

Approval of
foregoing
letter and
discussion
on setting
up of a
sinking fund

Following a general discussion,

It was moved by Mr. Burns,
Seconded by Mr. Morrow,
And Resolved -

That the Board approve of the letter
which had been transmitted to the Prime Minister by the Chair-
man under date of August 31st. In the discussion it was em-
phasized by Dr. McCullagh that even if the present Government
agreed that the University should include in their annual bud-
get the amount required for annual interest charges on the
debenture issue and for the setting up of a sinking fund, we
would have no assurance that future governments would continue
this policy. He also suggested that the provision of funds
for interest payments and sinking fund would more likely be
continued if they were covered by Statute, as any Government
would be less likely to repeal a Statutory Grant. Mr. Justice
Hope expressed the opinion that the Government might be asked,
as an alternative, to provide over the balance of their pre-
sent term of office the sum required to retire the debentures
and to provide for annual interest payments. Dr. McCullagh,
speaking in support of these suggestions, stated that when
the City of Toronto was considering making their grant of
\$2,000,000 to the Varsity Appeal they had been assured that
the Province was making a cash grant of \$7,000,000., and he
felt that since a cash grant was not forthcoming our position
in relation to the City would be much stronger if it could
be established that the money was payable as a Statutory Grant

or within the next few years, during the Government's present term of office. It was agreed that the Chairman should present these alternative proposals to the Prime Minister.

By-Law re
expropriation of
lands for
School of
Nursing
site

The matter of the expropriation of properties on College and Henry Streets for the School of Nursing site was discussed, and in this connection -

It was moved by Mr. Burns,
Seconded by Mr. Osbourne,
And Resolved -

That the following By-Law be approved:-

THE GOVERNORS OF THE UNIVERSITY OF TORONTO

BY-LAW

Being a By-Law providing for the Expropriation of real property herein described for the purposes of the University.

WHEREAS The Governors of the University of Toronto deem it necessary for the purposes of the University of Toronto to enter upon, take, use and expropriate the real property herein described;
THEREFORE The Governors of the University of Toronto, in pursuance of the powers conferred upon and vested in it by The University of Toronto Act, 1947, and all other powers it thereunto enabling, enacts as follows:-

The lands described as follows, namely:

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the City of Toronto, in the County of York and Province of Ontario, being composed of,

FIRSTLY:

The whole of Lots Nos. 10, 11 and 12; the northerly forty-five feet six inches (45' 6") throughout from front to rear of Lot No. 13; the easterly twenty-three feet three and one-half inches (23' 3½") throughout from front to rear of Lot No. 7; and the westerly twenty-six feet eight and one-half inches (26' 8½") throughout from front to rear of Lot No. 6; all according to a plan filed in the Registry Office for the Registry Division of Toronto as No. 361 and

SECONDLY:

The whole of Lots Nos. 1 and 9, both inclusive, according to a plan filed in the said Registry Office as No. 608
are hereby expropriated for the purposes of the University of Toronto.

ENACTED this 9th day of September, 1949

WITNESS the Corporate Seal of The Governors of the University of Toronto.

Chairman of The Governors of
the University of Toronto

Comptroller of the
University of Toronto

School of
Nursing
site
(Cont'd)

The Chairman stated that even though expropriation proceedings might not be taken immediately in connection with this site, provision should be made to cover the requirements called for under The Municipal Act in order that the matter may be proceeded with when necessary. He also stated that the estimated cost of acquiring the site would be \$250,000 which was a figure greatly in excess of that first contemplated. The Board agreed that this sum of money was more than should be expended for this purpose and, before negotiations for the acquisition of any properties were commenced, it would be necessary to discuss the matter at a regular meeting of the Board to determine how the required funds might be made available. In the meanwhile consideration would be given to possible reduction in floor area of the proposed building and also the possibility of changing the site.

Scope of
annual
audit

Arising from the notice of motion given at the Special Meeting held on August 8th, dealing with the scope of the annual audit -

It was moved by Mr. Duncan,
Seconded by Dr. McCullagh,
And unanimously Resolved -

THAT audits will be carried out by the Auditors for the University, Messrs. Clarkson, Gordon & Co., covering the accounts of:-

The University
University Press
Hart House
Royal Conservatory of Music
Connaught Medical Research Laboratories
Athletic Association
Insulin Committee

The audit of the University and its ancillary and associated bodies as listed above will extend to such examination of the accounts as the auditors consider necessary in order to report in the usual form on the annual financial statements, but will, in any event, include a check of transactions for a period of at least one month.

The resolution approving the existing audit programme, passed at a meeting of the Board on November 28th, 1946, is hereby rescinded.

Verifica-
tion of
securities
held by
the Bank

IT WAS FURTHER RESOLVED THAT
the Auditors be authorized to accept as proper verifi-
cation the report of the University's bankers as to
securities held by them in safe custody on behalf of
the Governors of the University.

The resolution passed on
September 8th, 1932, directing the Auditors to verify
by actual examination the securities held by the bank
in safe custody, is hereby rescinded.

*Indeped
m.B.*

The meeting adjourned at 12:10 p.m.

Minutes confirmed.

October 13th 1949

W. H. Lewis
Chairman

E. Higgins

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, October 13th, 1949, at 3:30 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Morrow
The President	Hon. Mr. Justice Hope
Dr. McCullagh	Hon. Dr. Bruce
Mr. Borden	Mr. Kelly
Mr. Gordon	Dr. Tory
Mr. Osbourne	Mr. Matthews
Dr. Neilly	Mr. Ross
Mr. Duncan	Mr. Burns
Mr. Bryce	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed
subject
to further
considera-
tion of
site for
new School
of Nursing

The minutes of the following meet-
ings were presented, and -

Upon motion of Dr. Neilly,
Seconded by Mr. Borden,

were confirmed, subject to further consideration being given to
the site of the new building for the School of Nursing:-

Regular meeting of June 23rd
Special meeting of August 8th
Special meeting of September 9th

Résumé of
minutes
to be sent
to members

At the suggestion of Mr. Walter
Gordon it was agreed that the résumé of the minutes of future
meetings be sent to the members of the Board by the Secretary
prior to the next meeting following, it being understood that
in some cases items of a confidential nature are to be omitted
from the résumé.

Resolution
covering
opening of
three Bank
accounts
for Build-
ing Construc-
tion

In connection with the arrange-
ments made by the Chairman during the Summer for the open-
ing of Building Construction Accounts at three Banks -

It was moved by Mr. Borden,
Seconded by Mr. Osbourne,
And unanimously Resolved -

That an account be opened at The Royal Bank of Canada, Toronto Head Office, known as the Building Construction Account, and that all cheques, drafts and orders for the payment of money drawn on this account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board.

That an account be opened at The Bank of Montreal, Toronto Head Office, known as the Building Construction Account, and that all cheques, drafts and orders for the payment of money drawn on this account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board.

That an account be opened at The Bank of Nova Scotia, Toronto Head Office, known as the Building Construction Account, and that all cheques, drafts and orders for the payment of money drawn on this account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board.

That proceeds of the issue of \$7,500,000 in principal amount of Debentures of the Governors of the University of Toronto dated August 15, 1949, guaranteed as to principal and interest by the Province, be deposited in the aforesaid Building Construction Accounts.

Letter from
Toronto Gen-
eral Hospit-
al

The Chairman reported the re-
ceipt of a letter from Dr. J. E. Sharpe, Superintendent of the Toronto General Hospital, acknowledging the cheque from the University for \$1,185,850.00, which he stated was being deposited in a special hospital account as had been directed.
(Date of letter August 25, 1948).

Leave of
absence
for Mr.
Vaughan

At the request of Mr. O. D. Vaughan
he was granted leave of absence from Board meetings from August
15th to October 31st.

Record of
attendance
at meetings
for 1948-49

There was presented a record of at-
tendance at the meetings of the Board for the fiscal year ended
June 30, 1949.

Board meet-
ings to be
held once
a month

Consideration was given to changes
in the time and frequency of Board meetings, and after discussing
the matter at length -

It was moved by Dr. Bruce,
Seconded by Mr. Duncan,
And Resolved -

That until further notice the regular
meetings of the Board of Governors will be held once a month at
3:30 p. m.

Committees,
1949-50

Upon motion of Dr. McCullagh,
Seconded by Mr. Osbourne,
the Committees for 1949-50 were appointed as follows, subject
to any desired changes during the year:-

COMMITTEES - 1949-50 SESSION

EXECUTIVE COMMITTEE

The Chairman of the Board
The President

Mr. H. Borden
Mr. C. F. W. Burns
Rt. Hon. Vincent Massey
Mr. O. D. Vaughan
Mr. W. L. Gordon
Dr. J. S. D. Tory
Mr. A. Kelly

CONNAUGHT COMMITTEE

The Chairman of the Board
The President

Dr. J. S. D. Tory
(Chairman of Committee)
Mr. F. K. Morrow
(Vice-Chairman)
Dr. C. G. McCullagh
Mr. N. C. Urquhart
Hon. H. A. Bruce
Mr. W. A. Osbourne

Committees
(Cont'd).

INSULIN COMMITTEE

The Chairman of the Board
The President

Mr. A. Kelly
(Chairman of Committee)
Dr. J. S. D. Tory
(Vice-Chairman)
Rt. Hon. Vincent Massey
Mr. R. A. Bryce
Mr. G. A. LaBine
Mr. F. K. Morrow

(See Insulin Advisory Committee under Special Committees)

ADMINISTRATIVE COMMITTEES

1. FINANCE COMMITTEE

The Chairman of the Board
The President
The Chancellor

Mr. W. L. Gordon
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. N. C. Urquhart

2. PROPERTY COMMITTEE

The Chairman of the Board
The President
The Chancellor

Mr. O. D. Vaughan
(Chairman of Committee)
Mr. J. S. Duncan
(Vice-Chairman)
Hon. H. A. Bruce
Mr. A. Kelly
Mr. C. F. W. Burns

3. PRESS COMMITTEE

The Chairman of the Board
The President
The Chancellor

Hon. J. A. Hope
(Chairman of Committee)
Mr. C. F. W. Burns
(Vice-Chairman)
Mr. H. Borden
Mr. A. Kelly
Dr. C. G. McCullagh
Mr. W. L. Gordon
Mr. G. A. LaBine

4. UNDERGRADUATE ACTIVITIES COMMITTEE

The Chairman of the Board
The President
The Chancellor

Mr. R. A. Bryce
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Hon. J. A. Hope
Mr. A. Kelly
Mr. C. F. W. Burns
Mr. W. L. Gordon

Committees
(Cont'd)5. UNIVERSITY COLLEGE COMMITTEE

The Chairman of the Board
The President
The Chancellor (also
Chairman of Committee)

Board Members

Hon. J. A. Hope
(Vice-Chairman)
Mr. J. S. Duncan
Dr. J. S. D. Tory
Mr. N. C. Urquhart

The Principal of University
College

U.C. Alumni and Alumnae
Representatives

Hon. F. H. Barlow
Dr. W. J. Deadman
Mr. B. Sadowski
Mrs. A. G. Walwyn
Mrs. Brian S. McCool
The President of U.C. Alumni,
1949-50

SPECIAL COMMITTEES1. COMMITTEE ON HONORARY DEGREES

The Chairman of the Board
The President
The Chancellor

Hon. H. A. Bruce
Hon. J. A. Hope
Mr. H. Borden
Mr. A. Kelly
Mr. B. Matthews
Mr. W. A. Osbourne

2. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

The Chairman of the Board
(Convener)
The President

Board Members

Mr. J. S. Duncan
(Vice-Chairman of Committee)
Mr. O. D. Vaughan
Mr. R. A. Bryce
Mr. G. A. LaBine
Dr. B. Neilly

Faculty Members

Dean S. Beatty
Professor E. C. Bullard
Professor H. J. C. Ireton
(Secretary)
Dean K. F. Tupper
Professor R. R. McLaughlin
Professor L. M. Pidgeon
Professor A. R. Gordon
Professor J. R. Dymond
Professor G. H. Duff
Dr. R. D. Defries
Dean R. G. Ellis
Professor D. Y. Solandt
Dean J. W. B. Sisam
Dean J. A. MacFarlane
Professor G. R. Lord

Committees
(Cont'd)

3. ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)	Principal W. R. Taylor
Professor A. R. Gordon	Professor G. W. Brown
Dean H. A. Innis	Dean H. Bennett
Professor Chester Martin	Professor F. C. A. Jean-
Professor E. H. Craigie	neret
Professor G. deB. Robinson	Mr. W. S. Wallace
Professor L. M. Pidgeon	Mr. A. G. Rankin

4. INSULIN ADVISORY COMMITTEE

Dr. C. H. Best	Dr. A. M. Fisher
Dr. W. R. Campbell	Mr. F. Lorne Hutchison
Dr. R. D. Defries	Mr. A. H. Lacey
Dr. R. F. Farquharson	

5. COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON COMPANY
RE EATON CHAIR IN MEDICINE

The Dean of the Faculty of Medicine (Chairman)	Mr. John David Eaton
The Head of the Department of Medicine	Mr. O. D. Vaughan
Dr. William Goldie	

6. BOARD OF SYNDICS OF HART HOUSE THEATRE

The President	Professor E. A. Dale
The Comptroller of the University	(Chairman)
The Warden of Hart House	Dr. C. T. Bissell
The Comptroller of Hart House	Brig. Eric Haldenby
	Professor R. K. Hicks
	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey
	Mr. Peter Bennett
	Mrs. M. Woodside
	Mr. Duncan Green

7. McCHARLES PRIZE COMMITTEE - Special Committee of Award

Expert in Physics	-	Professor E. C. Bullard
Expert in Electricity	-	Mr. W. P. Dobson
Expert in Mineralogy	-	Mr. R. A. Bryce

Hon. Mr. Justice Laidlaw
(Chairman)
Mr. N. F. Parkinson
Professor H. E. T. Haultain
Lt.-Col. W. E. Phillips
Mr. C. E. Higginbottom
(Secretary)

8. COMMITTEE ON PLANNING

Professor E. R. Arthur
(Chairman)
Mr. A. S. Mathers
Mr. A. P. C. Adamson
Mr. J. A. Murray

Committees
(Cont'd)9. BOARD OF DIRECTORS OF THE ROYAL ONTARIO MUSEUM

The Chairman of the Board	Mr. Robert Fennell
The President	(Chairman)
The Chancellor	Mr. H. Borden
	Mr. W. H. Clarke
	Dr. E. Johnson
	Hon. H. J. Cody
	Dr. Sigmund Samuel
	Mrs. H. D. Warren
	Professor M. B. Baker
	(Queen's University)
	Dean F. Landon (University
	of Western Ontario)

10. BOARD OF DIRECTORS OF THE ROYAL CONSERVATORY
OF MUSIC OF TORONTO

The Chairman of the Board	Dr. Edward Johnson
The President	(Chairman)
The Chancellor	Mr. J. S. Duncan
	(Vice-Chairman)
	Mr. H. H. Bishop
	Mr. W. E. Humphreys
	Mr. F. S. Chalmers
	Mr. Wilfred James
	Mr. W. H. Clarke

OTHER COMMITTEES1. FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO
ATHLETIC ASSOCIATION

Board of Governors' Nomination:	Mr. R. A. Bryce
President's Nominations:	Dr. W. A. Dafoe
	Professor T. R. Loudon,
	President, Athletic
	Association
Mr. Warren A. Stevens	- Director of Athletics and
	Physical Education-Men
Mr. J. P. Loosemore	- Financial Secretary,
	Athletic Association

2. HART HOUSE FINANCE COMMITTEE

Appointed by Board of Governors:	Others:
Mr. B. Matthews	The Warden (Vice-Chairman)
Appointed by Stewards of Hart	Professor H. Wasteneys
House:	Professor N. E. Sheppard
Professor C. A. Ashley	The Comptroller (Secretary)
(Chairman)	The Assistant Comptroller
Mr. T. C. Kinnear	
Professor S. G. Hennessey	

Committees
(Cont'd)

3. UNIVERSITY OF TORONTO ENGINEERING ALUMNI
SCHOLARSHIP COMMITTEE

Mr. M. W. Sparling	Dr. Otto Holden
(Chairman)	Mr. M. B. Hastings
Dean K. F. Tupper	Mr. C. N. Danks
Mr. G. A. LaBine (representing the Board of Governors)	Mr. R. J. Marshall

4. COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF
APPLIED SCIENCE AND ENGINEERING

Professor W. C. Macdonald
Professor I. W. Smith
Professor W. J. T. Wright
Mr. W. S. Wilson
Mr. M. C. Stafford

For consideration of loans to be made from the Engineer-
ing Society Loan Fund:
The President of the Engineering Society (ex officio)

5. BANTING RESEARCH FOUNDATION (28 July 1949 - 1952)

Dr. Sidney Smith
Hon. J. A. Hope
Mr. B. Matthews

6. TORONTO GENERAL HOSPITAL TRUSTEES (January 1949 - 1952)

The Chairman of the Board
The President
Dr. J. S. D. Tory
Dr. B. Neilly
Dr. C. G. McCullagh

7. TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE

Lt.-Col. W. E. Phillips
Dr. Sidney Smith
Dr. J. S. D. Tory
Hon. H. A. Bruce

8. ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE

Lt.-Col. W. E. Phillips
Dr. Sidney Smith
Dr. J. S. D. Tory
Hon. H. A. Bruce

9. JOINT HOSPITAL RELATIONS COMMITTEE

The Chairman of the Board
The President
Dr. J. S. D. Tory
Hon. H. A. Bruce

Committees
(Cont'd)

Note: Mr. Justice Hope to act as Chairman of the Press Committee; Dr. Tory to replace Mr. Borden on the Toronto Western Hospital and St. Michael's Hospital Relations Committees and the Joint Hospital Relations Committee; Dr. Deadman to replace Dr. Tory as Alumni representative on the University College Committee.

Resolution
respecting
Dr. Neilly
and Mr. Mor-
row upon
their re-
tirement
from Chair-
manships
of Connaught
and Insulin
Committees

Dr. Neilly, upon his retirement as Chairman of the Connaught Committee, stated that he wished to place on record his appreciation of the valuable assistance given him by the members of the Committee. Following Dr. Neilly's remarks the Board -

Upon motion of Mr. Borden,
Seconded by the President,
Recorded its appreciation of the outstanding services that Dr. Balmer Neilly as Chairman of the Connaught Committee and Mr. F. K. Morrow as Chairman of the Insulin Committee have rendered to the University. On their retirement from these chairmanships the Board recalls with a sense of indebtedness the administrative capacity, the devotion and the foresight of Dr. Neilly and Mr. Morrow, whose efforts in handling wisely matters relating to medical research and to the manufacture and the distribution of the products of scientists, have been a boon to millions of people. They strove with marked success to provide facilities for the scientific workers and to establish policies constantly designed for the public weal. In addition to the satisfaction that each of them must have in having discharged with distinction heavy responsibilities, the Board desires that Dr. Neilly and Mr. Morrow should realize the depth of its abiding gratitude.

The Secretary was instructed to write to Dr. Neilly and Mr. Morrow and convey the Board's appreciation as expressed above.

Increase
in salary
for the
Superin-
tendent

The Chairman informed the Board that Mr. A. D. LePan, the University Superintendent, would be eligible for retirement on July 1st, 1951, and suggested that in view of the small pension which he would receive that the Board increase his salary by \$2,400 a year.

Upon motion of Dr. Neilly,
Seconded by Mr. Osbourne,

approval was given for an increase in salary for Mr. LePan from \$7,800 to \$10,200 a year, effective July 1st, 1949.

Arrange-
ments
made at
University
Press

The Chairman read the following report respecting the arrangements which he had made at the University Press, under executive powers, with special mention of the appointment of Mr. A. G. Rankin as Manager of the Press and the separation allowance to Mr. A. G. Burns:-

"The University Press is an important activity within the University and I can assure you it is also a vulnerable activity and one that requires a great deal of competent supervision.

I doubt whether this Board has ever formulated in explicit terms any view as to the main objectives of the University Press, but there can be no question that the Board is responsible for the satisfactory and successful operation of the Press and that this was clearly in mind when the resolution appointing the Press Committee was adopted.

I believe the objectives of the University Press are really well understood and that they are something more than those of a purely commercial operation. However in my opinion it is equally true that these objectives themselves cannot be achieved unless the Press is operated on strictly commercial principles.

It is not primarily a profit-making institution but the capital it requires must be maintained intact for operating purposes, and any necessary improvements or desirable expansion must in principle be financed from accumulated profits.

A superficial examination of the results of the Press as disclosed by the yearly statements indicates that the Press has been able to accumulate a reasonable surplus. The profits before charging capital expenditures amounted to some \$280,000 for the last 10 years.

I have to report however that an examination of what lies behind these statements reveals a state of affairs which is far from satisfactory. For some time I have been personally concerned with the quality of the management of the University Press, and recently I have questioned the whole overall direction of the Press and its related activities. As long ago as March, 1949, I set out the details which gave rise to this concern on my part in a letter to the Chairman of the Press Committee, and I may say at that time I was particularly alarmed by the working capital position of the Press.

The Committee on several occasions has in the strongest manner questioned the inventory position in all its aspects.

In September 1948 this Board authorized and received a very complete report from Woods and Gordon Limited on the internal organization and procedures within the Press. It was hoped that this report, faithfully applied by the Manager, would improve the situation.

The report of operations of the Press for the Session 1948-49 showed a deficit of \$1,374 which is the first deficit which has been so reported within the last 11 years.

Arrange-
ments
made at
University
Press
(Cont'd)

The situation thus disclosed confirmed my impression that serious difficulties might well be developing in the Press. As a result of investigation by the Comptroller and myself during the summer months, I took the responsibility for making certain decisions and under date of August 10 I wrote to all members of the Press Committee as follows:

August 10, 1949

Memorandum to the Members of the
University of Toronto Press Committee:

RE: The University of Toronto Press

For some time past I have been critical of the operation of the University Press. The Chairman and some of the members of the Press Committee have shared my view that the management of the Press was far from satisfactory.

In an effort to provide the management with every possible assistance, Woods, Gordon were retained to examine the operations of the Press, and submitted a report some twelve months ago.

The successful operation of the Press is in the final analysis the responsibility of the Board of Governors, and I have been anxiously watching for the last few months for some sign of improvement. I regret to say that a variety of circumstances compel me to the conclusion that the Press is going from bad to worse, and in a short time we will be in real difficulty.

After consultation with the Chairman of the Press Committee and the only member of the Committee readily available, Mr. Charles Burns, I have decided to take action with a view to remedying the very unsatisfactory management conditions that now exist.

I should add that I have consulted the President in some detail by mail and he concurs in my proposals. I can assure you that I am convinced that unless this drastic action be taken forthwith we may soon find the Press to be in serious difficulties.

I have taken this course under the general authority conferred on the Chairman and the President at the last meeting of the Board, but it will of course be submitted for approval and confirmation at the first regular meeting this Fall.

(Sgd) W. E. Phillips
Chairman
Board of Governors

- - - - -

August 10, 1949

Memorandum to the Comptroller:

RE: The University of Toronto Press

Following our many discussions on this subject, will you please take such steps as are necessary to give effect forthwith to a change in management of the University Press in accordance with the points outlined below:

Arrangements
made at
University
Press
(Cont'd)

1. The present Manager of the University Press, Mr. A. Gordon Burns, will be given three months' leave of absence as from the 31st August, 1949, with pay, and he will be notified that his employment by the University will terminate as of November 30th, 1949.
2. Mr. A. G. Rankin will be appointed Manager of the Press as of September 1st, 1949, on a temporary basis, the possible duration of his employment being estimated at from one to two years.
3. Mr. Rankin's salary from the University Press while discharging the functions of Manager will be \$6,000 per annum, the same salary as is presently being paid to Mr. Burns.
4. Mr. Rankin will be directly responsible to the Chairman of the Press Committee, Mr. Gilbert LaBine, and in accordance with the established procedure within the University will work directly in all matters of administration and finance with the Comptroller of the University.
Mr. Rankin is assigned and accepts the task of restoring the University Press operation to an efficient, businesslike basis at the earliest possible moment. It is expected that this will involve the immediate examination and probable reorganization of the commercial and manufacturing operations of the publishing, book and printing departments.
5. Mr. Rankin's engagement at the Press is of a temporary nature and parallel with his immediate task outlined above he will study the requirements and seek a permanent Manager.

(Sgd) W.E. Phillips
Chairman
Board of Governors

(copy to members of Press Committee)

The decisions set forth in the memorandum addressed to the Comptroller, which accompanied the letter, were made under the authority of the usual resolution adopted at the last meeting of the Board of Governors on June 23rd, by virtue of which the authority of the Board is delegated to the President and the Chairman of the Board during the summer.

I now ask the Board's approval of these decisions.

When I made the decision that the management of the Press must be changed and changed at once, I was in possession of much evidence as to its inefficiency in almost every respect. Nevertheless I concluded that having kept Mr. Gordon Burns as manager for some 21 years and having recently increased his salary a certain portion of the responsibility for the state of affairs at the Press lay on our shoulders. It is purposeless to draw a parallel from industry as no similar conditions could have existed for so long a time, but my instinct was that he should be given six months salary in lieu of notice, but I was restrained by the

Arrangements
made at
University
Press
(Cont'd)

point of view which I felt was held by the Board on matters of this sort and I felt myself unable to undertake to give him more than three months salary. However I felt the hardship of Mr. Burns' position and told him that I would bring up the question of a further allowance at the first meeting of the Board.

Since the new Manager has had an opportunity to investigate the affairs of the Press in some little detail, many new facts have come to light. On one in particular I feel compelled to report in some detail.

Credit notes totalling \$15,213.96 had been obtained from fourteen publishers to cover books which were still held in the University Bookstore, on the understanding that at any time after July 1, 1949, the Press would again be billed for them by the publishers. It must be presumed that this manoeuvre was carried out in order to show a reduction in the Bookstore inventory, the size of which had been the subject of criticism by the Press Committee over a long period of time. It should also be mentioned that some of these books, which after issue of credit notes became the property of the publishers, were actually sold by the Bookstore before the end of June.

I must confess that I find it difficult to imagine any reasonable man resorting to such practice, particularly after it had been rejected in principle by the auditors in two previous years. Nor am I able to understand the point of view of a reputable commercial firm who would issue credit notes in such a situation that were not based on the return or the repossession of the goods in question. In one case a credit note was actually received for more goods than had been purchased in the first instance, and in another, an exceptional case, an American firm wrote refusing to give the credit note and pointing out that the goods had already been paid for.

In the face of the facts as now disclosed I find myself unable to support a recommendation that Mr. Burns should be given more than three months allowance in lieu of notice.

Upon motion of Mr. Borden,
Seconded by Mr. Bryce,

the Chairman's action was confirmed, and it was decided that no allowance additional to the three months already given to Mr. Burns in lieu of notice be granted.

Central
Power
Plant

The Chairman informed the Board that consideration was being given to a change in the location of the proposed new Power Plant, and that he hoped to have more information at the next meeting.

The Chairman referred to the proposed School of Nursing building and reported that preliminary plans prepared by the Architects indicated the need for an area fronting on College and Henry Streets which could only be acquired for a sum of approximately \$250,000. As funds would not be available in this amount it was recommended that a smaller site fronting on College Street should be acquired at a cost of about \$150,000 and plans for the building should be re-drawn to meet the boundaries of this site. Mr. Morrow opposed the construction of any University building south of College Street, especially as it would call for the construction of a tunnel across the street in order to provide heat from the University's Power Plant. He also referred to the fact that the Chairman had just reported that consideration was being given to the erection of a new Power Plant on the West side of St. George Street, and suggested it would be logical to construct the School of Nursing building in this area. The Board agreed that it should be ascertained whether a suitable site could be purchased for this purpose on the West side of St. George Street, for a sum of approximately \$150,000.

Confirmation of
President's
approval of
Summer
business

Upon motion of Mr. Borden,
Seconded by Mr. Bryce,

the Board confirmed the President's action in approving of the following matters during the Summer:-

Appoint- ments

(a) Appointments - Session 1949-50:

Faculty of Arts:

Anthropology:

W. D. Bell

D. F. Fleming

Art and Archaeology:

Mrs. K. B. Brett

R. J. Williams

) Assistants
)

-) Special Lecturers
-) without salary

250
250

Appoint-
ments
(Cont'd)

Art and Archaeology (Cont'd):			
J. A. Baird	- Instructor		\$2,000
Miss E. Burson	- Secretary-Librarian, Sept. 14 to May 14		1,000
J. B. Gunn	- Secretary-Observer in Astronomy, Aug. 1 to June 30		1,350 a year
Botany:			
J. E. Bier	- Assistant Professor		620
J. T. Basham) Demonstrators, Oct. 1		750
D. L. McIntosh) to May 30		250
T. W. Fairlie) Demonstrators		250
Miss M. J. Dever)		500
Chemistry:			
Miss M. Hollander)		720
H. L. Cohen) Demonstrators, Sept. 21		800
Miss E. Penson) to May 21		800
J. W. Parker	- Machinist, from July 1, 1949		2,700 a year
East Asiatic Studies:			
Mrs. R. Watts	- Instructor		1,500
Miss S. Cheng	- Assistant		440
Mrs. L. Lei	- Librarian		550
English:			
W. F. Blissett	- Lecturer		2,400
Teaching Fellows:			
A. T. Elder	\$700	G. J. Wood	700
G. Thomson	700	R. G. Baldwin	700
R. L. McDougall	700	W. J. Summersgill	700
W. R. Orwen	700	R. Woodman	700
P. Pinkus	700	R. F. B. King	700
G. B. Johnston	700	H. D. Weaver	700
G. Cotter	700	A. E. Sawyer	700
A. I. Macdonald	700		
French:			
M. Sanouillet	- Lecturer		2,400
R. Bray	- Visiting Professor, Jan. 1 to Apr. 30		3,000
	and \$1,000 expenses		
Miss J. L. Gillespie	- Instructor		1,900
Teaching Fellows:			
Mrs. E. Joliat	\$1,000	Miss G.M.C. Jacquemin	1,000
D. G. Creighton	600	J. C. Forsyth	400
Geography:			
Teaching Fellows:			
W. G. Dean	\$780	J. M. Smythe	780
R. G. Young	780	A. Davidson	780
Assistants:			
R. P. Baine	\$120	A. E. Kelly	120
Miss J. I. Hume	120	C. H. Lochhead	120
Geological Sciences:			
H. S. Scott) Instructors		1,500
P. A. Peach)		1,500
Mrs. N. E. Crandall	- Librarian, from July 1, 1949		1,415 a year
Miss D. Birkett	- Secretary in Geological Sciences, from Oct. 1, 1949 (transferred from Chemical Engineering)		1,800 a year

Appoint-
ments
(Cont'd)

German:	
L. A. Willoughby	- Visiting Professor, Sept. 1 to Nov. 30 - \$2,000 salary and \$1,000 expenses
W. Braun	- Teaching Fellow 700
History:	
V. Moudry	- Lecturer 2,400
K. Feiling	- Visiting Professor, Sept. 1 to Nov. 30 - 2,000 salary and \$1,000 expenses
T. L. C. Dawson	- Lecturer in Italian, Spanish and Portuguese 2,000
Mathematics:	
W. J. R. Crosby	- Assistant Professor, from July 1, 1949 3,800 a year
H. L. Seal	- Special Lecturer, without salary
G. Lorentz	- Fellow, Aug. 1 to July 31 2,500
E. F. Litt) Readers 250
Mrs. J. Scott) 250
Mrs. N. M. Collett	- Secretarial Assistant, Sept. 26 to May 26 a month) 50)
G. E. N. Fox	- Teaching Fellow 800
Philosophy:	
F. M. Doan) Lecturers 2,600
J. C. Wernham) 2,800
J. M. Thorburn	- Visiting Professor 5,950
Physics:	
Demonstrators:	
R. J. Allenby	\$700 D. A. Chisholm 700
G. E. St. John	700 S. H. Ward 700
J. P. Walter	700 K. Whitham 700
G. X. Amey	700 Miss F. Dawes 700
J. F. Freeman	700 D. E. McLennan 700
J. V. Scott	700 E. J. Stansbury 700
F. C. Stephenson	700 S. V. Soanes 700
Miss U. Martius	- Fellow, July 1 to Jan, 31 1,500) a year)
B. N. Brockhouse	- Lecturer 2,500
D. G. Ivey	- Assistant Professor, from July 1, 1949 3,800) a year)
Political Economy:	
Lecturers:	
Miss A. M. Kemp	\$2,000 Miss J. R. Burnet 2,300
D. Jones	2,500
W. G. S. Adams	- Visiting Professor, Sept. 1 to Nov. 30 - 2,000 salary & \$1,000 expenses
F. N. Beard	- Assistant Professor, from Sept. 1, 1949 3,500) a year)
Assistants:	
F. Manson	\$300 L. F. McKay 300
A. H. Agnew	300 Mrs. R. Weintraub 300
G. P. Bourne	300 V. M. Dantzer 300
I. K. Ferguson	300 P. Schure 300
Instructors:	
R. F. White	\$1,500 J. C. Langley 1,500

Appoint-
ments
(Cont'd)

Political Economy (Cont'd):

G. A. Edwards	- Special Lecturer, Oct. 1 to Dec. 31	\$1,000
M. Coutts	- Special Lecturer	750
Miss S. McDonagh	- Librarian, Oct. 1 to May 31	100) a month)
Mrs. J. Wry	- Assistant Secretary, Oct. 1 to Mar. 31	75) a month)
L. Strakhovsky	- Visiting Lecturer in Slavic Studies, Oct. & Nov. - and \$183 expenses	1,000

Zoology:

D. Cucin	- Technician, July 1 to June 30	1,300
Miss L. Smith	- Clerical Assistant, July 1 to June 30	1,350
Mrs. E. Lawler	- Secretarial Assistant, from Sept. 14, 1949	125) a month)

Demonstrators:

Miss M. Hearst	\$1,200	J. R. Stinson	1,000
C. D. Fowle	800	A. H. Berst	700
W. W. H. Gunn	700	A. H. Lawrie	700
J. L. Price	700	G. H. Lawler	650
E. H. McEwen	650	R. O. Standfield	650
R. G. Ferguson	600	J. J. Graham	600
C. A. Miller	600		

Assistants:

Mrs. A. Fowle	\$500	Miss M. Merry	500
H. C. Tanner	500	W. G. Wiggins	500
I. Barrett	400	D. G. Cameron	400
A. T. Cringan	400	J. J. Keleher	400
F. T. Tomkins	400		

Faculty of Medicine:

Anatomy:

R. MacKenzie	- Senior Demonstrator	1,200
R. Graham) Demonstrators	950
M. Armstrong)	800
D. H. McCreath	- Technician, Sept. 1 to June 30	1,300) a year)
J. V. Basmajian	- Lecturer, Sept. 1 to June 30	3,500) a year)

Biochemistry:

B. F. Crocker	- Assistant Professor, From Sept. 1, 1949	4,300) a year)
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Fellows:-

J. L. Koppel	\$1,100	Miss P. Blake	900
R. Hurst	1,000	L. H. Cohen	1,100
A. M. Marko	1,100		
A. Leslie	- Attendant (Animal Room), from July 1, 1949		1,560) a year)

Banting and Best Medical Research:

Miss J. H. Ridout	- Lecturer and Associate, from July 1, 1949	2,780) a year)
G. H. A. Clowes	- Research Associate, Sept. 1 to June 30	70) a month)

Research Assistants:

Miss P. Morritt	- Sept. 15 to June 30	120) a month)
W. G. B. Casselman	- Oct. 1 to June 30 - without salary	

Appoint-
ments
(Cont'd)

Mrs. M. G. Carley	- Laboratory Assistant, Hygiene and Preventive Medicine, from Sept. 1, 1949	\$1,450) a year)
Medicine:		
C. Alter	- July 1 to June 30, Fellow	1,800) a year)
Miss J. Chappell	- Stenographer, Sept. 19 to June 30	1,500) a year)
Obstetrics & Gynaecology:		
Miss M. E. Smith	- Secretary, Aug. 1 to June 30	1,400) a year)
J. Rodgers	- Resident Fellow, July 1 to June 30	1,000
S. H. Jackson	- Research Associate, Paediatrics, from July 1, 1949	3,300) a year)
W. Paul	- Fellow, Pathological Chemistry, July 1 to June 30	2,000
Pathology & Bacteriology:		
R. G. Arthurs	- Junior Fellow, Neuro-pathology, July 1 to Dec. 31	1,800) a year)
Miss C. B. Smith	- Autopsy Recorder, Pathology	1,300
Pharmacy & Pharmacology:		
J. W. Hazlett	- Fellow, Sept. 15 to June 30	125) a month)
R. D. Prueter) Demonstrators	300
J. F. Methven		300
J. M. O. Wheatley	- Research Assistant, Physiology, Sept. 15 to June 30	160) a month)
Psychiatry:		
D. C. Ross) Senior Fellows, July 1 to June 30	2,400
Miss R. McQueen		2,400
T. J. Mallinson	- Statistician, Sept. 1 to June 30	150) a month)
R. A. Sim	- Research Associate, Aug. 15 to June 30	3,600 a year)
Miss M. Eddis	- Junior Fellow, July 1 to June 30	1,800
B. Quarrington	- Clinical Teacher, Sept. 1 to June 30	4,000) a year)
D. Cappon	- Fellow, Nov. 1 to June 30	4,000) a year)
Miss I. J. Snair	- Stenographer, Sept. 15 to June 30	1,820 a year)
Surgery:		
Fellows:		
D. L. MacIntosh	- Sept. 1 to June 30	2,000) a year)
C. Robson	- July 1 to June 30	1,200 a year)
D. R. Mitchell	- Assistant Professor, from July 1, 1949	250) a year)
Miss M. E. MacRae	- Secretary, Aug. 22 to June 30	1,500) a year)

Appoint-
ments
(Cont'd)

F. Rossiter	- Assistant in Therapeutics, without salary	
Appointments under Mental Health Grant:		
Pathology & Bacteriology:		
A. Bankalo	- Senior Fellow, Neuropathology, from date of commencing work in November, 1949, at the rate of \$3,000	
R. G. S. Arthurs	- Junior Fellow, Neuropathology, July 1 to Dec. 31	\$900
Medicine:		
G. C. Beacock	- Fellow	4,000
J. P. Grant	- Fellow	3,600

Faculty of Applied Science and Engineering:

C. R. Young	- Dean Emeritus, from July 1, 1949	without salary
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Aeronautical Engineering:

H. D. Procter-Gregg)	Instructors, Oct. 1	1,200
J. D. Stewart)	to Mar. 31	1,200
D. Whittley)	Demonstrators, Oct. 1	300
C. F. Matthews)	to Mar. 31	300

Applied Physics:

Instructors:

P. A. Macpherson)		2,000
F. C. Hartley)	Sept. 15 to Apr. 30	2,000
J. R. Bird)		1,900
F. M. Hill)		1,600
F. Weinberg	\$1,100	G. E. Noakes	1,000
J. W. Rutter	400	J. E. Piercy	700
R. F. Johnston	900	J. E. Hogarth	600

Chemical Engineering:

Lecturers:

R. G. Billinghamurst	- July 1 to June 30	3,000
T. L. Batke	- July 15 to Aug. 14	250

Demonstrators:

W. S. Karpinski)	July 1 to	\$230 a month
C. M. Lampl)	Aug. 31	230 " "
W. S. Karpinski)		230 " "
D. E. Loudon)		110 " "
C. G. Corson)	Sept. 1 to	110 " "
A. L. Stone)	Apr. 30	110 " "
P. S. Shadlesky)		110 " "
J. Renard)		220 " "
M. D. Winning)		230 " "
N. L. Kelly	-	July 1 to 31	230
E. Janssen)	Sept. 15 to	220 a month
L. R. Robinson)	Apr. 30	220 " "
R. O. King	-	Honorary Lecturer, without salary	
W. F. Graydon	-	Assistant Professor, (3,500) from Sept. 1, 1949	a year)
T. H. Connor	-	Machinist, Sept. 1 to	208.33)
		June 30	a month)
Mrs. E. E. Brown	-	Stenographer, Sept. 26	
		to Apr. 30	900
Miss E. E. Cottrell	-	Secretary and Librarian (1,700) from Oct. 1, 1949	a year)

Civil Engineering: Municipal & Structural:

Instructors, Oct. 1 to Mar. 31:

E. C. Augustine	\$1,200	W. A. Doherty	1,200
S. Young	1,200	Z. J. Pekarek	1,200
K. C. Livingston	\$200 a month		
G. B. Thornton	\$200 " "		

Appoint-
ments
(Cont'd)

M. B. Wong - Instructor, Civil Engineering,
Surveying & Geodesy: Sept.
17 to Dec. 16 \$250 a month

Electrical Engineering:

Lecturers, July 1 to June 30:

C. E. Doeringer \$2,300 H. A. Courtice 3,300
A. J. Kravetz 3,200 H. F. Philp 3,200

Instructors, Sept. 19 to Apr. 19:

M. Podgurny \$2,100 D. Shopswitz 1,850
P. Yachimec 2,000 A. Smith 1,350

Demonstrators:

Sept. 19 to Apr. 19:

D. L. Venutti \$700 F. G. Buckles 1,500
A. Klarman 1,500 W. Chin 1,400
L. S. Rosenfield 1,400

S. F. Love - Sept. 19 to Apr. 30 850

Sept. 19 to Apr. 18:

J. Dennis \$1,400 P. E. Kevill 1,400
W. H. Rempel 1,400 R. A. Warrington 1,600
J. E. Lane 1,400

Miss I. Conroy - Laboratory Attendant,
Sept. 26 to Apr. 19 800

Engineering Drawing:

Instructors:

D. Pinkus - 8 mos. from Sept. 15 1,800
A. M. Sheppard - Sept. 15 to May 14 2,400
J. L. Sanna - Sept. 15 to Dec. 31 250)
a month)

R. C. Shaw - 1949-50 600

J. D. Hunt - Sept. 21 to Apr. 20 220)
a month)

L. A. Levine - Oct. 1 to Mar. 31 110)
a month)

A. W. L. Segel - Oct. 1 to Apr. 30 100)
a month)

Miss B. A. Blackey - Drafting Room Assistant,
Sept. 15 to Apr. 30 120)
a month)

Miss E. M. Miller - Drafting Room Assistant,
Sept. 15 to Apr. 30 75)
a month)

Mechanical Engineering:

Instructors:

J. M. F. Vickers - Sept. 1 to Apr. 30 1,800
M. I. Rand - Sept. 15 to May 14 1,800

H. M. McFarlane - Lecturer 2,800

W. T. Thompson - Special Lecturer, July
1 to June 30 3,100

Demonstrators:

Sept. 15 to Apr. 14:

W. J. Brooy \$1,400 T. A. Ewing 200)
a month)

D. F. McNinch 1,400 T. O. Carss 800

M. R. Allen 350 G. L. Ball 350

C. E. Davidge 350 G. Granek 350

H. G. Harkness 350 R. E. Johnson 350

G. Playfair-Brown 350 R. A. Walker 350

O. O. Cochkanoff - \$200 a month

N. Smith - 200 " "

R. E. Taylor - 200 " "

R. P. Hughes - 200 " "

Appoint-
ments
(Cont'd)

Mechanical Engineering (Cont'd):

Demonstrators:		
Sept. 15 to Apr. 14:		
M. W. Hattin	-	\$200 a month
Sept. 19 to Apr. 18:		
I. D. Smith	-	200 " "
Sept. 22 to Apr. 21:		
S. Rogers	-	200 " "
Sept. 26 to Apr. 25:		
E. J. Wiacek	-	200 " "
Oct. 1 to Apr. 30:		
W. J. Moroz	-	1,400
Oct. 5 to Apr. 4:		
A. Kominsar	-	200 a month
Miss M. F. Satterly	-	Demonstrator in Metallurgical Engineering, Sept. 15 to May 14 220 a month
J. V. Fox	-	Demonstrator in Mining Engineering, Sept. 19 to Apr. 30 250 a month
J. A. Gow	-	Assistant in the Faculty Office, July 1 to June 30 3,000

Faculty of Household Science:

Food Chemistry:		
Miss J. Whitehead)	600
Miss F. Smith) Assistants	200
R. Galloway)	200
Miss M. P. Ham) Assistants for	100
E. A. Bloore) Michaelmas Term, 1949	1,000
Miss F. Burkholder	- Assistant, Household Science	1,000

Faculty of Forestry:

Miss M. H. Harman	-	Secretary to the Dean and Librarian, from July 1, 1949 1,700 a year)
A. Mathiesen	-	Fellow, Aug. 1 to July 31, 1950 5,000
T. C. E. H. Buckley	-	Demonstrator, Michaelmas Term, 1949 200

Ontario College of Education:

G. A. Kirk	-	Instructor, University Schools, Sept. 1 to June 30 2,500
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School of Graduate Studies:

Mrs. D. Gordon	-	Clerical Assistant, from July 1, 1949 1,050 a year)
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Faculty of Dentistry:

Demonstrators, Oct. 1 to May 31:		
R. E. Breen	\$720	R. B. Dunlop 240
G. R. Goodine	400	A. B. Hord 420
R. A. Huggill	720	F. W. Tropea 500
R. Brown	360	Miss C. Whitney 360
A. C. Robinson	336	
J. D. Purves	-	Associate, Oct. 1-May 31 1,245
Miss D. Strachan	-	Dental Assistant, Sept. 1 to June 30 1,230
Mrs. A. Magee	-	Dental Nurse, Sept. 1 to June 30 1,230
Mrs. J. Philpott	-	Nurse in Surgery, Sept. 24 to June 30 1,387.50

Appoint-
ments
(Cont'd)

School of Law:

E. L. Haines	- Associate	- without salary
B. Lamb	- Library Assistant	\$100
V. E. Gray	- Special Lecturer	600

School of Architecture:

H. Owen	- Lecturer	2,750
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School of Social Work:

Miss R. Godfrey	- Lecturer	3,300
Miss J. McCandless	- Stenographer, from	1,415)
	Sept. 1, 1949	a year)
J. R. McCurdy	- Special Lecturer	without)
		salary)

Field Supervisors:

Oct. 1 to May 31:

Miss D. Atkinson	-	2,800 a year
Miss J. Dorgan	- (Sept. 1-June 30)	3,000 " "
Mrs. L. Doyle	-	2,600 " "
Miss F. Held	-	2,800 " "
Miss E. Clarkson	-	2,800 " "
Miss H. DeMarsh	-	3,000 " "
R. Bundy	-	1,050 " "
J. Haddad	-	450 " "
Miss M. Ryan	-	450 " "
Miss B. Quiggin	-	450 " "
Miss D. Segal	-	(450 " "
W. M. Taylor	-)

Appointments under Mental Health Grant:

Field Supervisors:

Miss D. Card	- Sept. 1 to June	3,000 a year
	30	3,300 " "
Mrs. H. Palca)	3,300 " "
Miss S. Rhinewine) Oct. 1 to May	85 " month
Mrs. F. Warriner) 31	3,000 a year

Appointments under Dominion Government Grant:

Lecturer	- part salary (Miss	
	Hatch)	3,200
Lecturer	- half time (Miss	
	Boynton)	1,900
Lecturer	- (Miss Grotewohl)	3,200
Library and Office Assistance	-	200
Research Project Expenses	-	200

School of Nursing:

Miss H. M. Carpenter	- Lecturer, July and	3,000)
	August	a year)
Miss F. Chapple	- Dietitian-Housekeeper,	
	\$2,000 with living valued	
	at \$400	
Miss M. Bird	- Instructor, Sept. 15 to	
	June 30 - \$2,145 a year	
	with living valued at \$400	
	a year	
Miss O. Griffith	- Lecturer, July 1 to	
	June 30	3,500
Miss H. M. Carpenter	- Lecturer, Sept. 1949-3,000)	
	a year)	

Appoint-
ments
(Cont'd)

School of Hygiene:

Physiological Hygiene:

J. Grimaldi - Laboratory Assistant, July
1 to June 30 1,320)
a year)

Research Fellows:

Miss M. Smart - July 1 to Aug. 31 100)
a month)
V. B. Brooks - Sept. 1 to June 30 1,800)
a year)
Miss E. R. Mills - Secretary, Sept. 6 1,600)
to June 30 a year)

Public Health Administration:

Miss J. J. Broddy - Assistant, Oct. 1 to 1,750)
June 30 a year)

Research Fellows:

Miss A. McCready - Aug. 1 to Mar. 31 125)
a month)
Mrs. M. J. Cavan) Oct. 1 to June 30 \$125 a month
Mrs. A. Steckley) 150 " "

Institute of Child Study:

Appointments under Defence Research Board Grant:

Assistants:

D. F. Roberts) \$50 a month
A. M. Tobin) June 1 to Aug. 150 " "
L. H. Ainsworth) 31, 1949 150 " "
R. G. N. Laidlaw) 150 " "
Mrs. M. Wright) 1,560 a year
Miss M. R. McKeown) July 1 to June 30 808.20 " "
H. M. Fowler - Series of 10 \$150)
2-hour lectures for series)

Institute of Industrial Relations:

W. S. Thomson - Research Associate, \$300)
Sept. 1 to June 30 a month)
J. C. Sawatsky - Research Assistant, 350)
Sept. 1 to Mar. 31 a month)

Department of University Extension:

Miss E. M. Osbourne - Stenographer, from 1,400)
Nov. 1, 1949 a year)

University Library:

Assistants, from 1 July, 1949:

Miss I. C. Osborne - \$1,800 a year
Miss M. Avison - 1,750 " "
Mrs. N. A. Burns - 1,750 " "
Mrs. H. Cameron - 1,750 " "
Miss B. Blackhurst, - Clerical Assistant, July 1
to June 30 1,300
Miss J. Finlay - Assistant, Sept. 20 1,750)
to June 30 a year)

Registrar's Office:

Miss E. E. Mark - Clerk, from July 1, 1,600)
1949 a year)

University Health Service:

Mrs. J. Warner - Nurse, Oct. 1 to May 31 550

Appoint-
ments
(Cont'd)

Department of Athletics and Physical Education - Women:

Assistants:

Mrs. E. Raymer	\$80	Miss E. Hopkins	\$50
J. Noble	100	Miss H. DeJardine	1,000
C. Walters	200		

Department of Athletics and Physical Education - Men:

Mrs. M. Penny	- Clerical Assistant	1,000
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Publicity Department:

Mrs. W. Ferguson	- Assistant, from July 1, 1,920	
	1949	a year)

Resigna-
tions

(b) Resignations:

Faculty of Medicine:

Miss L. Keyes	- Laboratory Assistant, Hygiene and Preventive Medicine (salary 1,284)	Sept. 1, 1949
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Banting and Best Medical Research:

Miss M. Henderson	- Fellow (salary \$100 a month)	Sept. 15, 1949
C. S. McArthur	- Assistant Professor (salary \$3,944)	Sept. 30, 1949
G. W. Loughheed	- Assistant Professor, Medicine (salary \$500)	June 30, 1949
F. L. Robinson	- Chief Technician, Physiology (salary \$2,460) retired on pension from June 30, 1949	
Miss T. W. MacLaren	- Secretary in Surgery (salary \$1,956)	Aug. 15, 1949

Faculty of Applied Science and Engineering:

Chemical Engineering:

R. G. Billinghamurst	- Lecturer (salary \$3,000)	Sept. 1, 1949
Miss D. Birkett	- Secretary & Librarian (salary \$2,000)	Sept. 30, 1949 (transferred to Geological Sciences)
Miss K. Chisholm	- Stenographer, Faculty Office (salary \$1,800)	July 31, 1949

Ontario College of Education:

H. L. Dilworth	- Instructor, University Schools (salary \$3,900)	June 30, 1949
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Faculty of Dentistry:

Miss F. I. Stevens	- Nurse in Surgery (salary \$1,500)	June 30, 1949
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School of Social Work:

Miss E. P. Robinson	- Stenographer (salary \$1,560)	June 30, 1949
Miss E. Houwink	- Assistant Professor (salary \$3,600)	June 30, 1949

School of Nursing:

Miss R. E. Flesch	- Secretarial Assistant (salary \$1,560)	Aug. 15, 1949
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Resignations
(Cont'd)

School of Hygiene:

- S. Cohn - Research Fellow, Physiological Hygiene (salary \$900) Aug. 31, 1949
- D. Murray - Laboratory Assistant, Physiological Hygiene (salary \$1,200) Sept. 15, 1949
- Mrs. M. L. MacFarland - Associate, Public Health Nutrition (salary \$1,700) Oct. 31, 1949

Department of University Extension:

- Miss B. M. Butler - Stenographer (salary \$1,400) Sept. 30, 1949
- R. P. Brown - Supervisor, Correspondence Courses Division (salary \$2,500) Sept. 30, 1949

University Library:

- Mrs. N. Burns - Assistant (salary \$1,750) Sept. 19, 1949

Registrar's Office:

- Mrs. C. Simmons - Stenographer (salary \$1,600) Aug. 13, 1949
- Miss J. H. White - Clerk (salary \$1,500) Aug. 15, 1949

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Arts:

- S. G. Murray - Lecturer, Political Economy Michaelmas Term, 1949, with salary

Faculty of Medicine:

- C. L. Ash - Assistant Professor, Radiology 1949-50, with salary

School of Nursing:

- Miss H. A. Bennett - Lecturer, Oct. 31 to June 30 without salary

School of Hygiene:

- L. O. Bradley - Associate Professor, Hospital Administration, Sept. 15 to June 30 \$1,500
- C. E. A. Robinson - Associate, Public Health Administration, July 1 to 15, 1949; Aug. 1 to 31, 1949 - without salary

University Library:

- Miss A. Cordingley - Head of Order Department, July, August and September, 1949 with salary

University
Extension
Courses

(d) University Extension Courses:

- Summer Session in Arts - Pass Course for Teachers:
C. Campbell - Philosophy 2c (1 lecture) \$16
- Summer Session in Arts - Other Courses:
Special Course - First Year Honour Physics:
G. D. Scott) Instructors 560
Miss K. M. Crossley) 350
- Course for Fire Fighters - Kirkland Lake:
R. G. Billinghamurst - Chemistry of Fire 50
- Short Courses - Training Course for Fire Department Officers:
S. A. Watson - 1 lecture 10
J. D. M. Griffin - 1 " 10
W. Line - 1 " 10
- (Fee for this course to be \$5.00)

University
Extension
Courses
(Cont'd)

University Extension Courses (Cont'd):

<u>Short Courses - Workshop on Social Security:</u>			
H. M. Cassidy	- Director of Workshop	\$150	
J. S. Morgan	-, Chairman of Sessions and Lecturer		75
R. C. Goodwin	- Lecturer	\$50	
	Expenses	75	125
F. Burton	- Lecturer	\$25	
	Expenses	25	50
J. D. M. Griffin	- Lecturer		25
Miss L. Massoth	- Lecturer		25
(Fee for this course to be \$10.00)			

Appropriations

(e) Additional appropriations and deductions in appropriations:

For the Session 1948-49:

Faculty of Medicine:

An additional appropriation of \$175 for "Printing Examination Papers".

Faculty of Music:

An additional appropriation of \$306.72 for "Remuneration to Examiners and Presiding Officers".

Faculty of Arts:

An additional appropriation of \$1,145.30 for "Alterations in Room 214, Burton Wing" (for erection of partitions for the computing centre); and a deduction of \$1,145.30 from "Salaries - Mathematics".

Civil Engineering - Surveying and Geodesy:

An additional appropriation of \$800 for "Gull Lake Survey Camp"; and a deduction of \$800 from "Salaries", Ajax.

University Extension:

An additional appropriation of \$500 for "Office Supplies"; and a deduction of \$500 from "Institutional Management".

Registrar's Office:

An additional appropriation of \$428.51 for "Convocation Expenses"; and a deduction of \$428.51 from "Office Supplies".

Faculty of Dentistry:

An additional appropriation of \$25,486.00 for "Apparatus and Equipment".

For the Session 1949-50:

Slavic Studies:

An additional appropriation of \$50 for "Office Supplies".

Political Economy:

An additional appropriation of \$2,000 for "Salaries" (Miss Kent).

An additional appropriation of \$2,999 for "Salaries" (Professor Bladen).

Mathematics:

An additional appropriation of \$1,000 for members of staff to attend Mathematical Congress at University of British Columbia; and a deduction of \$1,000 from "Salaries".

Biochemistry:

An additional appropriation of \$335 for "Salaries".

Appropriations
(Cont'd)

For the Session 1949-50 (Cont'd):

Metallurgical Engineering:

An additional appropriation of \$1,500 for "Apparatus"; and a deduction of \$1,500 from "Contingencies" (Miscellaneous).

Civil Engineering - Surveying & Geodesy:

An additional appropriation of \$300 for "Salaries"; and a deduction of \$300 from "Apparatus".

Faculty of Dentistry:

An additional appropriation of \$733.85 for "Infirmary Supplies".

University Extension:

An additional appropriation of \$2,000 for a "Correspondence Course for the Insurance Institute of Ontario".

Statutes
of Senate

(f) Statutes of Senate:

- Numbers 1949 - respecting the Courses of Study in the Faculty of Music for the Session 1949-50
- 1951 - respecting the Courses of Study in Agriculture for the Session 1949-50
- 1952 - respecting the Courses of Study in Veterinary Medicine for the Session 1949-50
- 1956 - respecting the Courses of Study in the Faculty of Applied Science and Engineering for the Session 1949-50
- 1966 - respecting the Courses of Study in the School of Architecture for the Session 1949-50
- 1967 - respecting the Courses of Study in the School of Physical and Health Education for the Session 1949-50
- 1978 - respecting the Courses of Study in the School of Graduate Studies for the Session 1949-50
- 1979 - respecting the Courses of Study in Occupational Therapy for the Session 1949-50
- 1980 - respecting the Courses of Study in Physical Therapy for the Session 1949-50
- 1981 - respecting the Course of Instruction for the Teacher's Certificate in Physical Therapy for the Session 1949-50
- 1985 - respecting the Courses of Study in the School of Hygiene for the Session 1949-50
- 1988 - respecting the W. L. Mackenzie King Fellowship
- 1989 - respecting a Diploma in Dentistry for Children (Pedodontia)
- 1990 - respecting the Courses of Study in the School of Law for the Session 1949-50

Other recommendations of the President

were approved as follows:-

Honorarium
to Prof.H.
J.C.Ireton

- (a) Payment of the sum of \$500, for the Session 1948-49, as an honorarium to Professor H. J. C. Ireton, in respect of his services as Secretary of the Advisory Committee on Scientific Research.

Professor
V.W. Bladen's
appointments
and salary

Funds for
additional
staff, In-
stitute of
Industrial
Relations

Payment to
Dr. R. B.
Kerr

Change in
name to De-
partment of
Pharmacology

Post-Graduate
Courses in
Dentistry

- (b) Appointment of Professor V. W. Bladen, Director of the Institute of Industrial Relations, as from July 1st, 1949, at a salary of \$4,000, and Professor in the Department of Political Economy, as from July 1st, 1949, at a salary of \$2,855; the bonus of \$144 is to be charged against the Department of Political Economy.

The balance of the appropriation of \$6,100 (plus bonus of \$144) for Professor Bladen in the estimates of the Institute of Industrial Relations for 1949-50 - that is \$2,244 - to be available for the appointment of additional staff in the Institute of Industrial Relations.

- (c) Payment of the sum of \$500 to Dr. R. B. Kerr, for the Session 1948-49, for graduate activities in the Faculty of Medicine.

- (d) That the name henceforth for the Department of Pharmacy and Pharmacology be - "Department of Pharmacology".

- (e) Budget for the Graduate, Postgraduate and Continuation Courses in the Faculty of Dentistry as follows:-

	<u>Receipts</u>	<u>Expendi- tures</u>
1. Courses leading to Diplomas	\$2,390	\$ 4,190
2. Courses leading to B.Sc.(Dent) and occasional students	220	200
3. Series of 12 Continuation Courses	6,300	6,225
4. Extension Course of Lectures (Illinois)		375
5. Graduate Division supplies, instruments, telephone course equipment		2,675
6. Dental Nurse - Stenographer (salary)		1,500
7. Assistant Dental Nurse (salary)		1,215
	<u>\$8,910</u>	<u>\$16,380</u>

Debit balance - \$7,470

The 1949-50 instalment of the W. K. Kellogg Foundation Grant, amounting to \$5,059.63, and the balance of \$2,410.37 from the 1948-49 grant, (totalling - \$7,470) is provided to balance these estimates.

Payment of
fees in
School of
Law

- (f) Payment of fees by following students, upon transfer to the new LL.B. course from the first year of the old LL.B. course, School of Law:

Payment of
fees in
School of
Law
(Cont'd)

Whereas John B. Anderson, George G. Landeg and Alex V. Viola enrolled in 1948-49 in the first year of the old LL.B. course on payment of tuition and incidental fees of \$90.00, and having transferred to the new LL.B. course they are called upon to pay tuition and incidental fees of \$280.00 and \$290.00 in each of the following two years, and whereas they were entitled to expect they could complete the LL.B. course on payment of annual fees of \$90.00, I approve of a recommendation that fees for these three students be fixed at \$180.00 and \$190.00 for each of the two years following.

Budgets for
School of
Social Work
grants

- (g) Changes as follows in the Mental Health budget and in the budget of the Dominion Government Grant, in the School of Social Work for 1949-50:-
Mental Health Grant:

1. A reduction in the item for "Bursaries" from \$15,000 to \$14,200.
2. An increase in the item for "Salaries and Professional Fees (Instructional Staff)" from \$300 to \$11,000, to provide for part salary of Miss E. Hatch.

Dominion Government Grant:

1. Balance of Miss Hatch's salary of \$4,000, viz: \$3,200, to be charged to this grant.

Mental
Health Grant,
Institute of
Child Study

- (h) Changes as follows in the allocation of the Mental Health Grant in the Institute of Child Study:

	Original Budget	Revised Budget
1. Salaries, Allowances & Professional Fees	\$4,000	\$3,500
2. Travelling expenses	200	300
3. Technical equipment and supplies	800	400
4. Office supplies, expenses and equipment	-	800
	<u>\$5,000</u>	<u>\$5,000</u>

Courses in
Institute
of Industrial
Relations

- (i) Courses and the fees therefor in the Institute of Industrial Relations:-

1. An extended programme of Evening Conferences as follows:-
Human Problems in Industrial Organization
Adjustment Counselling
Personnel Administration and Industrial Relations
Principles of Personnel Psychology
Case Method Approach to the Study of Administrative Practices
Fees: In each case there are to be eight sessions before and eight sessions after Christmas, the fee in each case to be \$30, payable \$15 on application and \$15 at the beginning of the second term.
2. Establishment of a Course on Counselling in Hamilton, of ten sessions, the fee to be \$15.00.

Recommen-
dations of
President

The following matters were re-
ported by the President:-

Professor
Moore's
gift

Visit of
Government
officials

Visiting
Professors,
1949-50

Installation
of Dean K.
F. Tupper

Opening of
Wallberg
Building

Dedication
of War
Memorial

Registration
figures

Resolution
respecting
Committees
to consider
Senate's
Report re
office of
Chancellor

Joint Meeting
of Committee
on Legal Edu-
cation and
representa-
tives from
Law Society
of Upper
Canada

- (a) The gift by Professor E. S. Moore of his personal library to the Department of Geological Sciences.
- (b) A visit of Members of the Legislative Assembly to the University.
- (c) Visiting Professors for the Session 1949-50:

R. Bray	- French
L. A. Willoughby	- German
K. Feiling	- History
J. M. Thorburn	- Philosophy
W. G. S. Adams	- Political Economy
L. Strakhovsky	- Slavic Studies
- (d) The installation of Dean K. F. Tupper, Faculty of Applied Science and Engineering, on Friday, October 28th, at 4 p. m.
- (e) The opening of the Wallberg Memorial Building on December 2nd, at 3 p.m., by His Excellency the Governor-General, and the holding of a Scientific Symposium on December 1st, 2nd and 3rd.
- (f) The dedication of the War Memorial, World War II, on November 11th at 11 a.m. by Hon. H. J. Cody.
- (g) Registration figures, as of October 10th, 1949, for the Session 1949-50, totalling 13,772 as compared with 15,684 on the corresponding date last year.

In connection with the report

of the Senate's Committee respecting the office of Chancellor, copies of which had been mailed to the members of the Board, the President stated that consideration had been given to this matter and presented the following resolution, which was approved by the Board:-

RESOLVED THAT (1) the Chairman of the Board be authorized to appoint from the members of the Board five persons to meet with five representatives of the Senate to consider the Report of the Senate respecting the office of Chancellor, bearing the date of May 23rd, 1949; and (2) that a copy of the Report be now forwarded to the Alumni Association.

At the request of the Presi-

dent, Mr. Borden reported on the proceedings of the joint meeting held on May 5th by the Special Committee on Legal Education appointed by the Board, and representa-

Joint Meeting re
Legal Education

tives of the Law Society of Upper Canada, at which the changes in the Law courses were discussed. It was felt that considerable progress had been made. The Chairman stated that the Board's Special Committee on Legal Education is being continued.

Administrative matters confirmed

The Board confirmed the approval of the following administrative matters during the Summer:-

Appointments

(a) Appointments:

University Press:

J. J. Finnigan

- Supervisor, Book Shop, from July 4, 1949 \$2,856.00 a year

R. Gurney

- In charge of Production Planning & Methods, from Oct. 1, 1949 \$3,600.00 a year (exclusive of cost-of-living bonus)

F. W. W. Malcher

- Stockkeeper, from Oct. 1, 1949 \$1,690.00 a year (exclusive of cost-of-living bonus)

Royal Conservatory of Music:

R. H. Loken

- Secretary-Treasurer, from June 1, 1949 \$3,890.00 a year

University Health Service:

W. B. Stiver

- Assistant Director (full time) from Sept. 1, 1949

Mrs. Kathleen J. Byrnes

- Secretary, Women's Division, from Sept. 1, 1949 \$1,620.00 a year

Addressograph Department:

Miss C. D. Hart

- Addressograph Operator (full time), from July 1, 1949 \$1,560.00 a year

Appropriations

(b) Additional appropriations and deductions in appropriations:

Royal Ontario Museum:

An additional appropriation of \$3,416 for "Construction of Washroom and alterations to Kitchen".

An additional appropriation of \$1,500 for "Purchase of lights and stage properties", for the Museum Theatre.

Miscellaneous:

An additional appropriation of \$1,000 for "Repairs and Renewals - 86 Queen's Park"; and a deduction of \$1,000 from "Contingencies".

An additional appropriation of \$2,196 for "Alterations - School of Law Building", and of \$6,415 for "Alterations - Botany Building"; and a deduction of \$8,611 from "Deferred Maintenance".

An additional appropriation of \$20,570 for "Alterations - Mining Building", \$21,680 for "Alterations - Dental Building", and of \$18,000 for "Alterations - Economics Building"; and a deduction of \$60,250 from "Building Construction Fund".

(All of the above for the Session 1948-49)

Appropriations
(Cont'd)

Additional appropriations and deductions in appropriations (Cont'd):

For the Session 1949-50:

Faculty of Forestry:

An additional appropriation of \$400 for "Bastedo Estate - Balfron, Maintenance"; and a deduction of \$400 from "Salaries".

Miscellaneous:

An additional appropriation of \$140 for "Alterations, Dean's Office", and of \$1,538 for "Furniture and Fixtures, Dean's Office", Faculty of Applied Science; and a deduction of \$1,678 from "Deferred Maintenance".

An additional appropriation of \$630 for "Fire protection training programme for employees" as follows:-

Extinguisher Recharges and Supplies	- \$260
Demonstration Wages and Cartage	- 135
Training Time for Maintenance Employees	- 235

Increases
in wage
rates

- (c) Increases in wage rates as follows:
1. 10¢ an hour to Painters and the Foreman of the Painters
 2. 8¢ an hour for two elevator mechanics
 3. 10¢ an hour to the single asbestos worker on the Maintenance Staff

Appointment
of Contractor and
approval of
budget for
Archives
Building
project

- (d) The awarding of the contract for construction of the Archives Building to Jackson-Lewis Company Limited, and the budget as follows for this project:-

General Contract - Jackson-Lewis Company Limited	- \$354,700
Architects' Fees	- 22,400
Clerk of Work - Salary	- 3,600
Furnishings	- 4,755
Total	- <u>\$385,455</u>

Appointment
of Architects of
Women's
Building and
Arts Building

- (e) The appointment of Architects as follows:-
1. Messrs. Fleury & Arthur - Women's Building - Gymnasium and Swimming Pool
 2. Mr. MacKenzie Waters - Arts Building

Transactions
with Victoria
University

- (f) Completion of the transactions with Victoria University, as of June 30th, 1949, as follows:-
1. Receipt of a cheque for \$100,000 from Victoria representing the difference between the purchase price of \$240,000 by Victoria to the University for the Bloor Street lots, and the sum of \$140,000 paid by the University to Victoria for the Wymilwood property, 84 Queen's Park.
 2. The inclusion in the perpetual lease to Victoria at \$1.00 a year of Nos. 67, 71 and 75 Queen's Park.
 3. Payment by Victoria of interest at the rate of 3% per annum on the above mentioned sum of \$100,000 from June 30, 1949, to the date of payment.

Transactions
with Victoria
University
(Cont'd)

4. Victoria is to have the use of Wymilwood for a period after June 30, 1949, not exceeding three years; from June 30, 1949, Victoria will pay ground rent to the University at the rate of \$975 per year, as provided in the former lease, and will also pay interest on the purchase price of \$140,000 at the rate of 3% per annum until Victoria surrenders occupancy.

Bond transac-
tions confirm-
ed

Upon motion of Mr. Borden,
Seconded by Mr. Bryce,

the following bond transactions were confirmed:-

1. Bonds purchased:

(a) For Trust Pool:

\$ 65,000	3%	Ontario Hydro-Electric Power Commission,	
		due Dec. 15, 1963/65 @ 99 7/8	
10,000	3%	H.E.P.C., due Dec. 15, 1963/65 @ 99 3/4	
85,000	3%	do. do. @ 99.50	
150,000	4 1/2%	Dominion of Canada Conversion Loan	
		(called on Nov. 1, 1949, at a price of	
		100.328)	
201,000	3%	Province of Ontario, due Nov. 1, 1963/65	
		@ 99 3/4	

(b) For Trust Endowment:

\$ 50,000	4 1/2%	Dominion of Canada Conversion Loan	
		(called on Nov. 1, 1949, at a price of	
		100.328)	
50,000	3%	Province of Ontario, due Nov. 1, 1963/65	
		@ 99 3/4	
168,000	3%	Ontario Hydro-Electric Power Commission,	
		due Dec. 15, 1963/65 @ 99 3/8	
332,000	3%	H.E.P.C., due Dec. 15, 1963/65 @ 99.25	

(c) For Banting Research Foundation:

\$ 3,000	3%	Ontario Hydro-Electric Power Commission,	
		due Dec. 15, 1963/65 @ 100.375	
55,000	3%	H.E.P.C., due Dec. 15, 1963/65 @ 100	
51,000	3%	H.E.P.C., do. @ 99.25	
74,000	3%	Province of Ontario, due Nov. 1, 1963/65	
		@ 99 3/4	

(d) For Building Fund Account:

\$ 50,000	1 1/2%	Dominion of Canada, due Nov. 1, 1950	
		@ 100.25	
100,000		do. @ 100.20	
1,250,000	1 3/4%	Dominion of Canada, due Nov. 1, 1951	
		@ 100.30	

2. Bonds sold:

(a) For Royal Conservatory of Music:

\$ 1,000	3%	Dominion of Canada, due June 1, 1953/58	
		@ 102.25	

(b) For Banting Research Foundation:

\$ 50,000	5%	City of Toronto, due July 1, 1949 @ 100.15	
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Statements
of Connaught
Laboratories
and Insulin
Committee

The following documents were tabled:

- (a) Revenue and Expense Account of the Connaught Medical Research Laboratories for the three-month period ended June 30th, 1949, and Balance Sheet as at that date.
- (b) Operating Statement of the Insulin Committee for the quarter ended on June 30th, 1949, and Balance Sheet as at that date.

Decisions
on hearings
before
Labour Relations Board
re Union
applications
for certification

The Comptroller informed the Board of decisions as follows on hearings before the Ontario Labour Relations Board in connection with Union applications for certification:-

- (a) That the International Union of Operating Engineers, Local 796, is a certified bargaining agent of all licensed stationary engineers and licensed firemen in the employ of the Governors of the University of Toronto, save and except chief engineers.
- (b) That in connection with the Building Service Employees' International Union, Local 204, a vote be taken of the employees of the Governors of the University of Toronto as hereinafter set forth. Those entitled to vote are all porters, cleaners, caretakers, maids, wall washers, groundsmen, truck drivers, night watchmen, firemen without papers and power house trimmers in the employ of the Governors, save and except foremen, persons above the rank of foreman, office staff and kitchen and dining hall help. Voters will be asked to indicate whether or not they wish to bargain collectively through the Union.

Orders-in-Council
authorizing
the issue
and sale of
University
debentures

The Comptroller reported the receipt of copies of Orders-in-Council passed by the Executive Council of the Provincial Government August 11th, 1949, authorizing the University to borrow \$7,500,000 to issue Interim Debentures for this amount, guaranteed by the Provincial Government, and to sell the debentures at a price of \$97.00 to a Syndicate headed by Wood, Gundy & Company.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

An anonymous donor the sum of \$50,000^a received, the income to be used for a graduate fellowship in the Faculty of Medicine in memory of the late Dr. Helen L. Vanderveer; to be awarded annually by the Council of the Faculty of Medicine, with the concurrence of the Professor of Pathology in the recommendation of the Head of the Department of Medicine. If the annual income appears to be inadequate the award shall not be made annually but at less frequent intervals as may be determined; if no award is made in any year, there may be two awards in any subsequent year.

From -

The Lady Davis Foundation, the following amounts received:
 \$2,500* representing one-half of a \$5,000 Fellowship
 awarded to Professor Georgi Lorentz for two
 years, Department of Mathematics.

\$5,000* representing a Fellowship awarded to Professor
 Andres Mathiesen, Faculty of Forestry.

E. R. Squibb & Sons, the sum of \$5,000* received as a re-
 search grant to Dr. A. O. C. Smith, Department of
 Pharmacology, for work on cardiac irregularities
 under cyclopropane anaesthesia.

The Will of the late Dr. Neil B. McGillivray, notification
 of a legacy of \$5,000 to be held by the University,
 the net proceeds therefrom to be used by the De-
 partment of Medicine for the purpose of medical
 research.

Canadian Life Insurance Officers' Association, the sum of
 \$2,250* received, representing one-half of the grant
 for 1949-50 to be administered by Dr. C. H. Best,
 for research on the processes of aging.

Dominion Government Department of Agriculture, the sum of
 \$1,750 received as a grant in aid of research on
 pyrethrin and related insecticides in the Depart-
 ment of Chemistry by Professor G. F. Wright.

Mr. W. F. MacKay, the sum of \$1,000* received to establish
 in University College a medal to be awarded to a
 student of the Fourth Year, Political Science and
 Economics, who has elected courses in International
 Relations.

Merck & Company Limited, the sum of \$200* received as a con-
 tribution towards the reprinting of an article
 entitled: "Dental Studies and Nutritional Findings
 in the James Bay Indian" by Dr. W. G. McIntosh,
 Faculty of Dentistry.

Sandoz Pharmaceuticals Limited, an offer to establish a
 prize for a third year medical student, consisting
 of an Ophthalmoscope, to be awarded at the end of
 every academic session, starting in 1950, until
 further notice, for work done in the Department
 of Pharmacology.

National Research Council, amounts received as follows:-

\$636.07 - Grant G.G. 49-3 - Gilchrist
 600.00 - Grant G. 49-63 - LeRoy
 250.00 - Grant M.P. 254 - Wynne
 100.00 - Grant G.G. 49-7 - Wilson

Research Council of Ontario, the sum of \$35,000 received,
 which together with the balance of \$18,346.83
 remaining from the grants donated last year, makes
 a total of \$53,346.83 available for the period
 ending March 31, 1950, to be distributed as follows:-

\$31,770.23 - J. R. Dymond, R.O.M. of Zoology
 8,137.78 - J. T. Wilson, Physics
 4,015.33 - K. B. Jackson, Applied Physics
 3,135.53 - W. G. McIntosh, Mechanical Engineering
 2,241.87 - R. C. Hosie, Forestry
 1,631.85 - J. K. W. Ferguson, Pharmacology
 1,214.24 - G. H. Duff, Botany
 1,200.00 - M. A. Peacock, Geological Sciences

\$53,346.83

Donations -
(Cont'd)

From -

National Trust Company Limited, the sum of \$9,000[^] received on account of income from the Estate of the late Dr. W. B. Boyd, to be paid to the Connaught Medical Research Laboratories for the purpose of research work, in accordance with the terms of Dr. Boyd's Will.

The Executors of the Estate of the late Dr. William Pakenham, the sum of \$8,323.62[^] received, together with 400 shares of stock in Bedford Park Floral Company Limited, representing the balance payable to the University under the Will of Dr. Pakenham.

Dow Chemical Company, the sum of \$1,500[^] received as the first of three annual payments of similar amount for the establishment of their Fellowship.

Charles E. Frosst & Company, the sum of \$1,000 received as the first instalment towards their fellowship in Medical Art, payable in the Session 1949-50.

Defence Research Board, the sum of \$1,000[^] received as the initial advance on the grant of \$35,000 to Professor E. A. Allcut for the project entitled "The Ignition and Detonation of Liquid Fuels, Vapours and Gases in Internal Combustion Engines".

Kennecott Copper Corporation, the sum of \$750 received for their scholarship in Mining Engineering payable in 1950-51; the previous \$750 donated to be used for the scholarship payable in 1949-50.

Canadian Wheat Pool Agencies Limited, the sum of \$700 received for a travelling fellowship in the Department of Political Economy.

Dr. John R. Gaby, the sum of \$200[^] received to cover payment of the Robert Edward Gaby Scholarship in Surgery for 1949-50; the donor to continue to donate a similar amount over a five-year period, 1949-50 to 1954-55 inclusive.

Ontario Association of Architects, an offer to increase the amount of its scholarship from \$100 to \$200 annually, effective with the 1950 award, the terms of the scholarship to remain unchanged. The Association also offered to donate a prize of \$100 to be awarded annually, commencing 1950, to a student in Third Year, School of Architecture, for proficiency in Building Construction.

Mr. D. Lou Harris, notification that he had decided to discontinue the awards donated by him for the last four years in Commerce & Finance.

Mr. R. H. Whittaker, the sum of \$100[^] received in appreciation of assistance in the form of a bursary while a student in the Faculty of Applied Science; this sum to be credited to the Engineering Society Loan Fund for loans to students in the said Faculty.

Various donors for the Institute of Industrial Relations:

Paid - \$ 71,800.50
Promised - \$100,300.50

List of donations for 1948-49 presented

There was presented a list of donations for the year 1948-49.

Payment
author-
ized
from the
Helen
Shepard
bequest

Upon motion of Mr. Borden,
Seconded by Mr. Osbourne,

approval was given to the request of the Executors of the Estate of the late Helen Shepard, under whose Will the University is the residuary legatee, for permission to place a marker on the grave of Mrs. Shepard's brother, Mr. F. D. Hicks, and an inscription on the headstone, at a cost of about \$250., payment to be made from the residue of the Estate.

Letters
of thanks

Letters of thanks were presented

from -

- (a) Mrs. MacCallum for the resolution regarding her husband, the late Professor H. R. MacCallum, Department of Philosophy.
- (b) Dean C. R. Young for his appointment as Dean Emeritus.
- (c) Miss Y. Hackenbroch for the privileges extended to her while in charge of the Lee Collection in Hart House.
- (d) Mrs. Mackenzie for letter sent to her on the death of her husband, the late Professor M. A. Mackenzie, Professor Emeritus of Mathematics, whose death occurred on July 5th.

Resolution
respecting
the late
Professor
Mackenzie

On motion of the President, the

following resolution was passed in connection with Professor Mackenzie:-

WHEREAS the late Professor Michael Alexander Mackenzie, after teaching Mathematics at Trinity College from 1895 to 1904, joined the staff in Mathematics of the University of Toronto in 1904 and served continuously as Associate Professor and as Professor until his retirement in 1936;

AND WHEREAS his teaching and scholarship were constantly enriched by an original and penetrating mind and by a warm and magnetic personality;

AND WHEREAS he was strongly persuaded that the scholar's responsibilities did not stop with the classroom, and gave unstintingly of his time and talents to many excellent enterprises; to business and to government, where his advice was sought and his judgment valued; to University and Inter-collegiate Athletics, where his influence was powerfully felt in maintaining the spirit of amateur sportsmanship, and in promoting good fellowship with our sister universities;

THEREFORE, BE IT RESOLVED that the Board of Governors gratefully record its appreciation of and gratitude for the services rendered by Professor Mackenzie to the University. In his passing we have lost a nobleman of the human spirit.

THEREFORE, BE IT further RESOLVED that the Board of Governors extend to Mrs. Mackenzie and the members of his family an expression of its deepest sympathy.

Additional
accom-
modation
in Board
Room

In view of the lack of space
for the members at the Board table, Mr. Borden suggest-
ed that consideration be given to the matter of provid-
ing additional accommodation.

*Indexed
per B.*

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

November 24th 1949

M. M. M.

Acting Chairman

C. Higgins

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, November 24th, 1949, at 3:30 p. m.

Present -

Dr. Neilly (in the Chair)
The President
Dr. Tory
Hon. Dr. Bruce
Mr. Matthews
Mr. Fennell
Mr. Morrow
Mr. Bryce
Mr. Urquhart

Mr. Burns
Mr. Vaughan
Dr. McCullagh
Mr. Osbourne
Mr. Kelly
Mr. Gordon
Mr. LaBine
Mr. Ross
Mr. Clarke

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Neilly
appointed
Acting
Chairman

Upon motion of Mr. Bryce,
Seconded by Mr. Vaughan,

Dr. Balmer Neilly was appointed Acting Chairman during the ab-
sence of the Chairman and the Vice-Chairman.

Next meet-
ing on
Dec. 15th

It was agreed that the next meet-
ing of the Board would be held on Thursday, December 15th.

Minutes
confirmed

The minutes of the last meeting
were presented, and -

Upon motion of Mr. Morrow,
Seconded by Mr. Urquhart,

were confirmed.

Executive
Committee
Minutes
adopted as
tabled

The minutes of the Executive Com-
mittee meeting held at the York Club on Friday, November 4th, at
1 p.m., were adopted as tabled.

Report No. 4
of Committee
on Undergrad-
uate Activi-
ties

Report Number 4 of the Commit-
tee on Undergraduate Activities was presented as fol-
lows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, November 7, 1949, at 4 p.m., in connection with the Athletic Association, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
Mr. C. F. W. Burns
Mr. Arthur Kelly
Mr. Beverley Matthews
Mr. Walter L. Gordon

Professor T. R. Loudon,
President, Athletic
Association
Mr. J. P. Loosemore,
Secretary, Athletic
Association
Mr. Warren Stevens, Direc-
tor of Athletics

Dr. C. D. Gossage, Director,
University Health Service

Mr. R. E. Spence,
Comptroller

Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

The report of the meeting held on May 10, 1949, was presented and -
Upon motion of Mr. Burns,
Seconded by Mr. Kelly,
was confirmed.

2. Athletic Injuries Policy

Dr. C. D. Gossage, Director of the University Health Service, was requested to attend the meeting for a further discussion by the Committee concerning the care of athletic injuries. He explained that there is a persistent demand by that section of the student body who engage in athletic activities for some scheme to defray the cost of athletic injuries which require specialist and hospital treatment. Dr. Gossage stated that since the last meeting of the Committee this matter had been given careful consideration and he wished to recommend that the Health Service should provide treatment for all athletic injuries within certain limits. Due to the difficulty of assessing the cost to the Health Service of providing such service, it was decided that the only way this could be established would be by arranging for insurance coverage for these costs. A proposal has been received from an insurance company quoting a premium which will be fixed at between 40 cents to 60 cents, under which it will be possible for Health Service to provide the following tentative schedule of specialist and hospital treatment:-

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

Hospital fees up to \$7.00 per day up to 90 days, and Surgical Operation fees up to the amounts provided by the Ontario Medical Association schedule of fees, but in no event exceeding \$200 as result of each accident to each student, and up to \$100 for operating room charges, anaesthetists' fees, x-rays, surgical dressings, medicines and ambulance charges, and specialist treatment of non-hospitalized cases up to \$100, and dental x-rays and fees up to \$100.

The Committee approves of there being some compensation for athletes hurt while engaged in athletics, and it also approves of the idea of all students participating being protected by insurance or some other form of compensation. The Committee approves of this suggestion by Dr. Gossage, and

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,
recommends that such provision be made to protect the students.

While the Committee is not prepared to state which department of the University should undertake to take charge of this, it presumes it would come under the Health Service and that any costs that would be collected and expenses incurred would be paid by the Health Service; therefore it presumes the Health Service would in some way collect money for this purpose from the student. The Committee wants the injured student to be protected up to a certain amount but how it is done and how it is paid for is referred to the Board to allocate and decide.

3. Audited Financial Statements for the year ended June 30, 1949

Your Committee considered the Balance Sheet and Financial Statements of the Athletic Association for the year ended June 30, 1949, together with the Auditor's report thereon. The statements showed net surplus for the year as follows, as detailed on the attached summary of Revenue and Expenditure:-

Queen's Park	- \$43,698.00
Ajax Division	- \$ 42.00

Mr. Loosemore, Financial Secretary of the Athletic Association, went over the report in detail for the Committee.

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,
the Committee recommends the financial statements for approval.

4. Purchase of Chairs for Arena from Mr. G. R. Workman

The Committee considered a recommendation of the Athletic Directorate that the Athletic Association purchase from Mr. G. Ross Workman, former Manager of the Arena, 692 chairs and platforms which are used in the Arena for the Promenade Symphony Concerts and other Summer events. This equipment was purchased by Mr. Workman personally in 1935, and has been rented by him since that time to various organizations using the Arena. A valuation of this equipment was obtained by the Financial Secretary of the Athletic Association, and it was considered that to replace it would cost \$5,000.00. The chairs are in good condition, and as a sum of \$2,000.00 has been fixed as a fair price by the Athletic Directorate after consultation with Mr. Workman the Committee considers this to be a very reasonable charge.

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,
it is recommended that these chairs be purchased for \$2,000.00, this amount to be charged against the Athletic Association's Current Operating Account.

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

5. Report from Consulting Engineers on new Bleachers and Stands

Your Committee considered further the matter of the proposed addition to the bleachers and stands at Varsity Stadium, and examined blue-prints submitted by the Consulting Engineers, Messrs. Proctor, Redfern and Laughlin. These drawings established that it would not be feasible to erect new bleachers without at the same time replacing the present covered stand with an open stand, as a view of the playing field would only be available to a relatively small number of seats so long as the old stand was in existence. It was estimated that it would cost approximately \$600,000 to provide for the complete project as follows:-

	<u>Seats</u>
New Grand Stand	- 9,000
New Bleacher Extension at North-east corner	- 1,875
New Bleacher Extension at South-west corner	- 650
	<u>11,525</u>

The present seating capacity is as follows:-

1. Present covered stand	- 3,563
2. Cement bleacher seats	- 10,370
3. Little wooden grand stand	- 323
4. Chairs and wooden auxiliary seats placed around the Stadium for the larger games-	<u>5,234</u>
	<u>19,490</u>

As a result of the proposed addition, together with certain auxiliary seats, it is estimated that there will be a capacity of approximately 30,000 seats.

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,

your Committee recommends that the Board give authority for the erection of these additional bleachers and a new open stand, providing the Chairman and Vice-Chairman of the Board agree, and that the project be financed by a loan from the University to the Athletic Association in an amount not exceeding \$450,000. The Comptroller was instructed to work out with the City a means of allowing the new stands to encroach west of the lot line on Devonshire Place.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

November 7, 1949

The foregoing report was dealt

with as follows:-

Athletic
Injuries

Clause 2 - Athletic Injuries Policy

Upon motion of Mr. Bryce,

Seconded by Mr. Morrow,

the Board approved, in principle, the recommendation that some provision should be made to underwrite medical and dental costs incurred by students suffering injury whilst participating in athletic pursuits. It was agreed that the Comptroller would in due course submit concrete pro-

Athletic
Injuries
(Cont'd)

posals as to how this policy would be implemented. The Comptroller stated that it was thought the University Health Service should be responsible for providing medical services from facilities available in the department and where necessary it would accept responsibility for hospitalization and special medical attention. In order that the University's liability might be limited and known at the time of preparing the annual budget it was proposed that an insurance policy be taken out to cover the liability, this being a contract between the insurance company and the University. In order to provide care for athletic injuries it might be necessary to propose some increase in the Health Service fee, any increase not to exceed \$1.00.

Athletic
Association
Financial
Statements

Clause 3 - Audited Financial Statements for the year ended
June 30, 1949

and

Purchase
of Chairs
for Arena

Clause 4 - Purchase of Chairs for Arena from Mr. G.R. Workman

were approved upon motion of Mr. Bryce.

New Bleachers
and
Stands at
Stadium

Clause 5 - Report from Consulting Engineers on new Bleachers and Stands

Sketch plans of the proposed new bleachers and stands were presented at the meeting, and the Board was informed that the Chairman, Colonel Phillips, had requested that final decision in this matter be postponed until the December meeting.

Upon motion of Dr. McCullagh,

Seconded by Mr. Gordon,

it was agreed that authority be granted to incur a commitment not exceeding \$15,000.00, representing the Consulting Engineers' fees in preparing working plans and specifications, and that this action shall not be deemed to commit the Board to proceed further with the project.

Report No.
255 of the
Property
Committee

Report Number 255 of the Property

Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, November 14th, 1949, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

Mr. R. E. Spence,
Comptroller

The President

Mr. C. E. Higginbottom,
Secretary

The Chancellor

Mr. A. D. LePan,
Superintendent

Mr. C. F. W. Burns

Mr. Arthur Kelly

1. Report of the last meeting

The report of the meeting held on June 21st, 1949, was presented, and -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

was confirmed.

Property
Committee
Report
(Cont'd)

2. New Central Power Plant

Your Committee considered a revised proposal regarding the situation and nature of the new Central Power Plant, and -

Upon motion of the Chancellor,

Seconded by Mr. Kelly,
recommends that it be located on a site on the south side of Russell Street west of St. George Street, and that the plant building house two boiler units, it being understood that space is available for the construction of two future units at a later date should the need arise. The estimated cost of the project including acquisition of the site would approximate \$1,600,000.00.

The Comptroller stated that a search of City by-laws had been made by the University solicitors and that one by-law prevented the erection, in this area, of any 'manufactories'. The solicitors are of the opinion that a generating station cannot be deemed to be a 'manufactory' although it is naturally not possible to make a categorical statement in this regard. The Comptroller also stated that the location of the proposed Power Plant had been discussed with the City Works Commissioner and the project would carry his support and that he would recommend approval of the University's application to construct the required tunnel under St. George Street, when it is submitted. In view of the urgent necessity of proceeding with plans for the power plant, the Comptroller was authorized to present to the Board at its next meeting the necessary expropriation by-law which could be passed at that time if the Board thought fit to do so.

The Superintendent reported that the Consulting Engineers, Messrs. H. G. Acres & Company, approved of this site, and the Superintendent also concurred.

3. Site of new School of Nursing

The Board of Governors at their meeting on October 13th, 1949, having agreed to a change in the location of the proposed new School of Nursing from College Street to the west side of St. George Street, your Committee gave consideration to a site comprising an area of approximately 30,000 square feet bounded by the north side of Russell Street and St. George Street, which it is estimated could be acquired for \$150,000., and -

Upon motion of Mr. Burns,

Seconded by the Chancellor,
recommends this site for approval, it being understood that the Architects be consulted in the matter, and that the Planning Committee agree that this building, as well as the new Central Power Plant, can be articulated to their plan for the development centring on Huron Street.

4. New Bleachers and Stands at Stadium

In connection with the proposed extension to stands at the Stadium, Mr. Burns informed the Committee that the Committee on Undergraduate Activities had recommended this project at an expenditure of approximately \$600,000.00, and that the Finance Committee had concurred in the recommendation. The matter was also discussed by your Committee and -

Property
Committee
Report
(Cont'd)

Upon motion of Mr. Burns,
Seconded by the Chancellor,
it is recommended for approval, subject to the elevations being satisfactory to the Property Committee after it has considered a report thereon from the Planning Committee.

5. Claim from Anglin-Norcross Limited for additional fee in respect of Mechanical Building

Your Committee considered a claim received from Anglin-Norcross Limited, Contractor for the addition to the Mechanical Building, for an additional fee of \$10,000.00 as follows:-

- | | |
|---|--------------------|
| (a) Contractor's fee on additional work,
including stone facing | - \$ 3,192.00 |
| (b) Escallation on contractor's fixed
fee for construction services,
plant rentals, tools, etc. | - 6,808.00 |
| | <u>\$10,000.00</u> |

The Committee concurs in the recommendation of the Architects and the University Solicitor that there is no responsibility on the University's part for payment of the larger amount of \$6,808.00 set out above, but in view of the incompleteness of the original plans and the change from brick to stone facing, etc., both the Architects and the University Solicitor are of the opinion that there is a legal obligation to pay the smaller amount. Your Committee therefore recommends -

Upon motion of the Chancellor,

Seconded by the President,

that the sum of \$3,192.00 set out in (a) above be paid to Anglin-Norcross Limited.

6. Parking regulations on University property

Consideration was given to the following material prepared in connection with the parking problem at the University:-

- (a) A study with detailed recommendations prepared by a special committee appointed by the Board of Governors to study the problems of physical development and area expansion.
- (b) Consideration of recommendations on parking and traffic problem made by committee under chairmanship of Professor Arthur.
- (c) Comptroller's recommendations on traffic and parking problem on University campus and adjacent areas.

After discussing at length the various problems involved in the establishment of parking regulations within the University area, your Committee recommends -

Upon motion of the Chancellor,

Seconded by Mr. Burns,

that the Board approve in principle of the banning of student parking and that the President discuss the matter with the committee recently set up to establish liaison between the Caput and the students.

7. Offer to purchase 320 King Street West

The Committee considered an offer of \$35,000 from the Canadian General Electric Company to purchase the vacant lot owned by the University at 320 King Street West. This property is leased to the Company on a yearly basis, the present term expiring on March 31st, 1950. The lease contains the right of renewal for a further period of one year, with a first option of purchasing at the highest price offered by

Property
Committee
Report
(Cont'd)

any bona fide prospective purchaser, and if the option is not exercised after 10 days the lessor has the right to terminate the lease by giving 30 days' notice. A valuation obtained from Mr. F. B. Poucher of the National Trust Company contained the following figures:-

Assessment	- \$350 per foot	
Valuation	- \$400 " " "	or \$41,200
Suggested asking price	- \$450 " " "	or \$46,000

Your Committee recommends -

Upon motion of the Chancellor,

Seconded by Mr. Burns,

that this property be first offered to the Canadian General Electric Company for \$45,000, but that the University would accept \$40,000 if more could not be obtained.

8. Additional Appropriation for Archives Building

The Committee approved of an additional appropriation of \$75.00 for the Archives Building as follows:-

- (a) Alterations in the Library building made necessary by the installation of a line leading from the Library to supply heat to the Archives Building - \$50.00
- (b) Public address system for the laying of the corner stone of the Archives Building on November 19th - \$25.00

\$75.00

9. Plans of proposed drug store building at 171 College St.

Your Committee considered plans of the proposed drug store at 171 College Street which had been revised to provide for a one-storey building. While a frontage license has already been issued in connection with this property, the Committee is of the opinion that approval of the plans should be given only on the understanding that the University would be in a position to acquire the property, should it so desire, at a reasonable figure, and that the building will not have signs projecting from it. Upon motion of Mr. Kelly your Committee recommends that the Chairman of the Committee and the Comptroller be authorized to deal with the matter.

10. Elimination of Guarantee Bond from Contractors for addition to Ontario College of Education and Archives Building

Your Committee considered a recommendation from Mr. J. E. Thom, Assistant Superintendent, Construction, that the Guarantee Bonds covering faithful performance of a contract be waived in the case of A. W. Robertson Limited, Contractor for the addition to the Ontario College of Education, and Jackson-Lewis Company Limited, Contractor for the Archives Building. Both of these Contractors are well established and currently engaged in a number of large jobs, and the elimination of the bonds would result in a saving to the University. In view of the fact that the Provincial Government is interested in these two buildings, your Committee recommends that the waiving of the Guarantee Bonds be approved subject to the consent of the Provincial Government.

Property
Committee
Report
(Cont'd)

11. Naming of Street leading to University Campus

In view of the difficulty in directing the public to the various University buildings, especially those attending night classes, it has been suggested that the roadway between the Wallberg Building and the Mining Building, running north from College Street, be given a name. Your Committee considered this proposal, together with the naming of the roadway between the Hygiene Building and the Electrical Engineering Building, for which various names have been proposed, and recommends that the roadway between the Hygiene Building and the Electrical Engineering Building be named 'Taddle Creek Road'. The Committee has deferred for further consideration the naming of the roadway between the Wallberg Building and the Mining Building.

12. Alterations to University Avenue

The Chairman of your Committee reported that he had recently had a conversation with Mr. Tracy LeMay, Commissioner of City Planning, and that he endeavoured to ascertain what arrangements had been made regarding landscaping of the boulevard in the centre of University Avenue. The Comptroller was instructed to write to Mr. LeMay to ascertain what decisions had been reached in this regard.

13. Presentation of Plaque from Royal Canadian Institute

The President informed your Committee that he had accepted on behalf of the University the custody of a plaque from the Royal Canadian Institute commemorating its One Hundredth Anniversary, and bearing the following inscription:-

'Royal Canadian Institute - 1849-1949

Commemorating one hundred years devoted to

the advancement of science and of Canada'

The Committee recommends for confirmation the President's action in this regard, and also recommends the approval of the President's suggestion that this plaque be placed at the right of the north-east entrance to Convocation Hall on the inner wall of the corridor.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,

Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

November 14, 1949.

The foregoing report was dealt

with as follows:-

New Central
Power
Plant

Clause 2 - New Central Power Plant

Upon motion of Mr. Kelly,

Seconded by Mr. Fennell,

the Board approved of the new Plant as outlined, and the site on the south side of Russell Street west of St. George Street.

An expropriation by-law, which the Comptroller was requested to prepare, was considered by the meeting, and it was agreed that a resolution would be sufficient for this purpose.

Accordingly -

Upon motion of Mr. Vaughan,

Seconded by Mr. Bryce,

It was Resolved that -

New Central
Power Plant
(Cont'd)

WHEREAS The Governors of the University of Toronto deem it necessary for the purposes of the University of Toronto to enter upon, take, use and expropriate the real property herein described;

THEREFORE The Governors of the University of Toronto, in pursuance of the powers conferred upon and vested in it by The University of Toronto Act, 1947 and all other powers it thereunto enabling, enacts as follows:

The lands described as follows, namely:

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the City of Toronto, in the County of York and Province of Ontario, more particularly described as follows:-

FIRSTLY: that part of Park Lot Number 14, in the first Concession from the Bay, formerly in the Township of York but now in the said City of Toronto, commencing at a point in the southerly limit of Russell Street distant Three hundred and twenty feet (320') measured easterly thereon from the east limit of Huron Street; THENCE southerly and parallel with Huron Street One hundred and twenty-one feet (121') to a point in the northerly limit of a lane fifteen feet (15') wide; THENCE westerly along the northerly limit of said lane and parallel with Russell Street One hundred and sixty-five feet (165') to a point in the easterly limit of another lane fifteen feet (15') wide, the easterly limit of which is distant One hundred and fifty-five feet (155') easterly from and measured at right angles to the east limit of Huron Street; THENCE northerly along the easterly limit of said last named lane and parallel with Huron Street One hundred and twenty-one feet (121') more or less to a point in the southerly limit of Russell Street distant One hundred and fifty-five feet (155') measured easterly thereon from the east limit of Huron Street; THENCE easterly along the southerly limit of Russell Street One hundred and sixty-five feet (165') to the place of beginning together with a right-of-way over, along and upon the said first named lane for the purpose of ingress and egress to the above described lands for vehicular and pedestrian traffic;

SECONDLY: the northerly forty feet (40') throughout from front to rear of Lot A according to a plan filed in the Registry Office for the Registry Division of Toronto as Number D-252,

are hereby expropriated for the purposes of the University of Toronto.

It was suggested that the properties involved be obtained by negotiation if possible, and that expropriation proceedings be taken only if the sites could not be acquired by other means.

Site of
new School
of Nursing

Clause 3 - Site of new School of Nursing

Upon motion of Dr. McCullagh,

Seconded by Mr. LaBine,

this clause was approved.

New Bleachers and Stands at Stadium

Clause 4 - New Bleachers and Stands at Stadium and

Clause 6 - Parking Regulations on University Property

were approved.

Parking Regulations

Upon motion of Mr. Vaughan,
Seconded by Dr. McCullagh,
the following three clauses were approved:-

Additional fee for Contractors for Mechanical Building

Clause 5 - Claim from Anglin-Norcross Limited for additional fee in respect of Mechanical Building

Clause 7 - Offer to purchase 320 King Street West

Clause 8 - Additional appropriation for Archives Building

2. King St. W. property
3. Archives Building

Upon motion of Mr. Vaughan,
Seconded by Mr. Burns,
the following three clauses were approved:-

171 College Street
Contractors' Guarantee Bonds
R.C.I. Plaque

Clause 9 - Plans of proposed drug store building at 171 College Street

Clause 10 - Elimination of Guarantee Bond from Contractors for addition to Ontario College of Education and Archives Building

Clause 13 - Presentation of Plaque from Royal Canadian Institute

Naming of street leading to University Campus

Clause 11 - Naming of Street leading to University Campus

Upon motion of Dr. McCullagh,
Seconded by Mr. Osbourne,
the Board approved of the Committee's recommendation that the roadway between the Hygiene Building and the Electrical Engineering Building be named "Taddle Creek Road".

Regarding the roadway between the Wallberg Building and the Mining Building, Mr. Matthews suggested that this be named "King's College Road" if the name "Old King's College Road" was no longer being used for the roadway north of the Parliament Buildings running into the University grounds. The President undertook to discuss with his colleagues Mr. Matthews' suggestion.

Alterations to University Avenue

Clause 12 - Alterations to University Avenue

The Board confirmed the recommendation of the Committee that the Comptroller be authorized to make enquiry of Mr. Le May regarding plans for the central boulevard.

McCharles Prize Committee Report

Report Number 7 of the Committee

of Award in connection with the McCharles Prize was presented, and upon motion of Mr. Bryce was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, November 16th, 1949, at 4 p.m., at which the following were present:-

McCharles
Prize
Committee
Report
(Cont'd)

Hon. Mr. Justice Laidlaw
(in the Chair)

Professor H. E. T. Haultain
Mr. N. F. Parkinson

Professor E. C. Bullard

Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

Upon motion of Professor Haultain,
Seconded by Mr. Parkinson,
the report of the last meeting, held on December 21st,
1948, was approved.

2. Consideration of nominations

Your Committee considered the following nominations which had been received for the McCharles Prize:-

1. Dr. Christian Lapointe,
Proposed by Mr. Wm. J. Bennett,
Seconded by Mr. C. S. Parsons;
2. Mr. William Stafford Kirkpatrick,
Proposed by Mr. R. W. Diamond,
Seconded by Mr. R. D. Perry;
3. Mr. Andrew Clifford Holm,
Proposed by Dr. R. S. Jane,
Seconded by Mr. P. S. Gregory.

In view of the fact that Mr. R. A. Bryce was unable to attend the meeting, a letter from him was read, expressing his views with regard to the nominations of Dr. Christian Lapointe and Mr. W. S. Kirkpatrick.

After discussing the nominations at length, your Committee makes the following recommendations:-

- a. Upon motion of Professor Haultain,
Seconded by Professor Bullard,
that the McCharles Prize be awarded to Dr. Christian Lapointe for inventing the 'Lapointe Picker', with which it is possible to separate uranium-bearing ore from barren rock, this accomplishment coming within the terms and conditions contained in the bequest in the Will of the late Aeneas McCharles, dated June 7, 1906, viz:

'To any Canadian from one end of the country to the other, and whether student or not, who invents or discovers any new and improved process for the treatment of Canadian ores or minerals of any kind, after such process has been proved to be of special merit on a practical scale.'

- b. Upon motion of Mr. Parkinson,
Seconded by Professor Haultain,
that the Secretary prepare a letter to be sent to Mr. Diamond, the nominator of Mr. Kirkpatrick, enquiring as to the extent of Mr. R. Lepsoe's participation in Mr. Kirkpatrick's development of methods for the economic recovery of sulphur from gases of low sulphur dioxide concentration, as indicated in the nomination, which states - 'Kirkpatrick and R. Lepsoe as a team were responsible for this development'. The Committee recognizes the merit of the achievement, but is desirous of ascertaining whether both Mr. Kirkpatrick and Mr. Lepsoe are deserving of recognition.

- c. Upon motion of Mr. Parkinson,
Seconded by Professor Haultain,
that consideration of the nomination of Mr. Holm be postponed, pending the receipt of further information as to whether the discovery of the new process of

McCharles
Prize
Committee
Report
(Cont'd)

separating the components of ilmenite has been proved to be of special merit on a practical scale, and that the Secretary be requested to write Dr. Jane, Mr. Holm's nominator, for this information.

3. Certificate of Award

The Secretary was requested to prepare a draft of a Certificate of Award to be engrossed, in connection with the presentation of the Prize.

4. Presentation of Award

In order that appropriate recognition may be given to the winner of the award, your Committee recommends that the decision as to the time and place of presentation of the Prize be deferred.

5. Publicity

Your Committee recommends that any announcement in connection with the award be withheld until the completion of arrangements in connection with the presentation of the Prize.

All of which is respectfully submitted.

(Sgd) R. E. Laidlaw,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

November 16, 1949.

The Board agreed that only one award of the McCharles Prize should be made in any one year and then confirmed the recommendation of the Committee and awarded this year's Prize to Dr. Christian Lapointe.

Annual Re-
port of
Connaught
Committee
and Labor-
atories

The Annual Report of the Connaught Committee for the year ended 31st March, 1949, prepared by Dr. Neilly, was presented by Dr. Tory who succeeded Dr. Neilly as Chairman of the Connaught Committee. There was also presented the Annual Report of the Director of the Connaught Medical Research Laboratories for the same year.

Upon motion of Dr. Tory,
Seconded by Mr. Morrow,
It was Resolved -

That the Annual Report of the Connaught Committee be approved.

Leaves of
Absence

Leaves of absence from the Board meetings were granted as follows:-

Colonel Phillips	- from October 27th to December 8th
Mr. Borden	- from October 17th to December 15th
Mr. Duncan	- from October 27th to December 15th

Appoint-
ments

Upon motion of Mr. Fennell,
Seconded by Mr. Morrow,

the following appointments recommended by the President
were approved - Session 1949-50:-

Faculty of Arts:

R. Hampel	- Fellow in Mathematics, Oct. 1 to March 31	without salary
Miss D. Perryman	- Stenographer in Physics, Nov. 21 to June 30 -	\$1,350 a year
Psychology:		
S. M. Shecter) Assistants	\$300
C. W. Acker)	300
H. G. Parker	- Technical Assistant, Zoology, from Nov. 7, 1949 -	\$1,300 a year

Faculty of Medicine:

Pathological Chemistry:		
P. O'Sullivan	- Demonstrator, Nov. 12 to May 15	\$250
Miss R. Quinn	- Technician, Nov. 15 to June 30	\$1,600 a year
Miss M. O. Maykut	- Research Assistant, Physiology, Nov. 1 to Mar. 31,	\$80 a month
Miss E. MacRae	- Secretary in Surgery, from Jan. 1, 1950	\$1,620 a year

Faculty of Applied Science and Engineering:

R. N. Dempster	- Instructor in Chemical Engineering, Nov. 1 to Apr. 30	\$250 a month
Civil Engineering - Municipal & Structural:		
Readers:		
G. B. Dowdell	\$100	G. K. Hopper \$100
F. R. Marshall	100	R. E. Sims 100
W. J. Tough	100	
Assistants:		
W. J. Cumming	\$300	D. G. Pyper \$250
K. A. Brown	250	
F. S. Mooney	- Demonstrator in Civil Engineering - Surveying & Geodesy, Nov. 7 to Dec. 20 -	\$250 a month
Electrical Engineering:		
R. Sangster	- Reader, Nov. 15 to Apr. 30	\$325
S. F. Love	- Demonstrator, Dec. 1 to Apr. 30	\$242.85 a month
J. S. Ridout	- Demonstrator, Oct. 1 to Apr. 30	\$225
Secretary's Office:		
Miss D. Y. Abercrombie)	Stenographers	\$1,700 a year
Miss I. V. Lanktree)		1,700 " "

Ontario College of Education:

F. W. Minkler)	Instructors	\$300
T. H. W. Martin)		300

Appoint-
ments
(Cont'd)

Faculty of Music:

S. Krawetz) Instructors	\$400
B. Duncan		200

Faculty of Dentistry:

Miss M. L. Gwyn	- Clerk, from Dec. 1, 1949	\$1,550 a year
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School of Social Work:

Mrs. M. S. Morley	- Psychiatric Social Worker, Oct. 1 to June 30 -	\$2,600 a year
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University Library:

Miss E. Page	- Assistant, Nov. 10 to June 30	\$1,750 a year
Miss F. Rodman	- Assistant, Jan. 1 to June 30	\$1,750 a year
Miss F. Le Sueur	- Clerical Assistant, Jan. 1 to June 30	\$1,500 a year

Other recommendations of the Pre-

Faculty
Council
Appoint-
ments

sident were approved as follows:-

(a) Appointments to Faculty Councils: 1949-50

To the Council of the Faculty of Dentistry:

Professor P. H. Brieger	- Art and Archaeology
Professor G.C. Butler	- Biochemistry
Professor J. Campbell	- Physiology
Professor R.F. Farouharson	- Medicine
Professor J.K.W. Ferguson	- Pharmacology
Professor A. R. Gordon	- Chemistry
Professor H.J.C. Ireton	- Physics
Professor R. M. Janes	- Surgery
Professor F.C.A. Jeanneret	- French
Professor R. R. Langford	- Zoology
Professor G. H. W. Lucas	- Pharmacology
Professor F.E.L. Priestley	- English
Professor J. J. Rae	- Chemistry
Professor G.deB. Robinson	- Mathematics
Professor G. D. Scott	- Physics
Professor N. B. Taylor	- Physiology
Professor H. Wasteneys	- Biochemistry
Professor J. C. Watt	- Anatomy

From the Board of Directors,

Royal College of Dental Surgeons:

Dr. Don W. Gullett
Dr. S. J. Phillips
Dr. Harvey W. Reid

To the Council of the Faculty of Arts:

From the Council of the Faculty of Household Science:

Miss J. B. Brodie
Miss M. D. Smith

To the Council of the Faculty of Household Science:

From the Faculty of Arts:

Professor H. J. C. Ireton	- Physics
Professor L. J. Rogers	- Chemistry
Professor D. Forward	- Botany
Professor Norma F. Walker	- Zoology

From the Faculty of Medicine:

Professor B. F. Crocker	- Biochemistry
Professor E. S. Goranson	- Physiology
Professor F. O. Wishart	- Hygiene and Preventive Medicine

Resignations

(b) Resignations:
Faculty of Arts:
E. C. Bullard

- Professor and Head of the Department of Physics (salary \$10,000)
Dec. 31, 1949

Faculty of Applied Science and Engineering:

J. C. Doherty - Demonstrator in Chemical Engineering (salary \$230 a month)
Nov. 15, 1949

Faculty of Dentistry:

Miss M. W. Fleet - Dental Nurse (salary \$1,300)
Nov. 18, 1949
Miss D. Strachan - Dental Assistant (salary \$1,230)
Nov. 19, 1949
Miss R. M. Kent - Clerk (salary \$1,600)
Nov. 19, 1949

School of Nursing:

Miss E. Fenton - Residence Nurse (salary \$1,800 with living valued at \$400)
Nov. 30, 1949

University Library:

Miss L. Verity - Assistant (salary \$1,750)
Nov. 9, 1949
Mrs. M. R. Rowsell - Assistant (salary \$1,900)
Dec. 31, 1949
Miss E. D. Craig - Clerical Assistant (salary \$1,300)
Dec. 31, 1949

Department of University Extension:

Miss L. Bond - Stenographer (salary \$1,400)
Nov. 30, 1949
Miss D. Perryman - Stenographer (salary \$1,350)
Nov. 20, 1949

Registrar's Office:

Miss M. Whiteley - Stenographer (salary \$1,700)
Nov. 18, 1949

Leave of
Absence

(c) Leave of Absence:
School of Social Work:

H. M. Cassidy - Director, from Dec. 15, 1949 to Mar. 1, 1950, with salary, the University to pay its share of contributions to the Pension Fund.

University
Extension
Courses

(d) University Extension Courses:

<u>Business Courses:</u>			
E. A. Allcut)	Administration	\$200
W. Line)		100
A. G. Phare)	Advertising	165
A. C. Benson)		137.50
J. L. Dodington)		15
H. Mabson)		15
J. Paterson)		15
E. G. Turner)	Accident Prevention	15
K. S. Bernhardt)		15
K. A. Burgess)		15
T. A. Lister)		15
E. C. V. Arnold	-	How to invest your Money	150
C. E. Olive	-	Industrial and Business Organization	330

University
Extension
Courses
(Cont'd)

University Extension Courses (Cont'd):

Business Courses (Cont'd):

B. Chalmers	- Metallurgy	\$300
H. Pepper	- Paint Power	150
J. C. Sawatsky) Personnel Administration	150
J. J. Carson	- Principles of Lubrication	15
I. W. Smith	- Principles of Lubrication	150
C. M. Pope	- Travelling expenses	50
V. O. Marquez	- Public Relations - \$15	
	- Travelling expenses- 25	40
Miss L. G. Rumball) Public Relations	15
W. E. Elliott) Public Relations	15
L. T. Morgan) Public Relations - \$15	50
W. A. Irwin	- Travelling expenses- 50	65
E. Lipscomb	- Public Relations - \$15	
	- Travelling expenses- 75	90
H. M. LeSourd	- Public Relations - \$15	
	- Travelling expenses- 60	75
J. H. Garlick) Purchasing Agents	15
K. S. Bernhardt) Purchasing Agents - \$15	30
J. Davies	- Travelling expenses- 10	25
C. M. Ricketts)	30
J. D. Morgan) Purchasing Agents	15
E. Parker) Purchasing Agents	15
C. A. Johnston)	15
F. A. Urquhart	- Insect Taxonomy & Toxicology	500
P. S. Peak	- Salesmanship	150
R. J. D. Gillies	- Statistical Quality Control	120

(Approval was given to a fee of \$70 for the Course in Insect Taxonomy)

Correspondence Courses in Upper School and Commercial:

A. G. Croal	- Upper School Physics	
A. D. Lockhart	- Upper School History	
E. J. Collins	- Upper School Latin	
N. L. Murch	- Upper School French and German	
L. H. Newell	- Upper School English	
P. A. Petrie	- Upper School Algebra and Geometry	
J. R. Willis	- Upper School Trigonometry	
A. P. Seggie	- Accountancy Practice, Business Law, Major Methods in Accountancy	
D. A. Fisher	- Office Practice, Major Methods in Office Practice	
H. Gray	- Accountancy Theory, Bookkeeping	
G. P. Hillmer	- Business Arithmetic, Business Correspondence	
C. R. Jarvis	- Penmanship	
G. H. Rawson	- Arithmetic of Investment, History of Commerce, Money and Banking, Theory of Economics	
J. W. Fawcett	- Secretarial Practice, Shorthand Theory, Typewriting	
T. R. Foster	- Major Methods in Shorthand, Shorthand Practice	

(The remuneration for these courses to depend upon the amount of work done and the revenue received).

University
Extension
Courses
(Cont'd)

Correspondence Courses - Pass Course for Teachers:

J. W. Graham	- Art and Archaeology
Mrs. E. M. Hughes	- Economics 2a
R. H. Fleming	- Economics 3a
W. H. Magee	- English 1a and 3a
Dr. Florence Smith	- English 2a
Miss I.G.Balthazard	- French 1a
F. A. Hare	- French 3a
D. F. Putnam	- Geography 3a
H. Boeschenstein	- German
G. C. Paterson)
M. R. Powicke) History 1a
R. V. Allen)
J. M. S. Careless) History 2a
J. B. Conacher)
Sister M. St. John) Latin
Sister M. Blandina)
Miss M.E.G.Waddell	- Mathematics 1a, 1b
G. Berman	- Mathematics 2a
M. A. Griffith	- Mathematics 3
C. Campbell	- Philosophy 3c
Rev. C. J. Lavery	- Philosophy (St. Michael's)
D. S. Ainslie	- Physics 1b
K. S. Bernhardt	- Psychology 1a and 2b
A. H. Smith	- Psychology 2b
T. J. Mallinson	- Psychology 3a
D. R. Pullman	- Sociology 2a
E. Goggio	- Spanish
Miss E. M. Lamb	- Spanish

(The remuneration for these courses to depend upon the amount of work done and the revenue received).

Teachers' Classes - Pass Course for Teachers:

J. A. Baird	- Art and Archaeology 1a	\$400
G. A. Knott	- Art and Archaeology (lantern operator)	50
G. K. Goundrey	- Economics 2a	400
H. Maclean	- English 1a, 1b	200
W. H. Magee	- English 1a, 1b, English 2a, 2b (reader)	200
W. F. Blissett	- English 2a, 2b	400
E. J. Chiasson	- English 2a, 2b (reader)	150
R. E. Watters	- English 3a, 3b	400
C. R. Parsons	- French 1a	400
W. J. Ruddock	- French 3a	400
D. P. Kerr	- Geography 3a	350
J. Spelt	- Geography 3a (Senior Demonstrator)	250
J. Fraser	- Geography 3a (Assistant Demonstrator)	150
V. B. Meen)	150
P. Peach)	300
E. C. Speers) Geological Sciences	200
J. D. McAlary)	200
G. H. Macdonald)	200
H. Boeschenstein	- German	400
G. C. Paterson) History 1a	200
M. R. Powicke)	200

University
Extension
Courses
(Cont'd)

Teachers' Classes - Pass Course for Teachers: (Cont'd)

J. M. S. Careless) History 2a	\$200
J. B. Conacher)	200
Sister M. St. John	- Latin	400
B. A. Griffith	- Mathematics	400
Rev. E. Sullivan	- Philosophy (St. Michael's)	400
C. Campbell	- Philosophy 3c	400
R. Richmond	- Physics 1b	400
C. H. Haagen	- Psychology 1a	400
M. Hirsch	- Psychology 1a (reader)	100
A. H. Smith	- Psychology 2b	400
A. G. Hiller	- Psychology 2b (reader)	100
D. L. Sampson	- Psychology 3a	400
A. E. Cox	- Psychology 3a (reader)	100
E. Chinoy	- Sociology 2a	400
Miss E. Eager	- Political Science 1a	225
S. D. Clark	- Sociology 1a	225
F. E. W. Wetmore	- Chemistry 103	375

Certificate Course in Business (Evenings):

F. N. Beard	- Accounting I	300
F. R. Crocombe	- Accounting II	300
Miss E. Orr	- Economics I	300
G. K. Goundrey	- Economics II	300
L. Storey	- Secretarial Practice	300
W. J. Smith	- Mercantile I - \$300	
	Mercantile II - \$300	600

(Approval was given for a fee of \$15 for each subject)

Evening Tutorial Classes:

P. Gouin	- Quebec Handicrafts - \$15.00	
	Travelling expenses - 28.40	43.40
S. G. Hennessey	- Accounting (2 classes)	600
T. B. Godfrey	- Accounting	300
F. C. Ewens	- Air Conditioning, Heating and Ventilating, Refrigeration	450
J. M. Elson	- Authorship, Journalism	600
W. C. Bennett	- Business Law	300
Miss M. E. G. Waddell	- Calculus	300
F. R. Crocombe	- Cost Accounting	300
G. N. Bramfitt	- Diction and Voice Development (2 classes)	600
K. F. M. Helleiner	- Economics	300
M. Parmenter	- Educational Guidance -	
	Lecturing - \$150	
	Expenses - 150	300
E. F. Kingston	- English Composition	300
Mrs. Sylvia du Vernet	- English - Criticism and Appreciation	300
Miss B. Gemmill	- English Diction and Speech	300
Miss G. M. C. Jacquemin	- French I	300
Mrs. Marguerite Hurst	- French II	300
Miss M. D. MacDonald	- French III	300
Miss I. Balthazard	- French IV	300
H. N. Milnes	- German	300
W. D. Tucker	- Home Furnishing -	
	Lecturing - \$200	
	Expenses - \$100	300
E. Stanley Ryerson	- Hygeiology	300
Miss V. H. Peene	- Interior Decoration -	
	Lecturing - \$300	
	Expenses - \$100	400

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes (Cont'd):

Institute of Internal Auditors	- Internal Auditing	\$300
J. A. R. Molinaro	- Italian	300
Miss M. Ziemann	- Magazine Writing (2 classes)	600
J. R. Cadwell	- Mercantile Law	300
Miss S. Hahn	- Metal Craft - Lecturing - \$300	
	Expenses - \$100	400
A. Papadimas	- Modern Greek	300
F. J. Horwood	- Music Appreciation (2 classes)	600
J. W. P. Carter	- Municipal Affairs (7 evenings)	105
J. Tett	- Community Activities (1 evening)	15
A. L. S. Nash	- Town Planning (1 evening)	15
B. W. Heise	- Social Services (1 evening)	15
A. P. C. Adamson	- The Canadian House, Mediaeval Life & Art	30
E. G. Faludi	- The Canadian House	15
F. St. G. Spendlove	- The Canadian House Arts in England	90
V. Blake	- The Canadian House	15
Mrs. Betty Brett	- The Canadian House Arts in England	30
Miss E. Martin	- do.	45
E. Arthur	- The Canadian House Arts in England	60
R. Finch)	15
F. H. Anderson)	15
S. J. Key) Arts in England	45
G. Brett)	30
D. J. McDougall	- Arts in England Current Events	90
H. N. Frye	- Arts in England Classical Literature	90
B. Wilkinson	- Mediaeval Life & Art Current Events	75
P. Brieger	- Mediaeval Life & Art Classical Literature	30
Rev. G. B. Flahiff)	15
M. Baldwin)	15
W. Lyndon Smith)	15
Miss Y. Williams)	15
Royal Ontario Museum of Archaeology) Mediaeval Life & Art	45
Royal Ontario Museum)	45
C. Comfort)	15
H. Willan)	15
M. R. Powicke)	15
M. St. A. Woodside)	15
C. B. Macpherson)	15
G. Edison)	45
D. F. S. Thomson) Classical Literature	15
E. Goggio)	15
Miss L. Riese)	15
D. R. G. Owen)	30

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes (Cont'd):

R. M. Saunders	- Classical Literature	
	Current Events	\$60
J. M. S. Careless)	30
G. Bennett)	60
G. W. Brown)	30
R. Flenley) Current Events	45
R. V. Allen)	30
H. Nelson)	30
G. M. Craig)	30
R. M. Saunders)	30
J. B. Conacher)	30
V. Moudry)	45
Mrs. Helen Tucker	- Oral Expression	300
M. Long	- Philosophy	330
H. R. Wideman)	300
P. L. Newbigging)	300
L. Gelfand) Psychology	300
D. F. Roberts)	300
R. C. Joyner)	300
W. G. Frisby	- Public Speaking	
	Private Secretaries	600
J. E. Laughlin)	300
C. W. Leslie) Public Speaking	300
J. H. Pepper)	300
W. H. Hogg	- Radio News Writing -	
	Lecturing - \$300	
	Expenses - 100	400
R. Nepola	- Czech	300
G. N. Kulikovskiy	- Russian	300
J. Genyk-Berezowski	- Ukrainian (2 classes)	600
J. Cano	- Spanish	
	Classical Literature	330
T. L. C. Dawson)	300
K. L. Levy) Spanish	300
T. B. Barclay)	300
C. C. Love	- The Classics in Translation	300
E. J. Collins	- Word Study	300
G. Tatham	- Political Geography -	
	Lecturing - \$180	
	Expenses - 70	250
J. Spelt	- Political Geography	120
Miss F. M. Quinlan	- Phenomena of Sound	45
H. W. Tonkin	- Lantern Operator	15

Appropriations

(e) Additional appropriations and deductions in appropriations:

Geological Sciences:

An additional appropriation of \$1,000 for "Supplies";
and a deduction of \$1,000 from "Salaries".

University Extension:

Additional appropriations of \$3,500 for "Office Supplies",
\$2,000 for "Teachers' Classes", and \$1,407 for "Clerical
Assistance; and a deduction of \$1,407 from "Salaries".

Statute of
Senate

(f) Statute of Senate Number 1991 respecting courses of study in
the Royal Conservatory of Music of Toronto for the
Session 1949-50.

Fee for
Architectural
Design

(g) A fee of \$75 for second term courses in Architectural Design
when repeated in a later session for purposes of removing
a supplemental condition.

Changes in
appropriations

(h) A charge of \$400 against the salary account of the Department of Hospital Administration, School of Hygiene, to be credited to the income account of the Institute of Industrial Relations.

(i) An appropriation of \$1,100 from the Wallberg Fund to cover the cost of printing and mailing the inaugural address of the Dean of the Faculty of Applied Science and Engineering.

Course in
Institute
of Industrial
Relations

(j) A Course on Human Relations in the Institute of Industrial Relations, at the request of the Canadian Brotherhood of Railway Employees for their members who are active in the educational programme of the Union, the fee to be based on a rate of \$10 for each member.

Registration
figures
1949-50

The President presented registration figures for the Session 1949-50 showing a total of 14,141 at this date compared with a total of 16,190 at the same date last Session, and that the estimate of enrolment for 1949-50 has been exceeded by fifty-six.

Opening of
Wallberg
Building

The President gave an oral report on plans for the opening of the Wallberg Memorial Building by His Excellency the Governor-General on December 2nd, 1949, and the dinner to be held in the Great Hall, Hart House, on the evening of that day.

Refusal to
allow exemption
from
medical examination
to Christian
Science
students

A letter was presented from the Christian Science Committee on Publication for Ontario, enquiring if incoming students to the University of Toronto who are Christian Scientists could be admitted without having to submit to a medical examination as this procedure would better aid them to fulfil conscientiously the requirements of their religious teachings. After discussing the matter -

It was moved by Dr. Bruce,
Seconded by the President,
And carried -

That the Board refuse to grant the

Christian
Science
students
(Cont'd)

exemption of Christian Science students from a medical examination, and that the Health Service be so informed, and that they be also informed that no special consideration be accorded to these students in respect of requirements for vaccination.

Committee
to consid-
er sec-
tions of
University
Act re
appoint-
ment of
Chancellor

The President reported that the Senate at its last meeting had accepted the Board's invitation to appoint five of its members to the Committee, also consisting of five members of the Board, to consider in a joint session the matter relating to amendments to the sections of the University Act which deal with the appointment or election of the Chancellor, which was raised in the report of the Senate dated May 23rd, 1949. The panel from the Board of Governors for this purpose, appointed by the Chairman under authority from the Board, consists of the following personnel:-

The Chairman
The President
Hon. H. A. Bruce
Hon. J. A. Hope
Dr. J. S. D. Tory

Cancer
Centre

The President informed the Board that he and Mr. Urquhart had discussed with the Hon. Russell T. Kelley, Minister of Health for the Province of Ontario, the question of the establishment of a Cancer Centre, and that Mr. Kelley had appointed the President as Chairman of a Committee, including Dr. H. B. Van Wyck, Dr. R. M. Janes and Dr. R. F. Farquharson, to consider the need for some action being taken in the matter. Mr. Urquhart also referred briefly to the matter. The Board expressed their appreciation of the President's efforts, and will look forward to a further report in the matter.

Conserva-
tory of
Music
Committee

Approval was given to a resolution from the Board of Directors of the Royal Conservatory of Music of Toronto that the Board of Governors be requested to

Conservatory of
Music
Committee
(Cont'd)

authorize the formation of a committee to study the system of musical education within the Conservatory in relation to the University of Toronto and to make recommendations to the Board for its re-organization; the Chairman of this committee to be Dr. Edward Johnson who would have power to co-opt other persons to the committee as he saw fit.

Resolution
in connection
with
the late
Professor
Zimmer

In connection with the recent death of Professor A. R. Zimmer, Department of Electrical Engineering,

It was moved by the President,
Seconded by Mr. Bryce,
And Resolved -

The death of Albert Russell Zimmer, Professor of Electrical Engineering in the University of Toronto, on November 11th was a grievous loss to the University. Professor Zimmer had been a member of the staff in Electrical Engineering for forty years, having returned in the autumn of his graduation year to join the Faculty of Applied Science and Engineering as a demonstrator. He was later appointed Lecturer, then Assistant Professor and Associate Professor, and finally in 1940 a full Professor.

A gifted teacher, Professor Zimmer placed on successive classes the stamp of excellence that characterized his own ideals and attainments. His quiet, kindly helpfulness and tolerance made his influence felt among his students, his colleagues in the Faculty of Applied Science and Engineering, and indeed throughout the University. He gave generously of his time and talent, not only to his own Faculty Council but to the Senate. He served his Alma Mater faithfully and well and he will be sorely missed.

Be it resolved that this testimony of our appreciation be recorded on the minutes of the Board of Governors, and that a copy of it be sent to Mrs. Zimmer, with an expression of our deepest sympathy to her and to her family.

Administrative matters were approved as follows:-

Appoint-
mentsAppointments:Photographic Service:

J. W. Young

- Photographer, Nov. 14 to June
30, 1949-50 \$1,500 a yearSuperintendent's Office:

Miss A. Russ

- Pay Clerk, Trades, from Nov.
16, 1949 \$1,500 a yearResigna-
tionResignation:Superintendent's Office:

Miss J. Chilman

- Pay Clerk, Trades (salary \$1,500)
Nov. 15, 1949

Other administrative matters were

approved as follows:-

Conserva-
tory
Statements

- (a) Audited Financial Statements of the Royal Conservatory
-
- of Music for the year ended June 30th, 1949.

Accountable
Warrants

- (b) Accountable Warrants as follows:-
-
- For the month of November, 1949 - \$850,000.00
-
- For the month of December, 1949 - \$850,000.00

Employees'
Christmas
Tree Party

- (c) A grant of \$75.00 to help defray the expenses of the University
-
- of Toronto Employees' Association Christmas Tree Party.

Agreement
with Dr.
Mazzoleni
as Princi-
pal of the
Conservatory

- (d) An agreement with Dr. Ettore Mazzoleni as Principal of the
-
- Royal Conservatory of Music for a period of two years from
-
- July 1st, 1949, at a salary of \$11,000 per annum and expenses
-
- of \$1,000 per annum, involving additional appropriations of
-
- \$1,000 for "Salaries", and \$500 for "Expenses" for which
-
- vouchers must be presented.

Remission
of fees
for two
exchange
students

- (e) Recommendation from the Senate that the following two Exchange
-
- Students from the University of British Columbia be granted,
-
- under the National Federation of Canadian University Students,
-
- the usual remission from tuition, library, laboratory and
-
- examination fees, as per Scholarship Exchange Plan:-
-
- Miss Louise Theodora Biely
-
- Miss Mary Frances Daniel

Insulin
Committee
Statement

The Operating Statement of the

Insulin Committee for the six months ended September 30th, 1949,
was tabled.University
Financial
Statements

The Financial Statements of the

University for the four months ended October 31st, 1949, were pre-
sented.Certific-
ation as
Bargain-
ing Agents

The Comptroller reported the

certification of the Building Service Employees' International
Union, Local 204, as Bargaining Agents for certain groups of em-

Certific-
ation as
Bargaining
Agents
(Cont'd)

ployees in the University, effective October 31st, 1949, and that the report of the Registrar of the Ontario Labour Relations Board, would be confirmed seven days after service of notice.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Mr. H. S. Robertson, the sum of \$1,700 received to establish a scholarship of the value of \$50 per annum, to be awarded to the student in the Course in Mathematics and Physics who attains the highest standing in Astronomy in the Third Year.

Mrs. Elizabeth Chudleigh, the sum of \$300 received for research in heart disease in the Department of Medicine; the fund to be called the "Edward Logan Chudleigh Research Fund", and the manner of its use to be left entirely to the discretion of the Professor of Medicine.

Alpha Omega Fraternity, an offer to present an annual award in the Faculty of Dentistry to consist of a medal which is to be awarded to the student graduating with the highest scholastic standing.

University College Alumni Association, the sum of \$50 received as a contribution towards the expenses of 1949 Convocation, with a request that this amount be credited to the Principal's account.

Miss M. Cosgrove, the receipt of three photographs of Miss Wallberg and one of Mr. Wallberg, to be placed in the library of the Department of Chemical Engineering in the Wallberg Memorial Building.

Executors of the Jessie M. Niven Estate, the sum of \$6,663.11 received as the University's 5/72nds share in the residue of the Estate, to be used for medical research work, preferably in poliomyelitis under the supervision of Dr. James Craigie, Connaught Medical Research Laboratories, or other medical research work as the Board of Governors may see fit. The fund amounts to \$11,663.11.

Executors of the Christina C. Niven Estate, the sum of \$2,131.09 received as the University's 5/72nds share in the residue of the Estate, to be used for the same purpose as set out above in connection with the Jessie M. Niven Estate. The fund amounts to \$9,929.65.

Dr. A. M. Hord, an offer to increase from \$25 to \$50 per annum the Prosthodontia First Year Prize given by him in the Faculty of Dentistry.

Dr. C. D. Gossage, the sum of \$50 received as a contribution to the Meds 2T4 Scholarship Fund.

Dr. H. J. Cody, the sum of \$10 received to supplement the Maurice Cody Memorial Prize, U.T.S., which was won this year by two boys.

Donations
(Cont'd)

From -

The staffs of the Departments of Chemistry and Chemical Engineering, the sum of \$7.03 received to be added to the Canadian Institute of Chemistry, Toronto Branch, Commemoration Tablet Fund, making a total of \$150 which, with the concurrence of the Institute, has been used to purchase two paintings for the Wallberg Building in tribute to the Institute work of the late Professor W. Lash Miller and Professor J. Watson Bain, instead of erecting commemoration tablets for this purpose.

Transfer
of funds
from the
Niven
Estates
to the
Connaught
Labora-
tories

Approval was given to a request from Dr. R. D. Defries, Director of the Connaught Medical Research Laboratories, that the funds of the Christina C. and Jessie M. Niven Estates be transferred to the Connaught Laboratories, on the understanding that the work suggested by the donors will be continued by the Laboratories, i.e., medical research work, preferably in poliomyelitis. Dr. Defries has stated that the work in poliomyelitis is being continued by Dr. A. J. Rhodes, following the resignation of Dr. James Craigie who was mentioned in the bequests.

Site for
Charles
H. Best
Institute

There was presented a draft By-law providing for expropriation of the perpetual lease held by Dr. I. R. Smith in respect of 116 College Street, the site contemplated for the proposed Charles H. Best Institute. The Chairman, Dr. Neilly, stated that he was of the opinion that before taking further action regarding construction of buildings the Board should consider the whole construction programme in view of the cost of maintenance, etc.

Upon motion of Mr. Morrow,
Seconded by the President,

this matter was deferred until a later date with the suggestion that a Special Meeting be called by the Chairman of the Board to consider the matter.

The following matters referred to the Board by the Executive Committee were approved:-

Management
Conference
Course

- (a) The continuation of the Management Conference Course in the Department of University Extension, and an additional appropriation of \$13,500 for this course.

Waiving of
fee for
diploma
lost in war

- (b) A request from the Senate to waive the fee of \$5.00 in the case of Dr. Moeuy Chun Ing for a new diploma to replace the one destroyed by enemy action during the siege of Hong Kong.

School of
Nursing
appropri-
ation

- (c) An additional appropriation of \$3,200 for the Salaries account of the School of Nursing.

Amount for
equipment
for Best
Institute
deferred

A recommendation was presented from the Executive Committee for the allocation of the sum of \$100,000 from the Medical Research Best Fund for equipment required in the new Charles H. Best Institute. It was decided to defer this matter pending consideration to be given to the whole construction programme.

Matters
considered by
Finance
Committee

Mr. Gordon, Chairman of the Finance Committee, stated that his Committee had considered the following two matters at its meeting held on November 11th and that they would be included in the Committee's report to be presented to the meeting of the Board to be held on December 15th:-

Letter
from the
Minister
of Education
re
finances

- (a) A letter addressed to the Chairman of the Board by the Hon. Dana Porter, Minister of Education, under date of October 29th, was presented requesting information on the operating results for the year ended June 30th, 1949, and on the inclusion of an amount of \$312,500 in the Estimates for 1949-50 for retirement of the recent debenture issue. In accordance with a recommendation of the Finance Committee the Comptroller had discussed with Mr. Cotnam, the Provincial Auditor, the method by which a sinking fund for retirement of the

Letter
from
Minister
of Education
re
finances
(Cont'd)

debentures should be set up, and Mr. Cotnam stated that he could not decide until he had discussed the matter with the Prime Minister. The Board approved of the reply to Mr. Porter's letter which Mr. Gordon had drafted, giving some of the information requested and stating that the matter would be brought to the attention of the Chairman, Colonel Phillips, upon his return to the City.

Change in
Investment
policy

(b) Due to the present strength of the high-grade bond market it is only possible to obtain yields from 2.70% to 2.90% on sixteen year maturities from purchases within the investment policy laid down by the Board, and -

Upon motion of Dr. McCullagh,
Seconded by Mr. Matthews,

it was decided that the present policy allowing the purchase of bonds with sixteen year term be amended to allow the purchase of bonds with twenty year maturities.

The meeting adjourned at 6 p. m.

Indefinite on B.
Minutes confirmed.

December 15th 1949

W. B. Phillips
Chairman

E. J. Higgins

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, December 15th, 1949, at 3:30 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Mr. Borden
Mr. LaBine
Mr. Burns
Mr. Urquhart
Mr. Bryce
Mr. Osbourne

Mr. Vaughan
Hon. Mr. Justice Hope
Hon. Dr. Bruce
Dr. Tory
Mr. Clarke
Mr. Duncan
Mr. Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting

were presented, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Urquhart,

were confirmed.

Finance
Committee
Report
No. 175

Finance Committee Report Number

175 was presented, and -

Upon motion of Mr. Burns,
Seconded by Mr. LaBine,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on
Friday, November 11th, 1949, at 4 p.m., in the Board Room,
Simcoe Hall, at which the following were present:-

Mr. Walter Gordon
(in the Chair)

The President
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. Beverley Matthews

From Clarkson, Gordon & Company:

Mr. J. R. M. Wilson
Mr. R. M. Skinner
Mr. R. E. Spence, Comptroller
Mr. C. E. Higginbottom,
Secretary

Finance
Committee
Report
(Cont'd)

Also a meeting on Monday, December 12th, 1949, at 4 p.m. in the Board Room, Simcoe Hall, at which the following were present:-

Mr. Walter Gordon
(in the Chair)
The Chairman of the
Board
The President
Mr. C. F. W. Burns
Mr. Beverley Matthews
Mr. N. C. Urquhart

Mr. R. E. Spence,
Comptroller

Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

The report of the last meeting held on May 2, 1949, was presented, and -

Upon motion of Mr. Burns,

Seconded by the President,

was confirmed.

2. Amendment to Investment Policy relating to Maturities

Because of the present strength of the high grade bond market, it is only possible to obtain at most a yield of 2.90% from purchases made within the investment policy laid down by the Board. This yield is obtainable on issues guaranteed by the Provincial Government, but Dominion of Canada bonds will only yield about 2.60%. The University's investment counsellor has concurred in a suggestion that the investment term be increased to twenty years so that a higher yield may be obtained, and -

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends that the present policy allowing the purchase of bonds with a sixteen year term be amended to allow the purchase of bonds with twenty year maturities. This recommendation was approved by the Board at its meeting on November 24th, 1949.

3. Investment of Funds

The Comptroller submitted for confirmation the following bond purchases:-

General and Trust Endowment:

\$200,000 3% Dominion of Canada,	due Oct. 1, 1959-63	@ \$102.75
\$200,000 3% do.	due Sept. 1, 1961-66	@ \$102.875
\$135,000 3% Province of Ontario,	due Nov. 1, 1964-66	@ \$100.875
\$100,000 3% do.	due Nov. 1, 1963-65	@ \$100.75
\$ 50,000 3% do.	due Dec. 15, 1968-70	@ \$100.25
\$ 65,000 3% do.	due Dec. 15, 1963-65	@ \$100.875
\$250,000 3% Ontario Hydro-Electric Power Commission,	due Nov. 1, 1967-69	@ \$100.25
\$ 15,000 3% do.	due Nov. 1, 1967-69	@ \$100.125
\$200,000 3% do.	due Mar. 1, 1965-67	@ \$100.375
\$ 50,000 3% do.	due Dec. 15, 1963-65	@ \$101-1/8

Finance
Committee
Report
(Cont'd)

General and Trust Endowment (Cont'd):

\$ 50,000 3% Ontario Hydro-Electric Power
Commission, due July 2, 1960-64
@ \$101-1/4

\$100,000 2-7/8% Canadian National
Railways, due Sept. 15, 1964-69
@ \$100.625

Trust Pool:

\$ 80,000 3% Ontario Hydro-Electric Power
Commission, due Dec. 15, 1963-65
@ \$101-1/8

\$120,000 3% Province of Ontario,
due Nov. 1, 1963-65
@ \$101-1/8

Building Fund:

\$750,000 1 1/2% Dominion of Canada,
due Nov. 1, 1951
@ \$100.30

A further sum of about \$360,000 forming part of the Building Fund is available for investment and approval was given for the purchase at book value of \$358,000 1 1/2% Dominion of Canada bonds due November 1, 1950, from holdings of this issue held specifically for the Ontario College of Education and Archives Buildings funds. It is necessary to liquidate a portion of investments held by this fund to meet payments due to contractors, and your Committee recommends that this action be confirmed by the Board.

4. New Bleachers and Stands at Stadium

Your Committee was informed of a recommendation of the Board's Committee on Undergraduate Activities for the erection of additional bleachers and stands at the Stadium which would provide a total accommodation for approximately 30,000 people. This would involve an expenditure of approximately \$600,000, of which \$150,000 would be provided from reserves held by the Athletic Association, and the balance of \$450,000 would be borrowed by the Association from the University at an interest rate of 4 1/2%. Your Committee is in agreement with the proposed financial arrangements.

5. Balance Sheet and Financial Statements for the year ended June 30, 1949

Your Committee considered in detail the Balance Sheet and Financial Statements for the year ended June 30, 1949 and -

Upon motion of the President,
Seconded by Mr. Burns,
recommends the same for approval. In doing so your Committee wishes in particular to direct the attention of the Board to the following matters:-

1. Statement No. 3 of the Auditor's Report shows expenditures of the University (Queen's Park and Ajax) for the year ended June 30, 1949, at \$8,156,336.21. Total expenditures including expenditures on account of Trust Funds and expenditures of so called ancillary and associated bodies are much more than this, viz:

University of Toronto from current funds	- \$ 8,156,336
Ancillary and Associated Bodies	- 5,112,612
Trust and Endowment Funds	- 1,043,677
	<u>\$14,312,625</u>

Details of this total are shown on the statement attached to this report. The above computation may help to show the magnitude of the University's operations in better perspective. The grants received from the Province of Ontario do not appear quite so large when viewed as a percentage of this total expenditure.

Finance
Committee
Report
(Cont'd)

ii. The last paragraph of the Auditor's Report to the Chairman of the Board reads as follows:-

'It will be noted that the largest deficit occurs in the Faculty of Arts; in this faculty 'University College' shows a credit of \$75,055.38 while 'university subjects' shows a deficit of \$1,525,088.58. The University provides instruction in 'university subjects' (sciences, mathematics, history, economics, etc.) to students in the three federated colleges and in University College. However, students in the federated colleges pay no tuition fee to the University (except for students in Commerce & Finance where the tuition fee is divided between the college and the University). Thus from the students registered in the federated colleges the University receives relatively little income while it incurs considerable expense in instructing them. On Statement A fees have been apportioned between 'college subject' and 'university subjects' as though University College were a federated college, entitled to retain the entire tuition fee of all its students except those taking Commerce and Finance. From this it is apparent that the entire deficit in Arts is attributable to university subjects.'

This situation is drawn to the attention of the Board in order to emphasize the fact that since no fees are received by the University with respect to students enrolled in federated colleges, except on account of students in Commerce and Finance, the University is, to a considerable extent, providing free tuition to these students.

iii. Some members of the Board may not be fully aware of the growth and increasing importance of the School of Graduate Studies whose enrolment in 1949-50 approximates 1,500 students or over 10% of total enrolment. Fees received from these students average about \$100 per year. The costs of the School are not segregated but it is safe to say they are quite considerable. A large proportion of the requests of various departments for increased teaching staff and other facilities have to do with the Graduate School. The problem of spreading costs of each department between graduate and undergraduate activities would be difficult and any such costing is not recommended. It is recommended, however, that consideration be given to increasing fees in the Graduate School.

iv. The following is a summary of capital expenditures made to June 30, 1949, on the new construction programme approved by the Board of Governors which was commenced three years ago, with an explanation as to how this programme has been financed:-

Finance
Committee
Report
(Cont'd)

Construction Costs		Source of Funds	
Expenditures to June 30, 1949	Estimated Cost to Completion		
Physics Building - Burton Wing	\$ 710,657.10) From proceeds of Debenture	
Mechanical Building Extension	1,309,100.95) Issue and Cash Grant from	
Central Power Plant	27,284.31) Provincial Government -	\$8,525,000.00
Financing and other Building costs	110,204.80) Grant from Wallberg Fund -	1,000,000.00
Wallberg Building	4,039,645.80) Less Expenditures	\$9,525,000.00
	<u>\$6,136,892.96</u>	Available for other projects	<u>\$1,401,293.00</u>
		From Provincial Government	\$ 500,000.00
Extension to O. C. E. Building	\$ 22,928.32	Grant	
		From proposed debenture	135,000.00
		issue	<u>\$ 635,000.00</u>
Archives Building	\$ 300,000.00	From Provincial Government	\$ 250,000.00
		Grant	
		From benefaction from	150,000.00
		Dr. Sigmund Samuel	<u>\$ 400,000.00</u>

It should be fully appreciated by all members of the Board and by everyone else connected with the University that every increased facility or related activity and every new building adds to the administrative overhead and/or to operating costs. Each new 'venture', if that term may be used, adds also to the demands upon the time of the President, the Deans and heads of departments, and the administrative officials.

Finance
Committee
Report
(Cont'd)

v. The Committee draws the attention of the Board to the following extract from page 8 of the Auditor's Report to the Chairman:-

'The audit and completion of the annual financial statements was again considerably delayed by the inability of the Chief Accountant's Office to prepare promptly after the year-end a trial balance of fees receivable agreeing with the general ledger controls and statements of balances owing on accounts receivable. As at the beginning of November 1949 a small difference still remained between the fees receivable trial balances and the control account. In addition no trial balances of laboratory deposit liabilities and refunds and only a partial trial balance of the University's pension ledgers have been presented to us for audit. In our opinion it is essential both for the presentation of financial statements without delay and for proper control of revenue that accurate trial balances of fees and accounts receivable and of the University's deposit and pension fund liabilities be prepared at regular intervals throughout the year.'

In view of the above comments it was recommended that the auditors be asked to confirm after a further check that the situation they refer to has been duly corrected. The Comptroller stated that the financial statements for the current year would be ready for audit by August 31, 1950.

6. Provisions of a Sinking Fund to Retire recent Debenture Issue

The Chairman read to the meeting a letter addressed to the Chairman of the Board by the Honourable Dana Porter, Minister of Education, under date of October 29th, 1949, in which he requested information on the operating results for the year ended June 30, 1949, and on the inclusion of an amount of \$312,500 in the estimates for 1949-50 for retirement of the recent debenture issue. This letter was read to the Board on November 24th and in accordance with the Board's instructions the following reply has been addressed to the Minister:-

'The Honourable Dana Porter, K.C.,
Minister of Education,
Province of Ontario,
Queen's Park,
Toronto, Ontario.

Dear Mr. Porter:-

In the absence of Colonel Phillips, Chairman of the Board, I am replying to your letter to him of October 29, 1949, and comment as follows on the points which you have raised:-

1. The financial statements for the year ended June 30, 1949, have now been completed and will be presented to the Board of Governors at their next meeting on December 15th. Copies will then be forwarded to you. The statement shows a surplus for the year of \$344,969.13 which is accounted for as follows:-

- | | |
|---|-----------|
| (a) The student enrolment was 800 higher than the estimates used in preparing the budget. This produced additional fees of | \$131,000 |
| (b) Because of the higher enrolment, the supplementary grant receivable from the Department of Veterans' Affairs was increased by | \$ 82,000 |

Finance
Committee
Report
(Cont'd)

- (c) We were able to close down the Ajax Division and vacate the premises by May 31, 1949, with a resultant saving on building maintenance expenses of \$ 82,000
 - (d) Because of the mild weather last year, the costs of operating the Power Plant at Queen's Park were less than the original estimates by some 37,000
 - (e) Actual expenditures on academic, administrative and other appropriations were less than the amounts budgeted for by 13,000
- \$345,000

2. It is too early to tell much about the trend of actual expenditures and revenues during the current fiscal year. Expenditures during the months of July to September prior to the opening of the University do not mean very much. The figures for the month of October will be available shortly but I do not think that by themselves they should be considered as a reliable indication of the year's trend. In other words, nothing has transpired since the preparation of our original estimates and the submission to you of our budget which would indicate any revision in the estimated expenditures shown therein.

As to revenues, it is possible to report that income from fees will be very close to the estimated revenue from this source as the forecast of student enrolment used in preparing the budget has proved to be extremely accurate.

3. You will remember our conversation at the Toronto Club on November 10th about the importance of providing for the retirement of the \$7,500,000 debentures recently issued by the University and guaranteed by the Province. This is the item of \$312,500 to which you refer in your letter.

As I said during the course of our conversation, the question of providing for the retirement of these debentures at maturity is, of course, a responsibility of the Government. All members of the Board of Governors are most anxious to get the matter cleared up, however, and we believe that a sinking fund for this purpose should be established on a formal basis with proper authority. On August 31st Colonel Phillips wrote about this matter to the Honourable Leslie Frost, in his capacity as Provincial Treasurer, and we have been given to understand that there would be no objection from the Treasury to establishing a sinking fund in a regular way.

When Colonel Phillips returns to the City on December the 7th, I am sure he will get in touch with you at once to discuss these matters with you personally.

Yours very truly,

(Sgd) Walter L. Gordon,
Chairman of the Finance Committee"

It is recommended that this matter be dealt with by the Chairman of the Board.

7. Budget for the Academic Year 1950-51

On the basis of a recommendation made by the Finance Committee last Spring and confirmed by the Board, it was decided that in preparing the budget for 1950-51 and future years the Deans of Faculties, Heads of Schools and Administrative Departments would be given figures of what would be available to them and they would then be asked to prepare their budgets within such figures. A sum would be held in reserve to take care of any

Finance
Committee
Report
(Cont'd)

special expenditures which in the opinion of the President and the Board would be necessary, but which the Deans and other Heads could not take care of within the sums allocated to them. It is recommended that the Board approve in principle of the allocation of funds to departments on a basis which would leave a reserve account in the neighbourhood of \$450,000, so that they may now submit their budgets for 1950-51. It should be fully understood that the final budget will, as usual, be presented to the Board at a later date for approval.

All of which is respectfully submitted.

(Sgd) W. L. Gordon
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

December 12th, 1949

Interest
rate on
loan to
Athletic
Associa-
tion re
Stadium

Upon motion of Mr. Bryce, the interest rate on the \$450,000 to be borrowed by the Athletic Association from the University for the addition to the bleachers and stands at the Stadium was reduced from 4½%, mentioned in the foregoing report, to 4%.

Prelimin-
ary budget
allocation
1950-51

The Finance Committee recommended that as a result of the decision made last Spring the Board approve in principle of the allocation of funds to departments on a basis which would leave a reserve account in the neighbourhood of \$450,000 so that they may now submit their budgets for 1950-51. In this connection there was presented a preliminary budget allocation showing a comparison of estimates for 1949-50 and 1950-51 as follows:-

	<u>1949-50</u>	<u>1950-51</u>
Expenditures	\$7,322,738	\$6,731,066
Reserve Account		402,407
		<u>\$7,133,473</u>
Income	<u>\$4,065,966</u>	<u>\$3,744,473</u>
Balance to be covered by Provincial and D.V.A. Grant	<u>\$3,256,772</u>	<u>\$3,389,000</u>
Estimated D.V.A. Supplementary Grant	\$ 419,000	\$ 200,000
Balance to be covered by Provincial Grant	<u>\$2,837,772</u>	<u>\$3,189,000</u>

Report No.5
of Committee
on Undergrad-
uate Activi-
ties

Report Number 5 of the Committee on Undergraduate Activities was presented, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Vaughan,
was approved as follows:-

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, November 28th, 1949, at 4 p.m., in connection with Hart House, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. W. L. Gordon
Mr. B. Matthews

From Hart House:
Mr. N. Ignatieff, Warden
Mr. W. R. Cowan, Comptroller
Mr. R. E. Spence, Comptroller
Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

The report of the meeting held on April 12, 1949, was presented, and -

Upon motion of Mr. Burns,
Seconded by Mr. Gordon,
was confirmed.

2. Audited Financial Statements for the Year ended June 30, 1949

Your Committee considered the Audited Financial Statements of Hart House for the year ended June 30, 1949, including operations at the Ajax Division. The total net revenue shows a surplus of \$7,221.78. The report contains an item - 'Reserve for Contingencies \$50,000' - which was set up by an appropriation from surplus at June 30, 1947, to take care of the effects of decreased registration, etc. at Toronto and Ajax during the following two years. The reserve has been maintained at June 30, 1949, by authority of the Finance Committee of Hart House. All kitchen equipment and furnishings used at Ajax, except for items which were owned by the Crown, have been transferred to Toronto.

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,
the Committee transmits the Financial Statements for the approval of the Board, and commends the Warden and Comptroller for the efficient management of Hart House during the year under review as illustrated by the operating results.

3. Cheltenham Outdoor Centre for Arts and Crafts

The Warden informed the Committee that negotiations for the purchase of this property had been held up owing to the delay of the owner's solicitor in preparing the necessary documents, but that he was endeavouring to expedite the matter and hoped to have it cleared up in the very near future. He also presented a plan of the survey of the property which had been prepared.

4. Cleaning of Paintings in Hart House

Your Committee was informed that a number of the paintings in Hart House required cleaning, and recommends that authority be given for this work.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

November 28th, 1949.

Mr. Bryce informed the Board that he understood the necessary documents covering the purchase of the Cheltenham outdoor centre for Arts and Crafts were in the process of being completed.

Proposed
Amendment
to the
University
Act respect-
ing the
Office of
Chancellor

The President stated that pursu-
ant to the invitation of the Board the Senate had appointed
the following five persons to meet with representatives of
the Board to consider an amendment to the University Act in-
sofar as it relates to the appointment of the Chancellor:-

Principal W. R. Taylor
Professor I. R. Pounder
Professor A. R. Gordon
Dr. W. J. Deadman
Mr. S. Herment

In this connection Mr. Osbourne felt that it would be desir-
able for the Alumni Association to be included in any discus-
sions of this matter.

Upon motion of Mr. Justice Hope,
Seconded by Dr. Bruce,

it was agreed that the Board would favour the inclusion of
Alumni Association representatives if the Senate consents.

Proposed
addition
to Stadium,
policy re
athletic
scholar-
ships, etc.

Mr. Bryce read a letter from
Messrs. Proctor, Redfern & Laughlin, Consulting Engineers,
reporting on the proposed new bleachers and stands at the
Stadium. Consideration was given to the need for this ad-
dition, the retirement of the loan from the University, and
the adherence to the principles of amateur sport rather than
the present trend in Canada towards professionalism in ath-
letics. The Board strongly emphasized the desire that the
University of Toronto continue to be free from commitments
regarding athletic scholarships, etc., and the policy of
importation of athletes mainly for their athletic ability.

Upon motion of Mr. Bryce,
Seconded by Mr. Urquhart,

the Board authorized that the addition to the Stadium be pro-
ceeded with under the following conditions, and on the under-
standing that the University would not be called upon to re-
linquish its rights governing Devonshire Place as covered by
the University Act:-

Proposed
addition
to the
Stadium
(Cont'd)

- (a) The total cost not to exceed \$600,000.00
- (b) The project to be financed by advances from the University to the Athletic Association at 4% interest, to be retired in 15 years.
- (c) The work to be completed by August 15th, 1950.

Committee
appointed
to consid-
er replies
to letters
re discon-
tinuance
of annual
allowance
to Mr. J.B.
Bickersteth

The Chairman informed the Board that he had received several letters in connection with the discontinuance of the annual allowance to Mr. J. B. Bickersteth, the former Warden of Hart House, and suggested that the Board consider the appointment of a Committee to prepare a suitable reply to the enquiries. After discussing the matter at length the following Committee was appointed to examine the problem in public relations which may be indicated by the many letters received by the Chairman in connection with the discontinuance of an allowance to Mr. Bickersteth:-

Mr. Duncan
Mr. Justice Hope
Mr. Osbourne
Dr. Tory
Mr. Borden

Leave of
absence
for Mr.
Gordon

At the request of Mr. Gordon he was granted leave of absence from this meeting.

Recommendations of the President

Recommen-
dations
of the
President

were approved as follows:-

(a) Appointments - 1949-50:

Faculty of Arts:

Philosophy:

Assistants:

Appoint-
ments

B. F. Attridge	- \$200	Miss K. Bradley	- \$200
W. J. Carleton	- 300	W. J. Huggett	- 200
D. E. C. McLean	- 300	R. C. S. Ripley	- 200
A. Prince	-	Chief Laboratory Assistant in Zoology from Dec. 1st, 1949	\$2,500 a year

Faculty of Medicine:

Miss E. J. Lindner	-	Laboratory Assistant in Hygiene and Preventive Medicine, Jan. 1 to June 30, 1950	\$107 a month
A. Bonkalo	-	Fellow in Neuropathology, Jan. 1 to June 30, 1950	\$3,000 a year
E. Hofstaedter	-	Technical Assistant in Physiology, Dec. 1 to Mar. 31; \$135 a month for December and January - \$150 a month for February and March	

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

Psychiatry:

- Mrs. L. M. Alapas - Clinical Supervisor, Dec. 12 to June 30 \$1,800 a year
J. D. Atcheson - Clinical Teacher, Jan. 1 to June 30 \$1,500 a year

Faculty of Applied Science and Engineering:

Chemical Engineering:

- Miss M. Nevitt - Demonstrator, Dec. 1 to Apr. 30 \$220 a month
D. R. Arntfield - Instructor, Dec. 1 to Apr. 30 \$130 a month
J. L. Sanna - Instructor, Engineering Drawing, Jan. 1 to May 15 \$250 a month

School of Graduate Studies:

- R. A. Fisher - Visiting Professor, Jan. 10 to Apr. 10 - \$3,000 (\$1,200 salary and \$1,800 expenses)

Faculty of Dentistry:

- Mrs. M. Gunter - Clerical Assistant, Dec. 1 to June 30 \$115 a month

Dental Nurses:

- Miss M. M. Graham - Dec. 1 to June 30 \$123 a month
Miss D. M. Banks - do. 123 a month

School of Law:

- L. W. Houlden) Demonstrators \$250
J. R. Kimber) 250

School of Social Work:

- Miss L. Johnson - Stenographer, from Dec. 1, 1949 \$1,415 a year

School of Nursing:

- Miss H. M. Carpenter - Lecturer, Oct. 1 to June 30 \$3,000 a year
Miss D. Hogle - Residence Nurse and Health Supervisor, Dec. 1 to June 30 - \$1,800 with maintenance valued at \$400

School of Hygiene:

- Miss E. M. Stuart - Assistant Professor in Hospital Administration, July 1 to June 30 \$4,000

Public Health Nutrition:

- Miss E. A. Bourne - Laboratory Assistant, Dec. 1 to June 30 \$107.50 a month
Miss I. Hutchison - Research Fellow, Dec. 1 to Mar. 31 \$125 a month

Connaught Medical Research Laboratories:

- G. Dempster - Research Associate, from July 1, 1950 \$5,200 a year

Registrar's Office:

- Mrs. F. Ireland - Stenographer, from Dec. 12, 1949 \$1,850 a year

Appoint-
ments
(Cont'd)

Council of the School of Physical and Health Education:

Professor K. S. Bernhardt	Professor A. W. Ham
Professor H. J. C. Ireton	Professor A. F. Klein
Professor D. E. Putnam	Professor Florence M. Quinlan
Professor J. J. Rae	Professor Norma F. Walker
Professor R. J. Wilson	Professor C. W. Dunn
Dr. M. A. Ashworth	Mr. G. M. Neal
Miss A. E. M. Parkes	Miss L. Pollard
Mr. R. D. Hilton Smith	

Resigna-
tions

(b) Resignations:

Faculty of Medicine:

J. D. Atcheson	- Clinical Teacher in Psychiatry, (salary \$150) Dec. 31, 1949
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School of Nursing:

Miss A. E. Fenton	- Residence Nurse and Health Super- visor (salary \$1,800 with main- tenance valued at \$400) Nov. 30, 1949
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School of Hygiene:

H. N. MacFarland	- Lecturer in Physiological Hygiene (salary \$2,800) Dec. 15, 1949
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Public Health Nutrition:

Mrs. E. F. Esler	- Research Fellow (salary \$1,800) Dec. 31, 1949
Miss A. McCready	- Research Fellow (salary \$125 a month) Nov. 30, 1949

Institute of Industrial Relations:

Mrs. B. J. Irvine	- Secretarial Assistant (salary \$1,400) Dec. 15, 1949
-------------------	---

Leaves
of
Absence

(c) Leaves of Absence:

Faculty of Arts:

E. A. Dale	- Professor of Classics, Jan. 1 to Aug. 31, 1950 - with salary, his pension contributions to be continued as usual.
M. A. Peacock	- Professor of Crystallography and Mineralogy, Jan. 1 to June 30, with salary, the University to continue its contributions to the Pension Fund.
B. Wilkinson	- Professor of History, Jan. 1 to Aug. 31, 1950 - with salary, the University to continue its contri- butions to the Pension Fund.

University
Extension
Courses

(d) University Extension Courses:

Course in Radiography:

D. T. Burke	- Anatomy	\$300
J. Clarke	- Laboratory Assistant	80
D. S. Ainslie	- Physics	150
E. J. Allin	- Physics	150
D. K. Ritchie	- Laboratory Assistant	120
Mrs. M. L. MacKenzie	- English	300

(Approval was also given for an additional appropriation
of \$2,000 for this course, the fee to be \$150)

Course in Institutional Management:

R. A. Smith	- 34 lectures in Forestry	\$340
J. A. C. Grant	- 9 " " "	90
F. G. Jackson	- 9 " " "	90

University
Extension
Courses
(Cont'd)

(d) University Extension Courses (Cont'd):

Course in Physical Therapy:

A. Jousse	- Paraplegia (2 lectures)	\$20
W. Mustard	- Paediatrics (3 ")	30
J. E. Bateman	- Orthopaedics (8 ")	80

Appro-
priations

(e) Additional appropriations and deductions in appropriations:

(#)

Psychology - Mental Health Programme:

An additional appropriation of \$1,000 for "Accommodation"; and a deduction of \$1,000 for "Technical Equipment".

Mechanical Engineering:

An additional appropriation of \$3,600 for "Salaries".

University Library:

An additional appropriation of \$1,000 for "Supplies"; and a deduction of \$1,000 for "Graduate Deposits Fund".

Statutes
of Senate

(f) Statutes of Senate:

- Numbers 1992 - respecting the University of Manchester Fund (The "Toronto" Fund)
1994 - respecting the Sandoz Prize in Pharmacology
1995 - respecting the Ontario Association of Architects Scholarship
1996 - respecting the Ontario Association of Architects Prize
1997 - respecting the T. A. Russell Memorial Research Fellowship

Other recommendations of the Pre-

sident were approved as follows:-

Physical
Therapy
& Occupa-
tional
Therapy

- (a) That as from July 1, 1950, the Courses in Physical Therapy and Occupational Therapy be taken from the Department of University Extension and be placed under the Faculty of Medicine.

Acting
Chairman,
Hart House
Syndics

- (b) That Professor R. K. Hicks be appointed to act as Chairman of the Board of Syndics of Hart House Theatre during the leave of absence from the University of Professor E. A. Dale, from January 1, 1950, to August 31, 1950.

Additional
appropria-
tion for
Wallberg
Building

- (c) An additional appropriation of \$700, from the income from the Wallberg Fund, to cover the bills in connection with the Official Opening of the Wallberg Memorial Building.

The President presented for con-

sideration the following two reports:-

Report on
Publica-
tions

- (a) Report on Publications resulting from, or materially aided by, grants from the Research Fund in the Humanities and Social Sciences.

Scientific
Research

- (b) Report from Advisory Committee on Scientific Research.

Owing to the lateness of the hour the President requested the Secretary to send copies of these reports to the members of the Board so that they may be familiar with the activities outlined.

- (#) Note: An error was made in the President's recommendation in reversing appropriations and was later corrected by letter from Dr. Bissell as follows:-
"An additional appropriation of \$1,000 for "Technical Equipment"; and a deduction of \$1,000 for "Accommodation".

Administrative matters were approved

as follows:-

Appoint-
ment

(a) Appointment:

Institute of Aerophysics:

J. F. Marshall - Caretaker and Power Plant Technician
from Dec. 15, 1949, \$2,100 a year

Resigna-
tion

(b) Resignation:

Photographic Service:

Miss B. M. Chadwick - Assistant Clerk (salary \$1,500 plus
bonus) Dec. 15, 1949

Leave of
Absence

(c) Leave of Absence:

University Press Book Store:

Mrs. F. Friendship - Order Clerk, Nov. 8, 1949, to Jan.
7, 1950 - without salary, the Press
to continue its contributions to the
Pension Fund on behalf of Mrs. Friend-
ship, and she to pay her own contri-
butions.

Account-
able
Warrent

(d) An Accountable Warrant of \$800,000.00 for the month of Janu-
ary, 1950.

Agreement
re fund
to endow
Canadiana
Gallery

There was presented an agreement with

Samuel, Son & Company Limited, and the Canada Trust Company regard-
ing a fund to endow the Canadiana Gallery, which was approved in
principle and left in the hands of the executive officers for con-
sideration in detail and execution after making any necessary
amendments thereto.

Agreement
with T.T.C.
re under-
pinning of
walls at
188 Yonge
Street

Approval was given to the execution of

an agreement between the Governors and the Toronto Transportation
Commission granting the Commission permission to underpin the walls
of 188 Yonge Street in connection with the construction of the sub-
way, the Commission to indemnify the University from any loss,
damages, etc. occasioned directly or indirectly by the work.

Donations -

Donations were reported as follows and

were accepted with thanks and appreciation:-

From -

Dr. C. A. Chant, Professor Emeritus of Astronomy, the sum of
\$1,000 received, \$500 of which is to be used to make the
down payment on the purchase of land in the Township of
Markham, which has an approximate area of 12 acres and
extends 3 chains on each side of the survey line drawn
due south from the centre of the great dome of the David
Dunlap Observatory, Richmond Hill.

Donations
(Cont'd)

From -

Mrs. J. R. P. Sclater and her daughter, the LL.D. gown and hood given to the late Dr. Sclater by his congregation after he received that honorary degree from the University of Toronto.

The Will of one of the daughters of the late Sir William Mortimer Clark, the LL.D. hood which was given to her father in 1903.

The Will of the late Miss Harriet V. Ellis, a bequest of \$1,000 received for the building fund in memory of her three brothers, Glynn, Langdon and Douglas Ellis.

Dr. E. W. M. Howes, the sum of \$90 received with the request that it be used in University College for a bursary in recognition of a bursary of \$60 he received while attending University College in 1935.

The Medical Alumni Association, an offer to increase the Scholarships donated by it from four to six, making one in each year from the first premedical to the final medical year.

The Minister of Switzerland in Canada, an offer to donate again four Prizes in French, consisting of four books by French-speaking Swiss authors, in order to develop the cultural exchanges between the two countries and to further the excellent relations that already exist between Swiss and Canadian universities.

The Bloor District Business Men, Inc., the sum of \$750 received to encourage promising students who need financial aid to pursue their studies at the University.

Professor E. G. R. Ardagh, the sum of \$500 received as an additional contribution to the capital of the fund for the Ardagh Prize in Chemical Engineering.

Mrs. G. Roy Sproat, the sum of \$500 received as a further donation to the G. Roy Sproat and Katherine Sproat Bursary Fund, Faculty of Medicine.

Canadian Industries Limited, an offer to continue their Fellowship in Chemistry in the Session 1950-51, the value of which is \$1,000., and a grant of \$250 to defray some of the expenses of research.

Various donors for the Institute of Industrial Relations:

Paid	- \$ 75,650.50
Promised	- \$100,300.50

Financial
Statement,
November

Expropria-
tion of
property
on C.P.P.
site

The Financial Statement for the
month of November was presented.

At the last meeting of the Board
a resolution was passed to allow expropriation of the prop-
erties making up the site of the new Central Power Plant,
but it was the wish of the Board that the land should be

Expropriation of property on C.F.P. site
(Cont'd)

purchased by negotiation rather than by expropriation. The Comptroller reported that Mr. W. H. Bosley, who is acting on behalf of the University in acquiring the property, was of the opinion that the interests of the University would be best served by filing the expropriation resolution without delay. It was Mr. Bosley's considered opinion that once the owners knew the University was interested in their properties they might have the opportunity of making fictitious sales with a view to creating an increase in values, and he recommended that the owners be notified of his appointment as the University's agent to acquire the properties under expropriation powers vested in the Board by the University Act. Upon motion of Mr. Borden the Board agreed that the University should rely on the judgment of Mr. Bosley and file the expropriation resolution accordingly.

*Indented
m. B.*

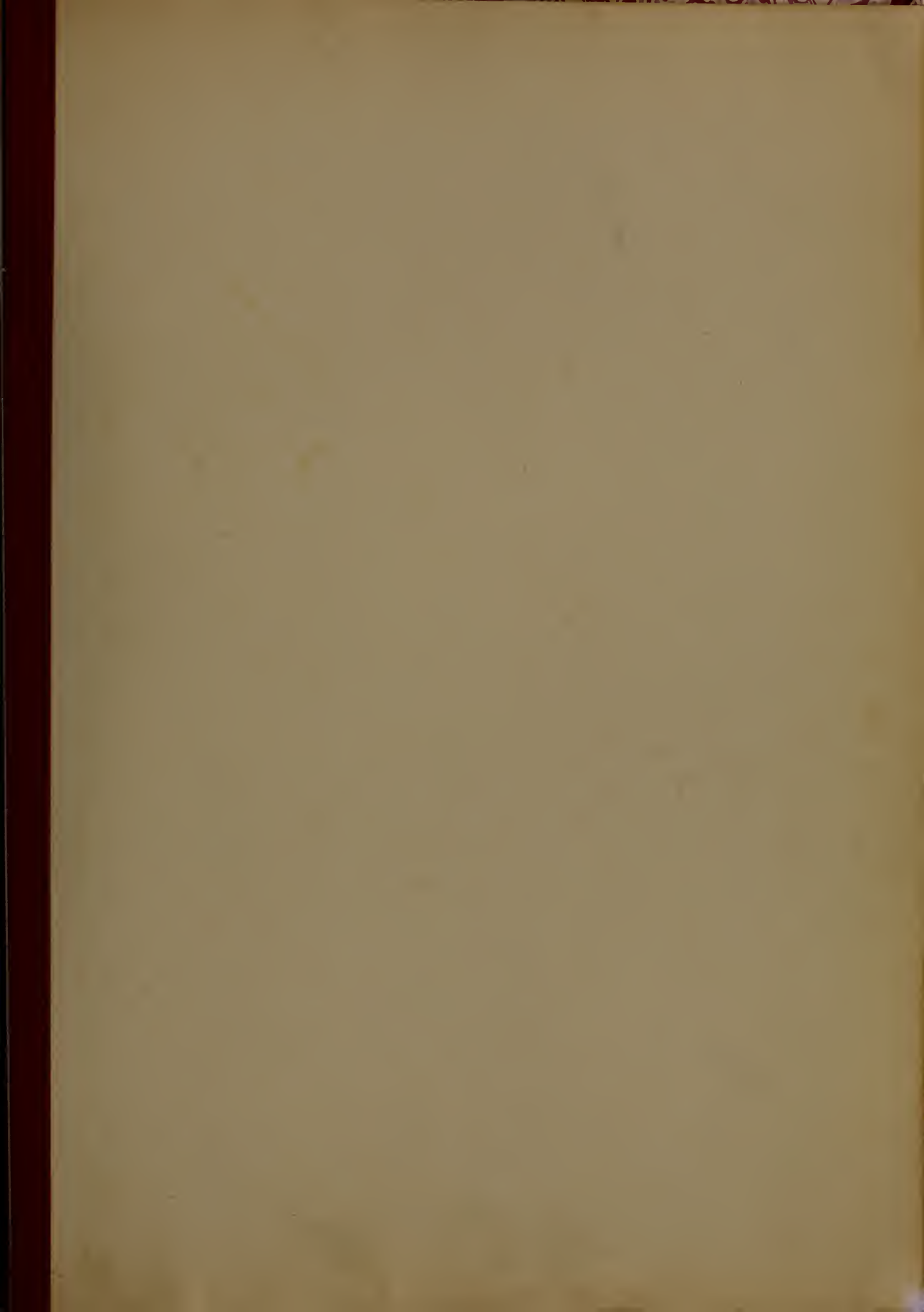
The meeting adjourned at 6:30 p. m.

Minutes confirmed.

January 26th 1950

B. B. Bieley
Chairman

W. H. Bosley
Secretary





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Minute Book No. 10
(loose leaf)

of the
Board of Governors

December 9th, 1948

to

December 15th, 1949

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